

MINUTES OF THE MEETING OF THE  
FINANCE COMMITTEE  
October 24, 1958

The Finance Committee convened at Kellogg Center at 7:00 a.m. for breakfast. Following breakfast, the meeting took place.

The following members were present:

Messrs. Brody, Rouse, Smith, Stevens, Vanderploeg; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Harlan: Dr. Bartlett

Approval  
investment  
recommenda-  
tions

1. Scudder, Stevens & Clark and Earl Cress recommend:

- a. That with available cash in the Consolidated Investment Fund we purchase 140 shares of Great Northern Railway stock at approximately \$48 to yield about 6.3%.
- b. That with available cash in the Pension Retirement Fund we purchase 1,200 shares of Great Northern Railway stock at approximately \$48 to yield about 6.3%.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve the above recommendations.

2. Recommendation that the Board authorize the sale of the Clark Equipment stock held in the Matilda Wilson account whenever the selling price plus dividends equal the \$58-3/4 per share at which the stock was valued when accepted from Mrs. Wilson. At one time the price of this stock had fallen to approximately \$35 per share. If the Board approves this action, it will involve the approval of the following resolution:

Resolved that Vice President May is hereby authorized to sell 2,000 shares of Clark Equipment Company stock held in the Matilda Wilson account and that as Treasurer of the University he is authorized to execute any and all certificates to effectuate and carry out the sale of these securities.

Approval sale  
lot in Detroit  
Owen estate

On motion of Mr. Stevens, seconded by Mr. Rouse, it was voted to approve the sale of Clark Equipment stock in the Matilda Wilson account and to approve the necessary resolution.

3. It is recommended that the Board authorize the sale of a lot in Detroit, a part of the Owen estate, that was appraised at \$2,100 to Mr. Julius Honeyman at a sale price of \$2,000 with \$500 down and the balance payable in six months at an interest of 6%.

On motion of Mr. Rouse, seconded by Mr. Vanderploeg, it was voted to approve the above recommendation.

Recommendations  
re: Life  
Science Lab.

4. The following information is furnished regarding the proposed Life Science Laboratory:

- a. The Department of Health, Education and Welfare has now approved grants totaling \$310,000 for this project.
- b. The University must match federal funds with a like amount. A year ago when our application for a federal grant was first submitted, the Board set aside \$200,000 from overhead on research contracts. We also included in our budget for 1957-58 an amount of \$50,000 for this project. We therefore will still have to allocate an additional \$60,000 to match the federal grant.
- c. Mr. Calder's office is now in the process of revising detailed plans for specifications for a project which can be built within the \$620,000 available for this project.
- d. The current project budget is as follows:

General construction	\$473,500
Utilities	28,500
Equipment	70,000
Architect's fees	28,000
Contingencies	20,000
	<u>\$620,000</u>

- e. We previously agreed to provide funds for site development over and above our matching commitment.

An allocation of \$60,000 from account 71-2799 is requested for this project.

On motion of Mr. Stevens, seconded by Dr. Smith, it was voted to approve the above recommendations regarding the proposed Life Science Laboratory.

Approval cer-  
tain changes  
in loan agree-  
ment for 800  
units married  
housing

5. Letter from Mr. May as follows:

"Attached is a copy of letter to the Regional Administrator of the Housing and Home Finance Agency requesting certain changes in our loan agreement for the 800 units of married housing together with a memorandum prepared by Mr. Cress detailing the changes which we desire to be made.

In summary we are proposing that upon completion of construction, half of the 800 units be pledged to the Government loan and the other half of the units be pledged to the University's part of the loan. It is our further intention to repledge the security now assigned to the \$4,000,000 bond issue which financed Shaw Dormitory. The \$4,000,000 loan will be paid off in approximately eight years. By using income from units now assigned to that issue, we believe it will be possible to borrow the required \$3,750,000 from banks on a short-term note (twelve years) and lower our interest rate by approximately 3/4 of 1%.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the recommendation of Mr. May in Item 5.

FINANCE COMMITTEE ITEMS, continued

6. In accordance with the discussion with the Board at the Gull Lake Conference, Mr. Varner and Mr. May have contacted the following architects asking them to prepare preliminary sketches for possible buildings at Michigan State University-Oakland with the understanding that there is no commitment on the part of the Board to reimburse them for this preliminary work, but that it is understood that if the building is eventually built their firm will be engaged as the architect for the building:

O'Dell, Hewlett and Luckenbach Associates  
of Birmingham

- An intramural building to cost not  
in excess of \$1,500,000

Swanson Associates of Bloomfield Hills

- A library to cost not to exceed \$1,500,000

Giffels and Vallet of Detroit

- A science and engineering building to cost  
not to exceed \$2,000,000

Architects to  
prepare sketches  
for  
buildings at  
MSU-O

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above item.

Approval of  
transfer of  
\$232,000 in  
Rehabilitation  
of Facilities  
to TV Channel  
10 construc-  
tion account

7. It is recommended that, in accordance with the tentative action agreed upon previously, Mr. May be authorized to transfer the approximately \$232,000 remaining in the "Rehabilitation of Facilities" account to the TV Channel 10 Construction account.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve the above recommendation.

Adjourned.

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MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
October 24, 1958

Present: Dr. Smith, Chairman; Messrs. Brody, Rouse, Stevens, Vanderploeg; President Hannah  
Treasurer May and Secretary McDonel

Absent: Mr. Harlan; Dr. Bartlett

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of Finance Committee items on the preceding page.

On motion of Dr. Smith, seconded by Mr. Stevens, it was voted to approve the Finance Committee Items.

2. a. On September 22 the following bids were received covering the television transmitter, antenna, tower, and related equipment:

Standard Electronics	\$273,000
General Electric	347,748
RCA	348,500

General  
Electric  
awarded con-  
tract for  
TV transmitter  
antenna, tower  
and related  
equipment

After very careful study, our engineers advised that the bid of Standard Electronics does not meet specifications for the following reasons:

The 25 kw transmitter is not of the type or on the list accepted by the Federal Communications Commission as required. No date was supplied as to the cost of operation and expected tube life, as required in the specifications. No information was furnished on the transmitter control console, and no specifications on the color monitor were furnished. The frequency and modulation monitors were not of a type accepted, and no information was furnished. The specifications called for remote controls on the stabilizing amplifiers; the stabilizing amplifiers listed in this bid were without remote controls. No audio or video patching equipment was listed, which was required by the specifications; and no type number or description of the transmission lines were supplied as required by the specifications. In fact, only one 3-1/8 inch coaxial transmission lines was quoted. No information as to the tower make was provided and no ground system established as required by the specifications. The Alford antenna listed does not provide for emergency operation and does not conform to the specifications. The bid did not meet the proof of performance requirement as all tests were considered complete upon the equipment's meeting the Commission requirements into a dummy load. The specifications called for a proof of performance upon air signal in addition. In fact, only in two paragraphs of the bid (G and H) does the Standard Electronics proposal meet the requirements of the specifications listed in the invitation to bid.

