

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 16, 1948

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, More, Mueller; Miss Jones; Dr. Thurston; President Hannah; Treasurer May; Secretary McDonel.

Absent: No one

Dr. Elliott became president of the Michigan State Normal College and Dr. Lee M. Thurston was appointed Superintendent of Public Instruction and automatically became a member of the Board.

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Margaret J. Mahoney as Resident Manager of Mary Mayo Hall and Assistant in Institution Administration, effective September 8, 1948, to accept a position nearer her home.
2. Resignation of Elizabeth M. Flagler as Assistant News Editor, effective August 31, 1948. Mrs. Flagler was employed on a temporary basis.
3. Resignation of Philippa Yelland as Assistant in the Library, effective as of May 31, 1948, to accept a position at Alpena.
4. Resignation of Clyde E. Jones as Assistant Professor of Landscape Architecture and Urban Planning, effective June 30, 1948.
5. Resignation of Mary Wiseman as Home Demonstration Agent in Washtenaw County, effective August 31, 1948, to accept a position in Ohio.
6. Resignation of Raymond P. Harris as Assistant Professor of Effective Living, effective July 31, 1948, to accept a position as principal of Columbia High School in Richland, Washington.
7. Resignation of Nell S. Howery as Assistant Professor of Effective Living, effective August 31, 1948, to accept a position with the University of Delaware.
8. Resignation of Robert H. Carleton as Assistant Professor of Physical Science, effective August 31, 1948, to accept a position with the National Science Teachers Association.
9. Resignation of George F. Batka as Instructor in Written and Spoken English and in Speech, Dramatics, and Radio Education, effective August 31, 1948, to accept a position at the University of Maryland.
10. Resignation of Virginia McNicholas as Instructor in Written and Spoken English, effective July 31, 1948, to be married.
11. Resignation of Edgar L. De Forest as Assistant Professor of Written and Spoken English, effective August 31, 1948, to accept a position at Suffolk University.
12. Resignation of Robert N. Richardson as Instructor in Journalism, effective June 30, 1948. Mr. Richardson was employed on a temporary basis.
13. Resignation of Hugh C. Forsberg as Instructor in Chemical and Metallurgical Engineering, effective July 31, 1948, to seek employment elsewhere.
14. Resignation of Dillon Evers as Associate Professor of Chemical and Metallurgical Engineering, effective July 31, 1948, to seek employment elsewhere.
15. Resignation of William H. Mahoney as Instructor in Civil Engineering, effective July 31, 1948, to accept a position in engineering practice.
16. Cancellation of the appointment of Kenneth R. Doane as Assistant Professor of Education.
17. Resignation of Thomas H. Kerrey as Assistant Professor of Education, effective July 31, 1948, to accept a position with the State Board of Control for Vocational Education.
18. Resignation of Ruth E. McMichael as Assistant in Chemistry, effective June 15, 1948.
19. Resignation of Solon T. Kimball as Associate Professor of Sociology and Anthropology, effective September 15, 1948 to accept a position at the University of Alabama.

PRESIDENT'S REPORT, continuedLeaves

Leaves

1. Leave of absence without pay for Francis J. Hassler, Instructor (Research) in Agricultural Engineering, for one year beginning July 1, 1948, to carry full time work toward his doctorate.
2. Leave of absence without pay for Jack R. Gibb, Associate Professor of Psychology, from August 1-15, 1948, to permit him to teach at the University of Indiana for the summer.
3. Leave of absence without pay for Warren Fleischauer, Instructor in English and in Literature and Fine Arts, from September 1, 1948 to May 31, 1949, to continue graduate work toward the doctorate at Western Reserve University.

Appointments

Appointments

1. Appointment of Mrs. Iris McCleery as Assistant Dietitian at the Quonset Village at a salary of \$2500 per year, effective September 15, 1948.
2. Appointment of Claude R. Pettibone as Staff Physician at the Health Service at a salary of \$7500 per year, on a full-time basis, effective September 15, 1948, to replace Worth Ross.
3. Appointment of Rachel Ludlow as Nurse at the Health Service at a salary of \$2300 per year, on a part-time basis, effective September 19, 1948, to replace Lorraine Bittel.
4. Appointment of Anne Douglas as Nurse at the Health Service at a salary of \$2500 per year, effective September 16, 1948, to replace Jane W. Pjesky.
5. Appointment of Emerson Donald Jacob as Order Librarian at a salary of \$3800 per year, effective September 15, 1948. This is a new position.
6. Appointment of Robert N. Robinson as Instructor (Research) in Agricultural Engineering at a salary of \$3300 per year, effective September 1, 1948, to replace Francis J. Hassler who has been granted leave. His salary is to be paid \$1000 from College funds, \$650 from Experiment Station, and \$1650 from Tourist and Resort funds.
7. Reappointment of Carl Ray Hoglund as Assistant Professor (Research) of Farm Management at the same salary of \$1350 per year, effective July 1, 1948 and paid from Experiment Station funds.
8. Appointment of Frederick William Gettel as Assistant County Agricultural Agent in Oakland County at a salary of \$3600 per year, effective August 1, 1948, to replace E. W. Alchin who has been transferred, and paid from Bankhead-Flannagan funds.
9. Appointment of Anna B. Brown as Home Demonstration Agent in Washtenaw County at a salary of \$3000 per year, effective September 1, 1948, to replace Mary Wiseman who has resigned.
10. Appointment of Dorothy Pope as Home Demonstration Agent at Large at a salary of \$3000 per year, effective September 1, 1948. This is a new position.
11. Appointment of Bernise Maryen Hale as Home Demonstration Agent in Hillsdale County at a salary of \$3100 per year, effective September 1, 1948, to replace Mary Jones.
12. Appointment of Justus M. van der Kroef as Instructor in History of Civilization at a salary of \$3400 per year, effective September 1, 1948, to replace Earl Collins.
13. Appointment of Lois Banzet as Instructor in Written and Spoken English at a salary of \$3000 per year, effective September 1, 1948, to replace Margaret Wood who has resigned.
14. Appointment of William A. Peterson as Instructor in Written and Spoken English at a salary of \$3000 per year, effective September 1, 1948, to replace Robert Wall.
15. Appointment of Arthur W. Heilman as Instructor in Written and Spoken English at a salary of \$3900 per year, effective September 1, 1948, to replace Edgar DeForest who has resigned.
16. Appointment of Lawrence H. Kahn as Instructor in Written and Spoken English at a salary of \$3000 per year, effective September 1, 1948, to replace Edwin Schoell who has resigned.
17. Appointment of Kenneth Wilson as Associate Professor of Business Administration at a salary of \$5400 per year, effective September 1, 1948. This is a new position.
18. Appointment of Howard C. Launstein as temporary Instructor in Business Administration at a salary of \$300 per month, effective September 16, 1948, for as long as necessary. This is a replacement for S. B. Mead who has been granted leave of absence.
19. Appointment of Mrs. Beverly Carmichael as Instructor in Business Administration on a part-time, temporary basis at a salary of \$1500 per year, effective for one year only beginning September 1, 1948. This is a partial replacement for Paul S. Mills who has been granted leave of absence.

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PRESIDENT'S REPORT, continuedAppointments, continued

Appointments

20. Appointment of Leo J. Merten as Instructor in Business Administration on a part-time basis at a salary of \$2800 per year, effective for one year only beginning September 1, 1948. Mr. Merton has previously been employed on a part-time basis at \$1600 per year. This is a partial replacement for Paul S. Mills. (Temporary appointment)
21. Appointment of Elwin E. McCray as Instructor in Journalism at a salary of \$3400 per year, effective September 1, 1948, to replace Robert Richardson who has resigned.
22. Appointment of Joseph J. Rondy as Instructor in Journalism at a salary of \$3400 per year, effective September 1, 1948. This is a new position.
23. Appointment of Carl Cooper as Associate Professor of Chemical and Metallurgical Engineering at a salary of \$4800 per year, effective September 15, 1948, to replace Dillon Evers who has resigned.
24. Appointment of Carl L. Shermer as Assistant Professor of Civil Engineering at a salary of \$4000 per year, effective September 1, 1948, to replace L. A. Robert who has resigned.
25. Appointment of Ian Oleria Ebert as Assistant Professor of Electrical Engineering at a salary of \$4100 per year, effective September 15, 1948. This is a new position.
26. Appointment of Texton R. Miller as Assistant Professor of Education at a salary of \$4500 per year, effective August 1, 1948, to replace Thomas H. Kerry who has resigned. His salary will be paid by the Olivet School District, and the College will reimburse the School District for one-eighth of the salary.
27. Appointment of Kenneth G. Nelson as Assistant Professor of Education at a salary of \$5200 per year, effective September 1, 1948. This is a new position fully reimbursable by the State Board of Control for Vocational Education.
28. Appointment of Henry L. Hunker as Instructor in Geology and Geography at a salary of \$3200 per year, effective September 1, 1948, to replace B. G. Vanderhill who has resigned.
29. Appointment of J. Chong Lee as Instructor in Physics and Astronomy at a salary of \$3600 per year, effective September 1, 1948 to replace Gerald K. Neeland who has resigned.
30. Appointment of Shou Shan Pu as Lecturer in Economics at a salary of \$1600 for the fall quarter of 1948.
31. Appointment of Mary M. Bodwell as Assistant Professor (Extension) of Economics at a salary of \$4000 per year, effective September 15, 1948. This is a new position to be paid from Hope-Flannagan funds.
32. Appointment of Leonard Rall as Associate Professor of Economics at a salary of \$5500 per year, effective September 1, 1948. This is a new position.
33. Appointment of Dale E. Hathaway as Instructor (Extension) in Economics at a salary of \$3600 per year, effective September 1, 1948, and paid from Hope-Flannagan funds. This is a new position.
34. Appointment of Richard W. Lindholm as Associate Professor of Economics at a salary of \$5800 per year, effective September 1, 1948. This is a new position.
35. Appointment of Harry James Brown as Assistant Professor of History and Political Science at a salary of \$4000 per year, effective September 1, 1948. This is a new position.
36. Appointment of Howard Walter Dunne as Assistant Professor of Animal Pathology at a salary of \$4600 per year, effective September 1, 1948, and paid one-half from College and one-half from Experiment Station funds. This is a replacement for Ray D. Hatch who has resigned.
37. Appointment of Rachel F. Bethea as Instructor (Research) in Bacteriology and Public Health at a salary of \$2800 per year, effective September 15, 1948, and paid from Brucella funds. This is a replacement for Margaret Edwards who has resigned.
38. Appointment of Edward A. White as Assistant Professor of Surgery and Medicine at a salary of \$5100 per year, effective September 15, 1948, to replace R. F. Baker who has resigned.

