

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 14, 1951

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel.

Absent: Dr. Thurston

The Minutes of the previous meeting were approved.

The meeting was called to order at 10:10 a.m.

PRESIDENT'S REPORT

1. Resignation of Don Herrmann as Instructor in Continuing Education, effective August 24, 1951. Mr. Herrmann was employed on a temporary basis.
2. Appointment of Thomas Frederick Martin as Personnel Assistant at a salary of \$3600 per year on a 12-month basis, effective August 27, 1951, to replace Benjamin Dayrell, resigned.
3. Accepted a grant of \$800 from the Estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.
4. Approved the transfer of the responsibility for the Photographic Department from the office of the Purchasing Agent under Mr. McDonel to the Information Services, effective September 1, 1951.

Resignation
Don Herrmann

Appt. Thos.
F. Martin,
Personnel

\$800 accepted
LaVerne Noyes
Photographic
trans. to
Inf. Services

NEW BUSINESS

Resignations

1. Resignation of Robert W. Kleis as Instructor in Agricultural Engineering, effective August 31, 1951, to accept a position at the University of Illinois. Mr. Kleis was paid 2/3 from College and 1/3 from Experiment Station funds.
2. Resignation of Dale H. Stangland as Lenawee County 4-H Club Agent, effective September 30, 1951. Mr. Stangland will work for his Master's degree at Michigan State College.
3. Resignation of Dorothy Mulder as Sanilac County Home Demonstration Agent, effective August 31, 1951, to enter military service.
4. Cancellation of the appointment of Mrs. Bodil G. Chenoweth as Instructor in Physical Education, Health and Recreation for Women. Her appointment was to have been effective from October 1, 1951 to June 30, 1952.
5. Cancellation of the appointment of Herbert F. Klingman as Associate Professor of General Business. His appointment was to have been effective September 1, 1951.
6. Resignation of Samuel H. Connor as Instructor in Civil and Sanitary Engineering and Mechanics, effective August 31, 1951, to accept a position as consulting engineer in Boston.
7. Resignation of Calla Van Syckle as Professor (Research) of Home Management and Child Development, effective September 30, 1951, to accept a position at Washington State College. Miss Van Syckle was employed on a temporary basis.
8. Resignation of Wave B. Granger as Instructor in Education, effective September 15, 1951. Mrs. Granger was paid from Vocational Funds.
9. Resignation of J. Donald Phillips as Associate Professor of Continuing Education, effective August 31, 1951, to accept a position as Vice President in Charge of Human Relations at Hillsdale College.
10. Resignation of Laurence J. Taylor as Assistant Professor of Continuing Education, effective September 30, 1951, to accept a position as Director of Extended Services at Hillsdale College.
11. Resignation of William D. Rutter as Managing Editor of the Michigan State College Press, effective September 30, 1951, to accept a position with the U. S. Department of State.
12. Resignation of Mary Ellen Watt as Home Economics Broadcaster at Station WKAR, effective September 30, 1951, to be married.

Resignations

Leaves

1. Leave of absence without pay for D. E. Wiant, Professor of Agricultural Engineering, from September 1 to December 31, 1951, to complete a textbook that he is writing. Mr. Wiant has been on leave with half pay since September 1, 1950.
2. Leave of absence without pay for L. W. Witt, Professor of Agricultural Economics, from October 1 to November 30, 1951, to accept an assignment with the Food and Agricultural Organization in Rome, Italy.

Leaves

NEW BUSINESS, continuedLeaves, continued

Leaves

3. Leave of absence without pay for William G. Butt, Instructor in Written and Spoken English, for one year beginning September 1, 1951, to study for his doctorate at the University of Mississippi. Mr. Butt has been on military leave but has now been placed on the inactive list.
4. Leave of absence without pay for Walter P. Schroeder, Assistant Professor of Education and of Agriculture, from September 16 to December 15, 1951. Mr. Schroeder is paid by the Olivet School.
5. Leave of absence without pay for Wilson E. Schwahn, Instructor in Education, from October 1 to December 31, 1951, to work on his doctorate at the University of Wisconsin.
6. Leave of absence for military service for Allan W. Carr, Stockman in the Chemistry Department, effective from August 1, 1951 to June 30, 1952.

