

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
July 17, 1953

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, Mueller, Smith; Clair L. Taylor, Superintendent of Public Instruction who took office July 1, 1953; President Hannah, Treasurer May and Secretary McDonel.

Absent: Miss Jones.

The meeting was called to order at 10:00 a.m.

The minutes of the June meeting were approved.

PRESIDENT'S REPORT

- 1. Approved a leave of absence with pay for the following football coaches to accept an invitation to instruct at a sports clinic in Germany from July 9 to August 2, 1953:
C. L. Munn, H. D. Daugherty, Earle L. Edwards, Steve Sebo
This leave is in addition to the regular vacation period.
- 2. Approved the reappointment of Edward V. Perkins, Instructor in Natural Science, for the period from February 1, 1953 to August 31, 1954.

Leave

Appointment

NEW BUSINESS

Resignations and Terminations

Resignations

- 1. Darwin G. Kettering as temporary Instructor (Research) in Agricultural Economics, effective June 30, 1953, to accept a graduate research assistantship.
- 2. Donald W. Easterday as Kent County Assistant Agricultural Agent, effective July 15, 1953, to accept a position with the C. W. Stuart Company.
- 3. LaVerne Trevarrow Schlutt as Barry County Home Demonstration Agent, effective June 30, 1953, to devote full time to her home.
- 4. William G. Thomas as Assistant Professor on the Board of Examiners, effective August 31, 1953, to accept another position.
- 5. Herbert Garfinkel as Instructor in Political Science, effective August 31, 1953, to accept a position at Dartmouth College.
- 6. James G. Carter as Assistant Professor of Accounting, effective August 31, 1953, to resume the practice of accountancy.
- 7. Walter G. Kell as Assistant Professor of Accounting, effective August 31, 1953, to accept a position at Syracuse University.
- 8. Grant S. Bennett as Assistant Professor of Physics and Astronomy, effective August 31, 1953.
- 9. Vita Krall as Instructor in Psychology, effective August 31, 1953, to accept a position at Topeka State Hospital in Topeka, Kansas.
- 10. Richard L. Johnston as Instructor in Animal Pathology, effective September 15, 1953.
- 11. Ronald D. Patterson as Consultant in Continuing Education, effective July 31, 1953, to accept a fellowship at New York University.
- 12. Robert Herron as Assistant Purchasing Agent and Manager of Food Stores, effective September 30, 1953, to accept a position with a food store chain in Grant Rapids.
- 13. Kingsley Montgomery as Instructor in the Counseling Center, effective August 15, 1953. Mr. Montgomery was employed on a temporary basis.
- 14. Gertrude E. Tew as Instructor in the Counseling Center, effective July 31, 1953 to accept another position.
- 15. Robert O. Hatton as Instructor in the Counseling Center, effective August 31, 1953, at the expiration of his probationary appointment.
- 16. Cancellation of the employment of the following persons for the Summer School due to lack of enrollment in certain courses:
David B. Earnest, Civil Engineering Melvin Seeman, Educ. Adm. and Supervision
William L. Waddell, Civil Engineering Edythe Billingslea, Elementary Education
Jerome H. Hemmye, Mechanical Engr. C. Wesley Lambert, Speech
- 17. Harold E. Sponberg as Assistant Director of Placement, effective September 30, 1953, to accept a position as Executive Secretary of the National 4-H Foundation in Washington, D. C.

NEW BUSINESS, continued

Leaves

Leaves

1. Leave of absence without pay for George A. Petrides, Associate Professor of Fisheries and Wildlife, for one year beginning September 1, 1953, to accept a Fulbright research grant for study in Kenya, East Africa.
2. Leave of absence without pay for Douglas J. Harvey, Instructor in Mechanical Engineering, effective from September 1 to December 31, 1953, to work on his doctorate.
3. Leave of absence without pay for R. J. Waalkes, Assistant Professor of Mechanical Engineering, for one year beginning September 1, 1953, to accept a position with the Coleman Company of Wichita, Kansas. This position will be in the engineering and educational fields.
4. Extension of leave of absence without pay for Olen E. Leonard, Professor of Sociology and Anthropology, for one year beginning September 1, 1953, to continue his work in Costa Rica with the Inter-American Sciences.
5. Leave of absence without pay for Verna Sloan, Assistant at the Health Service, from August 16 to August 31, 1953. This is in addition to her regular vacation period.

Appointments

Appointments

1. Reappointment of Chester J. Mackson as Instructor in Agricultural Engineering at a salary of \$216.67 for the month of July 1953, and paid principally from funds made available by the State Board of Control for Vocational Education.
2. Appointment of Virginia Rae Phelps as Consultant in Horticulture at a salary of \$100 per month effective from September 16, 1953, to June 30, 1954, and paid from the American Cancer Society grant.
3. Appointment of Agnes Lenore Jones as Instructor (Research) in Horticulture at a salary of \$5000 for the period from September 16, 1953, to June 30, 1954, and paid from the American Cancer Society grant.
4. Transfer of John H. Avery from Branch County 4-H Club Agent to St. Joseph County 4-H Club Agent at the same salary of \$4300 per year, effective July 1, 1953, to replace D. G. Leitch, transferred.
5. Appointment of Junior Ellsworth Malosh as 4-H Club Agent in Clare and Gladwin Counties at a salary of \$4200 per year on a 12-month basis, effective August 1, 1953.
6. Appointment of James LeRoy Crosby as Branch County 4-H Club Agent at a salary of \$4500 per year on a 12-month basis, effective July 1, 1953, to replace Ralph Kirch, transferred.
7. Appointment of Dean LaDon Quirin as 4-H Club Agent in Mecosta, Osceola, and east half of Lake Counties at a salary of \$4100 per year on a 12-month basis, effective August 1, 1953, to replace W. C. Butts, transferred.
8. Transfer of William C. Butts from 4-H Club Agent in Mecota, Osceola, and east half of Lake Counties to County Agricultural Agent in Osceola and east half of Lake Counties at the same salary of \$5300 per year, effective August 1, 1953, to replace Abram P. Snyder, transferred.
9. Transfer of Ray Eugene Poynor from Assistant County Agricultural Agent at Large to Oakland County Assistant Agricultural Agent at the same salary of \$4300 per year, effective July 1, 1953, to replace Willard E. Bosserman, transferred.
10. Transfer of Richard W. Reath from Assistant County Agricultural Agent at Large to Assistant County Agricultural Agent in Kent County at the same salary of \$5000 per year, effective July 1, 1953, to replace Donald W. Easterday, resigned.
11. Appointment of Charles J. McCarthy as Berrien County Assistant Agricultural Agent at a salary of \$4800 per year on a 12-month basis, effective July 1, 1953. This is a new position to be paid from the grant from the Berrien County Board of Supervisors.
12. Transfer of Josephine A. Brighenti from Home Demonstration Agent at Large to Lenawee County Home Demonstration Agent at the same salary of \$5000 per year, effective July 1, 1953, to replace Ruth McIlnay, transferred.
13. Transfer of Dorothy Scott from Home Demonstration Agent in Alcona, Alpena, and Oscoda Counties to Home Demonstration Agent in Iosco County, effective July 1, 1953.
14. Appointment of Maurice A. Crane as Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
15. Appointment of Dean W. Kuykendall as Associate Professor of Communication Skills at a salary of \$6600 per year on a 10-month basis, effective September 1, 1953, to replace John N. Winburne, transferred.
16. Appointment of David K. Heenan as Instructor in Humanities at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953, to fill a new position.