Travel

Travel

1. First-class railway fare for B. H. Grigsby to attend a research committee meeting of the North Central States Weed Control Conference in Chicago on July 20 and 21; paid from Experiment Station funds.
2. Mileage on one car for Mildred Jones, Katherine Hart, and Pearl Jackson to go to Cleveland, Ohio, on July 24 and 25, to study Stauffer's Test Kitchen and its relation to food production throughout the chain.
3. Full expenses for Ben Westrate to go from Marquette, Michigan, to Duluth, Minnesota, to interview a candidate for a vacancy on the Extension Service staff; paid from Extension funds.
4. Full expenses for I. F. Huddleson to go to Martinsburg, West Virginia, on August 1-3 to consult with five eastern state groups on controlled experiment with Brucella M. vaccine; paid from Brucella funds.

PRESIDENT'S REPORT, continuedTravel, continued

Travel

5. An allowance of \$31.60 for I. B. Baccus to go to Pittsburgh, Pennsylvania, on August 3-5 to interview a candidate for a position in Electrical Engineering.
6. Full expenses for James H. Denison to attend a conference on ROTC at the Headquarters of the Fifth Army in Chicago on August 11 and 12.
7. Mileage on one car for Frederick Dutton, Elmer Leininger, and R. D. Schuetz to go to Evanston, Illinois, on August 13 and 14 to attend a symposium sponsored by the American Chemical Society and the Journal of Analytical Chemistry.
8. Full expenses for C. L. Munn to go to New Castle, Pennsylvania, on August 13 to 15 to attend the All-Star High School game and interview prospective students.
9. Travel allowances as follows for members of the Farm Crops Department staff to attend a potato improvement conference in Presque Isle, Maine on August 14-23;
 - a. Mileage on one car and maintenance expenses for D. L. Clanahan and H. C. Moore; paid from Michigan Crop Improvement Association funds.
 - b. Maintenance expenses for L. V. Nelson; paid from Experiment Station funds.
10. Full expenses for Fred Stabley to go to Chicago on August 19-21 to attend sessions of the football Writers Association of America and the All-Star Football game.
11. Maintenance expenses for J. H. Kobs to attend the National Collegiate Athletic Association annual Baseball Tournament Committee meeting in Chicago on August 19 and 20.
12. Full expenses for H. F. Travis to go to Saratoga Springs, New York, on August 20 to visit the U. S. Fur Animal Experiment Station; paid from Experiment Station funds.
13. First-class railway fare for D. T. Ewing to attend the meeting of the American Chemical Society in Washington, D. C., on August 22-27.
14. First-class railway fare for F. L. O'Rourke to attend the National Shade Tree Conference in Milwaukee, Wisconsin, on August 23-27.
15. Full expenses for E. E. Down to accompany a group of farmers to Purdue University and to Wisconsin on August 23-28 to study their methods of producing foundation seed stock of varieties recommended by the Experiment Station; paid from Michigan Crop Improvement Association funds.
16. Full expenses for L. C. Emmons to go to Madison, Wisconsin; Evanston, Illinois; Urbana, Illinois; Bloomington, Indiana; and Columbus, Ohio, in the interest of intercollegiate relationships, on August 23 to September 2.
17. Full expenses for Jessie Marion to go to Cleveland, Ohio, on August 25-28 to attend a home lighting conference for home management educators and extension workers; paid from Extension funds.
18. Full expenses for C. M. Hardin to go to Van Wert, Ohio, on August 26-27, to speak at the meeting of the American Society of Farm Managers and Rural Appraisers; paid from Experiment Station funds.
19. Full expenses for J. H. Muncie to go to Presque Isle, Maine, on August 26 to September 3 to select parent potato tuber stock from the U. S. D. A. breeding plots for use in breeding work on scab resistance; paid from Experiment Station funds.
20. Mileage on one car for J. M. Campbell and G. W. Hobbs to attend a conference for instructors in mechanical engineering laboratory courses, at Cornell University on August 27 to September 4.
21. Full expenses for Alan Scott to go to Chicago on August 30 and 31 to complete the contract for the 1949 Wolverine covers; paid from Wolverine funds.
22. Maintenance expenses for Orion Ulrey to attend the American Institute of Cooperation in Amherst, Massachusetts, on August 30 to September 2; paid from Extension funds.
23. Travel allowances as follows for staff members to attend the American Society for Engineering Education Chemical Engineering School at Madison, Wisconsin, on August 30 to September 4:
 - a. Mileage on one car for M. F. Obrecht, M. D. Livingood, and R. W. Ludt.
 - b. Full expenses for C. C. DeWitt.
24. Full expenses for Charles McCaffree to attend the National Athletic Association Outdoor Swimming Championships in Akron, Ohio, on August 31 to September 6.
25. First-class railway fare for Keith McCall to attend the fall meeting of the American Chemical Society in Washington, D. C., on September 1-4.
26. Full expenses for C. M. Hansen to go to LaPorte, Indiana, on September 6 to check experimental setup of Frostguard units; paid from Frost Prevention Project funds.
27. Travel allowances as follows for staff members to attend the meeting of the American Chemical Society in St. Louis, Missouri:
 - a. Full expenses for C. N. McCarty, September 6-9.
 - b. Firstclass railway fare for Elmer Leininger and L. L. Quill, September 6 to 9.
 - c. First class railway fare for M. F. Obrecht, September 6-11.

PRESIDENT'S REPORT, continuedTravel, continued

Travel

28. Full expenses for Tom King to attend a meeting of industrial and business and college placement officers in Schenectady, New York, on September 7-10.
29. Maintenance expenses for Nevells Pearson to chaperon 4-H Club members to the Canadian National Exposition in Toronto on September 7-11; paid from Extension funds.
30. Full expenses for C. P. Loomis to go to Denver, Colorado, on September 7-20 to serve on the Advisory Group of the Inter-American Conference on the Conservation of Renewable Natural Resources.
31. Mileage on one car for J. S. Boyd, B. F. Cargill, and T. J. Brevik to attend the North Atlantic meeting of the American Society of Agricultural Engineers in Guelph, Ontario, on September 8-10; paid from Experiment Station funds.
32. Travel allowances as follows for staff members to attend the annual meeting of the American Society for Horticultural Science in Cincinnati, Ohio, on September 8-10:
 - a. \$20 each for Athur L. Isbit, D. P. Watson, F. L. O'Rourke, and J. B. Gartner; paid from College funds.
 - b. \$20 for W. F. Robertson; paid from Canning Project funds.
 - c. \$20 for Stanley Johnston; paid from South Haven Experiment Station funds.
 - d. \$20 for A. L. Kenworthy, R. E. Marshall, H. B. Tukey, C. L. Hamner, E. H. Lucas, S. H. Wittwer, R. L. Carolus, and A. E. Mitchell; paid from Experiment Station funds.
 - e. \$20 each for J. H. Mandigo and R. F. Carlson; paid from Extension funds.
 - f. First-class railway fare for J. F. Davis; paid from Experiment Station funds.
33. Mileage on one car and maintenance expenses for Ira Bull, M. W. Day, and P. W. Robbins to attend the regional nurserymen's meeting in Wisconsin Rapids on September 8-12.
34. First-class railway fare for C. J. Alexopoulos to attend the meetings of the Mycological Society of America in Washington, D. C., on September 9-15.
35. First-class railway fare for G. W. Prescott to attend the meetings of the Phycological Society of America in Washington, D. C., on September 9-17; paid from All-College Research funds.
36. First-class railway fare for Irma Felber to attend the meeting of the Botanical Society of America in Washington, D. C., on September 10-12; paid from Experiment Station funds.
37. Travel allowances as follows for staff members to attend the annual meeting of the American Association for the Advancement of Science in Washington, D. C., on September 11-17:
 - a. First-class railway fare for C. H. Nelson
 - b. Mileage on one car for J. J. Gilligan, W. S. Lundahl, and C. L. Schloemer.
 - c. First-class railway fare for R. A. Fennell.
38. Full expenses for C. E. Erickson and E. L. Harden to attend a national conference called by the U. S. Office of Education on counselor training in Washington, D. C., on September 13-18.
39. An allowance of \$275 for Russell Kirk to go to Scotland, England, and Eire from September 1948 to September 1949 for historical research and the writing of a book to be entitled "The Heritage of Burke" for which an All-College Research grant has been authorized; paid from All-College Research funds.
40. Full expenses for V. R. Gardner to go to Madison, Wisconsin, on September 10 to 12 to attend the executive committee meeting for the Hope-Flannagan North Central Regional Project on the marketing of fruits and vegetables; paid from Experiment Station funds.
41. Full expenses for Elwin Farwell to accompany the judging team to the National Swine Show at Austin, Minnesota, on September 12-17.
42. Maintenance expenses for Orion Ulrey and D. E. Hathaway to attend the annual meeting of the American Farm Economics Association in Green Lake, Wisconsin, on September 13-16; Mr. Ulrey's expenses to be paid from College funds and Mr. Hathaway's from Experiment Station funds.
43. Full expenses for W. W. Snyder to accompany the Dairy Cattle Judging Team to the Eastern States Exposition in Springfield, Massachusetts, on September 14 to 23.
44. Full expenses for J. W. Reese and A. L. Isbit to attend the National Vegetable Varieties Field Day in Ithaca, New York, on September 13-16; paid from Extension funds.
45. Full expenses for M. E. Cravens to go to Chicago on September 17 and 18 to attend regional potato marketing committee meeting; paid from Experiment Station funds.
46. Full expenses for J. M. Jensen to accompany the Dairy Products Judging Team to the Eastern States Exposition in Springfield, Massachusetts, on September 18 to 24.

