

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 16, 1955

Present: Mr. Brody; Chairman; Messrs. Akers, Mueller, Rouse, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Dr. Taylor

The meeting was called to order at 9:30 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the recommendations of the Finance Committee.

2. Ernst and Ernst, the University auditors, met with the Board and presented the audit for the 1954-55 accounts.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to accept the audit as presented.

3. A draft of the regulations governing travel at University expense revising the present publication was presented to the Board members for their consideration.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the travel regulations to be effective October 1, 1955.

4. Report of the death of Frank Thorp, Jr. on September 9, 1955. Dr. Thorp was born October 15, 1900. He was first employed by the University as Research Associate in Animal Pathology on July 1, 1940, and was Professor (Research) in that department at the time of his death.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to authorize the preparation of an appropriate resolution on the death of Dr. Thorp to be presented to the family and spread upon the permanent records.

On motion of Mr. Akers, seconded by Miss Jones, it was voted, in accordance with the Retirement provisions, to approve the recommendation that the widow of Dr. Thorp be paid his annual salary of \$12,000 for a period of one year from date of his death.

5. Recommendation from Mr. McDonel that the contract for the erection of a bridge across the Red Cedar River connecting the Stadium and the Library be awarded The Christman Company, the low bidder, at a cost of \$76,700. The following bids were received:

The Christman Company	\$76,700
Reniger Construction Company	89,300

The above amount includes an item of \$5,000 for lighting which was not included in the original estimate when \$70,000 was provided in the budget for the bridge.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to award the above mentioned contract for the erection of the bridge across the Red Cedar to the Christman Company. This involves an appropriation of \$6,700.

PRESIDENT'S REPORT

1. Payment of \$580 to Charles P. Wells, Professor of Mathematics, for work during the summer on the Office of Ordinance Research contract and paid from account 71-2303.

2. Approved recommendations from Dean King to be effective September 1, 1955 as follows:

The Michigan State University Fund Office will become a part of the responsibility of the Director of Alumni Relations. Mr. Toll is to be given the title of Associate Director of the Fund with the understanding that he will assist Mr. Davidson in the roll call campaign for this year and that Mr. Davidson will assist Mr. Toll in handling the roll call for next year's campaign. It is further understood that Mr. Davidson will be eligible for retirement under Social Security at the end of the fiscal year, June 30, 1956.

3. Approved the re-routing of the electric ducts on the east side of the South Campus Power Plant at an estimated cost of \$15,000, to be charged to Utility Extension and Replacements, account 11-5243.

Approval of
Finance
Committee
Report

Acceptance
of audit
for 1954-55

Approval new
travel regu-
lations

Report of
death of
Frank Thorpe

Resolution
on death

Widow to
receive one
year's salary

Christman
awarded con-
tract for
bridge

Add. \$580 pd
to Charles
Wells

Approval of
changes in
Alumni Office
involving
Alumni Dev-
elopment Fund
and W. A.
Davidson

\$15,000 app.
for re-routing
Elec. ducts
east side
So. Campus
Power Plant

NEW BUSINESS

Resignations

Resignations and Terminations

1. John J. Bondarenko, 4-H Club Agent, Lapeer County, September 16, 1955 to enter private business.
2. John W. Creighton, Associate Professor of Forest Products, October 31, 1955 to accept a position with the Baker Furniture Company of Holland, Michigan.
3. James J. Casey, Instructor in Forest Products, August 31, 1955 to accept a position with the Southern Illinois University at Carbondale, Illinois.
4. William K. Cumming, Assistant Professor of Journalism, August 31, 1955 to accept other employment.
5. Cancellation of the appointment of John B. Miles, Instructor in Applied Mechanics, September 1, 1955.
6. Matthew J. Huber, Assistant Professor of Civil Engineering, August 31, 1955 to accept a position at Yale University.
7. Donald A. Henderson, Instructor in Engineering Drawing, August 31, 1955 to accept a position at the University of Washington.
8. George H. Tsuda, Instructor in Engineering Drawing, August 31, 1955.
9. Andrew J. Perejda, Assistant Professor of Geography, August 31, 1955.
10. Allen D. Calvin, Instructor in Psychology, August 31, 1955 to accept another position.
11. Edward A. White, Associate Professor of Surgery and Medicine, August 31, 1955, to enter the commercial field.
12. Graeme S. Bond, Professor of Air Science, June 30, 1955.