NEW BUSINESS, continuedAppointments, continued

17. Appointment of Ralph E. Morrow as Instructor in Humanities at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position. Appointments
18. Appointment of John M. Hirschfield as Instructor in Humanities at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
19. Appointment of Thomas M. Weiss as temporary Instructor in Natural Science at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Allan Tucker who will be on Okinawa.
20. Appointment of Eli Schwartz as Lecturer in Economics at a salary of \$4000 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace W. H. Knowles, on leave.
21. Appointment of Jack E. Ryan as Assistant Professor of Police Administration at a salary of \$6300 per year on a 10-month basis, effective September 1, 1953. This is a new position.
22. Appointment of Robert George Scigliano as Instructor in Political Science at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Herbert Garfinkel, resigned.
23. Appointment of Joseph G. LaPalombara as Assistant Professor of Political Science at a salary of \$5500 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to fill a new position.
24. Reappointment of Fremont A. Shull as Instructor in General Business at a salary of \$4075 per year on a 10-month basis, effective September 1, 1953, and subject to tenure rules.
25. Appointment of Martha Patterson as Instructor in Physical Education, Health and Recreation for Women at a salary of \$1200 for the period from October 1 to December 31, 1953, to replace Blanche Simon, on leave.
26. Transfer of Paul DeKoning from Assistant Professor of Mechanical Engineering to Assistant Professor in Applied Mechanics, effective July 1, 1953.
27. Transfer of Samuel Mercer, Jr. from Assistant Professor of Mechanical Engineering to Assistant Professor of Applied Mechanics, effective July 1, 1953.
28. Appointment of Karl B. Schroedel as Instructor in Mechanical Engineering at a salary of \$3900 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace R. J. Waalkes, on leave.
29. Appointment of Richard Lee Ditsworth as Instructor in Mechanical Engineering at a salary of \$4450 per year on a 10-month basis, effective September 1, 1953, to replace Paul DeKoning, transferred.
30. Appointment of Ashley B. Sinnett as Instructor in Mechanical Engineering at a salary of \$4300 per year on a 10-month basis, effective September 1, 1953, to replace Samuel Mercer, transferred.
31. Appointment of Mary Ellen Carlson as Instructor in Textiles, Clothing, and Related Arts at a salary of \$4300 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Elinor Roth, on leave.
32. Appointment of Harvey Lee Meyers as Instructor in Zoology at a salary of \$1900 on a half-time basis for the period from September 1, 1953, to June 30, 1954, to replace Don W. Hayne, on leave.
33. Appointment of David C. Ralph as Assistant Professor of Speech, Dramatics and Radio Education at a salary of \$5000 per year on a 10-month basis, effective September 1, 1953. This is a new position.
34. Appointment of Dwight T. Ewing as Professor of Chemistry at a salary of \$5000 per year on a 12-month basis, effective July 1, 1953, and paid from the Mathieson Chemical Corporation grant. This is in addition to Professor Ewing's retirement salary and is a temporary arrangement.
35. Appointment of Albert S. Chapman as Assistant Professor of Geology and Geography at a salary of \$3500 for the period from October 1, 1953, to March 31, 1954. Mr. Chapman will replace L. M. Sommers during the fall term and C. L. Vinge during the winter term.
36. Appointment of James Francis Hannan as Assistant Professor of Mathematics at a salary of \$4800 per year on a 10-month basis, effective September 1, 1953. This is a new position.
37. Reappointment of Chandler Washburne as Instructor (Research) in Sociology and Anthropology at a salary of \$400 per month, effective from July 1 to August 31, 1953, and paid from the Mental Health Project grant.
38. Appointment of Donald F. Rieder as Instructor in Sociology and Anthropology at a salary of \$400 per month, effective from September 1, 1953, to June 30, 1954, to replace K. E. Tiedke who expects to be employed by the Inter-American Institute of Agricultural Sciences.

NEW BUSINESS, continued

Appointments

Appointments, continued

39. Reappointment of L. H. LaFond as Lecturer in Surgery and Medicine at a salary of \$300 for the period from September 1, 1953, to June 30, 1954.
40. Reappointment of Don M. LeDuc as Lecturer in Surgery and Medicine at a salary of \$300 for the period from September 1, 1953, to June 30, 1954.
41. Appointment of Roy J. Alexander as Instructor in Continuing Education at a salary of \$150 per month, effective from July 1, 1953, to June 30, 1954, to replace A. L. Pulliam, resigned.
42. Appointment of Lawrence Edwin McKune as Assistant Professor of Continuing Education at a salary of \$6300 per year on a 12-month basis, effective September 1, 1953. This is a new position.
43. Appointment of Wayne Tinkle as Youth Recreation Director in Continuing Education at a salary of \$250 for the period from June 21 to July 24, 1953.
44. Appointment of Stoyan M. Menton as Coordinator in Continuing Education at a salary of \$5500 per year on a 12-month basis, effective July 1, 1953. This is a new position.
45. Reappointment on a permanent basis of Neil A. Ball as Assistant Agricultural Editor in Information Services at a salary of \$5500 per year, effective August 11, 1953. His salary is paid two-thirds from Experiment Station and one-third from Extension funds.
46. Appointment of A. Westley Rowland as News Editor in Information Services at a salary of \$2400 per year for one-third time, effective for the month of July 1953, and on a full-time, permanent basis at a salary of \$7200 per year on a 12-month basis, effective August 1, 1953. Mr. Rowland will replace Alvie Smith, transferred.
47. Appointment of William Tomlinson as Producer Coordinator in Television Development at a salary of \$5200 per year on a 12-month basis, effective July 1, 1953. Mr. Tomlinson has been employed on the Classified List since October 1951.
48. Transfer of the following staff members from their present positions to Television Development, effective July 1, 1953:
 - a. James B. Tintera, Instructor in Speech and Television Development, to Production Manager in Television Development at the same rank of Instructor at a salary of \$5780 per year on a 12-month basis.
 - b. James D. Davis, Assistant Professor of Speech and Television Development, to Operations Manager in Television Development at his present salary on a 12-month basis. He will retain the rank of Assistant Professor.
 - c. J. Kenneth Richards, now full time in Television Development, to Program Manager in Television Development at a salary of \$4780 per year on a 12-month basis.
49. Transfer of Lyle A. Thorburn from Director of Housing to Manager of the Food Stores and Assistant Purchasing Agent at a salary of \$7200 per year on a 12-month basis, effective July 1, 1953, to replace Robert Herron, resigned.
50. Transfer of Thomas A. Dutch from Placement Assistant to Director of Housing at a salary of \$5500 per year on a 12-month basis, effective July 1, 1953, to replace L. A. Thorburn.
51. Appointment of Steven Gittler as Instructor in the Counseling Center at a salary of \$4200 per year on a 12-month basis, effective September 1, 1953, to replace Robert Hatton, resigned.
52. Appointment of Cornelius Oldenburg as temporary Instructor in the Counseling Center at a salary of \$400 for the month of August 1953, to replace Gertrude Tew, resigned.
53. Appointment of the following persons to assist in the Summer Counseling Clinics from June 29 to September 4, 1953:

Mrs. Maryalice Glenn at a salary of \$1000 for the period
 Frank Reed, Jr. at a salary of \$1000 for the period
 Rodgers A. Bradley at a salary of \$1000 for the period
54. Transfer of Oneta Abbott from Secretary to the Dean of Education to the position of Assistant in the Registrar's Office at the same salary of \$4300 per year effective August 1, 1953.
55. Appointment of the following persons to the staff of the 6-week summer session from June 23 to July 31, 1953:
 - a. Mrs. Maryalice Glenn, Assistant in Textiles, Clothing, and Related Arts, at a salary of \$350 for the period.
 - b. Floyd M. Clum, Instructor in Botany and Plant Pathology, at a salary of \$700 for the period.
 - c. David V. Erdman, Associate Professor of English, at a salary of \$1000 for the period.
 - d. Herbert Camburn, Assistant in Speech, Dramatics, and Radio Education, at a salary of \$200 for the period.
 - e. Richard Carey, Instructor in Speech, Dramatics, and Radio Education at a salary of \$700 for the period.
56. Appointment of the following persons to the staff of the 9-week summer session from June 23 to August 21, 1953:

NEW BUSINESS, continued

Appointments, continued

Appointments

- 56. Appointments to 9-week summer session:
 - a. Dale N. Anderson, Instructor in Speech, Dramatics, and Radio Education, at salary of \$820 for the period.
 - b. Albert E. Smith, Instructor in Physics and Astronomy, at a salary of \$700 for the period.
 - c. Howard H. Fink, Instructor in Psychology, at a salary of \$600 for the period.
- 57. Appointment of George C. Beamer as Professor of Guidance and Counselor Training at a salary of \$300 for the period from July 6-10, 1953, and paid from the reimbursable account.
- 58. Appointment of the following Instructors in the Youth Music Special Course held from June 29 to July 18, 1953:

Maurice Gerow	\$200	Hannister Merwin	fee basis
S. Earle Trüdgen	200	Velma Froude	\$250
William Stewart	400	Paul Eikmeyer	fee basis
Dorothy Acevedo	300	Four Dorm Counselors at \$56	224
Don R. Chadderdon	250	Two Bank Librarians @ \$40	80
Merwyn Mitchell	250	One Orchestra Librarian	40
Virginia Bodman	250	One Choir Librarian and Accompanist	60
Frederick Roys	250	Two Recreation Leaders @ \$75	150
Charles Hoffer	250	Oscar Stover	fee basis
Charles Hoffer	250	Edward Thaden	200
Charles Osborne	250		

Miscellaneous

- 1. Change in status of William B. Lloyd, Assistant Professor of Forest Products, from a 10-month to a 12-month basis, effective July 1, 1953.
- 2. Change in the effective date of the appointment of Margaret C. Browne as Home Demonstration Agent in Wexford, Missaukee, and Roscommon Counties from July 1 to August 1, 1953.
- 3. Change in salary for Geitel Winnakor, Instructor in Textiles, Clothing and Related Arts, from \$3960 to \$4135 per year, effective July 1, 1953.
- 4. Payment of \$1500 to Max T. Rogers, Associate Professor of Chemistry, for work done during July and August and paid from the Atomic Energy Commission grant.
- 5. Payment of \$980 to Carl H. Brubaker, Assistant Professor of Chemistry, for work during July and August and paid from the Atomic Energy Commission grant.
- 6. Payment of \$1080 to John C. Speck, Assistant Professor of Chemistry, for work during July and August and paid from the Quartermaster Corps grant.
- 7. Payment of \$1166.67 to Leo Katz, Associate Professor of Mathematics, for statistical research and paid from the Office of Naval Research grant.
- 8. Payment of \$600 to J. E. Powell, Professor of Mathematics, for statistical research and paid from the Office of Naval Research grant.
- 9. Payment of \$800 to Russell F. Fink, Assistant Professor of Social Science, for work during the summer on the Michigan Communication Study and paid from that account.
- 10. Payment of \$1200 to Sigmund Nosow, Assistant Professor of Social Science, for work during the summer on the Michigan Communication Study and paid from that account.
- 11. Payment of an additional \$75.00 per month to C. H. Hoffer, Professor of Sociology and Anthropology, effective from June 29 to August 21, 1953, when he will serve as Acting Head of the Department.
- 12. Increase in salary for John D. Shingleton, Assistant Director of Personnel, from \$5900 to \$6000 per year, effective July 1, 1953.
- 13. Payment of additional salaries as follows to staff members who will assist in the Foreign Junior Technicians Program in Continuing Education, to be paid for from Federal funds:
 - a. A. T. Cordray, Associate Professor of Communication Skills, \$900 for the period from June 22 to August 31.
 - b. A. L. Bennett, Assistant Professor of Political Science, \$533.33 for the period from June 22 to August 7.
 - c. W. I. Kenerson, Professor of Civil Engineering, \$500 for the period from June 22 to July 31.
 - d. Norman F. Kinzie, Professor of Humanities, \$500 for the period from June 22 to July 31.
 - e. Edward Pfau, Assistant Professor of Educational Administration, \$400 for the period from June 22 to July 31.
- 14. The following staff members who are employed on a 12-month basis will assist in the Foreign Junior Technicians Program, and for the period from June 22 to July 31, one-half of their salaries should be paid from the TCA funds financing this project:
 - a. H. J. Stafseth, Professor and Head of Bacteriology and Public Health
 - b. K. T. Wright, Professor of Agricultural Economics

Change in status Wm.B. Lloyd to 12 mo.