Miscellaneous

\$25 from
Buck-Reasoner
Post 238 for
Spartan Nurs.
fund.
\$25 from Nu-
warine Post
for Nursery

1. Accepted a check for \$25 from the Buck-Reasoner Post No. 238, American Legion, to be credited to the Spartan Nursery School fund.
2. Accepted a check for \$25 from the Nuwarine American Legion Post #535 of Lansing to be credited to the Spartan Nursery School fund.

PRESIDENT'S REPORT, continuedMiscellaneous

3. Accepted a check for \$600 from the Estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.
4. Approved the continuation of the agreement with the American Electroplaters' Society of New York City relative to a research project on the effect of impurities in electrolytic baths on the nature of electro-deposited metals and methods for the purification of electroplating solutions. This project is being conducted in the Chemical Department under the direction of D. T. Ewing, and the Company furnishes approximately \$1600 per year for its support.
5. Change in the effective date of the resignation of Mrs. Dolores Klepac, Nurse at the Health Service, from September 30 to September 22, 1948.
6. Increase in salary for J. Robert Brunner, Assistant Professor of Dairy, from \$3900 to \$4300 per year, effective September 1, 1948. The \$400 increase is to be paid one-half from College and one-half from Experiment Station funds.
7. Change in the effective date of the resignation of Delbert S. Knoolhuizen, Instructor in Business Administration, from September 3 to September 15, 1948.
8. Change in the effective date of the resignation of Jennette Wade, Instructor in Foods and Nutrition, from August 31 to September 30, 1948.
9. Increase in salary for Edgar Schuler, Associate Professor of Sociology and Anthropology, from \$5400 to \$5800 per year, effective September 1, 1948.
10. Increase in salary for Alvin H. Safanie, Instructor in Anatomy, from \$3300 to \$3800 per year, effective September 1, 1948.
11. Payment of the following amounts to employees as compensation for time lost due to injuries while working:
 - a. \$8 to Louis M. Faught, employee in the Carpentry Department
 - b. \$9.76 to Ward Alchin, employee in the Electrical Department
 - c. \$76.12 to Robert Mann, employee in the Forestry Department
 - d. \$16.96 to Robert Enlow, employee in the Cleaning Division
 - e. \$83.33 to Ward J. Kent, employee in the Electrical Department
 - f. \$104.80 to Wayne Thomas, employee in the Power Plant. This payment closes the case, as Mr. Thomas has voluntarily resigned as of July 22
 - g. \$3.80 to Lawrence Alchin, employee in the Paint Shop
12. Approved an increase in the deposits for locker, towels, and towel laundry from 75 cents to \$1 per term, effective for the fall term of 1948.
13. Reclassification of a Clerk I position to a Clerk II position in the Tabulating Department.
14. Reclassification of a Secretary-Departmental II position to a Secretary Executive position in the Office of the Board of Examiners and Basic College Counseling, effective September 1, 1948.
15. Reclassification of a Clerk-Typist position to a Clerk-Stenographer I position in the Office of the Dean of Agriculture.
16. Additional Clerk-Stenographer I position in Agricultural Engineering. This position was formerly financed on the labor payroll.
17. Additional half-time Clerk-Stenographer I position in the Dairy Department, to be paid from Experiment Station funds.
18. Authorized the painting of the living rooms, dining rooms, and halls downstairs and upstairs in the first three units of the Home Management Building at an estimated cost of \$650, to be charged to Alterations and Improvements 1948-49.
19. Authorized the roofing of the north side of the large barn at the Lake City Station at a total cost of \$1100, to be charged to Alterations and Improvements 1948-49.
20. Authorized the painting of the buildings at the Dunbar Station on the exterior at an estimated cost of \$500 to be charged to Alterations and Improvements 1948-49.
21. Authorized changes in the Police Administration building at an estimated cost of \$575, to be charged to Alterations and Improvements 1948-49.
22. Authorized the installation of running water and a sink in steel classroom building #2 at an estimated cost of \$300, to be charged to Alterations and Improvements 1948-49.
23. Authorized certain alterations to the Music and Forestry Buildings on the South Campus at an estimated cost of \$1603, to be charged to Alterations and Improvements 1948-49.
24. Authorized new planking for the barn floor in the main barn at the Graham Station at an estimated cost of \$300, to be charged to Alterations and Improvements 1948-49.

\$600 from
LaVerne
Noyes

Cont. agree-
ment Am. Elec-
troplaters
Soc. N.Y.

Effec. date
res. D. Klepac
changed to
Sept. 22'48

Inc. salary
J. Brunner
to \$4300

Eff. date
resign. Knool-
huizen ch.
Also J.
Wade

Inc. salary
E. Schuler
to \$5800

Inc. salary
A. Safanie
to \$3800

Additional
payments to
employees
approved
as compen-
sation for
time lost.

Inc. in de-
posits for
locker, towels
and laundry

Clerk II app
for Tabulating
Sec-Exec. for
Bd. of Exam.
approved.
Cl-Sten. I
Dean of Agric

Clerk-Sten I
app. Ag. Engr.

Clerk-Sten I
position
Dairy app.

1st three
units Home
Mgt. to be
painted.

Roofing no.
side barn
L. City to be
painted.

Ext. of bldgs
at Dunbar
painted.
Changes in
Police Adm.

Bldg app.
Running water
& sink steel
classroom
Cer. alt to
Mus & For.

New planking
floor Graham
Station

PRESIDENT'S REPORT, continuedMiscellaneous, continued

25. Approved the site work about the Food Stores Building at a cost of \$14,657, the work to be done by Ray Sablain, the low bidder.
26. Approved the site work about the WKAR broadcasting building at a cost of \$2,765, the work to be done by the MacLean Construction Company.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the President's Report.

RESIGNATION

1. Resignation of Donald L. Cudworth as Assistant Director of Student Housing, effective September 18, 1948, to accept a position with Sears Roebuck, & company.
2. Resignation of Mary Lou Schepers as Nurse at the Health Service, effective September 30, 1948.
3. Resignation of B. C. Ray Sarkar as Visiting Professor (Research) in Agricultural Chemistry, effective September 2, 1948. Dr. Sarkar is returning to India. He receive no salary from the College.
4. Resignation of John S. Titus as Instructor (Research, Extension) in Horticulture, effective September 15, 1948, to enter graduate school at Cornell University.
5. Cancellation of the appointment of Edmund Schalin as Instructor in Soil Science which was to have been effective September 1, 1948.
6. Resignation of Alfred G. Hakola as 4-H Club Agent in Ogemaw, Iosco, and Arenac Counties, effective September 30, 1948, to accept a position with the Soil Conservation Service.
7. Resignation of David M. Poxon as temporary Instructor in English, effective September 15, 1948.
8. Resignation of Frederick R. Duke as Associate Professor of Chemistry, effective September 30, 1948, to accept a position at Iowa State College.
9. Resignation of Hugh H. Holloway as Instructor in Mathematics, effective August 31, 1948, to accept a position as principal of Hale High School.
10. Resignation of George M. Brown as Assistant Professor of Mathematics, effective August 31, 1948.
11. Resignation of Sherwood C. McIntyre as Assistant Professor of Psychology, effective August 31, 1948, to accept a position at Alabama Technical Institute.
12. Resignation of Ernest S. Feenstra as Assistant Professor (Research) of Animal Pathology, effective September 30, 1948, to accept a position with the Upjohn Company of Kalamazoo.
13. Resignation of Edgar W. Kivela as Assistant Professor of Bacteriology and Public Health, effective September 15, 1948, to accept a position with the Michigan Department of Health.
14. Resignation of Shirley Hanson as Instructor (Research) in Bacteriology and Public Health, effective September 30, 1948, to devote full time to her home.
15. Resignation of Alfred L. Bortree as Assistant Professor of Bacteriology and Public Health, effective September 30, 1948, to accept a position as head of the Department of Veterinary Science at Pennsylvania State College.

