

MINUTES OF THE MEETING
of the
MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
January 21-22, 1982

President Mackey called the meeting to order in the Kellogg Center Auditorium at 7:30 p.m., January 21.

Present: Trustees Bruff, Howe, Krolikowski, Lick, Martin and Sawyer; President Mackey, Associate Provost Kinsinger, Vice Presidents Breslin, Cantlon, Dickinson, Schonbein, Stewart, Thompson and Turner; Associate Vice President and Acting Secretary Wilkinson, Associate General Counsel Higgins, Assistant to the President Carlisle, Faculty Liaison Group, and Student Liaison Group.

Absent: Trustees Fletcher and Reed.

1. Approval of Proposed Agenda

Trustee Bruff moved approval of the proposed agenda and a roll call vote to permit a closed session under Section 8 of the Open Meetings Act to be held following Board Committee meetings and reports on the Development Program and Research Development for the purpose of discussing the purchase of real estate, collective bargaining issues and pending litigation. Seconded by Trustee Sawyer. Approved by a vote of 6 to 0. Voting Yes: Trustees Bruff, Howe, Krolikowski, Lick, Martin and Sawyer.

2. Stagehand Union

Trustee Martin moved that the Stagehand Union be discussed following the committee meetings and report session at the Friday morning session. Seconded by Trustee Krolikowski. Approved by a vote of 6 to 0.

3. Approval of the December 3-4 Minutes

Moved by Trustee Bruff, seconded by Trustee Sawyer, to approve the minutes of the December 3-4, 1981, meeting. Approved by a vote of 6 to 0.

4. Discussion of 1981-82 Budget Adjustment (Cash Management) Plans

Vice President Thompson and Associate Provost Kinsinger discussed the 1981-82 Budget Adjustment (Cash Management) Plans (a copy of materials are on file in the Secretary's Office).

5. 1982-83 Budget Planning

Vice President Thompson discussed the 1982-83 budget planning document (copy on file in the Secretary's Office).

6. Discussion of Revenue Recognition Policy

Associate Vice President Wilkinson and Vice President Thompson discussed the proposed revenue recognition policy (copy on file in the Secretary's Office).

7. Affirmative Action

Assistant Provost Simon, serving in her former position as the University Affirmative Action Officer, presented the annual affirmative action report. (A copy of Dr. Simon's remarks are on file in the Secretary's Office.)

Trustee Martin moved that the Board deviate from its standard procedure of asking questions following the presentation of Dr. Simon's report and allow persons from the audience to address the Board on this matter. Seconded by Trustee Howe. Approved by a vote of 6 to 0.

The following persons addressed the Board concerning the University's affirmative action program:

- a. William J. Gamble, Jr.
Director of Minority Education, College of Engineering
- b. Herman Marable
Sophomore in James Madison College
- c. Eugene Henderson, Jr.
Ph.D. candidate in Administration and Higher Education
- d. Lee N. June
Director of the Counseling Center
- *e. Bonita Pope
Assistant Professor, Counseling Center
- *f. Ray Garza
Student and Chairperson of Chicano-Hispanic Students for Progressive Action

continued - - -

7. Affirmative Action, cont.

The following persons addressed the Board concerning the University's affirmative action program, cont.:

- *g. Marilyn Moses
Senior in Political Science
- h. Brenda Flanagan
Black Alumni Association of Detroit
- i. James Weathers
Black Alumni Association of Detroit

*Copies of materials given to the Board by these individuals are on file in the Secretary's Office.

The following students expressed concerns regarding the Department of Theatre as it relates to black students:

- a. Gina Cunningham
- b. Donna Smith
- c. Adelle Austin

The Board recessed at 10:05 p.m.

The Board reconvened in Room 105, Kellogg Center, at 10:25 a.m., January 22, 1982.

Present: Trustees Bruff, Fletcher, Howe, Krolikowski, Lick, Martin, Reed and Sawyer; President Mackey, Associate Provost Kinsinger, Vice Presidents Breslin, Cantlon, Dickinson, Stewart and Thompson; Associate Vice President and Acting Secretary Wilkinson, Assistant to the President Carlisle, Associate General Counsel Higgins, Assistant Provosts Hamilton and Simon.

7. Affirmative Action, cont.

Associate Provost Kinsinger and Assistant Provost Simon answered several Trustees' questions relating to the University's affirmative action report presented the previous evening.