Leaves

Leaves

1. Wallace A. Keskitalo, 4-H Club Agent in Houghton and Keweenaw Counties with full pay from September 19, 1955 to March 18, 1956 to study for his Masters Degree.
2. Arthur J. Steeby, County Agricultural Agent in Barry County with full pay from October 1, 1955 to March 31, 1956 to study for his Masters Degree.
3. Dale E. Hathaway, Associate Professor of Agricultural Economics without pay from September 16, 1955 to September 15, 1956 to work on the Council of Economic Advisers to the President.
4. Clement A. Tatro, Assistant Professor of Applied Mechanics without pay from September 1, 1955 to December 31, 1955 to complete work at Purdue.
5. F. L. O'Rourke, Assistant Professor of Horticulture without pay from November 1, 1956 to November 30, 1957 to work for ICA in Bangkok.

Appointments

Appointments

1. Barbara Marie Goral, Urban 4-H Club Agent in Wayne County, at a salary of \$4000 per year on a 12-month basis, effective September 15, 1955.
2. Neil L. First, Instructor in Animal Husbandry at a salary of \$3000 per year on a 10-month basis effective September 1, 1955 to August 31, 1956.
3. Laysel N. Hochstetler, Instructor in Animal Husbandry at a salary of \$3000 per year on a 10-month basis, effective January 1, 1956. This is a temporary position.
4. A. Donald Caven, Assistant Professor of Landscape Architecture and Urban Planning at a salary of \$6000 per year on a 10-month basis, effective September 1, 1955.
5. Donald A. Hall, Instructor in Forest Products at a salary of \$5500 per year on a 12-month basis, effective September 16, 1955. This is charged to the Mobile Homes account 11-2429.
6. James Brock, Assistant Professor in Improvement Services at a salary of \$5200 per year on a 10-month basis, effective September 1, 1955.
7. Robert T. Fisher, Instructor in Social Science at a salary of \$4600 per year on a 10-month basis effective September 1, 1955 to August 31, 1956.
8. Pedro C. M. Teichert, Instructor in Economics at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
9. Sanford Shoults, Assistant Professor of Police Administration at a salary of \$6000 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
10. Fred Juergens, Assistant Professor of Police Administration at a salary of \$6000 per year on a 10-month basis, effective September 1, 1955 to August 31, 1957.

NEW BUSINESS, continued

Appointments

Appointments, continued

11. Maurice E. O'Donnell, Instructor in Political Science at a salary of \$4500 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
12. Dorothy Army, Lecturer in Social Work at a salary of \$80 per month from September 1, 1955 to June 30, 1956.
13. Rachel W. Somers, Assistant Professor of Social Work at a salary of \$5833.33 for the period, October 1, 1955 to June 30, 1956.
14. Peter Carl Lindquist, Instructor in Business Education and Secretarial Studies at a salary of \$1600 for the period October 1, 1955 to June 30, 1956.
15. Harold E. Gray, Assistant Professor of General Business at a salary of \$6000 per year on a 10-month basis, effective September 1, 1955.
16. Mary Jane L. Watkins, Instructor in Speech at a salary of \$3200 for the period October 1, 1955 to June 30, 1956.
17. Clare Connelly Walker, Research Coordinator in Teacher Education at a salary of \$6300 for the period September 1, 1955 to May 30, 1956. Half of the salary is to be paid in 3 installments to the Battle Creek Board of Education in accordance with the agreement.
18. Charles A. Miller, Associate Professor of Applied Mechanics at a salary of \$1000 for the period October 1, 1955 to December 31, 1955.
19. Edwin C. Bergmann, Instructor in Engineering Drawing at a salary of \$5000 per year on a 10-month basis, effective September 1, 1955.
20. John L. Lockwood, Assistant Professor (Res.) of Botany and Plant Pathology at a salary of \$6500 per year on a 12-month basis, effective October 1, 1955.
21. Elin Thorlund, Assistant (Res.) in Zoology at a salary of \$1665 for the period October 1, 1955 to June 30, 1956.
22. Marguerite M. Miller, Assistant in Foreign Languages at a salary of \$240 per month effective October 1, 1955 to June 30, 1956.
23. Bruce E. Hartsuch, Associate Professor of Chemistry at a salary of \$3512.50 for the period October 1, 1955 to June 30, 1955. This is in addition to his retirement salary.
24. Charles William Boas, Instructor in Geography, at a salary of \$4600 per year from September 1, 1955 to August 31, 1956.
25. Marvin Margolis, Instructor in Psychology at a salary of \$1850 for the period October 1, 1955 to June 30, 1956.
26. Approval of the following appointments in Air Science from September 1, 1955 to June 30, 1956:

Glendon V. Davis, Professor, \$50 per month	Robert W. Innis, Asst. Prof. \$20
Charles L. Hunt, Instructor, \$20 " "	Wm. L. Baldwin, Asst. Prof. \$20
Philip V. Yaggy, Assistant Professor, \$20 per month	Wm. R. Smith, Asst. Prof. \$20
Spencer C. Savage, Assistant Professor, \$20 " "	Frank C. Libuse, Asst. Prof. \$20
Ernest J. Reeves, Assistant Professor, \$20 " "	Byron A. Black, Asst. Prof. \$20
Robert H. Reed, Assistant Professor, \$20 " "	Oliver E. Fowler, Assoc. Prof. \$20
Thomas W. McGrain, Assistant Professor, \$20 per month	
27. Approval of the following appointments in Military Science from September 1, 1955 to June 30, 1956:

Harry W. Gorman, Professor, \$50 per month	Philip Ingraham Jones, Asst. Prof. \$20 per mo
Robert Vance Smith, Instructor, \$20 " "	Bernard Edward Neubert, Jr. " " " "
James A. Harsant, Instructor, \$20 " "	Robert E. Lentz, Assoc. Prof. \$20 per mo.
David Alliene Carroll, Instructor, \$20 " "	Kenneth Joseph Goff, Assoc. " " " "
Nicholas R. Smith, Asst. Prof. \$20 " "	Robert Louis Dickerson, Assoc. " " " "
Chester Ray Smith, Asst. Prof. \$20 " "	
Harold E. Curry, Asst. Prof. \$20 per mo	
Glen Allan Hill, Asst. Prof. \$20 " "	
Charles L. Leroy, Asst. Prof. \$20 " "	
John Masters Nolan, Asst. Prof. \$20 " "	
Martin Joseph Burke, Jr. Asst. Prof. \$20	
Ralph D. Churchill, Asst. Prof. \$20 " "	
Alvin Lawrence Roegge, Asst. Prof. \$20	
Leonard Raymond Daems, Jr. Asst. Prof. \$20	
Harry Herbert Hiestand, Asst. Prof. \$20	
John Westley Howze, Asst. Prof. \$20	
28. Elwood Charles Shaffer, Extension Publications Editor in Information Services, at a salary of \$6500 per year on a 12-month basis, effective October 1, 1955.

NEW BUSINESS, continuedAppointmentsAppointments, continued

29. Walter R. Stevens, Instructor in the Counseling Center, at a salary of \$5200 per year on a 12-month basis, effective September 1, 1955 to August 31, 1956.
30. Cameron D. Keim, Staff Physician Health Service at a salary of \$10,000 per year on a 12-month basis, effective September 6, 1955. Since Dr. Keim is over 50 years of age, he will not participate in the retirement and insurance program.
31. Joseph S. Marlow, Specialist Vietnam Project at a salary of \$5865 per year on a 12-month basis, effective August 31, 1955 to August 30, 1957.

Marg. Browne
trans. to
Act. Assoc.
Dist. Ext.
Supv.