Effec. date appt. M.Browne Aug. 1, 1953

Inc. salary Geitel Winnakor-\$4135

\$150 add. pd to Max T. Rogers

\$980 to C.H. Brubaker

\$1080 to John C. Speck

\$1166.67 to Leo Katz

\$600 to J. E. Powell

\$800 to R.F. Fink

\$1200 to Sigmund Nosow

Add \$75 mo to C.H. Hoffer

Sal inc. J.D. Shingleton

Add. pay app. for following:
A. T. Cordray
A.L Bennett
W. I. Kenerson
Norman Kinzie
Edward Pfau

H.J. Stafseth
K. T. Wright to assist in For Jr. Tech program.

NEW BUSINESS, continuedMiscellaneous, continued

- M.L. Bailey
W.W. Snyder
L.S. Robertson
N.A. Willits
to return to
college pay
roll from
Colombia.
Report of
death of J.B.
Holland
- Report of
death of
David Penner
- Report of
death of Leo
R. Arnold
- Transfer of
several staff
members from
Hist. of Civ.
to Dept. of
Humanities
July 1, 1953
- Transfer of
several staff
members to
depts indi-
cated from
Lit and Fine
Arts July 1,
1953.
- Cancel mil lve
J.L. Halligan
July 8, 1953
- \$514.80 rec'd
M. Ohlson to
purchase
equipment
- Gift from
Mrs. Hannah
of books owned
by Mr. Shaw
- Accept. of
gifts for
Museum
- \$1200 from
Berckman's de
Weert Found.
- \$1500 from
Kimberly-Cl-
Corp.
- \$250 from
Stouffer
Found.
- \$200 from
Horwath &
Horwath
- \$165 from
Det. Free
Press.
- \$1500 from
Borden Co.
- \$175 from
Wayne Co. HD
Council
- \$660 from
E.W. Kelley
for scholar-
ship
15. The following staff members have returned from assignment in Colombia and will return to the regular College payroll on August 1, 1953:
- M. L. Bailey, Assistant Professor of Agricultural Engineering, at a salary of \$6570 per year.
 - W. W. Snyder, Associate Professor of Dairy, at a salary of \$7800 per year.
 - Lynn S. Robertson, Assistant Professor (Research) of Soil Science, at a salary of \$6400 per year, paid from Experiment Station funds.
 - N. A. Willits, Instructor in Soil Science, at a salary of \$5185.
16. Report of the death of John Ben Holland, Assistant Professor of Social Science, on June 28, 1953. Dr. Holland was born August 17, 1909, and had been a member of the staff since January 1, 1945. He was on leave of absence working with TCA in Havana, Cuba, at the time of his death.
17. Report of the death of David Penner on June 21, 1953. He was born October 20, 1888, employed in Buildings and Utilities from October 25, 1909 until disability retirement September 1, 1940.
18. Report of the death of Leo R. Arnold on July 8, 1953. Mr. Arnold was born on October 4, 1887, and had served as a County Agricultural Agent in Michigan from October 21, 1929, until he retired on July 1, 1953.
19. Transfer of the following staff members from the Department of History of Civilization to the Department of Humanities in the Basic College, effective July 1, 1953:
- | | |
|--|---|
| W. A. Bohnstedt, Professor | Russell A. Kirk, Assistant Professor |
| Marlin K. Farmer, Associate Professor | John Manning, Assistant Professor |
| Peter B. Fischer, Asst. Prof. (3/4 time) | Austin L. Moore, Associate Professor |
| Alec Gilpin, Assistant Professor | Stebelton H. Nulle, Associate Professor |
| Thomas H. Greer, Associate Professor | Norman Penlington, Assistant Professor |
| Charles Hirschfeld, Associate Professor | Robert S. Quimby, Assistant Professor |
| Stanley J. Idzerda, Assistant Professor | William E. Sweetland, Instructor |
| Harry E. Kimber, Professor and Head | |
20. Transfer of the following staff members from the Department of Literature and Fine Arts in the Basic College to departments as indicated in the School of Science and Arts, effective July 1, 1953:
- | | |
|---|---|
| C. D. Cuttler, Assistant Professor of Art | Paul V. Love, Associate Prof. of Art |
| Herbert S. Livingston, Assistant Professor of Music | Hans Nathan, Associate Professor of Music |
| David Loshak, Instructor in Art | John M. Ward, Instructor in Music |
21. Cancellation of military leave for John L. Halligan, Mechanical Technician II in Landscape Architecture, effective July 8, 1953.
22. Receipt of a check for \$514.80 from Margaret A. Ohlson, Head of the Department of Foods and Nutrition, to be used for the purchase of equipment for the Foods and Nutrition Department. This check represents salary that Dr. Ohlson has received from the Air Forces for work requested by the Surgeon General of the Air Forces.
23. Gift from Mrs. John A. Hannah of books formerly owned by President R. S. Shaw, including 25 autographed by President Shaw and 25 autographed to him by the authors. This gift is valued at approximately \$120, and is to be added to the College Library and to the Friends of the Library Collection.
24. Gifts for the College Museum (as listed in the Secretary's office) with a total value of \$1308.25.
25. Grant of \$1200 from the Berckmans de Weert Foundation of Holly, Michigan, to be used to provide a fellowship to be awarded as a result of open competition for advanced study and to be known as The Berckmans de Weert Foundation Fellowship for Graduate Studies in Animal Sciences.
26. Grant of \$1500 from Kimberly-Clark Corporation of Neenah, Wisconsin, to be used under the direction of T. D. Stevens in Forestry to provide a graduate fellowship in Forestry.
27. Grant of \$250 from The Stouffer Foundation of Cleveland, Ohio, to be added to the Louis Shaffer Fund, the interest from which is to be used to establish scholarships in Restaurant Management.
28. Grant of \$200 from Horwath & Horwath of Chicago, one-half to be used for a scholarship and one-half to be added to the principal sum.
29. Grant of \$165 from The Detroit Free Press to help finance a four year scholarship sponsored jointly by the Michigan State Fair, the Detroit Free Press and Michigan State College. This \$165 donation fulfills the Detroit Free Press' obligation for the scholarship.
30. Grant of \$1500 from The Borden Company Foundation, Inc., of New York City, to continue the Borden Scholarship Award in Veterinary Medicine for the years 1956, 1957, 1958, 1959 and 1960.
31. Grant of \$175 from the Wayne County Home Demonstration Council of Wayne, Michigan, to be used to provide the Emma Dubord Scholarship for the year 1953-54.
32. Grant of \$660 from E. W. Kelley of the U. S. Navy to be used for scholarship awards. Half of this amount has been received.