Both of the bids submitted by General Electric and RCA meet all specifications. The General Electric bid provides for a 50 kw transmitter and two-section Helical antenna mounted on an IDECO tower. This equipment is the maximum power transmitter manufactured by General Electric and its latest antenna design. This provides the greatest emergency

continued --

SPECIAL MISCELLANEOUS, continued

## 2a. Bids on television transmitter, antenna, tower and related equipment, continued:

power reserve and meets the full and complete requirements of the Federal Communications Commission as listed. Although there would be some saving in power cost in the use of RCA equipment, it is the recommendation of our engineers that we accept the bid of General Electric, which is lower than RCA's, and that a contract be immediately awarded for the desired television equipment.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to accept the General Electric bid of \$347,748 for the television transmitter, antenna, tower and related equipment.

- b. It is recommended that the Board authorize the investment of Jenison estate funds in this project.

On motion of Mr. Brody, seconded by Mr. Vanderploeg, it was voted to approve the recommendation in (b) above.

3. Recommendation that the Board approve a contract with the Consumers Power Company covering maintenance of gas lines in Spartan Village. This contract provides that Consumers Power will make periodic inspections of main lines, vegetation, etc., to discover any leaks that may develop in the system and will make ordinary repairs without charge.

The annual cost for maintenance work will be initially \$1,308. If additional apartments are constructed, the cost of inspection will be increased \$1 per year for each unit added. This contract may be cancelled at any time by mutual consent or by either party giving the other at least 60 days notice of its desire to terminate the contract.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above contract with Consumers Power.

4. It is recommended that the Board officially approve for submission to the Governor, the State Department of Administration, and the legislature the following budget request for the fiscal year 1959-60:

For General Operations

Michigan State University - East Lansing	\$24,700,700
Michigan State University-Oakland	590,000
Agricultural Experiment Station	2,996,792
Cooperative Extension Service	2,489,000
Highway Traffic Safety Center	370,000
Labor and Industrial Relations Center	250,000

For Capital Outlay

## Remodeling and Additions:

Relocate Sheep Facilities	\$108,000	
Relocate Beef Barn	64,800	
Poultry Plant	240,000	
Sewage Disposal Plant	<u>500,000</u>	912,800

## New Construction:

General Classroom and Offices	2,500,000 ( $\frac{1}{2}$ cost)	
Engineering	2,000,000	
Administration Building	1,566,000	
Business Administration	3,240,000	
Home Economics	1,080,000	
Chemistry (plans only)	180,000	
Communication Arts (plans only)	<u>232,000</u>	10,798,000

## Science Research Facilities:

Phytotron	1,000,000 ( $\frac{1}{2}$ cost)	
Reactor	1,000,000 " "	
Cyclotron	<u>600,000</u> " "	2,600,000

5. It is recommended that the Board authorize submission of a request to the Governor, the Department of Administration, and the legislature of an appropriation for Michigan State University-Oakland for the fiscal year 1958-59 of \$84,150.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve items 4 and 5 above and to authorize the officers of the Board to submit to the Governor, the State Department of Administration and the Legislature the above request for funds for operation and capital outlay for the fiscal year 1959-60.

6. Dean John Ryder of the College of Engineering, appeared before the Board to discuss a desired change in plans for the Engineering Building that was designed three or four years ago for which bids were taken and construction not authorized due to lack of appropriation.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to authorize Dean Ryder and the officers of the University to negotiate with the architects to make the changes desired by Dean Ryder and to work out an equitable plan for payment to the architects for any additional costs incurred as a result of these changes.

Jenison estate funds to be invested in TV project

Approval contract with Consumers Power Company

Budget request to be submitted for 1959-60

Budget for MSU-O to be submitted for 1959-60

Univ. officers to negotiate with arch. re: changes in Engr. Bldg. plans

SPECIAL MISCELLANEOUS, continued

7. At the meeting of the Michigan Council of State College Presidents at Mount Pleasant on October 13, it was unanimously voted that the Council of State College Presidents proceed to translate into action its motion of September 25 that a central office for research and information be established to be equitably financed by the nine state-supported institutions and responsible to the Council of State College Presidents. It is understood that each president will request his governing board to authorize the necessary expenditures and to take such other steps as would be necessary to establish the central office by January 1, 1959.

Central office for research and information to be established & financed by the 9 state-supported colleges & universities

It is recommended that Michigan State University be authorized to participate in this program.

On motion of Mr. Vanderploeg, seconded by Dr. Smith, it was voted to approve the above recommendation.

PRESIDENT'S REPORTResignations and Terminations

Resignations

1. Ralph A. Peters, Instructor in Natural Science, effective August 31, 1958, to complete Ph.D.
2. William von Reichbauer, Assistant Professor of Hotel, Restaurant, and Institutional Management, effective August 31, 1958. (tenure).
3. Agathon A. Aerni, Instructor in Personnel and Production Administration, effective August 31, 1958. (Failed to return to his position).
4. Cancellation of the appointment of Frank James Kosier as Instructor in Mathematics beginning October 1, 1958, to become a special graduate research assistant.
5. Philip E. Wigen, Assistant (Research) in Physics and Astronomy, effective August 31, 1958. He will be reappointed as Special Research Graduate Assistant.
6. Richard M. Jellison, Instructor in History, effective August 31, 1958. He was not reappointed under the tenure regulations

Appointments

Appointments

1. William Haight, reappointed Instructor in Advertising and Continuing Education at a salary of \$7000 per year on a 10-month basis, effective September 1, 1958, paid from Continuing Education account 11-5611 and subject to tenure rules effective as of September 1, 1956.
2. Lyle D. Oleson as Instructor in Applied Mechanics at a salary of \$6000 per year on a 10-month temporary basis, effective September 1, 1958, for an indefinite period.
3. James A. Ray as Instructor in Microbiology and Public Health at a salary of \$5000 per year on a 10-month basis, effective from September 1, 1958 to August 31, 1959, to fill position 19.
4. Jack Frederick Wagner as Instructor in Physiology and Pharmacology at a salary of \$4800 per year on a 10-month basis, effective from September 1, 1958, to August 31, 1959 to fill position 10.

Miscellaneous

Ch. effec.  
date appt.  
J. LaVar  
Bateman

1. Change in the effective date of employment of J. LaVar Bateman, lecturer in Communication Skills, from October 1 to December 31, 1958, to September 1 to December 31, 1958, at the same salary of \$1800 for the period.
2. Approved a recommendation that the following temporary staff members receive pay for the period from September 1, 1958, to June 30, 1959, with the provision that they receive one-third of the year's pay for each term's work:
  - a. Kyang-Ming Lin, Instructor (Research) in the Engineering Experiment Station, \$2111
  - b. B. Basava Raju, Instructor (Research) in the Engineering Experiment Station, \$2111
  - c. William Bartley, Instructor in Electrical Engineering, \$2400.
3. Additional pay of \$258.75 for Russell B. Daubert, Assistant Professor of Health, Physical Education, and Recreation, to complete his summer school pay for 1958.
4. Additional pay of \$532.50 for Harold B. Stonehouse, Associate Professor of Geology, to complete his summer school pay for 1958.