Miscellaneous

1. Transfer of Margaret C. Browne from Home Demonstration Agent at Large to Acting Associate District Extension Supervisor, East District at the same salary of \$5500 per year, effective October 1, 1955.
2. Transfer of Emil Leo Fimbinger from Urban 4-H Club Agent to Urban 4-H Club Agent in Detroit at the same salary of \$6200 per year, effective September 1, 1955.
3. Change in salary for William F. Hueg, Jr. Instructor in Farm Crops from \$4600 per year to \$4300 per year effective July 1, 1955 to June 30, 1957.
4. Assignment of Jack E. Ryan, Assistant Professor of Police Administration, to the Vietnam Project at a salary of \$8666 per year, effective for 2 years beginning September 12, 1955.
5. Change in the effective Date of the appointment of Dean E. McKee, Assistant Professor of Agricultural Economics, from September 16 to October 10, 1955.
6. Change in status of William M. Reynolds, temporary Instructor in Economics, from part-time to full-time at a salary rate of \$4000 per year, effective from September 1 to December 31, 1955. On January 1, 1956, Mr. Reynolds will revert to part-time employment.
7. Change in status of Albert W. Bluem, Instructor in Speech, from a temporary basis, to a regular appointment subject to tenure rules, effective September 1, 1955.
8. Change in status of William Tomlinson, Producer Coordinator in Television Development, from full-time to five-sixth time at a salary rate of \$4666.67 per year, effective from September 1, 1955, to June 30, 1956, when he will return to full-time employment.
9. Change in title of Mildred Jones from Food Director in Dormitories and Food Services to Assistant Manager of Residence Halls in Charge of Food, effective September 1, 1955.
10. Report of the death of Andrew G. Weidemann on August 18, 1955. Mr. Weidemann was born on November 17, 1888, was first employed by the University on January 1, 1920, and was an assistant Professor (Research) in Soil Science at the time of his retirement on July 1, 1952.
11. Establishment of a Clerk-Typist position in Speech.
12. Recommendation for the following classified positions in Continuing Education:
 - a. Reclassify a Secretary-Executive to a Secretary-Departmental I position.
 - b. Transfer from labor to salary payroll as Assistant Art Editor II position.
 - c. Transfer from labor to salary payroll to Clerk-Stenographer I position.
 - d. Reclassify a Clerk-Typist to a Clerk-Stenographer I position.
13. Grants as follows to be used for Scholarship purposes:
 - a. \$5000 from the Foundry Educational Foundation of Cleveland; \$4500 of this to be used for scholarships in Mechanical and Metallurgical Engineering Departments, and \$500 at the discretion of Professor Sigerfoos for travel and other expenses.
 - b. \$1000 from the T.C. Mahon Foundation of Detroit to establish 2 scholarships of \$500 each to be awarded upon recommendation of the scholarship committee to outstanding students at the undergraduate level but above the freshman level--preferably to students in metallurgical engineering, industrial engineering, mechanical engineering, or engineering mechanics. Names and records of men selected are to be sent to the Foundation for their information.
 - c. \$500 from the Westinghouse Educational Foundation of Pittsburgh to be awarded to a junior in electrical or mechanical engineering on the basis of high achievement in his academic work and demonstrated qualities of leadership.
 - d. \$200 from The Grand Lodge of Free and Accepted Masons of Flint to continue a scholarship for an orphan who is a student at Michigan State.
 - e. \$20,000 from the Trustees of the Hinman Estate to support the Hinman Scholarships for 1955-56
 - f. \$500 from Harrison Jules Louis Frank and Leonard Harrison Frank Memorial Corporation of Detroit to continue the scholarship for an engineering student.
 - g. \$295 from the Union Carbide and Carbon Corporation of Fremont, Ohio, to continue their scholarship for a senior electrical engineering student.
 - h. \$2330 from The Sears-Roebuck Foundation of Chicago to continue the scholarships in the College of Agriculture for the 1955-56 school year.

E.L. Fimbinger
trans. to Ur-
ban 4-H Club
Agent

W.F. Hueg sal-
ary-\$4300

Jack Ryan
assigned
to Vietnam-2yr
D.E. McKee
appt-Oct. 10
1955

Wm. Reynolds
changed to
full time

Albert W. Bluem
to be regular
appt.

Change status
Wm. Tomlinson

Change title
Mildred Jones

Report of
death of An-
drew G. Weide-
mann

Cl-Typist in
Speech

Approval
Classified
positions in
Cont. Educ.

Acceptance of
several grants
for scholar-
ship purposes.

NEW BUSINESS (continued)Miscellaneous, continued

13. Scholarship grants, continued

Grants for
scholarships

- i. \$500 from Ralston Purina Company of St. Louis, Michigan, to establish an annual scholarship for a senior in Agriculture. Selection will be based on scholarship, leadership, character, extra-curricular activities, sincerity of purpose, and financial need.
- j. \$686 from the Hattie Lucas Newman Memorial Fund of St. Clair, Michigan, to establish a scholarship for students who are interested in the field of social welfare.
- k. \$1140 from The Detroit Edison Company of Detroit to continue scholarships for 3 entering freshmen and 2 upperclass students.

\$2000 from
American
Cyanamid

14. Approval of a memorandum of agreement with the American Cyanamid Company of Pearl River, New York covering a grant of \$2000 to be used under the direction of L. J. Bratzler in Animal Husbandry to study the display qualities of packaged fresh and frozen meat infused with antibiotics.

15. Renewal of a memorandum of agreement with the Michigan Foundation Seed Association of Paonia, Colorado, covering a grant of \$200 to be used under the direction of W. J. Haney and H. B. Tukey in Horticulture to hire assistants to conduct research and take records on projects involved.

\$200 from
Mich. Found.
Seed Assoc.