NEW BUSINESS, continuedMiscellaneous, continued

33. Continuation of a memorandum of agreement with The National Vitamin Foundation, Inc., of New York City covering a grant of \$3000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of the vitamin requirements of the baby pig. \$3000 from Nat. Vitamin Found.
34. Grant of \$500 from the Lake States Forest Experiment Station of St. Paul, Minnesota, to be used under the direction of L. M. James in Forestry in a study of forest land ownership in lower Michigan. \$500 from Lake States Forest Exp. Sta.
35. Grant of \$750 from the Joslyn Foundation of Chicago to be used under the direction of A. T. Wilcox in Land and Water Conservation to further the Park Education Program conducted cooperatively with the American Institute of Park Executives. \$750 from Joslyn Found
36. Approval of a memorandum of agreement with the Board of Supervisors of Berrien County covering a grant of \$2500 to be used under the direction of Director Varner in the Cooperative Extension Service to employ an additional assistant county agricultural agent for Berrien County. \$2500 from Bd. Supvs. Berrien Co.
37. Continuation of a memorandum of agreement with the Michigan Heart Association covering a grant of \$8500 to be used under the direction of Dean Dye and Dr. Gross in Home Management and Child Development in helping the Association to promote a program on occupational cardiology. \$8500 from Mich. Heart Assoc.
38. Continuation of a memorandum of agreement with the Naugatuck Chemical Company of Naugatuck, Connecticut, covering a grant of \$500 to be used under the direction of Donald Cation in Botany in a study of the use of Phygon XL for controlling apple scab. \$500 from Naugatuck Chem. Co
39. Continuation of a memorandum of agreement with the Office of Naval Research of Washington, D. C., covering a grant of \$5215 to be used under the direction of Max T. Rogers in Chemistry to continue studies on magnetochemical investigations of absorption. The agreement provides for special graduate research assistants. \$5215 from Office of Naval Res.
40. Grant of \$4428 from the Atomic Energy Commission of Chicago to be used under the direction of C. H. Brubaker in Chemistry for investigations into Aperiodic Oxidation States and the search for unusual Oxidation States, Tin (III) and Thallium (II). Provision is made for special graduate research assistants. \$4428 from Atomic Energy Com.
41. Approval of a memorandum of agreement with the Tomato Research Foundation of Elwood, Indiana, covering a grant of \$5000 to be used under the direction of F. W. Fabian in Bacteriology and E. S. Beneke in Botany to isolate and study the molds commonly found on tomatoes and to see the ability of these molds to cause rot in tomatoes under various conditions. \$5000 from Tomato Res. Found.
42. Grant of \$19,200 from the William and Sarah E. Hinman Endowment Fund to be used for Hinman Scholarships for the year 1953-54. \$19,200 from Hinman Endowment Fund.
43. Approval of a memorandum of agreement with the National Research Council of Washington, D. C. covering a grant of \$4000 to be used under the direction of Joseph Meites in Physiology and Pharmacology to determine the endocrine factors responsible for the inhibition of lactation during pregnancy and initiation of lactation at parturition. \$4000 from Nat. Res. Council
44. Grant of \$6000 from the Kellogg Foundation of Battle Creek to be used under the direction of E. L. Harden in Continuing Education to underwrite a portion of the cost of a film to show the service programs conducted through the Continuing Education Service of Michigan State College. \$6000 from Kellogg Found.
45. Reclassification of a Secretary Departmental I to a Secretary Departmental II position in the Department of Mechanical Engineering. Sec. I Dept. I classified to Sec. Dept. II
46. The following changes in clerical positions are recommended for the Division of Business:
- Transfer the Secretary Executive position from Accounting to the Division of Business.
 - Transfer the Secretary Departmental I position from the Division of Business to the Bureau of Business Research.
 - New Secretary Departmental I position for Accounting.
- Several changes for Div. of Business approved.
47. The following changes in clerical positions are recommended in Continuing Education:
- Change the position now paid half by Continuing Education and half by the Michigan School Board Association to full-time Continuing Education.
 - New Clerk-Stenographer I position in Continuing Education to be paid from Continuing Education revolving funds, and assigned 4/5 time to the Michigan School Board Association and 1/5 time to Continuing Education.
 - The Michigan School Board Association agrees to pay 2/5 of the salary of the employee, this money to be paid to the College at the end of each fiscal year.
- Approval of changes in clerical positions in Cont. Educ.
48. New Secretary Departmental I position in Information Services, to be paid from Radio Press Box funds. Sec-Dept. I position in Serv.
49. Recommendation for the following work to be done and charged to Alterations and Improvements 1953-54:
- Alterations and improvements in Rooms 7 and 8, Ward A, Wells Hall, to be used by the Veterans Administration Counseling Center. The estimated cost is \$1200.
 - Correction in the heating of Chemical Engineering at an estimated cost of \$540.
 - Correction in the ventilating of the fourth floor of the Anatomy Building at a cost of \$500
- Approval of several alterations and improvement jobs.

(continued)

NEW BUSINESS, continued

Approval of several alterations & improvements jobs.

Miscellaneous, continued

49. Recommended alterations and improvements 1953-54, continued:

- d. Alterations and improvements to Rooms 11 and 12, Ward A, Wells Hall, to be used by Colonel Rodney. The estimated cost is \$1500.
- e. Treating the mail room on the fourth floor of the Union with acoustical material at an estimated cost of \$700.

50. Recommendation for the renewal of the lease on the Catherine Black Cooperative House, owned by Miss Margaret Fabian, for one year at the rate of \$1800 per year, effective July 1, 1953, with the terms of the lease the same.

51. Annual report from Mr. Munson, Architect, of services rendered for the fiscal year 1952-53.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the President's Report and New Business.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Cancellation of the appointment of Fred L. Spalding as Assistant Professor of Engineering Drawing.
2. Herbert Lee Sharp as Instructor in Continuing Education, effective September 15, 1953, to accept a position as Executive Secretary of the National 4-H Foundation in Washington, D. C.

Leaves

Leaves

1. Leave of absence without pay for Clarence E. Prentice, Assistant Professor (Extension) of Agricultural Economics, for one year beginning August 1, 1953, to accept an appointment as the Administrator for the State Production and Marketing Administration.
2. Leave of absence without pay for John Manning, Assistant Professor of Humanities, for one year beginning September 1, 1953, for health reasons. Mr. Manning has been on leave without pay during the past year to complete the requirements for his doctorate.
3. Leave of absence without pay for Rosalind Mentzer, Assistant Professor of Vocational Education and of Home Economics, effective from October 1, 1953, to March 31, 1954, to complete the requirements for her doctorate.
4. Leave of absence with full pay for W. D. Baten, Professor of Mathematics, from July 21 to August 22, 1953, to study new statistical techniques at the Iowa State College Statistical Laboratory.
5. Leave of absence with full pay for Norris E. Grover, Technician at Radio Station WKAR, from July 27 to August 24, 1953, for health reasons.