8. Enrollment Projections

Associate Provost Kinsinger, Vice President Cantlon, and Assistant Provost Hamilton discussed the 1982 enrollment projections and the program for recruiting students for the 1982 fall term (copy on file in the Secretary's Office).

Dr. Hamilton outlined efforts in the admissions and retention areas, emphasizing that two task forces have been established to identify concerns in these areas and to recommend actions for implementation in the admissions and retention process.

Vice President Cantlon summarized the activities in the graduate area, giving the 1982 enrollment projections.

The Board recessed at 11:52 a.m.

The Board reconvened in an Executive Session in Room 101, Kellogg Center, for the purpose of discussing the purchase of real estate, collective bargaining issues and pending litigation at 12:10 p.m. (A copy of the minutes is filed in the Executive Session Minutes book in the Secretary's Office.)

The Board recessed at 1:50 p.m.

The Board reconvened for its Action Session at 2:13 p.m. in the Board Room, Administration Building.

Present: Trustees Bruff, Fletcher, Howe, Krolikowski, Lick, Martin, Reed and Sawyer; President Mackey, Associate Provost Kinsinger, Vice Presidents Breslin, Cantlon, Dickinson, Schonbein, Stewart, Thompson and Turner; Associate Vice President and Acting Secretary Wilkinson, Associate General Counsel Higgins, Assistant to the President Carlisle, Faculty Liaison Group, and Student Liaison Group.

9. Public Comments

No comments

Public Comments
re Annual
Affirmative
Action Report

Public Comments
re Dept. of
Theatre

Affirmative
Action, cont.

Enrollment
Projections

Public
Comments

10. Stagehand Union

Trustee Bruff indicated that the amended agenda included, prior to the closed meeting Friday morning, an item requested by Trustee Martin relative to the Stagehand Union. Trustee Bruff said that because the Stagehand Union is a matter subject to an unfair labor practice charge that is pending with a hearing scheduled in February, and because there is no contract at the present time but negotiations may or may not be ongoing, the Board for these reasons discussed the matter in closed session and; therefore, the Stagehand Union item will not be a matter for discussion during this session.

A. PERSONNEL CHANGESResignations and Terminations

1. John E. Kaufmann, Assistant Professor, Crop and Soil Sciences, effective January 15, 1982, accepted position with Monsanto Company, St. Louis, Missouri.
2. Mary A. Busby, Assistant Professor, Business Law and Office Administration, effective December 31, 1981, accepted position with Sunoco Oil Company.
3. Jennifer A. Parks, Assistant Professor, Health and Physical Education; Intercollegiate Athletics, effective August 31, 1982.
4. Edward M. Eisenstein, Professor, Biophysics, effective June 30, 1982.
5. Jane Elzerman, Assistant Professor, College of Nursing, effective December 31, 1981, accepted employment out of the area.
6. Norma Jackson, Specialist, College of Nursing, effective December 31, 1981.
7. Margaret Hendrix, Librarian II, Libraries, effective February 5, 1982.
8. Meryl A. Miasek, Librarian II, Libraries, effective January 8, 1982, accepted position at Indiana University.
9. Ernest C. Stephens, Assistant Professor, Laboratory Animal Care Service; Pathology, effective December 24, 1981, accepted position as Director of Research Animals at Atlanta University.
10. Ruth E. Renaud, Assistant Professor; Assistant to the Vice President for Student Affairs and Services, effective August 31, 1982, transfer to an Executive Management position.

Leaves--Sabbatical

1. Raymond J. Kunze, Professor and Associate Chairperson, Crop and Soil Sciences, with full pay, effective February 15, 1982 through August 15, 1982, to study at University of New England, Armindale, New South Wales, Australia.
2. Martin J. Bukovac, Professor, Horticulture, with full pay, effective March 8, 1982 through June 7, 1982 and September 10, 1982 through December 9, 1982, to study at USDA Agricultural Engineering Research Unit; Ohio Agricultural Research and Development Center, Wooster, OH.
3. Louis F. Twardzik, Professor and Chairperson, Park and Recreation Resources, with full pay, effective January 1, 1982 through June 30, 1982, to study in East Lansing, with travel to Washington, DC and to several regional federal park and recreation agencies and universities.
4. Daniel E. Chappelle, Professor, Resource Development; Forestry, with full pay, effective July 1, 1982 through December 31, 1982, to study in Corvallis and Portland, OR, Washington, DC, and East Lansing.
5. Linda O. Stanford, Associate Professor, Art, with half pay, effective September 1, 1982 through August 31, 1983, to study in Chicago, New York metropolitan area, New Mexico, Michigan and Ohio.
6. Kenneth J. Harrow, Professor, Humanities, with half pay, effective September 1, 1982 through August 31, 1983, to study in France and West Africa.
7. Curtis R. Olson, Associate Professor, Music, with half pay, effective September 1, 1982 through August 31, 1983, to study and concertize in Alaska and Western United States.
8. Marilyn Frye, Associate Professor, Philosophy, with half pay, effective September 1, 1982 through August 31, 1983, to study in East Lansing.