Appointments

1. Appointment of Glenn L. Johnson as Professor of Agricultural Economics at a salary of \$2700 for the period from September 20 to December 20, 1951, to replace L. W. Witt and K. T. Wright who will be on leave.
2. Transfer of Alvin F. Root from 4-H Club Agent in Ogemaw and Arenac Counties to Shiawassee County 4-H Club Agent and a salary increase from \$3940 to \$4040, effective September 1, 1951, to replace Daniel Hollinger, resigned.
3. Appointment of Jay Edward Laarman as 4-H Club Agent in Ogemaw and Arenac Counties at a salary of \$3700 per year on a 12-month basis, effective September 1, 1951, to replace Alvin F. Root, transferred. His salary is to be paid \$2700 Bankhead-Flannagan funds and \$1000 State Offset.
4. Appointment of William Rupp, Jr. as Macomb County 4-H Club Agent at a salary of \$4200 per year on a 12-month basis, effective September 1, 1951. His salary is to be paid \$2700 Bankhead-Flannagan and \$1500 State Offset funds.
5. Appointment of Donald James Walker as Clinton County 4-H Club Agent at a salary of \$3900 per year on a 12-month basis, effective September 17, 1951, to replace Allen J. Norden, transferred. His salary is to be paid \$2700 Bankhead-Flannagan and \$1200 State Offset funds.
6. Appointment of Mary B. Van Allsburg as Menominee County Home Demonstration Agent at a salary rate of \$3400 per year, effective October 1, 1951 to June 30, 1952, to replace Mary Muller, on leave. Her salary is to be paid \$2700 Bankhead-Flannagan and \$700 State Offset Funds.
7. Appointment of Myron S. Miller as Instructor in Written and Spoken English at a salary of \$3000 per year on a 10-month, part-time basis, effective for one year only beginning September 1, 1951, to replace David Green, resigned.
8. Appointment of Charles S. Weber as Lecturer in Political Science and Public Administration at a salary of \$300 for fall term 1951.
9. Appointment of Wayne F. Tinkle as Instructor in Physical Education, Health, and Recreation for Men at a salary of \$4000 per year on a 10-month basis, effective September 1, 1951, to replace Harris F. Beeman who is on military leave.
10. Appointment of Ellen Louise Moore as Instructor in Physical Education, Health and Recreation for Women at a salary of \$3200 per year on a 10-month basis, effective September 1, 1951, to replace Bodil Chenoweth, resigned.
11. Appointment of Ivan E. Morse as Instructor in Mechanical Engineering at a salary of \$3900 per year on a 10-month basis, effective September 1, 1951 to replace himself.
12. Appointment of Elizabeth Mary Osman as Assistant Professor of Foods and Nutrition at a salary of \$6200 per year on a 12-month basis, effective September 1, 1951, to replace Corinne LeBovitt.
13. Appointment of George W. Parmelee as Instructor in Botany and Plant Pathology at a salary of \$1000 for the period from September 1 to December 31, 1951, to replace C. L. Gilly, on leave.
14. Appointment of Ronald J. Jones as Instructor in Education at a salary of \$366.66 per month, effective for the period from October 1 to December 31, 1951, to replace W. E. Schwahn, on leave.
15. Appointment of Alice Davis as Assistant Professor of Elementary Education at a salary of \$5000 per year on a 10-month basis, effective from September 1, 1951, to June 30, 1952, to replace V. H. Noll, on leave.
16. Appointment of Mary Bolanos as Assistant in Foreign Languages at a salary of \$175 per month, effective October 1, 1951, for as long as necessary.
17. Appointment of John H. Jennings as Instructor in Speech, Dramatics, and Radio Education at a salary of \$4000 per year on a 10-month basis, effective September 1, 1951. This is a new position.
18. Appointment of Wilbur Dorsett as Instructor in Speech, Dramatics, and Radio Education at a salary of \$3800 per year on a 10-month basis, effective September 1, 1951, for one year only, to replace S. C. Chenoweth, on leave.

NEW BUSINESS, continuedAppointments, continued

Appointments

19. Appointment of John Beckwith Kelly as Instructor in Mathematics at a salary of \$3800 per year on a 10-month basis, effective September 1, 1951, to replace Betty Grossman, resigned.
20. Appointment of Gustave M. Gilbert as Associate Professor of Psychology at a salary of \$7500 per year on a 10-month basis, effective September 1, 1951, to replace J. F. MacNaughton, resigned.
21. Appointment of Vita Krall as Instructor in Psychology at a salary of \$4800 per year on a 10-month basis, effective September 1, 1951, to replace Esta Berg, resigned.
22. Appointment of Irving Sigel as Assistant Professor of Psychology at a salary of \$5000 per year on a 10-month basis, effective September 1, 1951. This is a new position.
23. Appointment of Alfred G. Dietze as Associate Professor of Psychology at a salary of \$6800 per year on a 10-month basis, effective September 1, 1951, to replace Joseph Adelson.
24. Appointment of Frances C. M. Carp as Assistant Professor of Psychology at a salary of \$2475 for the period from September 1, 1951, to June 30, 1952.
25. Appointment of Ruth Warncke as Research Analyst in Sociology and Anthropology at a salary of \$415 per month, effective for the period from September 1 to December 31, 1951, and paid from funds provided by the Association of Land-Grant Colleges.
26. Appointment of Ronald D. Patterson as Consultant in Continuing Education at a salary of \$5800 per year on a 12-month basis, effective September 1, 1951, and paid from revolving funds.
27. Appointment of Roger Moran as Assistant Professor on the Board of Examiners and Basic College Counseling at a salary of \$5060 per year on a 12-month basis, effective September 1, 1951, to replace Joseph Norton, resigned.