Appointments

Appointments

1. Transfer of William B. Love from Assistant Professor (Extension) of Forestry to Assistant Professor (Extension) of Land and Water Conservation at the same salary of \$5750 per year, effective July 1, 1953.
2. Transfer of William G. Stump from Assistant Professor (Extension) of Forestry to Assistant Professor (Extension) of Forest Products, at the same salary of \$5610 per year, effective July 1, 1953.
3. Transfer of Andrew L. Olson from 4-H Club Agent in Grand Traverse, Leelanau, and Benzie Counties to 4-H Club Agent in Grand Traverse and Leelanau Counties, effective July 1, 1953.
4. Transfer of Orville F. Walker from County Agricultural Agent in Kalkaska and Crawford Counties to Associate County Agricultural Agent in Boardman, Orange, and Oliver Townships in Kalkaska County at the same salary of \$6800 per year, effective August 1, 1953. This is in accordance with the terms of the Experimental Intensive Extension Program supported by Kellogg funds.
5. Transfer of Robert C. Dewey from County Agricultural Agent at Large to County Agricultural Agent in Kalkaska and Crawford Counties at the same salary of \$5000 per year, effective August 1, 1953, to replace O. F. Walker, transferred.
6. Transfer of Mrs. Edna J. Deo from Grand Traverse, Benzie, and Leelanau Counties to Home Demonstration Agent in Grand Traverse and Leelanau Counties, effective July 1, 1953.
7. Transfer of Mrs. Emma J. Reinbold from Emmet, Charlevoix, and Cheboygan Counties to Home Demonstration Agent in Emmet and Charlevoix Counties, effective July 1, 1953.
8. Transfer of Barbara H. Ingall from Home Demonstration Agent at Large to Barry County Home Demonstration Agent at the same salary of \$3500 per year, effective July 1, 1953, to replace LaVerne T. Schlutt, resigned.
9. Appointment of Sam S. Baskett as Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
10. Reappointment of Harold E. Schlichting as temporary Instructor in Natural Science at a salary of \$3600 for the period from September 1, 1953, to June 30, 1954.

July 17, 1953

ADDITIONAL ITEMS, continuedAppointments, continued

Appointments

11. Appointment of James T. Sgouris as temporary Instructor in Natural Science at a salary of \$4200 for the period from September 1, 1953, to June 30, 1954, to replace Marvin Solomon, on leave.
12. Appointment of Jed H. Davis as Assistant Professor of Speech, Dramatics, and Radio Education at a salary of \$5000 per year on a 10-month basis, effective September 1, 1953, to replace Eleanor Chase, resigned.
13. Appointment of Lawrence A. Schmid as Instructor in Physics and Astronomy at a salary of \$4200 per year on a 10-month basis, effective September 1, 1953, to replace Donald H. Baker, resigned.
14. Appointment of Samuel C. Schmittle as Associate Professor of Bacteriology and Public Health at a salary of \$7800 per year on a 12-month basis, effective September 1, 1953, to replace H. W. Dunne, resigned. His salary is to be paid \$650 from College, \$5200 from Experiment Station, and \$1950 from Extension funds.
15. Appointment of Milton John Hagelberg as Instructor in Continuing Education at a salary of \$5885 per year on a 12-month basis, effective August 16, 1953, to replace H. L. Sharp who has resigned.
16. Appointment of Lawrence Albert Bernstein as Instructor in Audio-Visual Aids at a salary of \$4500 per year on a 12-month basis, effective July 16, 1953, to replace Victor Horowitz, transferred.
17. Appointment of Robert Crawford Clark as Assistant Director of Placement at a salary of \$5500 per year on a 12-month basis, effective August 1, 1953, to replace T. A. Dutch, transferred.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

Miscellaneous

Change in status Stanley K. Ries

Ch. status David Luck to 12-mo basis

Staff members formerly at Ryukyus re-instated on college staff

Densmore
Drews
Horwood
Pfau

\$1200 accept. Kroger Co.

\$200 from pick hotels

\$300 from Mich. Chemical Company

\$14,492.80 from Mich. Cert. Hybrid Seed Corn

\$2135 Air Control Products

\$1000 from National Academy of Sciences

\$2400 Mich. Art. Breed.

Approval 6 wk and 9 wk s.s. payroll

1. Change in status of Stanley K. Ries, Assistant Professor of Horticulture, from half-time College and half-time Experiment Station on a temporary basis to full-time Experiment Station on a permanent basis, effective August 1, 1953. Mr. Ries will replace J. C. Kremer, retired.
2. Recommendation that David J. Luck, Professor of General Business and Director of the Bureau of Business Research, be changed from a 10-month to a 12-month basis and his salary increased to \$9850, effective September 1, 1953, rather than July 1 as previously approved.
3. The following staff members who have been assigned to the University of the Ryukyus should be removed from that payroll effective July 31, 1953, and be placed on the regular college payroll at the salaries and on the dates indicated:

Eleanor Densmore	\$6000	August 1, 1953
Robin A. Drews	5160	August 1, 1953
Russell E. Horwood	8200	August 1, 1953
Edward Pfau, Jr.	6000	September 1, 1953
4. Grant of \$1200 from The Kroger Company of Cincinnati, Ohio, to continue the scholarship grant for the year 1953-54. This grant is to be used for three agricultural scholarships and three home economics scholarships.
5. Grant of \$200 from Pick Hotels Corporation of Chicago to be credited to the Albert Pick, Jr. Scholarship fund.
6. Grant of \$300 from Michigan Chemical Company to continue the memorandum of agreement in the Department of Entomology for research work on DDT on potatoes and apples.
7. Continuation of a memorandum of agreement with the Michigan Certified Hybrid Seed Corn Producers Association of Fenwick, Michigan, covering a grant of \$14,492.80 to be used under the direction of E. C. Rossman in Farm Crops to develop improved corn hybrids for Michigan and to continue fundamental studies of corn breeding methods and corn genetics.
8. Approval of a memorandum of agreement with Air Control Products, Inc. of Cooperville, Michigan, covering a grant of \$2135 to be used under the direction of D. J. Renwick in Mechanical Engineering in a research study on the pattern of air flow from air supply diffusers.
9. Grant of \$1000 from the National Academy of Sciences in Washington, D. C., to be used under the direction of C. P. Loomis in Sociology to study the social effects of the tornado disaster in the Flint area.
10. Continuation of a memorandum of agreement with the Michigan Artificial Breeders of East Lansing covering a grant of \$2400 to be used under the direction of Earl Weaver in Dairy and Frank Thorp in Animal Pathology to continue studies in dairy cattle breeding. The agreement provides for a special graduate research assistant.
11. Approval of the Summer School salary payroll for the 6-week session and the first six weeks of the 9-week session in the total amount of \$225,736.67. Payment of the respective salaries on July 31, 1953, is recommended.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Approval of several alt. and improve. jobs.