Resignations
and
Terminations

Sabbatical
Leaves

A. PERSONNEL CHANGES, cont.

January 21-22, 1982

Leaves--Sabbatical, cont.Sabbatical
Leaves, cont.

9. Christopher M. Clark, Associate Professor, Counseling, Educational Psychology and Special Education, with half pay, effective September 1, 1982 through August 31, 1983, to study in Philadelphia, PA.
10. Norman I. Kagan, Professor, Counseling, Educational Psychology and Special Education; Psychiatry; Medical Education Research and Development, with half pay, effective September 1, 1982 through August 31, 1983, to study, primary locale will be as a Visiting Scholar in the School of Education, Stanford University, and participate in programs of the Mental Research Institute in San Francisco; Interaction Laboratory, San Francisco.
11. John P. McKinney, Professor, Pediatrics and Human Development; Psychology, with full pay, effective April 1, 1982 through June 30, 1982, to study.
12. Ti Yen, Professor, Mathematics, with full pay, effective May 1, 1982 through August 31, 1982, to study and serve as a Visiting Lecturer at Shanghai University of Science and Technology.
13. Michael F. Thorpe, Professor, Physics and Astronomy, with half pay, effective September 1, 1982 through August 31, 1983, to study in Physics Departments at Oxford and Cambridge Universities, U.K.
14. Dennis C. Gilliland, Professor, Statistics and Probability, with half pay, effective January 1, 1982 through June 30, 1982, to study at Harvard University, University of Chicago, Michigan State University.
15. Thomas M. Burton, Associate Professor, Zoology; Fisheries and Wildlife, with full pay, effective September 1, 1982 through February 28, 1983, to study at Idaho State University, Oregon State University, University of California, Berkeley, and Arizona State University.
16. Dieter Brunnschweiler, Professor, Geography, with full pay, effective January 1, 1982 through March 31, 1982, to research and write in East Lansing, University of Florida at Gainesville and Colombia.
17. Frank S. Horvath, Associate Professor, Criminal Justice, with half pay, effective September 1, 1982 through August 31, 1983, to study within the United States.
18. David B. Kalinich, Assistant Professor, Criminal Justice, with full pay, effective April 1, 1982 through June 30, 1982, to study in East Lansing.

Leaves--MedicalMedical
Leaves

1. Robert S. Manthy, Professor, Forestry; Resource Development, with full pay, effective September 1, 1981 through February 28, 1982.
2. Marilyn M. Wilson, Assistant Professor, English, with full pay, effective February 12, 1982 through April 23, 1982.
3. Roland F. Salmonson, Professor, Accounting, with full pay, effective October 20, 1981 through April 20, 1982.
4. John P. Henderson, Professor, Economics, with full pay, effective October 12, 1981 through December 31, 1981.
5. Barbara D. Ames, Assistant Professor, Family and Child Ecology; Dean's Office, College of Human Ecology, with full pay, effective December 14, 1981 through January 24, 1982; without pay, effective January 25, 1982 through February 28, 1982.
6. Harold Forstat, Professor, Physics and Astronomy, with full pay, effective December 1, 1981 through January 31, 1982.
7. James E. Carnahan, Professor, Highway Traffic Safety Programs, with full pay, effective December 1, 1981 through May 31, 1982.
8. Barbara W. Ward, Professor and Director, Justin Morrill Inter-College Programs, with full pay, effective September 8, 1981 through March 7, 1982.