Temp. staff  
members to  
receive pay  
for period  
Sept. 1'58-  
June 30'59

Add. pay R.B.  
Daubert S.S.

Also Harold  
Stonehouse

NEW BUSINESSResignations and Terminations

Resignations

1. J. Elliott Colling, 4-H Club Agent, Midland County, November 30, 1958, to go into business.
2. Victor A. Jones, 4-H Club Agent, Cass County, October 15, 1958. Mr. Jones has been on leave to October 15, 1958.
3. Gerald W. Davis, 4-H Club Agent, Van Buren County, December 31, 1958, to accept other employment.
4. Dean E. McKee, Assistant Professor of Agricultural Economics, October 5, 1958.
5. Mary C. Kroodsma, Instructor in Foods and Nutrition, December 31, 1958, to be a full-time homemaker.

NEW BUSINESS, continued

## Resignations

Resignations and Terminations, continued

6. Marcia D. Gillespie, Instructor (Res.) in Home Management and Child Development, December 15, 1958 to be married.
7. Virginia Charles, Instructor (Res.) in Institution Administration September 30, 1958 to accept a position in Ohio.
8. Barbara Scheyer, Assistant Professor of Nursing, January 12, 1959.
9. Laurel A. Hine, Instructor in Nursing, December 31, 1958 to study for her doctoral degree.
10. Norman K. Lee, Instructor (Res.) in Physics and Astronomy, August 31, 1958 to accept another position.
11. John W. Leslie, Jr., Assistant News Editor, Information Services, October 31, 1958 to accept a position in Pittsburgh, Pa.
12. Rosemary Thornton, Extension Information Specialist, Information Services, October 29, 1958 to accept a position in Wisconsin.
13. Joan E. Peterson, Secretary, Vietnam Project, October 18, 1958.
14. Catherine Mary Forliti, Secretary Vietnam Project, October 12, 1958.
15. Richard K. Gardner, Librarian, Vietnam Project, October 19, 1958.

## Leaves

Leaves--Sabbatical

1. Glenn L. Johnson, Professor of Agricultural Economics with half pay from July 1, 1959 to December 31, 1959 and from July 1, 1960 to December 31, 1960 for study and travel in Europe and England.
2. J. Oliver Hall, Associate Professor of Social Science, with full pay from January 1, 1959 to March 31, 1959 for study and writing.
3. Ray Nelson, Professor (Res.) of Botany and Plant Pathology with full pay from October 20, 1958 to April 19, 1959 for study and writing.

Leaves--Military

1. Donald L. Whitaker, Agricultural Technician, Farm Crops, without pay, from October 3, 1958 to June 30, 1959.

Leaves--Health

1. Robert J. Laser, Extension Director, Monroe County, with full pay from October 1, 1958 to October 31, 1958.

Leaves--Other

1. Ernest J. Wheeler, Associate Professor of Farm Crops without pay from November 15, 1958 to February 14, 1959 to work with the ICA in India.
2. Fred W. Freeman, Horticulturist, in the Horticulture Department, without pay from January 8, 1959 to March 24, 1959 to work on his Ph.D. at M.S.U.
3. James R. Burnett, Assistant Professor in Mechanical Engineering without pay from September 1, 1958 to August 31, 1959 to complete his Ph.D. at the University of Minnesota.

## Appointments

Appointments

1. Max Erwin Benne, Extension Agent in Residence, at a salary of \$5000 per year on a 12-month basis effective October 15, 1958.
2. Myron P. Kelsey, Assistant Professor (Extension, Research) of Agricultural Economics at a salary of \$7500 per year on a 12-month basis effective January 1, 1959.
3. Alan R. Bird, Instructor (Res.) in Agricultural Economics at a salary of \$7000 per year on a 12-month basis effective October 1, 1958 to September 30, 1961.
4. Eugene F. Reinke, Instructor (Res.) in Dairy at a salary of \$4600 per year on a 12-month basis effective September 23, 1958 to September 30, 1958.
5. Joseph Alfred Stevens, Instructor (Res.) in Horticulture at a salary of \$5400 per year on a 12-month basis effective October 1, 1958 to September 30, 1959.
6. Pauline Adams, Instructor in Communication Skills, at a salary of \$950 for the period September 29, 1958 to December 31, 1958.
7. Fannie Leonard, Instructor in Natural Science at a salary of \$4300 per year on a 10-month basis effective September 1, 1958 to August 31, 1959.
8. Wolf D. Fuhrig, Instructor in Social Science at a salary of \$1600 for the period January 1, 1959 to March 31, 1959.