Miscellaneous

1. Increase in salary for William Cargo, Assistant Professor (Extension) of Farm Crops, from \$5400 to \$5700 per year, effective September 1, 1951. Inc. salary Wm. Cargo
2. Reinstatement of Francis E. Barnhart as Instructor in Written and Spoken English and a salary increase from \$3900 to \$4290, effective September 1, 1951. Mr. Barnhart has been on leave without pay since January 16, 1950, as an officer of the American Foreign Service in Korea and Japan. Francis E. Barnhart, re-instated as Inst.
3. Continuation of C. R. Hoffer as Acting Head of the Department of Sociology and Anthropology through December 31, 1951, and recommendation that his salary remain permanently at \$7300 per year. C.R. Hoffer cont. as Acting Head Sociology thru Dec. 31
4. Recommendation that C. P. Loomis, Head of the Department of Sociology and Anthropology, be returned to the College payroll as of July 1, 1951, and that from July 1 to December 31, 1951, his salary be paid from funds furnished by the Association of Land-Grant Colleges. C.P. Loomis returned to payroll as of July 1, 1951
5. Increase in salary for Nico Camara-Peon Psychiatrist at the Health Service, from \$3000 to \$3150 per year, effective September 1, 1951. Dr. Camara-Peon is to be assigned part-time to the Social Service Department. Sal. inc. Nico Camara-Peon to \$3150
6. Report that final payment of \$400,000 has been received from the W. K. Kellogg Foundation for the cost of constructing and equipping the Continuing Education Center. Final payment \$400,000 rec'd Kellogg Found.
7. Gift of \$312.64 from Professors Kimber and Nulle to be used to establish a History of Civilization Prize Fund. A cash prize of \$25 payable from this fund is to be awarded the eligible student making the highest grade on the History of Civilization Comprehensive Examination given each fall, winter, and spring term. If two students make the same numerical grade, duplicate prizes are to be awarded. This prize is to be administered by the Scholarship Committee in accordance with the wishes of the donors. The money is from the royalty earnings derived from the History of Civilization publications, and it is anticipated that ample funds will be available from future royalties to replenish this fund from time to time. Gift \$312.64 from Kimber & Nulle.
8. Gift of \$37.40 from the Michigan Consolidated Gas Company of Detroit, the Ford Motor Company, Chrysler Corporation, Commonwealth Associates, Inc. of Jackson, and Dow Chemical Company of Midland, to be used under the direction of Dean Osgood for the purchase of instruments for graduate research. (This amount is the residue from donations after entertainment expenses for the American Society for Engineering Education Meeting held on the campus in June). Gift of \$3750 to be used to purchase instruments for Grad. research.
9. Grant of \$2200 from Sears-Roebuck Foundation of Chicago to be used under the direction of Dean Anthony to continue the scholarships in the School of Agriculture for the year 1951-52. \$2200 from Sears-Roebuck
10. Grant of \$550 from Sears-Roebuck Foundation of Chicago to be used under the direction of Dean Dye to continue the scholarships in the School of Home Economics for the year 1951-52. \$550 from Sears-Roebuck
11. Grant of \$1000 from the Central Scientific Company of Chicago to be used under the direction of the Scholarship Committee to finance a Central Scientific Company graduate scholarship. \$1000 from Central Scientific Co.

NEW BUSINESS, continuedMiscellaneous, continued

- \$5000 gift from Foundry Educ. Found. 12. Grant of \$5000 from the Foundry Educational Foundation of Cleveland, Ohio, to be used under the direction of the Scholarship Committee for scholarship aid to students primarily in Mechanical Engineering.
- Grant \$282 Michigan St. Fair. 13. Grant of \$282 from the Michigan State Fair to be administered by the Scholarship Committee for a scholarship granted to a student who won the fair essay contest.
- Grant \$200 Frat. Order of Eagles 14. Grant of \$200 from the Fraternal Order of Eagles of Kansas City, Missouri, to be administered by the Scholarship Committee.
- Grant \$200 Mich. Engr. Soc. 15. Grant of \$200 from the Michigan Engineering Society of Detroit to be used to establish the Michigan Engineering Society and Affiliated Groups Student Loan Fund.
- Grant \$266.65 Am. Legion 16. Grant of \$266.65 from the American Legion, Department of Michigan, Detroit, Michigan, to be used for the fall term payment of the Guy M. Wilson Scholarships awarded by the American Legion to four male students.
- Memo agree. Kraft Foods Co.-\$6500 17. Approval of a memorandum of agreement with Kraft Foods Company Research Laboratories of Glenview, Illinois, covering a grant of \$6500 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of the nutritive value of various milk by-products in swine feeding.
- Memo agree. Det. Edison \$500 18. Approval of a memorandum of agreement with the Detroit Edison Company of Detroit covering a grant of \$500 to be used under the direction of A. W. Farrall in Agricultural Engineering in the radio program "Electricity at Work for You."
- Memo agree. & grant \$2500 Sulphite Pulp Mfrs. Res. 19. Approval of a memorandum of agreement with the Sulphite Pulp Manufacturers' Research League, Inc., of Appleton, Wisconsin, covering a grant of \$2500 to be used under the direction of R. W. Luecke and J. A. Hoefer in Animal Husbandry in a study to determine whether Torula yeast, a by-product in the manufacturing of wood pulp, has any nutritive value for the pig.
- Cont. memo & grant \$2500 Mich. Brewers 20. Continuation of a memorandum of agreement with the Michigan Brewers Association of Detroit covering a grant of \$2500 to be used under the direction of K. J. Frey of Farm Crops in a study of the fundamental genetics of spring barley with special reference to the inheritance and linkage relationships of malting barley. The agreement provides for a graduate fellowship.
- Cont. memo & grant \$4300 Chem. Corps. 21. Continuation of a memorandum of agreement with the Chemical Corps of Frederick, Maryland, covering a grant of \$4300 to be used under the direction of C. L. Hammer in Horticulture in a study of the effect of tetronic acid to a diversity of plants including economic crops. The agreement provides for a graduate fellowship.
- Cont. memo & grant \$2000 Dow Chem. Co. 22. Continuation of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$2000 to be used under the direction of L. M. Turk of the Soil Science Department in a study to determine the effects of fumigants on soils having different characteristics, the duration of these effects, and their influence on crops. The agreement provides for a graduate fellowship.
- Cont. memo of agree and grant \$3000 St. Oil Co. 23. Continuation of a memorandum of agreement with the Standard Oil Company of Chicago covering a grant of \$3000 to be used under the direction of B. H. Grigsby in Botany in a study of the development and evaluation of selective petroleum weed-killers based upon formulations and ingredients mutually agreed upon. The agreement provides for a graduate fellowship.
- \$500 from New-Land Found 24. Grant of \$500 from The New-Land Foundation of New York City to be used under the direction of Emanuel Hackel in Biological Science in a study of the relationship between Rh-factor antagonism in parents and feeble-mindedness in the offspring.
- \$1500 from Parke-Davis & Co. 25. Grant of \$1500 from Parke, Davis and Company of Detroit to be used under the direction of R. M. Herbst in Chemistry to support a fellowship program in Chemistry.
- Grant \$1800 Lederle Lab. 26. Continuation of a memorandum of agreement with Lederle Laboratories Division of the American Cyanamid Company of Pearl River, New York, covering a grant of \$1800 to be used under the direction of P. A. Hawkins in Bacteriology in investigations on the relationship of nutrition to parasitic infections. The agreement provides for a graduate fellowship.
- Grant of \$3000 from American Cyanamid 27. Approval of a memorandum of agreement with the American Cyanamid Company of New York City covering a grant of \$3000 to be used under the direction of W. L. Mallmann in Bacteriology in a study of Plastic and china dishes to determine public health hazards of each.
- Add. patrolman approved for Campus Police. 28. Additional patrolman position in the Campus Police Department in order that the College may have 24-hour police service.
- New positions approved for Kellogg Center. 29. The following new positions are recommended for the Kellogg Center, effective September 1, 1951:
- | | | |
|-------------------------|----------------------|------------------------|
| 1 Clerk-Stenographer I | 1 Food Supervisor IA | 3 Food Supervisor IIIA |
| 1 Clerk-Stenographer II | | 2 Assistant Manager IV |
- \$12,500 approp. for purchase of chest x-ray unit. 30. Recommendation from Mr. May for an appropriation of \$12,500 for the purchase of a new Westinghouse portable PFX chest X-ray unit and auxiliary equipment for the processing and viewing of the films.