Leaves--Other

1. Donald O. Mitchell, Assistant Professor, Agricultural Economics, without pay, effective November 7, 1981 through November 17, 1981, to prepare working paper and run scenarios on models for International Institute for Applied Systems Analysis, Laxenburg, Austria.
2. Raymond J. Kunze, Professor and Associate Chairperson, Crop and Soil Sciences, without pay, effective August 16, 1982 through December 15, 1982, to study at University of New England, Armindale, New South Wales, Australia.
3. William H. Schmidt, Professor and Chairperson, Counseling, Educational Psychology and Special Education, without pay, effective January 19, 1982 through March 7, 1982, to research in Wellington, New Zealand.
4. Albert N. Andry, Jr., Associate Professor, Mechanical Engineering, without pay, effective January 1, 1982 through December 31, 1982, for professional improvement.
5. Lawrence D. Aronson, Associate Professor, Medicine, without pay, effective May 1, 1982 through June 30, 1983.
6. Albert B. Robillard, Associate Professor, Pediatrics and Human Development, without pay, effective January 1, 1982 through June 30, 1982, to research in cross-cultural communication in health care settings at University of Hawaii at Manoa.
7. Albert H. Ellingboe, Professor, Botany and Plant Pathology, without pay, effective December 16, 1981 through December 15, 1982, to research at International Plant Research Institute, San Carlos, CA.
8. Otto A. Gansow, Associate Professor, Chemistry, without pay, effective January 1, 1982 through August 31, 1982, to study at National Institutes of Health, Washington, DC.
9. James I. McClintock, Professor, Lyman Briggs School, without pay, effective May 1, 1982 through August 31, 1982, to research on ecology in East Lansing.
10. August G. Benson, Professor, Administration and Curriculum; Advisor, Foreign Students/Scholars Office, without pay, effective November 16, 1981 through December 15, 1981.
11. Kevin C. Gottlieb, Associate Professor, Social Science, without pay, effective January 1, 1982 through December 31, 1982, public service in U.S. Senator's office in Washington, DC.
12. Mary M. Senger, Professor, Social Science, without pay, effective January 1, 1982 through April 30, 1982, to study and train in seminar skills in Dallas, TX.
13. Josefina McDonough, Associate Professor, Social Work, without pay, effective January 1, 1982 through April 30, 1982, research in Ann Arbor, MI.
14. Joanne N. Hamachek, Associate Professor and Associate Director, Counseling Center, without pay, effective December 21, 1981 through December 21, 1981.
15. Lee N. June, Associate Professor and Director, Counseling Center; Associate Adjunct Professor, Counseling, Educational Psychology and Special Education, without pay, effective December 16, 1981 through December 16, 1981.

Transfers and Changes in Assignment

1. Approved for Michael J. Weaver, Associate Professor, Chemistry, a change in terms of leave of absence from without pay, effective September 1, 1981 through December 31, 1981 to leave of absence with half pay, effective November 1, 1981 through December 31, 1981.
2. Approved for Raimund Belgardt, Professor, Linguistics and Germanic, Slavic, Asian and African Languages, changes as follows:
 - a. Discontinue title of Chairperson, and change from AN basis to AY basis, with a change in salary to \$35,678 per year on an AY basis, effective September 1, 1981.
 - b. Change in salary to \$38,528 per year on an AY basis, effective October 1, 1981.
 - c. Change in salary to \$37,528 per year on an AY basis, effective November 1, 1981.
3. Approved for Stephen L. Yelon, Professor, Counseling, Educational Psychology and Special Education, a discontinuation of assignment as Assistant Director, Learning and Evaluation Service, effective September 30, 1981.

Other
LeavesTransfers
and Changes in
AssignmentMichael J.
WeaverRaimund
BelgardtStephen L.
Yelon

A. PERSONNEL CHANGES, cont.

January 21-22, 1982

Transfers and Changes in Assignment, cont.