NEW BUSINESS, continuedAppointments, continued

## Appointments

9. Arthur John Lamminen, Instructor in Business and Public Service at a salary of \$2750 on a 10-month basis from September 22, 1958 to September 21, 1959.
10. Earl E. McDonald, Lecturer in Insurance, Law and Real Estate Administration at a salary of \$170 per month from October 1, 1958 to December 31, 1958.
11. Kendall Alfred Adams, Instructor in Marketing and Transportation Administration at a salary of \$2250 for the period October 1, 1958 to June 30, 1959.
12. John L. Komives, Instructor in Personnel and Production Administration at a salary of \$2200 per year on a 10-month basis effective September 15, 1958 to August 31, 1959.
13. Victor C. Doherty, Instructor in Personnel and Production Administration at a salary of \$2200 per year on a 10-month basis effective September 1, 1958 to August 31, 1959.
14. Ralph E. Toler, Instructor in Personnel and Production Administration at a salary of \$2200 per year on a 10-month basis effective September 1, 1958 to August 31, 1959.
15. Stewart D. Marquis, Assistant Professor of Urban Planning and Landscape Architecture and Continuing Education at a salary of \$9000 per year on a 12-month basis effective November 1, 1958.
16. Doris Brimmer, Lecturer in the Bureau of Social and Political Research at a salary of \$3000 per year on a 12-month basis effective October 8, 1958 to October 7, 1959.
17. Erwin M. Feher, Lecturer in Speech, at a salary of \$4200 per year on a 10-month basis effective September 1, 1958 to August 31, 1959.
18. Ernest O. Melby, Distinguished Professor of Education at a salary of \$16,000 per year on a 10-month basis effective September 1, 1959.
19. Robert Francis Tupper, Instructor in Foundations of Education at a salary of \$1000 for the period October 1, 1958 to June 30, 1959.
20. Jack R. Rombouts, Instructor in Foundations of Education at a salary of \$1000 for the period October 1, 1958 to December 31, 1958.
21. Jack LaMarr Lewis, Instructor in Foundations of Education at a salary of \$2000 for the period October 1, 1958 to June 30, 1959.
22. Lucille Karner, Instructor in Teacher Education at a salary of \$380 for the period October 1, 1958 to December 15, 1958.
23. Tamara Ann VanBuskirk, Instructor in Teacher Education at a salary of \$380 for the period October 1, 1958 to December 15, 1958.
24. Lula Alonso, Instructor in Teacher Education at a salary of \$380 for the period October 1, 1958 to December 15, 1958.
25. Evelyn Smith Wheeler, Instructor in Foods and Nutrition at a salary of \$5200 per year on a 10-month basis effective October 1, 1958 to August 31, 1959.
26. Charlotte Rood Holm, Instructor (Res.) in Home Management and Child Development at a salary of \$2600 per year effective October 6, 1958 to June 30, 1959.
27. Edith Weiss Fischer, Assistant Professor of Foreign Languages at a salary of \$500 for the period October 1, 1958 to December 31, 1958.
28. Yasuo Masai, Assistant in Foreign Languages at a salary of \$150 per month from October 1, 1958 to June 30, 1959.
29. Mabel Lou Pian, Assistant in Foreign Languages at a salary of \$160 per month from October 1, 1958 to June 30, 1959.
30. Gonzalo Puga, Assistant in Foreign Languages, at a salary of \$500 for the period October 1, 1958 to December 31, 1958.
31. Thomas Griffith, Instructor (Res.) in Chemistry at a salary of \$450 per month from October 1, 1958 to June 30, 1959.
32. Rashid Ahmad Anwar, Instructor (Res.) in Chemistry at a salary of \$450 per month from October 16, 1958 to June 30, 1959.
33. Wilma N. Bradley, Instructor in Chemistry at a salary of \$4200 for the period October 1, 1958 to June 30, 1959.
34. Pei-Hsing Wu, Instructor (Res.) in Chemistry at a salary of \$225 per month from October 1, 1958 to June 30, 1959.
35. Joseph J. Mancuso, Instructor in Geology, at a salary of \$1800 for the period October 1, 1958 to June 30, 1959.

NEW BUSINESS, continuedAppointments, continued

## Appointments

36. Evelyn Nutile Brayton, Instructor in Mathematics at a salary of \$1400 for the period October 1, 1958 to December 31, 1958.
37. Roslyn Hurwitz Vinnik, Instructor in Mathematics at a salary of \$900 for the period October 1, 1958 to December 31, 1958.
38. Elizabeth M. Reid, Instructor in Mathematics at a salary of \$434 for the period October 1, 1958 to December 31, 1958.
39. Elaine V. Cowen, Instructor in Statistics at a salary of \$500 for the period October 1, 1958 to December 31, 1958.
40. Mary Lou Harkness, Instructor in Statistics at a salary of \$400 per month from October 1, 1958 to December 31, 1958.
41. Ethel Ballam, Instructor in Psychology at a salary of \$6700 per year on a 12-month basis effective September 1, 1958 to August 31, 1959.
42. Dale D. Oshel, Instructor in Microbiology and Public Health without pay from October 1, 1958 to September 30, 1960.
43. Donald L. Croghan, Instructor in Microbiology and Public Health, without pay from October 1, 1958 to September 30, 1960.
44. Ulreh V. Mostosky, Instructor in Surgery and Medicine, at a salary of \$4800 per year on a 12-month basis effective November 1, 1958 to June 30, 1959.
45. Jacqueline Brophy, Coordinator in Labor and Industrial Relations Center at a salary of \$7300 per year on a 12-month basis effective November 1, 1958.
46. Dale A. Henning, Associate Professor, Brazil Project, at a salary of \$12,000 per year on a 12-month basis effective October 1, 1958 to October 20, 1958.
47. Julianne Marion Heyman, Library Adviser, Vietnam Project at a salary of \$6800 per year on a 12-month basis effective September 29, 1958 to December 15, 1959.
48. Dale L. Rose, Specialist, Vietnam Project, at a salary of \$9510 per year on a 12-month basis effective December 18, 1958 to May 15, 1959.
49. Raymond P. Babineau, Specialist Vietnam Project, at a salary of \$10,300 per year on a 12-month basis effective December 12, 1958 to May 31, 1959.
50. Herbert C. Roberts, Administrative Assistant, Vietnam Project, at a salary of \$5500 per year on a 12-month basis effective April 1, 1959, to August 15, 1959.

## Transfers

Transfers

1. Keith C. Sowerby, Associate Agricultural Agent in Sanilac County to Extension Director Sanilac County at a salary of \$7400 per year on a 12-month basis effective September 1, 1958.
2. Quentin R. Ostrander from Denmark Township Agent, Tuscola County, to District Extension Agent, Marketing, Bay County at a salary of \$7200 per year on a 12-month basis effective January 1, 1959.

Correction  
date employ-  
ment Rudolf  
Fetting.  
Ch. salary  
source Warren  
H. Vincent

Miscellaneous

1. Correction in the date of employment of Rudolf A. Fetting, Assistant (Research) in Agricultural Chemistry, from October 1 to October 6, 1958.
2. Change in salary source for Warren H. Vincent, Associate Professor of Agricultural Economics, from 25% General and 75% Extension to 75% General and 25% Experiment Station (account 71-6700), effective January 1, 1959.
3. Recommendation that Myron S. Miller be reappointed Assistant Professor with tenure, effective September 1, 1959.
4. Appointment of Joseph G. LaPalombara as Professor and Head of the Department of Political Science with a salary increase from \$8,000 on a 10-month basis to \$12,500 per year on a 12-month basis, effective October 1, 1958.
5. Termination of the appointment of Guy H. Fox as Acting Head of the Department of Political Science with a change in salary from \$11,600 on a 12-month basis to \$10,000 per year on a 10-month basis, effective October 1, 1958.
6. Correction in the summer pay for James D. Hoffman, Instructor in Foundations of Education, from \$275 per month from July 21 to September 13, 1958 to \$550 for the period from July 21 to September 13, 1958.
7. Change in salary source for Doris Mae Downs, Instructor (Research) in Institution Administration, from 25% General and 75% Experiment Station to 100% Experiment Station, effective October 1, 1958, paid from 71-6700 and subject to tenure rules.
8. Correction in the effective date of the appointment of John Van Dyke, Instructor in Statistics, from September 16 to September 1, 1958. His appointment expires August 31, 1959.
- 8a. Change Byron Van Roekel, Associate Professor of Education, from 10-month to 12-month basis at a salary of \$11,000 per year effective November 1, 1958.

Myron Miller  
reappt. with  
tenure

Joseph G.  
LaPalombara  
appointed hd.  
Political Sci.

Term. Guy Fox  
Act. Hd. Pol.  
Sci.

