

MINUTES OF THE MEETING OF
THE STATE BOARD OF AGRICULTURE
September 12, 1930

895

Present: Messrs. Berkey, Brody, McColl, McPherson, Mrs. Stockman, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Mr. Watkins

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

APPOINTMENTS AND RESIGNATIONS

Appointments
and
Resignations

1. Appointment of H. T. Idle as half-time Graduate Assistant in Sociology for the coming year.
2. Appointment of Mr. C. P. Halloran, half-time Graduate Research Assistant in the Dairy Department, effective September 1, \$800, replacing Mr. Jewell Jensen.
3. Appointment of Mr. Vaughn Tanner, Extension Specialist for the period of December 1, 1930, to March 31, 1931, salary \$250. per month.
4. Report of President Shaw on offer of research assistantship in Dairying to Mr. L. A. Moore at \$2000 per year with the understanding that one of their five graduate assistantships will be relinquished and the \$800 applied toward the salary of Mr. Moore, leaving in the Dairy Department but four graduate assistantships.
5. Mr. D. Hootman, Extension Specialist, in Fruit and Vegetable Marketing for a period of one year, beginning October 1st, salary \$3600, Mr. Hootman to be given a leave of absence from the Department of Horticulture during the period of his appointment as above.
6. Appointment of Miss Olga Bird as Assistant State Club Leader in charge of the Girls' Club work in the Upper Peninsula, salary \$2500 per year, effective September 15th. Replaces Miss Emma DuBord who is being transferred to Home Demonstration work in Wayne County.
7. Appointment of Mr. A. L. Grizzard as Research Assistant in Soils, effective September 15th, salary of \$1900 per year. Mr. Grizzard will take over part of the duties formerly carried by Professor Millar. It is understood that for this fiscal year no further recommendations for replacements will be made.
8. Appointment of Miss Dorothy Hanigan, Home Demonstration Agent in Jackson County, salary \$2200, effective September 15th, \$1800 from Federal Capper Ketcham funds. Appointment replacing Miss Olga Bird, being transferred to Club work in the Upper Peninsula.
9. Resignation of Mr. M. F. Babb, Instructor in Horticulture, effective September 1st.
10. Appointment of Mr. H. L. Seaton, replacing Mr. Babb, as Instructor and Research Assistant in Horticulture at a salary of \$2400, effective September 15th, or as soon thereafter as he will be able to report for duty.
11. Resignation of Mr. D. O. Patterson, critic teacher, Department of Education.
12. Appointment of Mr. C. S. Price as critic teacher, Department of Education, salary \$2000, beginning September 1st, 1930, replacing Mr. Patterson.
13. Resignation of Miss Caroline Kessler, clerk of the Forestry Department, effective September 15th.
14. Resignation of Miss Rosalind Jewett, as Assistant State Leader of Home Demonstration Agents, effective September 1, 1930.
15. Miss Margaret Walcott, half-time instructor, Mathematics Department, salary \$900 for ten months' service, replacing Mr. E. W. Powell, resigned.
16. Leave of absence for Miss Myrtle Francis, teacher trainer, Central High School, on account of illness, for the first term, with pay, and the appointment of Miss Anne Sattler to fill the temporary vacancy for the period of the fall term, at the rate of \$200 per month.
17. Payment of salary of Mrs. Louise H. Campbell for the month of September, at the rate directed by the Board, of \$100 per month. Mrs. Campbell died on August 30th. Such payment is in recognition of her excellent service.

On motion of Mr. Brody, it was voted to approve all of the above items except item #5.

TRAVEL REQUESTS

Travel

1. Report of authorization of trip for Mr. John G. Heppinstall, to the National Convention of the College Trainers Association at Chicago with expenses to be paid from the Athletic Association funds.

2. Mr. Forrest Strong to attend a conference at Cleveland, Ohio, August 27th, to 29th, to be held for the purpose of discussing forest and shade tree diseases. It is understood that Mr. Strong will need to pay only one-half car expenses for transportation since he will travel with a representative of the Lansing City Forester's Office.
3. J. F. Cox, meeting of the National Corn Borer Committee, Toledo, September 22nd and 23rd, driving college car, request for expenses during the time.
4. E. B. Hill, H. C. Rather and A. R. Marston, National Corn Borer Committee, Toledo, September 22nd and 23rd, Mr. Hill, and Mr. Rather to drive with Mr. Cox, hence request of meals and lodging only. All expenses for Mr. Marston.
5. R. H. Pettit, Ray Hutson, and C. B. Dibble, National Corn Borer Committee, Toledo, September 22nd and 23rd.
6. Representative of the Soils Department to attend a meeting of soils experts at the University of Tennessee, Knoxville, Tennessee, October 6th to 8th, with railroad and pullman expenses paid from the regular station allotment to the Soils Section. Dr. Millar will take the trip himself if he can arrange to do so.
7. Professor F. G. Seifing to attend National Iron and Steel Meeting to be held in Chicago, September 22 to 26th. Travel only allowed.

On motion of Mr. Berkey, it was voted to approve the President's report in the case of item #1.