12. Recommendation that the following work be done and charged to Alterations and Improvements 1953-54:

- a. Alterations and Improvements in Building B-2, Rooms 16, 24, and 26, at an estimated cost of \$305.
 b. Prepare the dining room and recreation room in Wells Hall for a classroom at an estimated cost of \$200.
 c. Install a hood with the necessary ventilator in Room 290, Giltner Hall, to correct steam damage, at an estimated cost of \$1200.

Approval degrees granted end 6-wk s.s. and 9-wk s.s. Rather Schol- arships inc. to \$1150.

13. Approval of granting the appropriate degrees to those students who according to the records of the Registrar will have completed the requirements for graduation at the end of the 6-week summer session and at the end of the 9-week summer session. (List on file in Registrar's Office and Secretary's Office).

Price of \$7500 set for Henrietta Park.

14. Recommendation that the Howard Rather Scholarships be increased in value from \$1000 to \$1150.

15. Report that negotiations with the Scovell heirs, Peoples Church, and Michigan State College have reached a point where an agreement has been arrived at setting a price of \$7500 for the property known as Henrietta Park.

Meat Lab. fac. to be prov. in Pavilion at \$3300

16. Recommendation that Meat Laboratory facilities be provided in the Livestock Pavilion at an estimated cost of \$3300. These facilities can be provided in one section under the seats in the Pavilion without affecting the use of the Pavilion for sales and shows. The cost is to be charged to the \$300,000 legislative appropriation for relocating the barns.

Contracts to be let for mov- ing of several barns.

17. Request that the Board authorize the officers of the College to let the contracts for the moving of the barns from the site of the Animal Industries Building. Within the next few weeks, bids will be taken for the moving of the barns, and if the bids are satisfactory and within the budget and the barns are moved, the action taken will be reported back to the Board at the September meeting.

\$20,000 allo- cated for alt. in School of Agric.

18. Recommendation that \$20,000 be allocated from the Special Alterations and Improvements Budget for repairs and alterations of farm buildings, drains, fences, et cetera, in the School of Agriculture. Each expenditure will have the approval of Dean Hardin, Mr. May and Mr. McDonel.

\$900 pd to M. Rokeach for research

19. Payment of \$900 to Dr. Milton Rokeach, Associate Professor of Psychology for full-time research conducted in lieu of the six weeks summer teaching schedule in accordance with the agreement with the Social Science Research Council.

contract Hall Labs. dis- continued. MF Obrecht employed in- stead.

20. Recommendation that the contract with Hall Laboratories be discontinued, effective September 1, 1953; and that Professor M. F. Obrecht of Chemical Engineering be employed at an additional salary of \$600 per year for services relative to boiler water treatment. The Hall Laboratories' fee has been \$750 a year.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the foregoing Miscallenous Additional Items.

New conf. rates at Kel log Center inc. to \$7per night Jan. 1 '54

21. Report that conference rates at the Kellogg Center will be increased from \$6 to \$7 per night, effective January 1, 1954.

22. Communication from Mr. Ballard, Director Emeritus of Extension, expressing appreciation for the diploma of merit on his retirement.

Communications from C.V. Ballard, L.C. Emmons and L. M. Thurston.

23. Communication from L. C. Emmons, Dean Emeritus of Science and Arts, expressing appreciation for the diploma of merit of his retirement.

24. The following communication was received from Dr. Thurston:

"I hope you will give my thanks to the State Board of Agriculture for its kindness in letting me accept a call of duty in Washington.

"Although this abrupt turn of events has deprived me of direct participation in the affairs of the College, the high regard I have formed of yourself and your colleagues, during this year of discussion and planning, can never pass from my heart. I do hope there may be many occasions in which I can show my continuing desire to be of service to Michigan State College."

Additional payments to salaried em- ployees.

25. Additional payments as follows to salaried employees since the June Board Meeting:

<u>Auditorium</u>		<u>Engineering</u>		<u>Continuing Education</u>	
Charles Branz	\$ 12	C. O. Harris	\$177.84	John Burke	\$495.00
Betty Carlson	18	R. T. Hinkle	66.00	James Burnett	412.50
Helen Evans	8	G. W. Hobbs	296.00	W. J. Callaghan	247.50
Robert Troxell	12	R. J. Jeffries	234.50	Charles Clark	10.00
Wayne Van Riper	35	R. W. Ludt	144.00	Greta Delong	247.50
Clella Weissinger	8	D. D. McGrady	154.00	Charlotte Doster	9.00
		L. L. Otto	151.00	James Edwards	247.50
		D. J. Renwick	112.00	Frank Flory	577.50
<u>Engineering</u>		A. J. Smith	152.00	Daniel Fullmer	495.00
James T. Anderson	497.00	E. F. Vidro	216.00	Walker H. Hill	40.00
Marilyn M. Eavey	13.65				

ADDITIONAL ITEMS, continued

Miscellaneous, continued

25. Additional salaries paid employees, continued:

<u>Continuing Education</u>		<u>Continuing Education</u>		<u>Continuing Education</u>	
John G. Hocking	\$ 40.00	Donald Taylor	\$330.00	Marian Larson	\$ 5.00
John Hunter	29.10	Philip Thorson	412.50	John Mason	28.50
Charles Lawrence	330.00	Byron Van Roekel	307.50	Hazel Niesel	5.00
R. F. McDonald	247.50			Margaret Nutting	48.00
W. J. McDowell	247.50	<u>Miscellaneous</u>		Cora Peterson	24.00
C. A. Miller	247.50	John Blakeslee	24.00	Hoyt Reed	18.00
Joe D. Mills	40.00	Evelyn Bockstanz	27.30	William Reynolds	18.00
I. E. Morse	412.50	Roy Clifford	252.00	J. K. Richards	140.00
B. E. O'Beirne	247.50	Herbert Hackett	24.00	Jean Schultz	13.60
S. S. Radford	495.00	Harry Hendrickson	60.00	Max Smith	52.50
Leonard Rall	29.10	Shirley Jackson	19.20	C. R. Upham	352.00
Harold Sponberg	247.50	Irving Knobloch	60.00	Marybelle Vincent	19.20
		Robert Kuhn	12.00	Raymond Wilson	20.00

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above items.