Correction sum-  
mer pay J.D.  
Hoffman

Appt. Doris  
Downs subject  
to tenure  
rules

NEW BUSINESS, continuedMiscellaneous, continued

9. Change Robert C. Hanson, Assistant Professor of Social Science, from leave without pay for one year beginning September 1, 1958, to a three-fourths time basis in Sociology and Anthropology at a salary of \$435 per month, effective from September 1, 1958 to June 30, 1959 and paid from Social Research Project account 71-2396. Dr. Hanson is to be on leave without pay from July 1, August 31, 1959.
10. Change in salary source for Walter E. Freeman, Associate Professor of Sociology and Anthropology and Continuing Education, from 50% National Institute of Health funds and 50% Institute for Community Development and Services to 25% account 71-2392 and 75% account 71-2215, effective October 1, 1958.
11. Reappointment outside the tenure system of Amo Bessone, Assistant Professor in the Department of Intercollegiate Athletics and Hockey Coach for one year beginning September 1, 1958.
12. Recommendation from Dr. Baker that John W. Hope, retired, be continued on active duty at his regular salary of \$7100 per year, in lieu of retirement pension, effective for one year beginning July 1, 1958.
13. Change in title of Wilma Fae Kuns from Instructor to Psychometrist in the Counseling Center, effective November 1, 1958.
14. Correction in the title of Douglas C. Kelley to Assistant Professor of Continuing Education and Coordinator of International Programs, effective November 10, 1958.
15. Reassignment of Margaret B. Harris to the Ryukyus Project at the same salary of \$9700 per year, effective from October 1-31, 1958, paid from account 71-2241.
16. Assignment of Jerome H. Hemmye, Instructor in Mechanical Engineering, to the Vietnam Project at a salary of \$8350 per year on a 12-month basis, effective from October 13, 1958, to October 12, 1960, paid from account 71-2229.
17. Extension of the assignment of Robert G. Scigliano as Assistant to the Chief Adviser on the Vietnam Project to August 31, 1959, with his salary paid from account 71-2229.
18. Cancellation of military leave for Eldon A. Decker, Jr., Food Supervisor III in Brody Hall, effective September 26, 1958.
19. Recommendation from the Retirement Committee for the retirement of Gordon R. Schlubatis, Branch County Agricultural Agent, at a salary of \$3000 per year, effective November 1, 1958, Mr. Schlubatis was born April 22, 1902, and has been employed by the University since July 1, 1925. He has been on leave without pay since November 1, 1956, to serve as Foreign Agricultural Affairs Officer in Kenya.
20. Recommendations from the Director of Personnel, as follows:
  - a. Establishment of a half-time Clerk-Typist position in the Department of Economics.
  - b. Establishment of a half-time Clerk-Stenographer I position in the Department of Social Work, paid from National Institutes of Health grant 71-2294.
  - c. Establishment of a half-time Clerk-Stenographer I position in Teacher Education, paid from the National Committee for Education and Family Finance grant, account 31-1128.
  - d. Establishment of a half-time Clerk-Stenographer I position in Foundations of Education, paid from North Central Association funds, account 31-1153.
  - e. Reclassification of a Secretary-Departmental II to a Secretary Executive position in Teacher Education.
  - f. Establishment of a Clerk-Stenographer I position for the Director of Student Affairs at Michigan State University-Oakland.
  - g. Reclassification of a Teller I to a Clerk I position at the Health Center.
  - h. Establishment of 2 Clerk I positions at the Health Center to replace 2 positions formerly carried on the labor payroll.
21. Recommendations for the administration of the Leelanau Art Center, as follows:
  - a. That the administration of the program be transferred from the Summer School to Continuing Education.
  - b. That, while the credit aspect of the program would be continued, special attention would be given to the program in its non-credit phase.
  - c. That, in view of the proffered schoolroom facilities, consideration be given to some sort of a workshop for the art teachers in the area.
  - d. That this altered program be carried on for an additional two years with another review of the situation at the end of that period.
  - e. That the citizens of the community be informed of these decisions in a conference attended by the appropriate individuals from the University staff in which it would be pointed out that more community support will be necessary to insure continuation beyond the projected two-year extension.
22. Recommendation from the Administrative Group concerning the use of academic titles:
  - a. The titles Professor, Associate Professor, Assistant Professor, and Instructor may be used only for full-time appointees.
  - b. Anyone appointed to the academic staff for less than full time, or if full time, not under the tenure system, and who do not in general possess the professional attainments

Robert Hanson  
ch. to 3/4 time  
Soc. at \$435  
mo Sept. 1 '58  
to June 30 '59

Ch. salary  
source Walter  
Freeman

Amo Bessone  
appointed  
outside tenure  
system

Appt. John  
Hope for 1 year  
ef. July 1 '58

Ch. title  
Wilma Kuns to  
Psychometrist  
Counseling Ctr

Douglas Kelley  
Asst. Prof.  
Cont. Educ.

Reassign.  
M. Harris,  
Ryukyus

J.H. Hemmye  
assigned  
Ryukyus

Ext. assign. on  
R.G. Scigliano  
Vietnam proj.  
Cancel. mil  
lve Eldon  
Decker

Retirement  
G.R. Schlubat-  
is approved

Approval  
several  
recommenda-  
tions from  
Dir. Per-  
sonnel

Approval recom-  
mendations re:  
Leelanau Art  
Center

Approval recom-  
mendation re:  
use of academ-  
ic titles



NEW BUSINESS, continuedMiscellaneous, continued

## 22. Use of academic titles, continued:

- b. continued:  
necessary for full-time, tenure appointment may be designated an Assistant Instructor. This category is designed to take care of students working for advanced degrees who are not graduate teaching assistants but who are employed to render academic service to the University.
- c. Anyone appointed to the academic staff who does possess the professional attainments for full-time, tenure appointment but who may be part time, or if full time, appointed for a limited period, may be designated a lecturer.
- d. Students who have received the doctoral degree and are engaged in further study or research at Michigan State University may be designated, with the recommendation of the Department, Dean of the College, and Dean of the School for Advanced Graduate Studies, as a Post-Doctoral Fellow.