LEAVES

1. Leave of absence with half pay for John T. Stone, County Agricultural Agent in Livingston County, for one year beginning September 16, 1948, to permit him to complete his doctorate at Harvard University.
2. Leave of absence without pay for Opal Roberson, Assistant Home Demonstration Leader, from September 4 to September 19, 1948, to complete graduate work at Columbia University.
3. Leave of absence with full pay for Dorothy R. Brannstrom, Home Demonstration Agent in Eaton County, from August 16 to September 19, 1948, for health reasons.
4. Leave of absence without pay for George R. Myers, Assistant Professor of Effective Living, for six months beginning September 16, 1948, to work on his doctorate.
5. Leave of absence without pay for Cyril R. Mill, Instructor in Effective Living, for three months beginning April 1, 1949, to work on his doctorate.
6. Leave of absence with half pay for Ann L. Kuehl, Associate Professor of Physical Education, Health and Recreation for Women, for one year beginning September 1, 1948, for study.
7. Leave of absence without pay for Mary Lee Hurt, Assistant Professor of Education, for one year beginning September 16, 1948, so that she may accept a position with the Home Economics Service for the U. S. Office of Education.

Site work
Food stores
approved.

Site work
around WKAR
approved.

Resignations

Leaves

LEAVES, continued

8. Leave of absence without pay for Henry E. Larzelere, Assistant Professor of Economics, from November 1 to December 31, 1948, to accept an assignment with the Poultry Branch of the Production and Marketing Administration of the U. S. Department of Agriculture.
9. Leave of absence without pay for Carroll Hawkins, Assistant Professor of History and Political Science, for one year beginning September 1, 1948, to accept an appointment with the U. S. Department of State for a special assignment.

Leaves

APPOINTMENTS

1. Appointment of Mrs. Yona Skidmore as Assistant Dietitian on a temporary basis for one year only, at the Quonset Village at a salary of \$2200 per year, effective September 1, 1948, to replace Thelma Ernst who has resigned.
2. Appointment of Evelyn S. Drake as Director of Food Service at the Union and Associate Professor of Institution Administration at a salary of \$5000 per year, effective September 1, to replace Katherine Hart who is requesting leave of absence.
3. Appointment of Weldon S. Garrison as Assistant Manager of the Union Building at a salary of \$3800 per year, effective September 15, 1948. This is a new position.
4. Appointment of Mrs. Monesia Matteson as Resident Hostess at Quonset Village at a salary of \$1300 for the ten months beginning September 1, 1948. This is a new position.
5. Appointment of Milo B. Tesar as Assistant Professor of Farm Crops at a salary of \$4500 per year, effective January 1, 1949, to replace J. W. Thayer who has resigned. His salary is to be paid one-fourth from College and three-fourths from Experiment Station funds.
6. Appointment of Clyde E. Jones as Assistant Professor of Landscape Architecture and Urban Planning at a salary of \$333.33 per month, effective September 1, 1948, to June 30, 1949. This is a new position.
7. Transfer of Charles R. Kaufman from Assistant County Agricultural Agent in Muskegon County to County Agricultural Agent in Livingston County and a salary increase from \$3500 to \$3800 per year, effective October 1, 1948, to replace John T. Stone who has requested leave of absence.
8. Transfer of Marion Roberts from Home Demonstration Agent at Large to Home Demonstration Agent in Dickinson County at the same salary of \$3100 per year, effective September 1, 1948.
9. Transfer of Dorothy I. Pope from Home Demonstration Agent at Large to Home Demonstration Agent in Monroe County at the same salary of \$3000 per year, effective September 20, 1948.
10. Appointment of Burton William Kreitlow as Assistant Professor of Effective Living at a salary of \$4500 per year, effective September 1, 1948, to replace Raymond P. Harris who has resigned.
11. Appointment of William Young as temporary Instructor in Effective Living at a salary of \$250 per month, effective September 16, 1948, to June 15, 1949, to replace G. R. Byers and C. R. Mill who have requested leave of absence.
12. Appointment of Francis M. Donahue as Instructor in Effective Living at a salary of \$3500 per year, effective September 1, 1948, to replace Nell S. Howery who has resigned.
13. Appointment of Robin A. Drews as Instructor in Social Science at a salary of \$3000 per year, effective September 1, 1948 to replace Hugo O. Engelmann who has resigned.
14. Appointment of Mary Helen Goff as Instructor in Written and Spoken English at a salary of \$3100 per year, effective September 1, 1948, to replace Virginia McNicholas who has resigned.
15. Appointment of Kenneth Macrorie as Instructor in Written and Spoken English at a salary of \$3000 per year, effective September 1, 1948, to replace William Barclay who has resigned.
16. Appointment of Robert Raymond Mallory as Instructor in Business Administration at a salary of \$3400 per year, effective September 15, 1948 to replace F. K. Hardy who has resigned.
17. Appointment of Guido L. Weber as part-time Lecturer in Business Administration at a salary of \$2500 for the ten months beginning September 16, 1948. This is a new position.
18. Appointment of Harold Woodrow Paulsen as Assistant Professor of Physical Education, Health and Recreation for Men at a salary of \$4000 per year, effective August 1, 1948. This is a new position. Mr. Paulsen will be the hockey coach.
19. Appointment of Nina Trump as Instructor in Physical Education, Health and Recreation for Women at a salary of \$3200 per year, effective September 1, 1948. This is a new position.
20. Appointment of John A. Overhouse as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1948, to replace William H. Mahoney who has resigned.
21. Appointment of Byron E. Maine as Temporary Instructor in Electrical Engineering at a salary of \$160 per month, effective September 16, 1948, for as long as necessary.
22. Appointment of Dorothy B. Vaughn as temporary Instructor in Botany and Plant Pathology at a salary of \$275 per month, effective September 16, 1948, for as long as necessary. Mrs. Vaughn will replace L.C. Knorr who has resigned.

Appointments

Appointments

23. Appointment of Conrad White as Assistant (Research) in Education at a salary of \$1200 for the ten months beginning September 16, 1948. His salary is fully reimbursable by the State Board of Control for Vocational Education.
24. Appointment of Bruce Mitchell as Visiting Artist in Art at a salary of \$1200 for the period from September 16 to December 31, 1948. Mr. Mitchell will replace Katherine Winckler who will have her term free from teaching during the fall term.
25. Reappointment of R. A. Smith as Lecturer in Geology and Geography at \$1000 per year, effective for one year beginning September 1, 1948.
26. Appointment of Charles Hall Kraft as Instructor in Mathematics at a salary of \$250 per month, effective September 16, 1948, for as long as necessary.
27. Appointment of David Wendell Miller as Instructor in Mathematics at a salary of \$3000 per year, effective September 1, 1948, to replace Carl W. Cox who has resigned.
28. Appointment of Mrs. Jessie B. Wilzer as temporary Instructor in Mathematics at a salary of \$240 per month, effective September 16, 1948, for as long as necessary.
29. Appointment of Frances Elizabeth Davis as Instructor in Mathematics at a salary of \$3100 per year, effective September 1, 1948, to replace Hugh H. Holloway who has resigned.
30. Appointment of E. L. V. Shelley as temporary Instructor in Psychology at a salary of \$125 per month on a part-time basis, effective September 22, 1948, for as long as necessary.
31. Appointment of Robert Roman as temporary Instructor in Psychology at a salary of \$125 per month on a part-time basis, effective September 22, 1948, for as long as necessary.
32. Appointment of Samuel W. Hartwell as Lecturer in Psychology at a salary of \$170 for the period from September 27 to December 15, 1948.
33. Appointment of James S. Karslake as Associate Professor of Psychology at a salary of \$6000 per year, effective September 1, 1948, to replace Kenneth S. Davenport who has resigned.
34. Appointment of Albert I. Rabin as Associate Professor of Psychology at a salary of \$6000 per year, effective November 8, 1948, to replace Kathern McKinnon who has resigned.
35. Appointment of Austin Foster as Assistant Professor of Psychology at a salary of \$6000 per year for one year only, effective September 1, 1948. This is a new position.
36. Appointment of Kenneth E. R. Tiedke as Assistant Professor of Sociology and Anthropology at a salary of \$4000 per year, effective October 1, 1948, to replace S. T. Kimball who has resigned, and paid half from College and half from Experiment Station funds.
37. Appointment of Ivory Clinton Johnson as Technician in Bacteriology and Public Health at a salary of \$2600 per year, effective September 15, 1948, to replace Shirley Hanson who has resigned, and paid from Rackham funds.
38. Reappointment of Jack S. Dunlap as Assistant in Bacteriology and Public Health at a salary of \$1500 per year, effective from July 1 to October 31, 1948, and paid half from College and half from Experiment Station funds.
39. Appointment of William D. Lindquist as Assistant Professor of Bacteriology and Public Health at a salary of \$4000 per year, effective January 1, 1949. This is a new position.
40. Reappointment of Ethel Mae Jolliffe as Technician in Bacteriology and Public Health at a salary of \$2900 per year, effective August 1, 1948, and paid \$2640 from College and \$260 from Experiment station funds.
41. Appointment of Martha Pearl Spring as Technician in Bacteriology and Public Health at a salary of \$2600 per year, effective September 1, 1948.
42. Appointment of Victor Philip LaBranche as Assistant Professor (Research) of Surgery and Medicine at a salary of \$4000 per year, effective August 15, 1948 to replace T. S. Grafton who has resigned, and paid from Experiment Station funds.
43. Appointment of the following hostesses in the dormitories, cooperative houses, sororities, and fraternities at the salaries shown, effective from September 1, 1948 to June 30, 1949:

Mrs. Evalyn Cooke, Phillips Hall	\$1560
Mrs. Jane Dickerson, Abbot Hall	1560
Mrs. Margaret Luker, Mason Hall	1560
Mrs. Monesia Matteson, Quonset Village	1300
Mrs. Mary Ann Starring, Snyder Hall	1560
Mrs. Mary L. Weaver, Wells Hall	1560
Mrs. Ledah Thompson, North Williams	1560
Mrs. Edith Gilhooly, South Williams	1560
Mrs. Ethel Longstreet, William	1050
Grace Richards, East Mary Mayo	1560
Mrs. Eileen DeBeaubien, West Mary Mayo	1560
Mrs. Grace Pilcher, Mary Mayo	1050
Mrs. Wanda Dewey, North Campbell	1560

(continued)

APPOINTMENTS, continued

Appointments

43. Appointment of hostesses, continued:

Mrs. Esther Pryor, South Campbell	\$1560
Mrs. Docia Meyer, East Landon	1560
Mrs. Mary Daner, West Landon	1560
Mrs. Ethelyn Munshaw, Landon Hall	1050
Mrs. Elizabeth Thornton, East Yakeley	1560
Mrs. Clara Wigle, West Yakeley	1560
Mrs. Cora Chaffee, Yakeley	1050
Mrs. Edna Muir, Gilchrist	1560
Mrs. Trixie Lindhout, Gilchrist	1050
Mrs. John C. Ketcham, Benson House	1000
Mrs. Molly Kaiser, Catherine Black House	1000
Mrs. Maud Robinson, Concord House	1000
Mrs. Norma Shephard, Ewing House	1000
Mrs. Gertrude Snow, Potter House	1000
Mrs. Maude Wotring, Robinson House	1000
Mrs. Grace Stanley, Rochdale House	1000
Mrs. Gertrude Harrington, Sanford House	1000
Mrs. Fay T. Lewis, Alpha Chi Omega	1000 ($\frac{1}{2}$ reimbursable)
Mrs. Adah Zimmerman, Alpha Gamma Delta	1000 " "
Mrs. Leila Schultz, Alpha Omicron Pi	1000 " "
Mrs. Marion Kays, Alpha Phi	1000 " "
Mrs. Jean Renault, Alpha Xi Delta	1000 " "
Mrs. Margaret Stein, Chi Omega	1000 " "
Mrs. Margaret Baldwin, Delta Gamma	1000 " "
Mrs. Mertie Dexheimer, Delta Zeta	1000 " "
Mrs. Martha Hobart, Gamma Phi Beta	1000 " "
Mrs. Laura Sherman, Kappa Alpha Theta	1000 " "
Mrs. Sarah Remington, Kappa Kappa Gamma	1000 " "
Mrs. Lenore Kennedy, Pi Beta Phi	1000 " "
Mrs. Gladys Ironside, Sigma Kappa	1000 " "
Mrs. Olga Black, Zeta Tau Alpha	1000 " "
Mrs. Nell Bartlett, Farmhouse	1000 " "
Mrs. Jessica Williams, Delta Tau Delta	1000 " "

TRAVEL

Travel

- Travel allowance as follows for staff members to attend the annual meeting of the American Psychological Association in Boston, Massachusetts:
 - First-class railway fare for John B. Holland, September 7-11.
 - First-class railway fare for Richard G. Davis from New York City to Boston and return to New York City, September 7-11.
 - Mileage on one car for M. R. Denny, John MacNaughton, Glen Grimsley, and James Mr. Karslake; September 5-13.
 - Full expenses for H. H. Anderson; September 4-12.
- Full expenses for H. B. Tukey to attend the meetings of American Association for the Advancement of Science in Washington, D. C., on September 11 and 12.
- Mileage on one car (at 3 cents per mile) for C. F. Albrecht to attend a demonstration of the Lincoln Arc Welding Company in Cleveland, Ohio, on September 13-20.
- Full expenses for Mrs. Evelyn Drake to go to Cleveland, Ohio, on September 15 to 19 to confer with the Colonnade Company on the operation of the new Union Cafeteria.
- Mileage on one car for P. J. DeKoning, Samuel Mercer, and S. D. Gralak to go to Dayton, Ohio, on September 20-22 to inspect materials testing laboratories of the U. S. Army Air Force Institute of Technology.
- Full expenses for V. R. Gardner to go to Washington, D. C., on September 21-23 to appear at the meeting of the National Research Advisory Committee for the poultry industry.
- Mileage on one car and maintenance expenses for G. A. Branaman and R. H. Nelson or G. A. Brown to attend a dispersal sale of shorthorns in Mansfield, Ohio, on September 24 and 25.
- Travel allowances as follows for staff members to attend the National Recreation Congress in Omaha, Nebraska:
 - Full expenses for L. R. Schoenmann, September 25-30; paid from Tourist and Resort funds.
 - Full expenses for Paul A. Miller, September 27 to October 2; paid from Extension funds.
- Full expenses for E. H. Lucas to go to Philadelphia and New York City during the latter part of September in connection with cooperative projects on cancer research, paid from Rackham funds.
- Full expenses for W. N. McMillen and Fred Rinker to go to Jacksonville, Illinois, to purchase a Duroc boar and gilts for the college herd. They will make the trip in a college vehicle on September 30 to October 4.
- Full expenses for C. V. Ballard and H. A. Berg to attend the Central States Directors meeting in Ames, Iowa, on October 5-7; paid from Extension funds.

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TRAVEL, continued

Travel

12. Mileage on one car and maintenance expenses for A. B. Love, Arthur Howland, George Motts, Gerald Quackenbush, and Dale E. Hathaway to attend the Extension Marketing Workshop in Ames, Iowa, on October 1-7; paid from Extension funds.
13. First-class transportation one way and maintenance expenses for Rachel Markwell to attend the national Home Demonstration Council meeting in Tulsa, Oklahoma, in October 2-9; paid from Extension funds.
14. First-class railway fare for C. E. Hoxsie to attend the annual meeting of the American Park Executives Section of the Association of Botanical Gardens and Arboretum in Boston, Massachusetts, on October 3-6.
15. Travel allowances as follows for staff members to attend the Dairy Cattle Congress at Waterloo, Iowa:
 - a. Mileage on one car and maintenance expenses for W. W. Wnyder to accompany the Dairy Cattle Judging Team on September 28 to October 6.
 - b. Maintenance expenses for V. A. Freeman to accompany the 4-H Dairy Judging Team on October 4-9; paid from Extension funds.
16. Full expenses for L. G. Miller to attend the regional technical meetings sponsored by the American Iron & Steel Institute in Chicago on October 6.
17. Authorization for Fred Stabley to make such trips as are approved by Mr. Treaster and Mr. Denison in connection with arrangements for out-of-town football publicity during the football season.
18. Mileage on one car and maintenance expenses for Elizabeth Page and Esther Anson to attend the National Nursery Education conference in Chicago on October 7-9; Miss Page's expenses to be paid from Dormitories and Food Service funds, and Miss Anson's from Continuing Education funds.
19. Mileage on two cars for members of the Agricultural Engineering Department staff to attend a meeting of the American Society of Agricultural Engineers in Toledo, Ohio, on October 9.
20. Full expenses for A. F. Brandstatter to attend the annual International Association of Chiefs of Police conference in New York City on October 9-13.
21. Full expenses for R. W. Webster to attend a conference of graduate advisers and professors of Physical Education at the Pere Marquette State Park in Illinois on October 10-12.
22. Full expenses for R. J. Coleman to attend the annual meeting of the National Association of Educational Broadcasters in Urbana, Illinois, on October 10-12.
23. Full expenses for Julius E. Barbour to attend the annual meeting of the American Association of School Business Officials in St. Louis, Missouri, on October 10-16.
24. First-class railway fare for M. L. Bailey to attend the national convention of Retail Farm Equipment Association in Chicago on October 12-14.
25. Travel allowances as follows for staff members to attend the American Royal Livestock Judging Contest at Kansas City, Missouri:
 - a. Full expenses for Elwin Farwell and six members of the livestock judging team, on October 15-20. They will drive a college car.
 - b. Full expenses for L. J. Bratzler and four members of the meats judging team on October 16-20. They will go by train.
26. Full expenses for Olevia C. Meyer to attend the North Central Regional Housing conference at Purdue University on October 17-20; paid from Extension funds.
27. Travel allowances as follows for members of the staff to attend the meeting of the American Dietetic Association in Boston, Massachusetts, on October 18-22:
 - a. Full expenses for Margaret Ohlson.
 - b. First-class railway fare for Dena Cederquist.
 - c. First-class railway fare for Roberta Hershey, paid from Extension funds.
 - d. Full expenses for Katherine Hart; paid from Union Cafeteria funds.
28. First-class railway fare one way for Dean Dye to attend the meeting of the American Dietetic Association in Boston on October 18, and a committee meeting of the American Home Economics Association in Washington on October 22-26. There will be no expense to the College from Boston to Washington and return to East Lansing.
29. Full expenses for R. F. Turner to attend a meeting of the Committee on Tests for Intoxication of the National Safety Council in Chicago on October 19-21.
30. Full expenses for H. C. Moore to attend a meeting at the Eastern Regional Research Laboratory in Philadelphia on October 18-22; paid from Experiment Station funds.
31. Full expenses for G. M. Trout to attend the International Association of Milk and Food Sanitarians in Philadelphia on October 21-23, and the Dairy Industries Exposition and Milk and Ice Cream meetings in Atlantic City, New Jersey, on October 25-31.

TRAVEL, continued

32. Full expenses for J. M. Jensen to accompany the Dairy Products Judging Team to the International Contest in Judging Dairy Products in Atlantic City, New Jersey, on October 22-28.
33. First-class railway fare for R. L. Sweet to attend the National Metal Congress and Exposition in Philadelphia on October 24-27.
34. Full expenses for A. W. Farrall to attend the National Dairy Industries Exposition in Atlantic City, New Jersey, and to attend a conference at Beltsville, Maryland, on October 25-29; paid half from College and half from Experiment Station funds.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the Appointments, Leaves, Resignations and Travel.