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| <p>4. Approved for Ray E. Helfer, Professor, Pediatrics and Human Development, a discontinuation of title of Acting Chairperson, effective December 1, 1981.</p> <p>5. Approved for Albert B. Robillard, Associate Professor, Pediatrics and Human Development, a change from AN basis to AY basis, with a change in salary to \$33,300 per year on an AY basis, effective September 1, 1982.</p> <p>6. Approved for William S. Davidson, Associate Professor, Psychology, change from College of Human Medicine to College of Social Science, effective January 1, 1982.</p> <p>7. Approved for Charles S. Scarborough, Professor, a change from Acting Director to Director, Lyman Briggs School, effective August 1, 1981.</p> <p>8. Approved for Estelle J. McGroarty, Associate Professor, a change from Biophysics, College of Osteopathic Medicine to Biochemistry, College of Natural Science, effective October 1, 1981.</p> <p>9. Approved for Herbert J. Oyer, Professor, Audiology and Speech Sciences, a discontinuation of assignment as Dean, The Graduate School, effective September 1, 1981.</p> <p>10. Approved for Robert O. Nolan, Professor, Administration and Curriculum; Director, Highway Traffic Safety Programs, changes as follows:
 a. Change from AN basis to AY basis, effective September 1, 1981.
 b. Change in salary to \$34,915 per year on an AY basis, effective September 1, 1981 through September 30, 1981.
 c. Change in salary to \$37,883 per year on an AY basis, effective October 1, 1981.</p> <p>11. Approved for William A. Simpson, Associate Professor, Office of Planning and Budgets, the following changes:
 a. Change in salary to \$27,317 per year on an AY basis, effective September 1, 1981 through September 30, 1981.
 b. Change in salary to \$30,038 per year on an AY basis, effective October 1, 1981.</p> <p>12. Approved for John M. Hunter, Professor, Geography; Community Health Science; African Studies Center, changes as follows:
 a. Change from AN basis to AY basis, effective September 1, 1981.
 b. Change in salary to \$45,416 per year on an AY basis, effective September 1, 1981 through September 30, 1981.
 c. Change in salary to \$49,049 per year on an AY basis, effective October 1, 1981.</p> <p>13. Approved for Lawrence M. Sommers, Professor, Geography, changes as follows:
 a. Change from AN basis to AY basis, effective September 1, 1981.
 b. Change in salary to \$47,257 per year on an AY basis, effective September 1, 1981 through September 30, 1981.
 c. Change in salary to \$51,274 per year on an AY basis, effective October 1, 1981.</p> <p>14. Approved for Ralph L. Levine, Professor, Psychology, a change in dates of sabbatical leave of absence from October 1, 1981 through March 31, 1982 to with half pay, effective September 1, 1981 through August 31, 1982.</p> <p>15. Approved for Louis A. Radelet, Professor, Criminal Justice, a change from AN basis to AY basis, effective September 1, 1981.</p> <p>16. Approved for Dale F. Duhan, Assistant Professor, Marketing and Transportation Administration, a change in the appointment date from January 1, 1982 to September 1, 1982.</p> <p>17. Approved for Roger E. Wilkinson, Associate Vice President for Business and Finance and Assistant Treasurer, Office of the Vice President for Finance and Operations, an additional title of Secretary of the Board of Trustees, Office of the Secretary of the Board of Trustees, effective January 22, 1982.</p> | <p>Transfers and Changes in Assignment, cont.
Ray E. Helfer</p> <p>Albert B. Robillard</p> <p>William S. Davidson</p> <p>Charles S. Scarborough</p> <p>Estelle J. McGroarty</p> <p>Herbert J. Oyer</p> <p>Robert O. Nolan</p> <p>William A. Simpson</p> <p>John M. Hunter</p> <p>Lawrence M. Sommers</p> <p>Ralph L. Levine</p> <p>Louis A. Radelet</p> <p>Dale F. Duhan</p> <p>Roger E. Wilkinson</p> |
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Promotion

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| <p>1. Change of title from Librarian II to Librarian III, for Janet H. Parsch, with an increase in salary to \$22,000 per year on an AN basis, effective December 1, 1981.</p> | <p>Promotion</p> |
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Salary
ChangesSalary Changes

1. Increase in salary for John M. Bukovac, Professor, Horticulture, to \$60,815 per year on an AN basis, effective October 1, 1981.
2. Increase in salary for Jay B. Ludwig, Associate Professor, English, to \$31,150 per year on an AN basis, effective October 1, 1981.
3. Increase in salary for Christine T. Stephens, Assistant Professor and Extension Specialist, Botany and Plant Pathology, to \$28,856 per year on an AN basis, effective October 1, 1981.
4. Increase in salary for Leonard N. Isaacs, Professor, Lyman Briggs School; Department of Natural Science, to \$27,901 per year on an AY basis, effective January 1, 1982.