SPECIAL MISCELLANEOUS

1. Bids have been received as follows for alterations of the Harrison Avenue bridge which includes widening on one or both sides so as to carry the steam line to the new dormitories:

	<u>Widen West Side</u>	<u>Both East and West Side</u>
Clark Construction Co. Grand Ledge	\$ 30,573.96	\$ 55,835.24
Fitch Eva Co. Howell	32,000.00	58,000.00
Brown Construction Co. Lansing, Mich	31,542.00	60,080.00

Subsequently, Commonwealth Associates met with Mr. Evans of the Ingham County Road Commission and Clark Construction Company and arrived at a figure of \$57,300 for both sides of the bridge and including a \$6000 cost of altering existing electrical and steam services. The Ingham County Road Commission has agreed to pay half the costs, which amount to approximately \$28,650 for each party, plus engineering and incidental expenses. This will widen the bridge to 44 feet and provide for a walk on each side.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above item, with the Ingham County Road Commission paying one-half the cost and the College one-half the cost.

2. Recommendation that the widow of John B. Holland, who died on June 27, 1953, be paid his salary of \$575 per month for a period of 10 months. Dr. Holland had been a member of the staff since January 1, 1945, and this payment to his widow is in accordance with college policy.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

3. Grant of approximately \$16,000 from the Oldsmobile Division of General Motors Corporation of Lansing to be used to cover the cost of sending the Michigan State College Band to the Minnesota football game at Minneapolis and the Ohio State football game at Columbus during the 1953 season.

On motion of Dr. Smith, seconded by Mr. Armstrong, it was voted to accept the above-mentioned grant from Oldsmobile Division of General Motors and to instruct the Secretary to write an appropriate letter of appreciation.

4. The Edward G. Hacker Company was requested to give us an appraisal on the 4-H Club property in Gaylord that is no longer being used for club purposes. This appraisal has been made at \$15,000. It is recommended that a bill for the appraisal be paid in the amount of \$100 to Edward G. Hacker and \$100 to Russel A. Pointer of Saginaw. It is suggested that the Hacker Company be authorized to undertake to sell this property at the appraised price.

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to approve the above item.

5. The following bids were received for the Television Transmitter Building:

Hugh J. Carpenter and Sons, Inc.	\$28,236
Hausman	30,476
Perron	31,666
Christman Company	32,260
Bennett	33,968

It is recommended that the contract be awarded to the low bidder, Hugh J. Carpenter and Sons, Inc.

On motion of Mr. Akers, seconded by Mr. Mueller, it was voted to approve awarding the contract to the low bidder, Hugh J. Carpenter and Sons, Inc.

Clark Construction awarded bid for widening Harrison Ave. bridge.

Widow of John B. Holland to be paid \$575 mo for 10 mos.

Grant of \$16,000 from Oldsmobile Div. to send band to Minn and Ohio

Hacker Co. to sell Gaylord Club camp - Hacker and Pointer to be paid appraisal fee.

Hugh Carpenter Sons awarded bid for Television Transmitter Bldg.

SPECIAL MISCELLANEOUS, continued

24 of 36 apt. units to be furnished.

6. Recommendation from Mr. Foster, Mr. McDonel, and Mr. May that the Board authorize the furnishing of 24 of the 36 student apartment units at a total cost of not to exceed \$15,000. According to plans and studies to date, it appears that all of the necessary furniture for an apartment could be obtained for approximately \$600. Cost to be amortized through rent payments.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

Construction on Grant Co. store to be started- not to exceed \$250,000 to be advanced by Board.

7. Bids on the construction of the W. T. Grant Company store are to be taken on July 23. The Company has requested the College to advance funds on December 31, 1953, for actual construction expenditures to date with the understanding that the Grant Company would pay 3 1/2 per cent on the advance. This would increase our income from the funds reserved for the project pending final completion of the building. It is recommended that the Board authorize an advance on December 31, 1953, of not to exceed \$250,000 or the amount actually spent on construction, whichever is smaller.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above recommendation.

Consolidated investment acct. to be increased by approx. \$20,000

8. About six months ago, the Board authorized the establishment of a consolidated investment account managed by the Ann Arbor Trust Company for a group of our small loan and trust accounts. This method of handling investment of small accounts has proved very satisfactory, and Mr. May recommends that it be increased by approximately \$20,000 in order that we can include some additional small accounts in the fund.

Mr. Cress recommends FHA mortgages for above portfolio.

Mr. Cress and Mr. May suggest that consideration be given to including in the fund portfolio a few selected FHA mortgages. Four such mortgages have been reviewed, and two of these are recommended for purchase. One is for \$10,800 on a house in Ann Arbor which is being purchased by an employee in the Ann Arbor school system who recently married an employee in the Registrar's Office at the University. The other mortgage is for \$9,600 on property located in Ypsilanti Township, Washtenaw County; the property is appraised for \$12,000, and was purchased for \$14,500. These mortgages can be purchased to yield 4 per cent.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the above item.

Approval of ordinance re: pets in housing area.

9. Recommendation from Mr. Foster, Mr. Brandstatter, and Dean King that the following item be approved by the Board:

That effective at once new tenants in college housing will be required to sign an agreement that they will not bring dogs, cats, domesticated, wild or farm animals, et cetera, into college housing or adjacent thereto. Owners of pets now residing in the area will be allowed to keep their pets until they leave the area. In the event that a tenant having signed an agreement not to keep pets violates it, he will be required to leave college housing.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the above item

Plans for library to be continued on basis of bldg to cost \$4,000,000.

10. The President pointed out that the state officials had indicated that funds for capital improvements will be available in accordance with the appropriations made by the legislature. The legislature has appropriated \$1,000,000.00 toward the cost of a library to cost \$4,000,000.00. Our library as designed in 1949 is now estimated to cost, with services and equipment, approximately \$5,300,000.00. It must be decided whether we are to reduce the size of the building or what changes are to be included in the final plans put out for bids.

After considerable discussion, on motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to instruct the architect to proceed with the development of plans designed to provide the services included in the building as planned. The shell of the building is to be provided with as many of the desired features as can be constructed with the funds available.

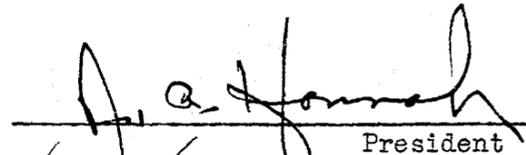
Approval of 1953-54 budget.

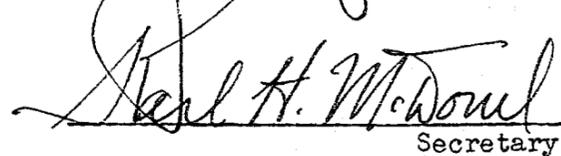
11. The detailed budget has been in the hands of the Board members for some days, prepared in accordance with previous Board action.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the budget as prepared and distributed.

The meeting adjourned at 11:35 a.m.

The next meeting will be held Friday, September 18, 1953.


President


Secretary

There was no meeting of the State Board of Agriculture
during August 1953.