MISCELLANEOUS

1. Increase in salary for John MacAllan, Blacksmith, from \$3660 to \$3960 per year, effective September 1, 1948.

2. Increase in salary for Fred J. Rinker, Technician in Animal Husbandry, from \$3360 to \$3600 per year, effective September 1, 1948. Mr. Rinker is paid from Hope-Flannagan funds.

3. Increase in salary for George E. Parsons, Assistant Professor (Extension) of Dairy, from \$4500 to \$4700 per year, effective October 1, 1948.

4. Change in status of Jane Werden, Instructor in Textiles, Clothing, and Related Arts, from full-time to part-time at a salary of \$2000 for the period from September 1, 1948, to June 30, 1949. Miss Werden will work on a research project in cooperation with the Bureau of Human Nutrition and Home Economics of the U. S. Department of Agriculture. She will return to full time employment with the College on July 1, 1949.

5. Recommendation that Burke G. Vanderhill, Instructor in Geology and Geography, be paid an additional \$58.42 in accordance with the understanding between Mr. Vanderhill and Dr. Bergquist.

6. Change in the effective date of the appointment of Leonard Rall as Associate Professor of Economics from September 1, 1948 to January 1, 1949.

7. Increase in salary for Jack R. Gibb, Associate Professor of Psychology, from \$4400 to \$4600 per year, effective July 1, 1948.

8. Increase in salary for Eugene F. Oakberg, Instructor (Research) in Anatomy, from \$3700 to \$4000 per year, effective September 1, 1948. His salary is paid from Swift and Company funds.

9. Increase in salary for Robert F. Gentry, Assistant (Research) in Bacteriology and Public Health from \$3000 to \$3300 per year, effective September 1, 1948. His salary is paid from National Cancer Institute funds.

10. Report of the death of Harrison Merrill Wills, Lecturer in Meteorology, on August 15, 1948. At the last Board meeting the resignation of Mr. Wills was approved to be effective June 30, 1948. This was in error and not in accordance with the understanding with Mr. Wills. It is now recommended that his name be kept on the payroll for three months beyond the date of his death, or through November 15, 1948, in accordance with the usual procedure.

11. Report of the death of F. N. Wilcox on May 19, 1948. Mr. Wilcox was employed in Buildings and Utilities until his retirement on July 1, 1938.

12. Payment of the following amounts to salaried employees since the last Board meeting:
- | Auditorium | | Auditorium | | Auditorium | |
|----------------|---------|-------------------|---------|-----------------|---------|
| Charles Brantz | \$ 9.00 | Laurence Searl | \$ 9.00 | Elmer Peterson | \$ 3.00 |
| Warren Burt | 21.00 | Wayne VanRiper | 18.00 | John Emery | 3.00 |
| Helen Evans | 12.00 | Clella Weissinger | 3.00 | Ray Yerkie | 3.00 |
| James Huston | 13.00 | Robert Troxell | 3.00 | Janet Valkenaar | 2.50 |
| Floyd Macklem | 6.00 | Lorin Wight | 3.00 | Miscellaneous | |
| Helen Greene | 20.00 | Gloria Smeltzer | 2.50 | Kelvin Kiebler | 171.26 |
| | | Noel Miller | 3.00 | Marie Iliff | 3.00 |
13. Acceptance of a check for \$25 from the Oldsmobile Post No. 237 of the American Legion of Lansing to be credited to the Spartan Nursery School project.

14. Acceptance of a check for \$200 from the Cerophyl Laboratories of Kansas City, Missouri, to be used to continue the study of the physiology of grass under the supervision of the Botany Department.

15. Acceptance of a check for \$100 from the Michigan State Florists Association to be used for the purchase of necessary equipment in connection with the floricultural greenhouses in accordance with the existing memorandum of understanding.

16. Approval of a memorandum of understanding with the B. F. Goodrich Chemical Company of Cleveland Ohio, covering a grant of \$600 for studies in the Horticulture Department relating to the use of certain new materials as preservatives for cut flowers or related products.
- Inc. salary John MacAllan \$3960

Inc. salary Fred Rinker \$3600

Geo. Parsons salary inc. to \$4700

Change in status Jane Werden

Add. payment approved for Burke Vanderhill.

Ch. effec.date app. L. Rall

Inc. salary Jack Gibb to \$4600

Inc. salary E. Oakberg to \$4000

Inc. salary R. Gentry to \$3300

Death of H.M. Wills August 15, 1948

Report of death of F.N. Wilcox May 19, 1948.

Additional amts paid to salaried employees

Acceptance of checks for Spartan Nursery

Check for \$100 from Mich. State Florists Assoc.

Grant of \$600 from B.F. Goodrich.

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MISCELLANEOUS, continued

Memo of understanding
Nat. Assoc.
Ice. Indus.

Lighting in
219 & 220 Ag
hall to be
improved
Certain im-
provements
Anat. Dept.
approved.
Repairs at
South Haven
approved -
also painting
at U.P. app.
Foreman's hse
Kell. Farm to
be constructed
40 a. leased
Siple & Hollen-
beck

Appropriation
of \$2150
for several
uses of Aud.
approved

17. Approval of a memorandum of understanding with the National Association of Ice Industries of Washington, D. C., covering a grant of \$1000 to be used for experimental studies in the Horticulture Department relating to the use of certain new materials as preservatives for cut flowers or related products.
18. Request for improved lighting in Rooms 219 and 220 Agricultural Hall at an estimated cost of \$1100, to be charged to Alterations and Improvements 1948-49.
19. Request for certain improvements in the Anatomy Department at a cost of \$603, to be charged to Alterations and Improvements 1948-49.
20. Request for repairs for the floor in the barn and shop at the South Haven Station at a cost of \$250, to be charged to Alterations and Improvements 1948-49.
21. Request for authorization to paint six buildings at the Upper Peninsula Experiment Station at an estimated cost of \$650, to be charged to Alterations and Improvements 1948-49.
22. Request from Dean Anthony and Mr. McCrary for the construction of a foreman's house at the Kellogg Farm at an estimated cost of \$7,000; to be paid from the Kellogg Farm fund.
23. Approval of leasing to H. G. Siple and Pearce Hollenbeck 40 acres of land in Volinia Township, Cass County, for \$505 for the term of one year beginning September 1, 1948, and ending November 1, 1949.
24. Request for an appropriation of \$2150 for the following uses of the Auditorium and Fairchild Theater for the fall term 1948:

Orientation Week - Monday, September 20 through Saturday, September 25th.

Main Auditorium - Monday, September 20	\$ 100
Main Auditorium - Saturday, September 25 (Dance)	350
Fairchild Theater - Monday, Tuesday, Wednesday, Thursday, Friday, September 20, 21, 22, 23 and 24 @ \$50	250

MEA Convention

Main Auditorium - Thursday, Friday, October 14, 15 @ \$100	200
Fairchild Theater - Thursday, Friday, October 14, 15 @ \$50	100
Appropriation for necessary setup	200

Michigan Milk Producers Meeting

Fairchild Theater - Thursday, November 4	50
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Annual Meeting of Farm Bureau

Main Auditorium - Wednesday, Thursday, Friday, November 10, 11, 12 @ \$100	300
Fairchild Theater - Wednesday, Thursday, Friday, November 10, 11, 12 @ \$50	150
Appropriation for necessary setup	250

Band Concert

Main Auditorium - December 5	100
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Christmas Concert

Main Auditorium - December 12	100
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On motion of Mr. Mueller, seconded by Mr. More, it was voted to approve the foregoing Miscellaneous Items.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Norman L. Smith as Assistant Professor (Extension) of Farm Management, effective September 15, 1948, to accept an appointment as Agricultural specialist with the with the Civil Affairs Branch of the Army in Frankfurt, Germany.
2. Resignation of Charles R. E. Wessel as Instructor in Engineering Drawing, effective September 15, 1948, to accept a position at Purdue University.

Leaves

Leaves

1. Leave of absence with full pay for Irma Felber, Assistant Professor (Research) of Horticulture, for three months beginning October 1, 1948, for health reasons.
2. Leave of absence without pay for Allen F. Van Dyke, 4-H Club Agent in Hillsdale County, for one year beginning October 1, 1948, to accept an instructorship and do graduate work at Iowa State College. This leave may be renewed for a second year at the expiration of the first leave if requested.

Appointments

1. Appointment of Norma Giess as Manager of Mary Mayo Dormitory at a salary of \$3000 per year, effective September 15, 1948, to replace Margaret Mahoney who has resigned.
2. Appointment of Mrs. Margaret Coulter as Hostess at Kappa Delta Sorority at a salary of \$1000 for the ten months beginning September 1, 1948.