Gifts and  
GrantsGifts and Grants

1. Gift of a Jamesway Incubator valued at \$454.79 from the Foreman Poultry Farm and Hatchery of Lowell to be used in the Department of Poultry Science.
2. Gift of 2 drums of Propylene Glycol U.S.P. valued at \$50 from the Dow Chemical Company of Midland to be used in the Department of Poultry Science.
3. Gift of 2 RCA stabilizing amplifiers valued at \$900 from WWJ-TV, Evening News Association of Detroit, to be used at WKAR-TV.
4. Grants as follows to be used for scholarship purposes:
  - a. \$200 from Haddix and Sons, Inc., of Monroe to be used in training key personnel in the Farm Equipment Service and Sales Industry.
  - b. \$500 from The Saginaw Valley Traffic Club of Saginaw to establish a scholarship for one or two persons to be awarded upon the recommendation of Frank Mossman to students in the fields of either transportation or traffic management.
  - c. \$50 from Thomas H. Hamilton of East Lansing to establish a scholarship fund to be awarded at the discretion of the Director of Scholarships.
  - d. \$100 from the family of David F. Jewell of Pinconning to establish a scholarship in memory of David F. Jewell who died in September 1958 after having completed two years at Michigan State University.
  - e. \$85 from Detroit Suburban Newspapers of Detroit to establish the Jack McGriff Newspaper Scholarship for an advertising major.
  - f. To continue previously established scholarships:
    - 1) \$850 from the Michigan Dairy Memorial and Scholarship Foundation, Inc., of East Lansing, to be credited to 31-3502.
    - 2) \$25 from Carolyn Greve of Rochester to be credited to the Elizabeth Daniels Memorial Fund, account 31-3213.
    - 3) \$997.52 from Otto K. Eitel of Los Angeles to be credited to the Karl Eitel Scholarship Fund, account 31-3207.
    - 4) \$100 from Bernard E. Ritzinger of Wixom to be credited to the A. A. Applegate Scholarship Fund, account 31-3216.
    - 5) \$100 from Iseman Corporation of Sioux Falls, South Dakota, to be credited to the Perry C. Miles Memorial Scholarship Fund, account 31-3228.
    - 6) \$103.84 from William R. Johnson Post No. 205 American Legion of East Lansing for the William Riker Johnson Scholarship, account 31-3558.
    - 7) \$500 from Dow Corning Corporation of Midland for the Dow Corning Insulation Scholarship, account 31-1001.
    - 8) \$500 from Charles & Helen Smillie Foundation of Detroit for the Smillie Foundation Scholarship, account 31-3348.
    - 9) \$600 from the Michigan Home Demonstration Council of Gaylord for the Home Demonstration Council scholarships, account 31-3335.
    - 10) \$500 from Fiddes-Moore & Company of Fort Wayne, Indiana, for the Fiddes-Moore Company Scholarship in Mobile Homes, account 31-3348.
    - 11) \$4,040 from the Union Carbide Educational Fund of New York City for 4 Union Carbide International Scholarships and 4 Union Carbide Corporation Scholarships for 1958-59.
    - 12) For the Elevator and Farm Supply Short Course Scholarship Fund, account 31-3314:
      - a) \$1,800 from the Michigan Elevator Exchange of Lansing
      - b) \$100 from the Lansing Grain Company
      - c) \$900 from Farm Bureau Services, Inc., of Lansing
    - 13) For the Grocery Manufacturers' Scholarship:
      - a) \$1500 from the General Electric Company; \$1000 in the scholarship account 31-3219 and \$500 in departmental account 71-2549.
      - b) \$1500 from Lamborn & Company, Inc., of New York City; \$1000 in the scholarship account 31-3219 and \$500 in departmental account 71-2549.
    - 14) \$100 from the Oxford Savings Bank of Oxford for the Michigan Bankers' Association Short Course Scholarship Fund, account 31-3348.
  - g. Grants for specified students, as follows:
    - 1) \$250 from Food Fair Stores, Inc., of Philadelphia.
    - 2) \$1,100 from the Elks National Foundation of Boston
    - 3) \$200 from the National Scholarship Service and Fund for Negro Students of NYC
    - 4) \$85 from Allen Printing Company of Lansing
    - 5) \$555 from the Charles E. Culpepper Foundation of New York City.
    - 6) \$350 from Sutherland Paper Company of Kalamazoo

NEW BUSINESS, continuedMiscellaneous, continuedGifts and Grants, continued

## 4. Grants as follows to be used for scholarship purposes, continued:

Gifts and  
Grants

## g. Grants for specified students, as follows:

- 7) \$255 from the Kiwanis Club of East Lansing
- 8) \$500 from the Loeb Farm School for Jewish Children, Inc., of Chicago.
- 9) \$250 from the National Wildlife Federation of Washington, D. C.
- 10) \$200 from the Lansing Board of Education
- 11) \$555 from the Ransom Fidelity Company of Lansing
- 12) \$375 from Frank Gannett Newspaperboy Scholarships, Inc., of Rochester, N.Y.
- 13) \$166.67 from the Allen County Medical Auxiliary of Fort Wayne, Indiana.
- 14) \$2,000 from the National Association of Secondary School Principals of Washington, D.C., to provide Betty Crocker Search Scholarships.
- 15) \$750 from the Jewel Tea Company, Inc., of Melrose Park, Illinois
- 16) \$200 from The Chicago Junior Association of Commerce and Industry Foundation of Chicago for a Junior Citizenship Scholarship.
- 17) \$200 from The Young Men's Christian Association of Metropolitan Chicago for a Howard C. Jenkins Scholarship.
- 18) \$800 from the Supreme Chapter P.E.O. Sisterhood of Portland, Oregon, for a P.E.O. International Peace Scholarship.
- 19) \$800 from the Asher Student Foundation of Detroit.
- 20) \$200 from Shillito's of Cincinnati, Ohio, for an Interne Scholarship
- 21) \$500 from The Kroger Company of Cincinnati, Ohio, for a Kroger Company Distributive Education Scholarship award.

Grant of  
\$28,000 from  
Dept. Agric.  
4-H Club\$3000 from  
Oscar Johnston  
Cotton Found.\$27,000 from  
National Sci.  
Foundation\$10,000 from  
USDA-Ag.Econ\$11,092.20  
Chicago Mil.  
Subsistence  
Market Ctr  
for Ag.Engr.\$3000 from  
J. I. Case  
for Ag.Engr.\$3000 from  
A.O. Smith  
for An.Husb.Memo agree &  
grant of  
\$2550 to be  
used Fish &  
W.L. - Manitou  
Island Assoc.\$2500 from  
Mich. Food  
Res. Assoc.\$5000 from  
Am. Inst. of  
Park Execu-  
tives for  
Res. Dev.\$2000 Am.  
Potash Inst.  
Soils\$1850 from  
US Armed  
Forces Inst.  
of Madison

5. Grant of \$28,000 from the Michigan Department of Agriculture to be used under the direction of R. G. Mawby in 4-H Clubs for conduct and premiums of the 1958 State 4-H Show.

6. Renewal of a memorandum of agreement with the Oscar Johnston Cotton Foundation of Memphis, Tennessee, covering a grant of \$3000 to be used under the direction of R. J. Evans in Agricultural Chemistry to assist with a study of the compound present in crude cottonseed oil which when fed to laying hens causes a discoloration of the egg contents during storage. The agreement provides for a special graduate research assistant.

7. Grant of \$27,000 from the National Science Foundation of Washington, D.C., to be used under the direction of W. A. Wood in Agricultural Chemistry in a study of the biochemistry of carbohydrate metabolism by bacteria. Provision is made for special graduate research assistants.