On motion of Mr. Brody, it was voted to approve items 2, 6, 7 with travelling expenses only.

On motion of Mr. McColl, it was voted to refer items 3, 4, 5 to the President with power.

REPORTS

Repairs to
Little Theater

1. Question of repairs to Little Theater.

Matter referred to the Building Committee with power.

Report on Edu-
cational
Bldgs. at
Chatham.

2. Educational Buildings at Chatham. (Mr. Berkey and Mr. Brody)

On motion of Mr. McColl, it was voted to accept the report as given by Mr. Berkey and Mr. Brody and to place it on file in the Secretary's Office.

On motion of Mrs. Stockman, it was voted that the plan of pioneer type of housing for a Club building for the Upper Peninsula be considered by the Building Committee.

Housing of
Employees of
College - no
report.

3. Housing of college employees who are working on the farm. (Building Committee).

No report.

Fencing & tile
drainage. No
report.

4. Fencing and tile drainage matters. (Building Committee).

No report.

Report of Com.
on Extension

5. Report of Committee on Extension on appointments under Federal appropriations to further cooperative work in marketing and farm management submitted and approved.

Report on
budget for
Potato Exp.
Station.

6. Report of Mr. Brody, Mr. Berkey and Mr. McPherson on budget for Potato Experiment Station at Lake City.

Report approved and placed on file.

Report of
Committee on
approval of
Mr. Kellogg's
plan for re-
forestation.

7. Report of Committee, Mrs. Stockman, Mr. Brody, Mr. Berkey, Mr. McPherson, on approval of Mr. Kellogg's plan to purchase a piece of land of approximately 220 acres for reforestation presenting same to M.S.C. as part of the Farm and Sanctuary program, the college to plan the buildings.

No report.

\$160. trans.
to apply on
Institute
catalogue.

8. Transfer of funds authorized for Music Department catalogue publication to apply on Institute catalogue. \$160. authorized.

On motion of Mrs. Stockman, it was voted to approve the transfer of the \$160. which was authorized for the publication of a Music Department catalogue, to apply on the Institute catalogue.

Recommendation
from Student
Council re:
fee for Wol-
verine not
approved.

9. Recommendation from Student Council that a blanket fee of \$1.25 per term be levied upon and collected from the student body. This fee is to pay for the student's copy of the annual Wolverine.

On motion of Mr. McPherson, it was voted not to approve the above recommendation from the Student Council.

Baseball
bleachers -
not approved.

10. Baseball bleachers.

No report.

MATTERS FROM SECRETARY'S OFFICE

1. Meeting of the Association of Governing Boards, November 13, 14, and 15th University of North Carolina.

On motion of Mrs. Stockman, it was voted that Mr. McColl be delegated to attend the above-mentioned meeting.

2. Mileage for cars owned by individuals in the employment of Michigan State College.

On motion of Mr. Brody, it was voted that, effective October 1, 1930, a rate of six cents a mile for travel be allowed on cars owned by individuals in the employ of Michigan State College.

3. Letter from Highway Department asking for right of way.

On motion of Mr. McPherson, it was voted to grant the request made in the letter from the Highway Department asking for right of way in Cheboygan County.

4. Authorization for Building Committee to receive and let bids for greenhouses; also service lines.

On motion of Mr. McPherson, it was voted to authorize the Building Committee to receive bids and let contract for the proposed greenhouses for the Botany Department.

5. Letter from Architects regarding name of new dormitory.

On motion of Mr. Brody, it was voted to refer the above matter to the Building Committee to report back to the Board.

6. Request from Extension Department for purchase of Oldsmobile Coach for Mr. Hannah of the Poultry Department.

No action.

7. Request of Mr. Ralph Hudson of the Farm and Horse Department that he be permitted to accept notes during the sale of horses to be held sometime in October.

On motion of Mr. McPherson, it was voted that negotiable notes be accepted for horses at the sale to be held sometime in October.

8. Statement from the Detroit and Security Trust Company relative to costs, income, expenses, utilities, depreciation and repairs, etc.

On motion of Mr. Brody, it was voted that the above named report be approved subject to the checking of the items by the Finance Committee and Mr. Wilkins.

9. Itemized statement of the cost for the new dormitory:

It was voted to record the following statement of the cost of the new dormitory:

1. General Contract.	\$226,878.80
2. Mechanical trades.	52,019.00
3. Electrical trades.	16,152.00
4. Connecting radiators for temporary heating (Est.).	500.00
5. Bond on the above.	2,950.50
6. Landscaping items (Est.).	2,000.00
7. Furniture and equipment (Est.).	48,000.00
8. Architect's fees, including clerk-of-the works (Est.).	18,500.00
9. Financing costs:	
Sale of bonds.	12,750.00
Legal & Miscellaneous (Est.).	4,250.00
Accrued interest. (Est.).	17,162.50
10. Reserve for contingencies.	23,837.20
	<u>\$425,000.00</u>

10. The Secretary made a request that the Board take some action regarding the lines and specifications for tunnels to service new dormitory building.