ADDITIONAL ITEMS, continuedAppointments, continued

3. Appointment of Hazel Oppenud as Assistant Hostess at Campbell Hall at a salary of \$1050 for the ten months beginning September 1, 1948.
4. Appointment of Conrad Sigge Williams as Assistant News Editor in Public Relations at a salary of \$217 per month, effective October 1, 1948, to replace Elizabeth Flagler who has resigned.
5. Appointment of Frank Louis Degenauer as 4-H Club Agent in Baraga and Marquette Counties at a salary of \$3100 per year, effective October 15, 1948. This is a new position to be paid from Hope-Flannagan funds.
6. Transfer of Harvey J. Elliott from 4-H Club Agent in Ottawa County to County Agricultural Agent in Oceana County and a salary increase from \$3600 to \$3900 per year, effective October 1, 1948. Mr. Elliott will replace Lyle Tompkins who has been transferred.
7. Transfer of Ruth J. Peck from Assistant Professor (Extension) in Textiles, Clothing, and Related Arts to Assistant State Home Demonstration Leader and an increase in salary from \$4400 to \$4500 per year, effective September 1, 1948. Miss Peck will retain the rank of Assistant Professor (Extension). This is a new position to be paid from Bankhead-Flannagan funds.
8. Appointment of John K. Guiher as Instructor in Forestry on a half-time basis at a salary of \$2000 per year, effective for one year beginning September 16, 1948. This is a new position.
9. Appointment of William B. Lloyd as Assistant Professor of Forestry at a salary of \$4800 per year, effective September 1, 1948, to replace Donald Moe who has resigned.
10. Appointment of Austen J. Smith as Associate Professor of Chemical and Metallurgical Engineering and of Mechanical Engineering at a salary of \$5500 per year, effective November 1, 1948, to replace Hugh Forsburg who has resigned.
11. Appointment of Paul Hackett Kyburz as Instructor in Mechanical Engineering at a salary of \$3000 per year, effective September 16, 1948, to replace T. B. Hamilton who has resigned.
12. Appointment of Mrs. Margaret Foster as Assistant Professor (Extension) of Textiles, Clothing, and Related Arts at a salary of \$4000 per year, effective September 1, 1948, to replace Ruth Peck who has been transferred, and paid from Extension funds.
13. Appointment of Virginia Shannon as Instructor in Education at a salary of \$3300 per year, effective for one year only beginning September 1, 1948. Miss Shannon will replace Mary Lee Hurt who has been granted leave of absence. Her salary is fully reimbursable by the State Board of Control for Vocational Education.

Travel

1. First-class railway fare for John A. Yunk to go to New York City from September 15 to December 15 to do research in social and intellectual conditions during the late 1920's; to be charged to the All-College Research fund.
2. Mileage on one car for five members of the Forestry Department to attend the annual meeting of the Central States Section of the Society of American Foresters in New Philadelphia, Ohio, on October 7-9.
3. Mileage on one car and maintenance expenses for Olevia C. Meyer, Eugene H. Carter, Arthur Mauch and H. J. Wyngarden to attend the National Outlook Conference in Washington, D. C., on October 10-15; paid from Extension funds. Dr. Wyngarden may return early by train.
4. Full expenses for Ralph F. Turner to attend the organizational meeting of the American Medical Legal Congress in New York City on October 15-20.
5. Full expenses for Mildred Jones to attend a meeting of the American Dietetic Association in Boston on October 18-23.

Miscellaneous

1. Increase in salary for Ralph L. Stickle, Assistant in Short Courses, from \$3600 to \$4500 per year, effective September 1, 1948, and paid from the W. K. Kellogg Short Course Scholarship fund. This appointment terminates April 15, 1949.
2. Change in title for Harry M. Bendler from Instructor to Assistant Professor of Physics and Astronomy, effective September 1, 1948.
3. Increase in salary for George N. Motts, Assistant Professor of Economics, from \$4300 to \$4900 per year, effective September 1, 1948, and paid \$300 from College and \$4600 from Hope-Flannagan Extension funds. Dr. Motts has previously been paid from College and Experiment Station funds.
4. Change in title for Lawrence Witt from Associate Professor to Professor of Economics and a salary increase from \$5600 to \$6000 per year, effective September 1, 1948, and paid \$2000 from College, \$2000 from Experiment Station, and \$2000 Extension funds. Dr. Witt will serve as chairman of the agricultural economics section to replace Dr. Hardin who has been transferred.

Inc. salary
Ralph Stickle
to \$4500

Ch. title
for Harry M.
Hendler to
Asst. Prof.

Inc. salary
Geo. Motts to
\$4900

Ch. in title
to Prof. Econ
and salary
inc. to
\$6000

Travel

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Change in title Willys Knight and salary inc. to \$4300

Disability retirement approved for Gertrude Bates

Retirement of Charles L. Gilman app.

Report of death of C.W. andrews app.

Accept. of ck. Kroger Co. for \$1200 acc.

Memo of agree Nat. Safety Council & grant \$5000 approved.

Additional amounts paid salaried employees

Cl-Sten. I app. Phys.Ed. H. & Rec. Men

Cl-Sten. II Short Courses approved.

Trainer & equipment room employee Phys. H. & Red. Cont. contract A.A. Trust Co. approved.

Add. to steel bldg. app. \$500 approp. for Soil Sci for test. kits. \$750 for Dept. of Religion.

\$300 approved for moving of intramural football field

\$2500 approved for purchase of skates & equipment for hockey

Walk at ent. of locker room Jenison to be raised.

\$2088 approved to clean up farms.

Site work at Nat. Sci. Bldg to be done by V. Vandenburg

Thayer house to be rented for \$110 mo.

5. Change in title for Willys R. Knight from Instructor to Assistant Professor of Economics and a salary increase from \$3700 to \$4300 per year, effective September 1, 1948. His salary is to be paid in full from College funds from September 1 to December 31, 1948, and effective January 1, 1949, is to be paid one-third from College and two-thirds from Experiment Station funds.
6. Recommendation from the Retirement Committee for disability retirement for Gertrude Bates, Secretary¹ Departmental I in the School of Home Economics, at a pension of \$600 per year, effective September 7, 1948. Miss Bates has been employed by the College since 1929.
7. Recommendation from the Retirement Committee for the retirement of Charles L. Gilman, employed in the Plumbing Division of Buildings and Utilities, at a pension of \$743 per year, effective October 1, 1948. Mr. Gilman became 65 years of age on July 9 and would come up for retirement July 1, 1949, but due to illness, he has requested retirement October 1, 1948.
8. Report of the death of C. W. Andrews, County Agricultural Agent in Monroe County, on September 14, 1948. Mr. Andrews has been an employee since August 1, 1923.
9. Acceptance of a check for \$1200 from the Kroger Company of Cincinnati, Ohio, to be deposited in the Kroger Scholarship Account. This covers six scholarship grants for this year -- three to be used in the School of Agriculture and three in the School of Home Economics.
10. Approval of a memorandum of agreement with the National Safety Council, Inc. of Chicago covering a grant of \$5000 to be used under the direction of the Department of Police Administration and the Department of Chemistry in a research project on comparability and reliability of chemical tests for intoxication. The agreement provides for a half-time graduate assistantship.
11. Approval of payment of the following additional amounts to salaried employees:

Ray L. Cook	\$ 14.00	Kelvin Kiebler	\$37.50	Genevieve Smith	\$ 24.75
Edith Gilhoolley	130.00	Elaine Nielsen	26.75	Wayne VanRiper	14.00
Shirley Hersh	24.00	Lawrence Searl	18.00	C. H. Kraft	60.00
12. Additional Clerk-Stenographer I position in the Department of Physical Education, Health and Recreation for Men.
13. Reclassification of a Clerk-Stenographer I position to a Clerk-Stenographer II position in the Institute of Short Courses.
14. Additional half-time position for a combination trainer and equipment room employee in Physical Education, Health and Recreation for Men at an estimated salary of \$1600.
15. Recommendation from Mr. May for the continuation of the contract with the Ann Arbor Trust Company with reimbursement for services to be rendered at a rate of \$406.25 per quarter for the present fiscal year.
16. Request for a small addition to the steel building which is now used for a Snack Bar on South Campus at an estimated cost of \$800; to be charged to the Quonset Village Cafeteria Account.
17. Request for an appropriation of \$500 for the Soil Science Department to prepare as departmental equipment 40 soil testing kits.
18. Request for an appropriation of \$750 for the new Department of Religion.
19. Appropriation of \$300 is requested to permit the moving of the intramural football field to a location where it will not interfere with the intercollegiate practice area. This involves the moving of poles for the necessary night lighting of the intramural field. This project is to be carried out under the direction of Secretary McDonel, and costs charged to the Athletic Department.
20. An appropriation of \$2500 is recommended for the purchase of skates and equipment for the Athletic Department to permit an informal hockey team in the present school year and preliminary plans for the possible inclusion of hockey as an intercollegiate sport beginning in the school year of 1949-50.
21. Authorization to raise the walk to the entrance of the locker room at Jenison Gymnasium. This will cost very little, and is to be charged to Alterations and Improvements 1948-49.
22. Authorization to clean up diseased apple trees, miscellaneous trees, basement sites, etc., at the Hutchinson, Wieland, Trumble, Bachman, Winn, Simons, and other small properties on Hagedorn Road, at an estimated cost of \$2088, to be charged to Alterations and Improvements, 1948-49.
23. Recommendation from Mr. McDonel and Mr. Lautner that the site work about the Natural Science Building, including drainage, sidewalks, concrete dirve and widening of the circular drive to permit parking, be awarded to Vincent Vandenburg at an estimated cost of \$40,813.34. This is to be included as a part of the cost of the construction of the building.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

24. Recommendation from Mr. McDonel that the house on the Thayer property be rented at \$110 per month.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

25. Report of the arrangements concluded with the East Lansing Board of Education covering the education of pupils originating in college housing. The arrangements are in accordance with the contract previously ratified except that the School Board has been requested to assume responsibility for a crossing watchman at Harrison Road with the understanding that the College will reimburse the School Board \$500 for the year toward this cost. The East Lansing School Board will transport at our expense pupils beyond the sixth grade who are taught in the junior and senior high schools.
26. Communications from residents in the vicinity of Marigold Avenue protesting the opening of Marigold to Kalamazoo Street. One communication is signed by four families and another communication is signed by one family.
27. Dean S. E. Crowe and Mr. E. G. Foster met with the Board and discussed the housing situation and recommended that the proposed new men's dormitory be undertaken at an early date.
28. Progress report on the Kellogg Continuing Education project.
29. Discussion of the arrangements for the dedication of the football stadium.
30. Receipt of a check for \$1200 from O. W. Mourer of Lansing.
31. Payment of \$36 to Warren R. Platt, employee in the Carpenter Shop, as compensation for time lost due to an injury while working.
32. Authorization for alterations and improvements in a basement room in the Veterinary Clinic Building at a cost of \$550, to be charged to Alterations and Improvements 1948-49.
33. Dr. Combs met with the Board and discussed certain studies of salary schedules.
34. Mr. Munson, architect, and Dr. Bryan, Dean of Veterinary Medicine, appeared before the Board and discussed the proposed structure to house the School of Veterinary Medicine.