NEW BUSINESS, continued

Miscellaneous, continued

31. Request for an appropriation of \$2400 for the following uses of the Auditorium and Fairchild Theater and the Kellogg Center Ballroom for events to be held during the fall term of 1951:

<u>Orientation Week</u>		
Main Auditorium, September 17-21 @ \$100	\$500	
Fairchild Theater, September 17 and 19 @ \$50	100	
Main Auditorium, Dance, September 22	<u>350</u>	\$950
<u>MEA Convention</u>		
Main Auditorium, October 25, 26 @ \$100	200	
Fairchild Theater, October 25, 26 @ \$50	100	
Appropriation for necessary setup	<u>200</u>	500
<u>Michigan Milk Producers Meeting</u>		
Fairchild Theater, November 2 @ \$50		50
<u>Annual Meeting of Farm Bureau</u>		
Main Auditorium, November 7, 8, 9 @ \$100	300	
Fairchild Theater, November 7, 8, 9 @ \$50	150	
Appropriation for necessary setup	<u>250</u>	
<u>Orchestra Concert</u>		
Main Auditorium, December 2 @ \$100		100
<u>Kiwanis Club Program</u>		
Kellogg Center Ballroom, September 17 @ \$100		100

Appropriation \$2400 for fall term uses of Aud. Fairchild Th. and Kellogg Center.

32. The annual meeting of the Association of Governing Boards of State Universities and Allied Institutions will be held at the A. & M. College of Texas in College Station and San Antonio, Texas, from October 9-14.

Miss Jones delegated to go to Gov. Bds meeting Texas

Miss Jones was delegated to attend this meeting and any other member of the Board who found he could go.

33. The following bids were received for the construction of a pole-type dairy barn for experimental purposes:

Francis J. Corr, Inc.	\$25,760
Foster, Schermerhorn, Foster	27,804
Vandenburg Construction Co.	28,900

Approval of letting contract for pole-type dairy barn to Francis J. Corr, Inc.

Since the bids exceeded the amount of money available, the specifications have been adjusted so that the cost of construction could come within the funds available. The adjusted price by Francis J. Corr, Inc., is \$21,700. It is to be charged to Experiment Station funds.

Seats to be removed from room 102, Basic College Building.

34. Recommendation from Secretary McDonel that the seats be removed from Room 102, Basic College Building and stored in salvage at a cost of \$60.00, to be charged to Alterations and Improvements 1951-52.