Appointments

Appointments

1. Michael T. Weber, Assistant Professor, Agricultural Economics, in the tenure system, at a salary of \$31,704 per year on an AN basis, effective December 1, 1981.
2. Albertine Votapek, Assistant Professor, Music, in the tenure system, at a salary of \$20,000 per year on an AY basis, effective January 1, 1982.
3. Robert E. Buxbaum, Assistant Professor, Chemical Engineering, in the tenure system, at a salary of \$25,500 per year on an AY basis, effective January 1, 1982.
4. Thomas L. Maleck, Assistant Professor, Civil and Sanitary Engineering, in the tenure system, at a salary of \$30,000 per year on an AY basis, effective January 1, 1982.
5. Roger B. Wallace, Assistant Professor, Civil and Sanitary Engineering, in the tenure system, at a salary of \$28,200 per year on an AY basis, effective January 1, 1982.
6. Marshall Klaus, Professor and Chairperson, Pediatrics and Human Development, with tenure, at a salary of \$84,000 per year on an AN basis, effective December 1, 1981.
7. Gerald J. Bostwick, Assistant Professor, Social Work, in the tenure system, at a salary of \$19,100 per year on an AY basis, effective January 1, 1982.
8. Ruth E. Renaud, Assistant to the Vice President for Student Affairs and Services, in an Executive Management position, at a salary of \$40,395 per year on an AN basis, effective September 1, 1982.

Faculty
Reappointment
and
Tenure
RecommendationsFaculty Reappointment and Tenure Recommendations

Most of the recommendations for faculty members whose current probationary appointments in the tenure system end on August 31, 1982 were made at the Board meeting on May 21-22, 1981. The faculty members named below are those for whom tenure action was delayed last spring so that no one would be disadvantaged by the advancement from fall to spring of the tenure recommendations.

The following actions are recommended by the departmental chairperson (or school director), and the dean(s), and the Provost in accordance with the tenure rules.

1. Assistant Professors who acquire tenure with the reappointment effective September 1, 1982:

Darryl D. Warncke	Crop and Soil Sciences
John W. Gobel	Internal Medicine
Charles T. Lowrie	Small Animal Surgery and Medicine

2. Second probationary appointment as Assistant Professor for three years from September 1, 1982:

Daniel J. Raub	Family Medicine
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Motion made by Trustee Bruff, seconded by Trustee Lick, to approve the Resignations and Terminations, Leaves, Transfers and Changes in Assignments, Promotion, Salary Changes, Appointments, and Faculty Reappointment and Tenure Recommendations.

Approved by a vote of 8 to 0.

B. GIFTS AND GRANTS

January 21-22, 1982

Gifts and Grants

Gifts and Grants totaling \$7,663,795 were approved by a vote of 8 to 0 on motion by Trustee Sawyer; seconded by Trustee Lick.

C. OTHER ITEMS FOR ACTION

1. Amendments of the Bylaws for Academic Governance

Amendments of the Bylaws for Academic Governance

On November 18, 1981, the following amendments of the Bylaws for Academic Governance were on the agenda for the scheduled meeting of the Academic Senate. Attendance was less than a quorum and consequently the proposed amendments are approved under the Bylaws for Academic Governance.

It is recommended that the Board of Trustees approve the following amendments (deletions are crossed out; new wording is underlined):

3.2.6. Procedures of Academic Council, Faculty Council and Student Council

3.2.6.1. The President or, in his or her absence, the Provost shall preside at meetings of Academic Council. The Secretary for Academic Governance shall be secretary of Academic Council. ~~Minutes of all meetings shall be distributed to all members of the faculty and Academic Council.~~

3.2.6.5. The Faculty Council shall meet at regular intervals. Meetings shall be called by the President or the Provost in consultation with the faculty members of the Steering Committee. The agenda shall be prepared by faculty members of the Steering Committee. ~~Minutes of all meetings shall be distributed to all members of the faculty and Academic Council.~~

3.2.6.6. The Student Council shall meet at regular intervals. Meetings shall be called by the President, the Provost, or the Vice President for Student Affairs and Services in consultation with the Agenda Committee of the Student Council and the student members of the Steering Committee. ~~Minutes of all meetings shall be distributed to all Academic Council members.~~ The agenda for meetings shall be prepared by the Agenda Committee of the Student Council. This committee shall consist of a student member of the Steering Committee and three members of the Student Council, one to be an undergraduate representative from a college, one to be a graduate student and one to be an at-large representative; they shall be elected by the Student Council for a term of one year. The Agenda Committee shall elect its own chairperson.

3.2.6.9. The Faculty Council, the Student Council and the Academic Council shall establish their own rules and procedures. Minutes of each of these Councils shall be distributed to all members of Academic Council and to all Academic unit offices. Individual faculty may receive copies of such minutes on a regular basis upon written request to the Secretary for Academic Governance.