8. Renewal of a memorandum of agreement with the United States Department of Agriculture covering a grant of \$10,000 to be used under the direction of Warren Vincent in Agricultural Economics to test the ability to obtain statistically reliable data from a continuous reporting accounting system from farmers.

9. Approval of a memorandum of agreement with the Chicago Military Subsistence Market Center covering a grant of \$11,092.20 to be used under the direction of A. W. Farrall in Agricultural Engineering to determine the effect of irradiation of oranges of their food value.

10. Renewal of a memorandum of agreement with the J. I. Case Company of Racine, Wisconsin, covering a grant of \$3,000 to be used under the direction of A. W. Farrall in Agricultural Engineering to make cow-acceptability studies of hay pellets, determine optimum methods for producing pellets, and design and construct pilot devices for pelleting hay and test such devices. The agreement provides for special graduate research assistants.

11. Approval of a memorandum of agreement with the A. O. Smith Corporation of Milwaukee, Wisconsin, covering a grant of \$3,000 to be used under the direction of G. A. Branaman in Animal Husbandry in a study of high moisture and dry corn compared for harveting losses, storage methods, and feeding efficiency.

12. Approval of a memorandum of agreement with the Manitou Island Association of Leland covering a grant of \$2,550 to be used under the direction of Peter I. Tack in Fisheries and Wildlife to evaluate the fish parasite infestation of the species in Little Manitou Lake and its effects upon their health and vigor, and to determine the feasibility of management to minimize the parasite population. The agreement provides for a special graduate research assistant.

13. Approval of a memorandum of agreement with the Michigan Food Research Association, Inc., of Benton Harbor covering a grant of \$2500 to be used under the direction of Georg Borgstrom in Horticulture in studying processing characteristics of new peach varieties.

14. Renewal of a memorandum of agreement with the American Institute of Park Executives of Wheeling, West Virginia, covering a grant of \$5,000 to be used under the direction of A. T. Wilcox, in Resource Development for research and printing of technical literature in the park management field.

15. Renewal of a memorandum of agreement with the American Potash Institute, Inc., of Washington, D.C. covering a grant of \$2,000 to be used under the direction of R. L. Cook and J. F. Davis in Soil Science to investigate the effect of fertilizer placement on small grains. The agreement provides for a special graduate research assistant.

16. Renewal of a memorandum of agreement with the United States Armed Forces Institute of Madison, Wisconsin, covering a grant of \$1850 to be used under the direction of P. L. Dressel in Evaluation Services in test construction work.

NEW BUSINESS, continuedGifts and  
GrantsGifts and Grants, continued

17. Grant of \$13,200 from the National Science Foundation of Washington, D.C., to be used under the direction of Emanuel Hackel in Natural Science in a study of the relationship between human blood group antigens as unit genetic concepts and as unit serological concepts.
18. Grant of \$1,000 from The Ohio Oil Company Foundation, Inc., of Findley, Ohio, to be used under the direction of Eli P. Cox, Jr., in the Bureau of Business and Economic Research to improve its research and publication program.
19. Renewal of a memorandum of agreement with the Michigan Association of School Boards of East Lansing covering a grant of \$4200 to be used to reimburse Michigan State University for the services of Julius Barbour in Administrative and Educational Services.
20. Renewal of a memorandum of agreement with the North Central Association covering a grant not to exceed \$6,000 to be used under the direction of John X. Jamrich in Foundations of Education for operating expenses of the Committee on Liberal Arts Education.
21. Grant of an additional \$1200 from the United States Steel Foundation, Inc., of New York City to be used under the direction of Dean Ryder in the College of Engineering. This is in addition to the \$6000 grant accepted previously. One-half of the \$6000 is for the Fellow selected, one-half for added costs or needs of the University; \$1200 should accrue to the Fellow as his marriage stipend covering the 2-year period.
22. Grant of \$10,318 from the United States Army-Detroit Ordnance to be used under the direction of J. E. Lay in Mechanical Engineering and the Engineering Experiment Station to investigate the effect of entry angle in vortex flow as a preliminary phase of a broader program which will be concerned with treating vortex flow as a general pattern of flow. Provision is made for special graduate research assistants.
23. Grant of \$5956 from the General Electric Company, Evendale Jet Engine Department, of Cincinnati, Ohio, to be used under the direction of J. E. Lay and R. L. Ditsworth in Mechanical Engineering Experiment Station in an analytical investigation toward establishing a theoretical maximum velocity coefficient for convergent-divergent jet nozzles.
24. Grant of \$11,700 from the National Science Foundation of Washington, D.C., to be used under the direction of J. L. Lockwood in Botany and Plant Pathology to determine types of micro-organisms causing fungitoxic effects of natural soils, to isolate and identify types of chemical substances involved, and to determine the role of soil fungitoxicity in ecology of soil fungi.
25. Approval of a memorandum of agreement with the Macomb County Rhubarb Growers Association of Mt. Clemens covering a grant of \$300 to be used under the direction of Harry Murakishi and H. S. Potter in Botany and Plant Pathology to develop control measures for rhubarb diseases.
26. Renewal of a memorandum of agreement with the Diamond Alkali Company of Cleveland, Ohio, covering a grant of \$200 to be used under the direction of H. S. Potter in Botany and Plant Pathology to test the effectiveness of a research compound in conjunction with other compounds for control of soil-borne diseases of cabbage, celery, and lettuce.
27. Approval of a memorandum of agreement with the Geigy Chemical Corporation of Yonkers, New York covering a grant of \$500 to be used under the direction of Robert G. Haines in Entomology in fruit insects control studies.
28. Grant of \$2500 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of Florence Kempf in the School of Nursing to integrate mental health concepts throughout the entire nursing education program.
29. Grant of \$6180 from the Atomic Energy Commission of Lemont, Illinois, to be used under the direction of James L. Dye in Chemistry in a thermodynamic investigation of dilute solutions of the alkali metals in liquid ammonia. Provision is made for a special graduate research assistant.
30. Grant of \$23,900 from the National Science Foundation of Washington, D.C., to be used under the direction of Max T. Rogers in Chemistry for research on conformational isomerism by electric dipole moment measurements and nuclear magnetic resonance spectroscopy. Provision is made for special graduate research assistants.
31. Grant of \$22,900 from the National Science Foundation of Washington, D.C. to be used under the direction of Jerry A. Cowen in Physics and Astronomy to study the effects of lattice defects and lattice vibrations on paramagnetic resonance absorption. Provision is made for special graduate research assistants.
32. Approval of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$30,000 to be used under the direction of Dean Armistead in Veterinary Medicine to support the compilation and publication of a dictionary of veterinary medicine.
33. Grant of \$113.10 from Dr. Clifford C. Beck of Lansing to be used under the direction of W. O. Brinker in Surgery and Medicine for the benefit of the Ambulatory Clinic.
34. Grant of \$78.20 from Dr. David J. Ellis of East Lansing to be used under the direction of W. O. Brinker in Surgery and Medicine for the benefit of the Ambulatory Clinic.