35. Payment of the following amounts to salaried employees since the last Board meeting:

<u>Auditorium</u>		<u>Ice Rink Entertainment</u>		<u>Miscellaneous</u>	
Helen Evans	\$ 9	Wayne VanRiper	\$15	W. F. Riley	\$ 10.00
Helen Greene	30	Clella Weissinger	3	Louis Sharpe	10.00
Robert Troxell	9	Loren Wight	6	Betty L. Smith	3.00
Wayne VanRiper	30			Orion Ulrey	25.00
		<u>Miscellaneous</u>		John Werner	5.00
<u>Ice Rink Entertainment</u>		Culver Bailey	\$700.00	Florence Borseth	4.00
Lorraine Demorest	3	Arthur Brouwer	10.00	Lucile Castle	8.25
John Emery	6	L. E. Chapman	11.00	Herbert Hackett	60.00
Helen Evans	3	R. J. Claus	61.00	John McCall	130.00
Lois Harris	8	Lois Harris	74.80	James Apple	60.00
James Huston	6	G. H. Hill	10.00	Fritz Harris	30.00
Elmer Peterson	3	M. J. Huber	128.00	C. Pesterfield	30.00
Gail Ryder	9	R. E. Kuhn	12.00	Leonard Rall	30.00
Laurence Searl	9	John Olatto	5.00	<u>Economic Education Workshop</u>	
Robert Troxell	6	J. K. Richards	140.00	Morton Malter	600.00
				Leonard Rall	600.00
				Leland Traywick	750.00

Additional amounts paid salaried employees.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

1. Resignation of Shirley A. Agriesti as Instructor in Institution Administration, effective August 31, 1951 at the end of a five-year period as an Instructor.
2. Cancellation of the appointment of Robert F. Kelly as Instructor in Education.
3. Resignation of Keith B. McCall as Assistant Professor of Chemistry, effective August 31, 1951, to accept a position with the Michigan Department of Health.

Resignations

ADDITIONAL ITEMS, continuedLeaves

Leaves

1. Leave of absence with pay for Jackson E. Towne, Librarian, from October 1 to December 31, 1951, to visit libraries in the midwest and east and to complete a research project on college and university library history. Mr. Towne has been a member of the staff since April 1932.
2. Leave of absence with pay for C. A. Langer, Assistant Professor (Extension) of Horticulture, from January 1 to June 30, 1952, to complete work toward his doctor's degree at Michigan State College. Mr. Langer has been a member of the staff since January 1946.
3. Leave of absence with pay for K. J. Moilanen, Ontonagon County Agricultural Agent, from September 16, 1951, to March 15, 1952, to do graduate work at Michigan State College. Mr. Moilanen has been a member of the staff since October 1935.
4. Leave of absence without pay for Evelyn Mansfield, Associate Professor of Textiles, Clothing and Related Arts, from September 1 to December 31, 1951, for health reasons. Miss Mansfield has been on leave without pay since September 50 to complete a textbook on clothing construction.
5. Extension of leave of absence without pay for C. L. Gilly, Assistant Professor of Botany and Plant Pathology, through September 30, 1951. Mr. Gilly has been on leave without pay since July 1, 1950, to participate in a drug plant exploration program of the U. S. Department of Agriculture, and contracted polio while in Mexico.

The Board urges Dr. Drew and Dean Emmons to make the best possible plea for Mr. Gilly with the U.S.D.A. and Federal Civil Service toward the end that he be compensated fully by the Federal Government during the period that he is incapacitated due to the illness contracted while working for the U.S.D.A. If the United States Government refuses to continue his salary through December, the Board is willing to reconsider his case.

Appointments

Appointments

1. Appointment of Thomas K. Kaulukukui as Assistant Football Coach at a salary of \$500 for the period from September 5 to November 24, 1951.
2. Appointment of Henry C. Amos as Assistant Boxing Coach at a salary of \$60 per month, effective from October 16, 1951 to April 15, 1952.
3. Appointment of William D. Simpson as Assistant Swimming Coach at a salary of \$60 per month, effective from October 16, 1951 to April 15, 1952.
4. Appointment of George R. Sidwell as Lecturer in Political Science and Public Administration at a salary of \$300 for the period from September 24 to December 11, 1951.
5. Appointment of James D. Edwards as Instructor in Accounting at a salary of \$4500 per year on a 10-month basis, effective September 1, 1951, to replace J. O. Eaton, on leave.
6. Appointment of Mrs. Norrine G. Bennett as Instructor in Textiles, Clothing, and Related Arts at a salary of \$1275 for the period from September 24 to December 11, 1951, to replace Saphania Winkler, on leave.
7. Appointment of Kermit Howard Carlson as Instructor in Mathematics at a salary of \$3800 per year on a 10-month basis, effective September 1, 1951. This is a new position provided for in the budget.
8. Appointment of John Robert Stewart as Director of Scholarships at a salary of \$5600 per year on a 12-month basis, effective September 18, 1951, to replace A. J. Clark who is now part-time. Mr. Stewart was employed in the Department of Physical Education for Men from September 1948 to July 31, 1951.
9. Appointment of Roy W. Westcott as Assistant Professor of Surgery and Medicine at a salary of \$5500 per year on a 12-month basis, effective October 1, 1951, to replace J. P. Hutton, retired.

Col. Graeme Bond assigned as Prof. Air Sci & Tact.

change in status Einar Larson

R. Dorson to be paid in full from Collegeto January 1, 1952.

Change in status Milton Rokeach

Miscellaneous

1. Report that Colonel Graeme S. Bond has been assigned to Michigan State College as Professor of Air Science and Tactics replacing Lieutenant Colonel George O. Commenator.
2. Einar Larson was appointed at the August Board meeting as an Instructor in Business Education and Secretarial Studies at a salary of \$340 per month, effective from September 1, 1951, to June 30, 1952. It is recommended that this be changed to a salary of \$4070 per year on a 10-month basis, effective for one year only, beginning September 1, 1951.
3. A leave of absence with half pay from September 1, 1951, to August 31, 1952, has been approved for Richard Dorson, Associate Professor of History. It was understood that Mr. Dorson would receive the other half of his pay from the American Council of Learned Societies. Notice of the award of a grant of \$3052.50 has been received from the Council of Learned Societies, but the funds will not be received until after January 1, 1952. It is recommended that Mr. Dorson be paid his full salary from the current fund with the understanding that the College General Fund will be reimbursed in January when a check is received.
4. Change in status of Milton Rokeach, Associate Professor of Psychology, from full time at \$6300 to half-time at \$3600 per year, effective as of July 1, 1951. The Social Science Research Council will pay Dr. Rokeach \$3600 for half-time in accordance with the agreement with them.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