It was understood that they, in cooperation with the Secretary, will proceed to complete the plans and arrive at an estimated cost of the proposed structure with the necessary equipment and landscaping and making reasonable provisions for the extension of the activities of this School, particularly in the field of research.

On motion of Mr. More, seconded by Mr. Armstrong, it was voted to approve items 24 through 34.

Additional Miscellaneous Items

1. Consideration of a possible appropriation to make possible the acquisition of varieties of waterfowl and upland game birds that will thrive under Michigan climatic conditions without pampering. (\$2000 appropriated by President).

On motion of Mr. Brody, seconded by Miss Jones, it was voted to appropriate a reasonable amount of money, within the discretion of the President, for the purchase of birds and waterfowl for the Sanctuary.

2. The President and Dean Emmons recommend that the salaries of Professor J. S. Frame, Head of the Department of Mathematics, and Professor T. H. Osgood, Head of the Department of Physics and Astronomy, be increased to \$8000.00 per year, effective September 1, 1948.

On motion of Mr. Brody, seconded by Mr. More, it was voted to approve the above recommendation.

3. Request from Dean Anthony, Professor Herbert, and Dr. Holland for a first-aid and doctor's residence, a faculty residence, and alterations and improvements to the mess hall at the Dunbar Station. Costs are estimated as follows:

Doctor's house and first aid station	\$8,000
Faculty residence	3,000
Alterations and improvements to the mess hall and kitchen	6,000

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

4. Recommendation from Dean Anthony and Professor Card suggesting authorization at this time for the construction of facilities for the use of the Poultry Department, using for this purpose the legislative appropriation made to reimburse the college for the poultry plant on Harrison Road when it was turned over to the State Police.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to authorize preparation of plans for buildings and equipment for carrying on research and demonstrations in poultry husbandry at a total completed cost not to exceed the \$69,000.00 available for this purpose, - plans to be submitted to the Board before their final approval.

5. Receipt of a check for \$10,000 from the Kellogg Company as an additional grant to defray the cost of buildings being constructed at the Kellogg Station. This is an addition to the check for \$80,000 received previously.

Arrangements with E.L. School Bd. covering education of pupils from college housing.

Petitions re: opening of Marigold Ave. to Kalamazoo St.

Crowe & Foster met with Bd. re: housing situation.

Check for \$1200 from O.W. Mourer Payment \$36 Warren Platt injury

Alt in basement Vet Cl.

Munson & Bryan discussed proposed structure to house School of Vet Med.

Appropriation for purchase of birds for Sanctuary

Inc. salary for J. S. Frame and T. H. Osgood

Dr's residence & faculty residence to be built at Dunbar Station.

Approval of plans for buildings and equipment for carrying on poultry res. activities.

Add. grant of \$10,000 for Kellogg company bldgs.

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ADDITIONAL MISCELLANEOUS, continued

Approval of contract for construction of bldgs. at Kellogg Station as recommended by Kellogg Co.

6. Approval of contracts covering the construction of the buildings at the Kellogg Station as recommended by the Kellogg Company and the execution of the contracts as follows:

General Contract

Herlihy Mid-Continent Company
Comstock, Michigan \$61,500

Heating and Plumbing Contract

C. L. Mahoney Company
438 Forest Street
Kalamazoo, Michigan 19,400

Electrical Contract

Union Electric, Inc.
55-57 Kalamazoo Street
Battle Creek, Michigan 5,302
\$86,202

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve items 5 and 6.

Approval of transactions of Ann Arbor Trust Company

7. Approval of the following transactions of the Ann Arbor Trust Company:

- a. Purchase of U. S. Savings "G" bonds dated August 1, 1948, due August 1, 1968 as follows:

Eliza D. Erb Fund	\$ 2,600 par value
Jenison Fund	300 " "
Rackham Fund	600 " "
Sayer Fund	500 " "
	<u>\$ 4,000</u>

- b. Purchase of \$4,000 U. S. Treasury 92-day Bills due November 26, 1948, for the Reserve for Rehabilitation of Structures, etc., at 1.06% yield basis.

- c. Exchange of \$95,000 U. S. Treasury 1½% Notes due September 15, 1948, for the offering by the Treasury of \$95,000 Treasury 1-3/8% Notes due March 15, 1950 at par.

On motion of Mr. Akers, seconded by Mr. More, it was voted to approve item 7.

Approval of purchase of 50 acres of land near Kellogg Forestry Station (Parks)

8. Recommendation from Dean Anthony, Mr. McCrary, and Mr. McDonel that we purchase 50 acres of land surrounded on three sides by college property at the Kellogg Forestry Station. We have been trying to acquire this land for some years. The option expires September 20 at \$6500 for the 50 acres. This can be charged to the Kellogg Station account with the understanding that if in the future this money is needed for other purposes, consideration can be given at that time to making an equivalent amount available.

On motion of Mr. Armstrong, seconded by Mr. More, it was voted to approve item 8.

Inc. salary Christopher Sower to \$5200

9. Increase in salary for Christopher E. Sower, Assistant Professor of Sociology and Anthropology from \$4600 to \$5200 per year, effective September 1, 1948.

On motion of Mr. More, seconded by Mr. Armstrong, it was voted to approve an increase in the salary of Mr. Sower.

Officers instructed to prepare tentative budget for submission to legislature.

10. Preliminary discussion of the preparation of the budget requests of the next legislature.

After considerable discussion, the Board instructed the officers to prepare a tentative budget to present to the next meeting of the Board to be ultimately presented to the State Budget office for consideration by the next legislature. This budget is to include provision for adjusting of salaries of the most competent employees of the institution to a level that will insure their retention and is to include provisions for the liberalizing of the retirement program.

Committee of 5 or 6 from Ag. Conf. to be invited to meet at lunch with State Bd.

11. Communication from George Farley of the Michigan Agricultural Conference requesting an opportunity for the Conference to meet with the State Board at an early date and the possibility of meeting with the Board quarterly.

It was agreed that the President would suggest to Mr. Farley that a small committee of five or six members of the Agricultural Conference might arrange to have lunch with the Board at one of its early meetings to discuss any matters that the Agricultural Conference may want to discuss with the Board.

Bldg. now under construction at Bird Sanctuary to be completed.

12. Request from Dean Anthony for \$2700 to complete the building which is now under construction at the Kellogg Bird Sanctuary for the use of small groups visiting the Sanctuary, to be paid from Alterations and Improvements 1948-49.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

Miss Jones & Mr. Mueller to represent Board at meeting Spokane

13. The annual meeting of the Association of Governing Boards of State Universities will be held in Spokane, Washington, on October 1-5.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to delegate Miss Jones and Mr. Mueller to attend the above meeting.

ADDITIONAL MISCELLANEOUS, continued

14. Authorization to pay hospital, doctors', and nursing bills and funeral expenses for Milan Bijelich, who died as a result of injury while working in the Power Plant.

On motion of Mr. Armstrong, seconded by Mr. More, it was voted to approve the above item.

15. Consideration of the procedure to be followed in compensating the widow of Milan Bijelich who was killed in an accident at the Power Plant.

On motion of Mr. More, seconded by Mr. Brody, it was voted to authorize the officers of the College to advise the Workmen's Compensation Commission that the State Board of Agriculture elects to come under and comply with the provisions of the Workmen's Compensation Law with the understanding that the College will pay claims from college funds set up for this purpose on a self-insured basis.

16. Recommendation from Mr. May and Mr. Foster establishing the rental rates in the college operated temporary housing as follows:

	<u>Students</u>	<u>Faculty*</u>
0 Bedroom Barracks	\$27.00	\$39.00
1 Bedroom Barracks	30.00	42.00
2 Bedroom Barracks	36.00	48.00
Standard Trailer	24.00	-
Expandible Trailer	25.50	-

*Also applicable to military personnel, teaching assistants, and employees other than wives of students.

The above rental rates include all charges for fuel and utilities with the exception that occupants must pay for all oil in excess of the following oil allowances.

	<u>Annual Fuel Allowance</u>
0 Bedroom Barracks	300
1 Bedroom Barracks	425
2 Bedroom Barracks	525
Standard Trailer	275
Expansible Trailer	350

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to approve the above recommendation.

The Board meeting adjourned at 3:20 p.m.

J. A. Homah
President

Karl H. McDonald
Secretary

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Hospital, nurses and doctor's bills & funeral expenses for M. Bijelich approved.

College to come under and comply with provisions of Workmen's Compensation Com.

Rental rates for college operated temporary housing approved.