On motion of Mrs. Stockman, it was voted to refer the above matter to the Building Committee with power to advertise for bids and let the contract.

MISCELLANEOUS

1. Request from Dr. Mumford of the Sociology Department that Miss Ruth Bowen, Secretary of the Lansing Social Service Bureau, be appointed to teach classes in Social Service at a salary of \$100.00 per term.

On motion of Mr. Brody, it was voted to approve the above appointment for this year, provided that there are at least ten students in the class each term.

Mr. McColl to attend meeting of Assol of Gov. Bds.

Rate of 6¢ mi. allowed for travel beginning Oct. 1

Request from Highway for right of way in Cheboygan County approv.

Bldg. Com. to receive and let bids for service lines & greenhouses.

Letter from architects re. name of Dorm.

No action on request for Oldsmobile for Mr. Hannah

Mr. Hudson permitted to accept notes during horse sale.

Statement from Trust Co. re. costs, income, etc. referred to Fin. Com. & Mr. Wilkins

Itemized statement of cost of Dorm.

Bldg. Com. to advertise for bids for tunnels to service Dorm.

Miss Bowen to teach class in Social Ser. if there are 10 students each term.

\$15,000 to be set up in budget as contingency fund.

On motion of Mr. McPherson, it was voted that an amount of \$15,000 be set up in the budget and that it be called the contingency fund.

Temp. partitions and changes in Math. & Ec. approved.

3. Requests for new temporary partitions and changes in the Department of Mathematics and Economics.

On motion of Mr. McColl, it was voted that the requests for the proposed new temporary partitions and changes in the Departments of Mathematics and Economics be allowed and charged to the contingency account, - amount not to exceed \$677.

Bonds on Womens Dorm. issue to be purchased.

4. Purchase of bonds on Womens Dormitory issue.

On motion of Mr. Berkey, it was voted that the College purchase an amount of not less than \$25,000 nor more than \$50,000 worth of Womens Dormitory Bonds, amount to be left for final settlement to the President, Secretary and Chairman of the Finance Committee.

Request that Band accom. Football Team to Washington referred to Pres. Sec. & Mr. Brody.

5. Request that the Band accompany the football team to Georgetown University, Washington, D.C. for the football game on October 31.

On motion of Mr. McColl, it was voted to refer the above item to the President, Secretary and Mr. Brody, with power to act.

6. Approval of Maintenance Budget.

On motion of Mr. McPherson, it was voted that the third and final presentation of the budget for maintenance and operation for 1930-31 as submitted by the Finance Committee, be approved subject to the revision of the budget for the Chatham Experiment Station.

Maintenance Budget approv.

7. \$100,000 to be transferred from Reserve Fund to Rehabilitation Fund.

On motion of Mr. McPherson, it was voted that an amount of \$100,000 be transferred from the Reserve Fund to the Rehabilitation Fund, effective June 30, 1930.

\$100,000 to be transferred from Reserve to Rehab. Fund.

8. Following is the list of students who received degrees at the close of the Summer Session 1930. Authorization for granting these degrees was approved at the Board meeting of August 12, 1930.

List of students who received degrees at close of Summer Session

Bachelor of Arts

Liberal Arts

Franklin Sterritt Cooper
Ronald Jamison Grieve
Orlow Ford Growell
Frances Marian Marks
Grace Marsh
Reynolds Metz
Della Miller Miltner
Thomas James Worthey
Vera Evelyn Parmelee
Leonora Elsie Pearson
Katherine Fern Smith
Blanche Huntington Snyder

Bachelor of Arts

Business Administration

Don Bigler Grove
Herbert Edward Hendry
Arnold Fredrick Pullen
William M. Kane
Lewis David Snider

Bachelor of Science

Applied Science

Charles Edward Black
Clare Scott Blakslee
William Porter Fitz-Randolph
*Erna Marie Pasch
Eugene Warren Williams

Home Economics

Erma May Christiansen
Grace Haynes Floten
Norine Halladay
Cora Marie Hunt
Clarice Arintha Pretlow
Lois Katherine Randel
Dorcas Kimball Shoecraft
Geraldine B. Stahler
Mary Jean Elizabeth Woodward

Bachelor of Science

Agriculture

Gail Edward Bowers
Lloyd Howe Colburn
Albert Edwin Curry
John Sweezy Goodwin

Bachelor of Science

Medical Biology

*Marian Wells
Helene Catherine Sullivan

Chemical Engineering

Hubert Oraine Miller

Bachelor of Science

Electrical Engineering

Roy Victor Culham

Doctor of Veterinary Medicine

Connor Dart Smith

Doctor of Philosophy

Charles Henry Spurway
James Howard Waring

Master of Science

William H. Daughtrey
Edward Franklin Eldridge
Roy Arthur Gezelius
Anne Marold
Russell Mixter

Master of Arts

Hans Melvin Vixie
Pae-Tsi Yuan

It was voted to hold the next meeting of the Board, Saturday, October 18th, at 9 o'clock in the President's Office.

The meeting adjourned at 3:15.

R. S. Shaw
President

S. S. Halladay
Secretary