5. Payment of additional amounts to salaried employees as follows:

<u>Miscellaneous</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
John Blakeslee	\$60.00	Roy Niemeyer	\$50.00	Jack Stockton	\$ 4.88
R. J. Claus	10.00	J. K. Richards	70.00	Robert Troxell	3.00
Wilma Fillmore	16.50	R. H. Sc ott	10.00	Wayne Van Riper	10.00
R. E. Kuhn	54.00	Janyce Seyfred	26.00	Clella Weissinger	3.00
Earl McIntyre	21.60	Genevieve Smith	20.00	Raymond Wilson	36.00

Additional amounts paid salaries employees.

Advance in title approved for John Winburne and M.B. Dickerson

Term. leave full pay app. C. Appleton & Retirement 9/1/52
Cont. memo agree. Mich. Crop Improv. for research in Farm Crops

Cont. agreement Merck & Co. grant \$2000

Memo agree. Nat. Dairy Council & grant \$5100

Memo agreement Social Sci. Res. Council \$13,800

\$1800 from Nat. Inst. of Health

Radio cables to be re-located.

Additional offices app. for Olin Hospital

Additional storage cabinets provided in Music

Spring tour authorized For Men's Glee Club

Mr. Akers & Mr. Denison to have new movie of M.S.C. prepared

6. Promotion to Associate Professor of the following staff members who have earned doctor's degrees, effective September 1, 1951:

John W. Winburne, Written and Spoken English -- Ph. D.
Milton B. Dickerson, General Business -- J. D.

7. The Retirement Committee recommends terminal leave with full pay, effective September 1, 1951, for Miss Candace I. Appleton who has been Head Nurse at the College Hospital for more than 25 years, with her retirement to be effective September 1, 1952, at an annual rate of \$1842.
8. Continuation of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$1100 to be used under the direction of R. E. Decker and S. C. Hildebrand in Farm Crops to employ a half-time graduate assistant in seed work during the college year.
9. Continuation of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a second grant of \$1100 to be used under the direction of R. E. Decker and S. C. Hildebrand in Farm Crops to employ a half-time graduate assistant in seed work during the college year.
10. Continuation of the memorandum of agreement with Merck and Company of Rahway, New Jersey, covering a grant of \$2000 to be used under the direction of A. C. Groschke in Poultry Husbandry for studies on the mechanisms of the growth stimulation resulting from feeding antibiotics to chickens.
11. Approval of a memorandum of agreement with the National Dairy Council of Chicago covering a grant of \$5100 to be used under the direction of Margaret Ohlson in Foods and Nutrition in a study of the nutritional status of women.
12. Approval of a memorandum of agreement with the Social Science Research Council of Washington, D. C., covering a grant of \$13,800 to be used under the direction of Milton Rokeach in the Psychology Department in studies in cognitive rigidity. This project will be in operation from July 1, 1951, to June 30, 1954, and the College will receive one-third of the money each year.
13. Grant of \$8100 from the National Institute of Health of Bethesda, Maryland, to be used under the direction of Joseph Meites in Physiology and Pharmacology in a study of modification of hormonal actions by vitamins and hormones.
14. Due to the construction of the new laundry, it is necessary to relocate the radio cables running to the press box in the stadium. Authorization is requested for this work at an estimated cost of \$200, to be charged to Alterations and Improvements 1951-52.
15. Recommendation that additional offices be provided in the unfinished basement area in the Olin Memorial Hospital at an estimated cost of \$5,160 to be charged to Alterations and Improvements 1951-52.
16. Recommendation that additional storage cabinets be provided in the Music Building to store the new band uniforms. The cost is estimated at \$1100 and is to be charged to Alterations and Improvements 1951-52.
17. The Administrative Group recommends that the Board authorize a spring tour for the Men's Glee Club such as they have taken for the last two years with an appropriation of not to exceed \$1000.00.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the foregoing Additional Items.

18. Mr. Denison reports that three bids have been submitted for the preparation of the new college moving picture as follows:

Central Corporation, Lawrence, Kansas	\$14,500
Jam Handy, Detroit	19,000
Charles Beeland Company, Atlanta	20,330

Mr. Denison recommends that he be authorized to proceed, accepting the proposal of the low bidder. This requires an appropriation.

The Board authorized the appropriation to cover this item with the understanding that Mr. Denison and Mr. Akers were to agree on the selection of the firm named to do the work.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Letter of thanks from Mrs. Bryan Meredith Clark to meet with Bd in Oct.

Charges established for public area space at Kellogg Center.