4.7. UNIVERSITY COMMITTEE ON FACULTY AFFAIRS

4.7.6. The Committee on Faculty Affairs shall annually report to a ~~closed~~ meeting of the Faculty Council on academic budget allocations and adjustments in salary and other forms of economic benefits. This report is in addition to the annual report to Academic Council required of all standing committees.

RESOLVED that the above amendments of the Bylaws for Academic Governance be approved.

Approved by a vote of 8 to 0 on motion by Trustee Bruff; seconded by Trustee Lick.

2. Establishment of Funds Functioning as an Endowment

Establishment of Funds Functioning as an Endowment

It is recommended that the following funds functioning as an endowment be established and placed in the University's Pooled Income Fund:

- (a) The Rollin Baker Fund for the Museum -- The purpose of this fund is to invest funds contributed for the benefit of the Museum. The income will be used for special projects and expeditions for the Museum staff.

- a. The Rollin Baker Fund for the Museum

Establishment
of Funds
Functioning
as an Endowment,

- b. Crop & Soil
Science
Fund
- c. William
J.E.
Crissy
Memorial
Fund

2. Establishment of Funds Functioning as an Endowment, cont.

- (b) Crop and Soil Science Fund -- The purpose of this fund is to invest funds contributed for the benefit of the Crop and Soil Sciences Department. The income will be used for student awards in the Department of Crop and Soil Sciences.
- (c) William J.E. Crissy Memorial Fund -- The purpose is to invest funds contributed in memory of Dr. William J.E. Crissy, former Marketing professor in the College of Business. The income will be used to provide scholarships in the College of Business and Graduate School of Business Administration.

RESOLVED that the above funds functioning as an endowment be established as recommended.

Approved by a vote of 8 to 0 on motion by Trustee Sawyer; seconded by Trustee Lick.

1981-82 Budget
Adjustment
(Cash
Management)
Plans, approved

3. 1981-82 Budget Adjustment (Cash Management) Plans

Distributed with the agenda is the 1981-82 Budget Adjustment (Cash Management) Plans. It is recommended that the Plans be approved by the Board of Trustees.

RESOLVED that the above recommendation be approved.

Approved by a vote of 8 to 0 on motion by Trustee Bruff; seconded by Trustee Fletcher.

Recognition
of Revenue
Policy,
approved

4. Recognition of Revenue Policy

Distributed with the agenda is a policy statement on recognition of revenues from state appropriations to the Operating Funds. It is recommended that the policy be approved.

RESOLVED that the above recommendation be approved.

President Mackey said that because several Trustees have requested additional information regarding the above item, it will be deferred until next month. There were no objections.

Appointment of
Architects for
the Kellogg
Biological
Station

5. Appointment of Architects for the Kellogg Biological Station

Within established University procedures for the selection of architects, the Site Development Task Group evaluated several firms as architects for the Kellogg Biological Station Capital Improvements projects and recommend the following firms:

- A. For the Comprehensive Master Plan, Academic Building, Dormitory, Major Renovations, and the Greenhouse:

Kingscott Associates, Inc.
Kalamazoo, Michigan

- B. For the Dairy Facility:

Flad & Associates of Madison, Inc.
Madison, Wisconsin

The Administration concurs with the above recommendation.

RESOLVED that the above recommendation be approved.

Approved by a vote of 8 to 0 on motion by Trustee Bruff; seconded by Trustee Howe.

D. REPORTS TO THE BOARD

Board
Committee
Reports

1. Board Committee Reports

a. Investment Committee

Investment
Committee

Trustee Krolkowski reported that the Committee met with Cambridge Associates, Inc., the Board of Trustees' investment consultants, and reviewed in detail the consultants' conclusions with respect to investment performance of the Board of Trustees' investment manager, Scudder, Stevens & Clark.

The Committee also discussed alternate investment strategies.

D. REPORTS TO THE BOARD, cont.

January 21-22, 1982

1. Board Committee Reports, cont.a. Investment Committee, cont.

The consultants will review possible investment managers and will suggest a number of different firms for consideration by the Committee at its next meeting. This meeting may be a special meeting of the Committee.

Investment
Committee,
cont.b. Audit Committee

Trustee Sawyer reported that the Audit Committee received a report on the status of various external audits currently being conducted by independent, state and federal auditors.

Audit
Committeec. Land and Physical Facilities Committee

Trustee Lick reported that the Land and Physical Facilities Committee met in closed session. The Committee approved that the University proceed to purchase the Langshaw property (162.5 acres), Section 5, Ross Township, Kalamazoo County.