NEW BUSINESS, continuedGifts and Grants, continued

35. Grant of \$7500 from the Mark L. Morris Animal Foundation of Denver, Colorado, to be used under the direction of W. V. Lumb in Surgery and Medicine to study pelvic fracture repair in dogs. Provision is made for a special graduate research assistant.
36. Grant of \$50 from Mrs. Laura E. Ford of Grosse Pointe to be used under the direction of W. O. Brinker in Surgery and Medicine for the purchase of equipment for the small animal clinic and small animal research.
37. Grant of \$543,500 from the W. K. Kellogg Foundation of Battle Creek to be used for the development of additional facilities at the Gull Lake Biological Station.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to accept the above grant from the Kellogg Foundation and to authorize the Secretary to send a letter of appreciation to the Foundation for their continued cooperation.

38. Grant of \$1,000 from Mr. and Mrs. Talbert Abrams of Lansing to be used to establish a "Special Emergency Fund" to help the University, the staff, and students in unusual and deserving cases where no scholarships, grants, or aids to students would normally be available. It is intended that this unrestricted fund be available to the office of the Dean of Students to materially assist deserving students in unusual emergencies. Both the principal and income of the fund shall be available for these purposes.
39. Renewal of a memorandum of agreement with the National Association of Educational Broadcasters of Urbana, Illinois, covering a grant of \$100, to be used under the direction of L. T. Frymire at WKAR-Radio to supplement a previous grant to produce "The Tender Twigs" series.
40. An restricted grant of \$500 from The Alcoa Foundation of Pittsburgh in support of the scholarship held by a student from Orchard Lake. The grant is to be paid at the rate of \$125 per year for each year that this student is enrolled, and the first check for \$125 has been received.

Reports for Board Member s

1. The following alteration and improvement items have been approved since the September Board meeting:

a. Refinish table tops, rooms 137, 139, 235, 237, 340, 348, Natural Science	\$ 175
b. Secure Museum (vault and locks)	2410
	<u>\$2585</u>

2. Additional payments to salaried employees, as per list on file.

On motion of Mr. Brody, seconded by Mr. Vanderploeg, it was voted to approve the President's Report and all New Business on which action does not already appear.

ADDITIONAL ITEMSResignations and Terminations

1. Andrew C. Wheeler, Assistant Professor of Surgery and Medicine, effective November 14, 1958.

Miscellaneous

1. It is recommended that the salary of Glendon A. Schubert, Associate Professor of Political Science, be increased from \$8,500 to \$9,000 per year, effective November 1, 1958.
2. It is recommended that the salary of T. Harry McKinney, Assistant to the Dean of University Services and Assistant Professor in the College of Business and Public Service, be increased from \$8700 to \$9500 per year, effective November 1, 1958.
3. In accordance with the usual policy, the salary of Dr. Karl T. Wright should be adjusted to an annual rate of \$12,950 effective September 1, 1958 and charged to account 71-2241. This is to be effective for the period that he is assigned to the Okinawa Project.
4. In accordance with the usual policy, the salary of Faye Kinder should be adjusted to an annual rate of \$11,500 effective September 1, 1958 and charged to account 71-2241. This is to be effective for the period that she is assigned to the Okinawa Project.

Gifts and Grants

1. Grant of \$10,000 from Jessie T. Fee to be used for the upkeep and development of the Hidden Lake Gardens at Tipton.
2. Grant of \$110 from the Michigan Artificial Breeders Cooperative of East Lansing to be used under the direction of R. G. Mawby in 4-H Clubs for the expenses of two delegates to the National Dairy Conference in Chicago.
3. Grant of \$395 from the Michigan Milk Producers Association of Detroit to be used under the direction of R. G. Mawby in 4-H Clubs for the expenses of seven delegates to the National Dairy Conference in Chicago.

Gifts and  
Grants

Approval  
alteration  
and improve-  
ment items

Resignations

Salary inc.

Glendon Shu-  
bert  
T. Harry  
McKinney

Overseas  
adjustment  
in salary of  
Karl T. Wright

also  
Faye Kinder

Gifts and  
Grants

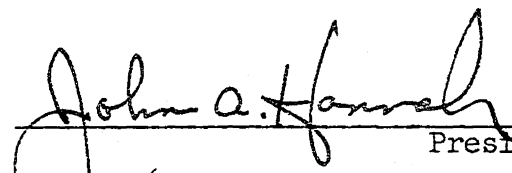
ADDITIONAL ITEMS, continuedGifts and Grants, continuedGifts and  
Grants

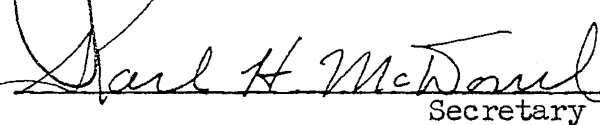
4. Grant of \$131.25 from the Republic Steel Corporation of Cleveland to be used under the direction of R. G. Mawby in 4-H Clubs for special 4-H handicraft awards.
5. Grant of \$100 from the Dow Chemical Company of Midland to be used under the direction of B. R. Churchill in Farm Crops for supplies in connection with the collection of seed mounts and pictures.
6. Grant of \$9,640.61 from the Office of Ordnance Research of the United States Army to be used under the direction of C. P. Wells in Mathematics and Physics to study natural and forced oscillation of antennas and the mathematical behaviour of the functions in the complex order plane. Provision is made for a special graduate research assistant.
7. Grants as follows for scholarship purposes:
  - a. \$150 from the Michigan Farm Equipment Association of Grand Rapids to be used in training key personnel in the Farm Equipment-Service and Sales Course.
  - b. \$710 from an anonymous donor to establish a scholarship fund, the recipient to be recommended by Louise Carpenter.
  - c. To continue previously established scholarships:
    - 1) For the Michigan Bankers' Association Short Course Scholarship Fund:
      - a) \$100 from the Union Bank and Trust Company of Grand Rapids
      - b) \$160 from Dean's Dairy, Inc., of Berrien Springs
    - 2) \$7000 from the Michigan Dairy Memorial and Scholarship Foundation, Inc. of East Lansing to provide tuition scholarships or other awards for dairy students.
    - 3) \$1500 from Chain Store Age of New York City for the Grocery Manufacturers' Scholarship; \$1000 to be deposited to the scholarship account 31-3219 and \$500 to the departmental account 71-2549.
  - d. Grants for specified students, as follows:
    - 1) \$3000 from Sears-Roebuck Foundation of Chicago
    - 2) \$500 from The First National Exchange Bank of Roanoke, Virginia
    - 3) \$250 from the Jewel Tea Company of Melrose Park, Illinois

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve all Additional Items.

The meeting adjourned at 12 noon.

The next meeting will be held Thursday, November 20, 1958.

  
President

  
Secretary