Willet Stained Glass Co. to mfr stained glass windows for Chapel

Approval of organizational changes in handling work of Scholarship Committee

19. Communication from Mrs. Bryan thanking the State Board of Agriculture on behalf of herself and her daughters for the Board's consideration in the matter of Dean Bryan's salary.
20. Mr. Meredith Clark, chairman of the journalism committee of the Michigan Press Association, has accepted the invitation of the Board to meet with the Board at the October meeting.
21. Recommendation that the following charges be established for the public area space in the Kellogg Center ballroom and auditorium:

<u>Ballroom</u>		<u>Auditorium</u>	
Outside groups	\$200	Outside groups	\$150
Student groups	175	College use	75
College use	100		

22. Secretary McDonel recommends that the Board approve the recommendation of the Alumni Advisory Committee designating the Willet Stained Glass Company of Philadelphia to eventually manufacture the stained glass windows for the alumni memorial chapel. This does not involve a purchase order or any commitment to proceed with these windows until such time as funds to pay for them have been raised.
23. The following organizational changes are recommended in the handling of the work of the Scholarship Committee, to be effective September 17, 1951:
- It is proposed to relieve Professor Clark of the responsibilities of this office with the request that he give his successor all possible assistance and with the understanding that he will be compensated for the Scholarship Committee work through December although his responsibilities other than those attendant with acquainting his successor with the details of his work will be terminated as of September 20.
 - The Faculty Committee on Scholarships will be reconstituted with the Dean of Students made chairman of the new committee.
 - John Robert Stewart is appointed to take over the responsibilities of the Scholarship Office. It is understood that he is to work directly under Dean King, and the portions of his time that are not fully required for the work of the Scholarship Office will be subject to assignment to other responsibilities.
 - It is contemplated that Dean King and Dean Osgood will work out a mutually satisfactory procedure for handling scholarships in the Graduate School. It is suggested that all details for awarding such scholarships be handled by the Dean of the Graduate School but that all contacts with the Controller's Office be through the central Scholarship Office so that there will be one central clearing house for all matters pertaining to scholarships, student prizes, etc.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve Additional Items 18 through 23.

SPECIAL MISCELLANEOUS

Audit for 1950-51 accepted.

1. Mr. Wilder and Mr. Turner, representatives from Ernst and Ernst, met with the Board to present the audit for the 1950-51 fiscal year.

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to accept the audit as presented.

2. Discussion of the desirability of approving coverage of College employees under Federal Social Security, such coverage to be in addition to the present retirement plan. Based on an annual payroll of \$12,000,000, the College's share of such a program would be approximately \$150,000 per year under present rates.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to advise those interested that this Board advocates additional changes in the federal legislation that will permit inclusion of our employees under the Federal Social Security program.

3. Mr. O. J. Munson, architect, met with the Board to present the plans for the proposed building to house some of the operations of the State Department of Agriculture to be built with their funds.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the sketches as submitted. The Secretary was instructed to inform Commissioner of Agriculture Figy, that the Board would be very hesitant about beginning a building which would cost more than funds now available for such a building.

4. Dean Anthony appeared before the Board and discussed his recent trip to Colombia, the negotiations now in progress with the Department of State covering the proposed long-time cooperative agreement for continuing cooperation between Michigan State College and the Central University of Colombia and particularly its two agricultural colleges at Medellin and Palmyra.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to authorize Dean Anthony and the President to complete these relationships as contemplated.

Bd. favors legislation to permit college employees to be covered by Federal Soc. Security.

Architect Munson discussed with Board plans for State Dept. of Ag. Bldg.

Dean Anthony discussed trip to Columbia with Board

SPECIAL MISCELLANEOUS, continued

5. The following letter from Fred P. Warren, President of The Edward K. Warren Foundation and Henry Chamberlain Memorial Museum, is presented for consideration:

"In behalf of the Board of Trustees of the Edward K. Warren Foundation, and pursuant to a resolution unanimously adopted by said Trustees at a meeting held August 16, 1951, I do hereby offer to transfer and convey to Michigan State College, its successors and assigns, all of the right, title and interest of the Edward K. Warren Foundation and/or Henry Chamberlain Memorial Museum located in Three Oaks, Michigan, along with all of the cases and other detachable equipment now being used in exhibiting these items of personal property, but expressly excluding the property of the Three Oaks Township Library located in the present Museum building, and also expressly excluding all items located in the Founder's Room in the Museum building, and also expressly excluding the Edward K. Warren Foundation Library now located in the present Museum building. This offer is made with the intention that title to the above described exhibits shall vest in Michigan State College as of the time they are removed from the present Museum building, and it is hoped that the removal of these exhibits will be accomplished not later than October 15, 1952.

Acceptance of
Warren Museum

"Also in behalf of the Edward K. Warren Foundation and in addition to the above, I do hereby offer to expend not to exceed twelve thousand (\$12,000.00) dollars of our funds during the above mentioned one year period for the purpose of defraying the expenses incurred by Michigan State College in preparing for transfer and actually transferring the exhibits to East Lansing. Because we intend that Michigan State College will assume the responsibility and expenses in connection with preparing the accomplishing the transfer of the exhibits to East Lansing, this \$12,000.00 will be disbursed by our treasurer pursuant to written instructions received from time to time from your Museum Director, or whomsoever you may designate. During this one year period I do further offer, at our expense, the services of our present Museum staff, excepting Mrs. Hunerjager, to assist you in this work.

"The above offers are made with the understanding that at our expense, we will maintain the Museum building and provide heat and light and thereby keep it available while the exhibits are being prepared for transfer, and during that time we will allow your duly authorized employees and agents access to the building for the purpose of carrying out their work, subject of course, to the continued use of the Museum building by the Township Library now located therein.