Land and
Physical
Facilities
Committee

The Committee recommends that the Board of Trustees approve the above action.

Approved by a vote of 8 to 0 on motion by Trustee Reed; supported by Trustee Howe.

2. President's Report

President Mackey called on Jack Shingleton, Interim Director of the Alumni Association, to comment on alumni activities.

President's
Report

Mr. Shingleton stated that the former alumni association, as a result of the action taken by the MSU Board of Trustees at its December 4, 1981, meeting, called an emergency Alumni Executive Board meeting on December 22. The result of that meeting was to take action to terminate its operation as of December 31, 1981, and then carry out a membership proxy vote to recommend the termination of the association. Once the matter has been resolved, Mr. Shingleton said that he will send a letter to the members of the former association inviting them to transfer to the new association. He said that life memberships and those who have annual memberships through June 30, 1982, will be included.

Mr. Shingleton further stated that several transitional moves are being made, one of which is to transfer the insurance program of the former association. He said that all of the alumni who are insured will make the transition without any problems. Student tours, some reunions and homecoming activities will be continued under the new structure.

Mr. Shingleton has been invited to speak to many of the alumni clubs and constituent groups, many of which have asked how they can participate in the new association. Many of these organizations have expressed that they are pleased that the matter is being resolved and hope that the new association can move ahead and do what is best for the University.

At the request of President Mackey, Vice President Thompson commented on the current status of the work and development of the Board of Trustees' policy manual.

Vice President Thompson stated that research is being done of the Board's actions which might comprise the Board's policy. Included are about 1,500 pages of Board minutes, dating back to 1926, and about 7,500 3x5 index cards. A good deal of judgment has been made as to what did or did not constitute a statement of policy. A system will be established where it will be possible to track a policy as to its development. The intent is to bring to the Board what is being termed as a transition document which is essentially a statement of current Board policy.

D. REPORTS TO THE BOARD, cont.

January 21-22, 1982

Trustees'
Expenses3. Trustees' Expenses

Expenses paid from the Board Members' expense account in October, 1981 totaled \$1,207.16 distributed as follows:

	<u>Bruff</u>	<u>Fletcher</u>	<u>Howe</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Reed</u>	<u>Sawyer</u>
Long Distance								
Telephone Charges	\$ 81.18	\$ --	\$ (9.44)	\$ 2.73	\$ 96.14	\$.73	\$ --	\$ 33.67
Travel	--	--	77.70	--	--	--	--	346.14
Lodging and Subsistence	74.60	--	102.00	107.20	102.00	--	--	180.75
Postage	11.58	--	--	--	.18	--	--	--
Totals	\$167.36	\$ --	\$170.26	\$109.93	\$198.32	\$.73	\$ --	\$560.56

Expenses paid from the Board Members' expense account in November, 1981 totaled \$938.68 distributed as follows:

	<u>Bruff</u>	<u>Fletcher</u>	<u>Howe</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Reed</u>	<u>Sawyer</u>
Long Distance								
Telephone Charges	\$191.60	\$ --	\$ --	\$ 3.68	\$ 74.43	\$10.80	\$ --	\$ 7.58
Travel	--	--	77.70	--	--	--	--	118.24
Lodging and Subsistence	73.60	--	34.00	36.90	104.00	--	--	205.10
Postage	1.05	--	--	--	--	--	--	--
Totals	\$266.25	\$ --	\$111.70	\$ 40.58	\$178.43	\$10.80	\$ --	\$330.92

Expenses paid from the Board Members' expense account in December, 1981 totaled \$2,301.06 distributed as follows:

	<u>Bruff</u>	<u>Fletcher</u>	<u>Howe</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Reed</u>	<u>Sawyer</u>
Long Distance								
Telephone Charges	\$ 80.26	\$ --	\$ --	\$ 28.82	\$ 92.56	\$ --	\$ --	\$ 44.89
Travel	190.55	--	77.70	--	755.36	--	--	336.82
Lodging and Subsistence	103.65	--	68.00	34.00	330.89	--	--	136.00
Miscellaneous	13.56	--	--	--	--	--	--	--
Totals	\$388.02	\$ --	\$145.70	\$ 62.82	\$1,186.81	\$ --	\$ --	\$517.71

Adjourned at 3:02 p.m.

Paul Mackey

President

Lois Wilkinson

Secretary