"We make this offer with the understanding that a letter of acceptance from you will constitute the full evidence of the transfer as hereinabove provided for.

"May we please receive your early reply."

On motion of Miss Jones, seconded by Mr. Brody, it was voted to accept with thanks the offer of Mr. Warren, under the terms he has outlined including various collections and gift of \$12,000. It was also voted to send Mr. Warren an illuminated resolution of thanks from the Board.

Budget re-
quests for
1952-53
authorized.

6. The Comptroller discussed with the Board the preparation of a budget request for maintenance and operation for the fiscal year 1952-53.

After considerable discussion, certain general policies were arrived at and on motion of Mr. Brody, seconded by Mr. Akers, it was voted to authorize the Comptroller to prepare the budget request on the basis of these policies.

7. The following recommendations have been submitted by Dean Emmons, Chairman of the Athletic Council:

The Athletic Council recommends that the State Board of Agriculture set up a scholarship fund of \$15,000 per year from athletic receipts to provide a series of scholarships, no one of which shall exceed \$1000 in amount in any one year.

These scholarships are to be known as the Howard C. Rather scholarships and are to be awarded to undergraduate students under the following conditions:

- a. A student receiving a Howard C. Rather Scholarship shall possess unusual qualities of leadership, demonstrated mental ability and physical strength and vigor.
- b. Mental ability shall be deemed to have been demonstrated by an entering freshman only if he shall have graduated in the top quartile of his high school or preparatory school class, and by an entering transfer student if his previous college record shall have been substantially as high as a B average.
- c. Renewal of these scholarships shall be made only to those students who shall have established a record as high as that required by the college of all students receiving similar awards.
- d. These scholarships shall be awarded by the regular Scholarship Committee, which makes all other scholarship grants, and upon recommendation of members of the faculty.

Approval of
Rather
Scholarships

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the above recommendation. Miss Jones wished to be recorded as voting "no".

8. Recommendation from Mr. May that he be authorized to transfer the \$12,500 salary allowance for Mrs. C. S. Bryan to the pension and retirement fund where it can be invested to earn approximately the amount which Mrs. Bryan would receive in the form of interest on the unpaid balance. This arrangement will provide an annuity of \$190 per month for approximately 6 years.

\$12,500
salary
allowance
for Mrs.
Bryan to be
invested.

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve the above recommendation.

SPECIAL MISCELLANEOUS, continued

Extension centers approved

9. The Administrative Group recommends that the Board approve the following recommendations:

- a. That the State Board of Agriculture establish extension centers of Michigan State College at locations to be specifically designated where study for credit can be carried on under conditions approaching those on the campus.
- b. The objectives in recommending the establishment of extension centers of Michigan State College are three-fold:
 - 1. To bring the facilities and opportunities provided by Michigan State College to a larger number of people than are reached by the central campus in East Lansing alone.
 - 2. To provide extension courses at the graduate and undergraduate levels under such good conditions that credit so earned may be recognized as of equal over-all value to that earned on the campus.
 - 3. To justify a re-evaluation in the direction of increased liberality of the rule now governing the amount of residence credit required for earning a degree.
- c. An extension center of Michigan State College may, in the opinion of the committee, be defined in the following terms:

A location may be designated as an extension center only if:

- 1. Adequate classrooms and/or laboratory space are provided by local enterprise.
- 2. Adequate library facilities are available locally in all fields of advanced study in which courses are offered at that location.
- 3. Adequate concentration of population exists from which classes of satisfactory size may be drawn.
- 4. Competent instructors are available in the event that classes cannot be taught by members of the regular Michigan State College faculty and adequate opportunity exists for the supervision of their work by Michigan State faculty.
- 5. Adequate communication exists between the location of the extension centers and Michigan State College.

d. The committee now recommends that extension centers be declared established at Grand Rapids, at Flint, and at Midland, Michigan, effective September 1951.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the above recommendations.

Capital Improvement requests to be submitted to State Dept. of Adm.

10. The President, Secretary and Comptroller discussed various matters pertaining to the proposed request for capital improvement appropriations to be submitted to the State Department of Administration.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize the Comptroller to advise the State Budget Office that the College is requesting the following capital improvements appropriations:

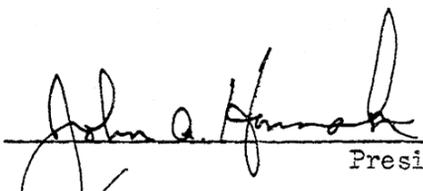
Library - R. R. Calder, Architect	\$4,887,500
Animal Industries Building - O. J. Munson, Architect	3,850,000
Seed Storage Laboratory - O. J. Munson, Architect	69,000
Cattle and Sheep Barns	300,000
Building for the School of Business and Public Service	3,500,000

Harry Fee, donor of Hidden Gardens guest of Board at luncheon

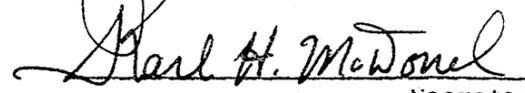
11. Mr. Harry Fee, the donor of Hidden Lake Gardens and the trust funds for their maintenance, had lunch with the Board and expressed his pleasure with the willingness of the Board to administer the Gardens in accordance with his wishes.

The Board adjourned at 4:30 p.m.

The next meeting of the Board is scheduled on the regular meeting date, Thursday, October 18th.



 President



 Secretary