16. Approval of a memorandum of agreement with Chas. Pfizer & Company, Inc. of Terre Haute, Indiana, covering a grant of \$2500 to be used under the direction of P. J. Schaible in Poultry Husbandry in a study of the use of unidentified growth factors in poultry and the use of antibiotics and unidentified growth factors in the ration of mink.

\$2500 from
Charles Pfizer

17. Grant of \$1200 from the United States Armed Forces Institute of Madison, Wisconsin, to be used under the direction of P. L. Dressel of the Board of Examiners to construct two tests in Physics suitable as end-of-course examinations.

\$1200 from
U.S. Armed
Forces Inst.

18. Renewal of a memorandum of agreement with the United States Office of Vocational Rehabilitation of Washington, D. C., covering a grant of \$28,152 to be used under the direction of G. A. Miller in Administrative and Educational Services to train rehabilitation counselors by making funds available for staff personnel and student scholarships.

\$28,152 from
U.S. Office
Voc. Rehab.

19. Grant of \$4083 from the United States Public Health Service of Washington, D.C. to be used under the direction of H. J. Montoye in Health, Physical Education, and Recreation to study the effects of a supervised exercise program on blood cholesterol in middle-aged subjects. Provision is made for special graduate research assistants.

\$4083 from
U.S. Public
Health Ser-
vice

20. Grant of \$5000 from the Rockefeller Foundation of New York City to be used under the direction of Dean Muelder to act as procurement agent for the University of the Ryukyus Foundation in choosing and shipping books to the University of the Ryukyus library. The first installment of \$1000 has been received.

\$5000 from
Rockefeller
Found. NYC

21. Grant of \$100 from the Pittsburgh Coke and Chemical Company of Pittsburgh to be used under the direction of M. C. Strong in Botany to test the effectiveness of new fungicides on control of tomato blights and anthracnose.

\$100 from
Pittsburgh
Coke & Chem.

22. Grant of \$4259 from the National Institute of Health of Bethesda, Maryland, to be used under the direction of Allen S. Fox in Zoology in immunogenetic and biochemical studies of Drosophila and Neurospora. Provision is made for special graduate research assistants.

\$4250 from
Nat. Inst. of
Health

23. Grant of \$1000 from the Michigan Department of Agriculture to be used under the direction of D. B. Varner in Continuing Education toward the expenses of staging the Annual Poultry Science Association conference on August 9-12.

\$1000 from
Mich. Dept.
of Agric.

24. Grant of \$145 from the General Electric Company of New York City as their contribution equal to those of qualified General Electric employee-alumni of Michigan State during the second quarter of 1955 under their Corporate Alumnus Program.

\$145 from
Gen. Elec. Co.REPORT FOR BOARD MEMBERS

1. The following improvements have been made and charged to Alterations and Improvements 1955-56:

Approval 2
alteration and
improvement
items

- a. Cut door between rooms 310 and 311 Natural Science Building \$300
- b. Additional lights in the area of the Chapel and Auditorium 3900

Additional
payments to
salaried
employees

2. Additional payments to salaried employees as per list on file.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Cancellation of appointment of Irma A. Linse, Instructor in Economics, September 1, 1955.
2. Robert W. Doolittle, Assistant Director of the Centennial, October 31, 1955.

Leaves

Leaves

1. Continuation of the disability leave for Seiba Brown, Labor I (Ag.) U. P. Experiment Station at \$760 per year to February 29, 1956.

Appointments

Appointments

1. Paul R. Stimson, Lecturer in Social Work at a salary of \$100 for the period October 1, 1955 to December 31, 1955.
2. Anna R. Ganung, Instructor in Health, Physical Education and Recreation at a salary of \$3600 for the period October 1, 1955 to June 30, 1956.
3. John A. Overhouse, Instructor in Engineering Drawing at a salary of \$4360 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
4. Pei-Hsing Wu, Instructor (Res.) in Chemistry at a salary of \$215 per month from September 16, 1955 to June 15, 1956.
5. Julia King Taylor, Instructor in Mathematics at a salary of \$466.66 per month from October 1, 1955 to March 31, 1956.
6. Maxine S. Gaddum, Instructor in Mathematics at a salary of \$466.66 per month from October 1, 1955 to March 31, 1956.
7. Margaret Walcott Zimmer, Instructor in Mathematics at a salary of \$300 per month from October 1, 1955 to December 31, 1955.
8. Robert E. Kavanaugh, Lecturer in Religion at no salary from the University, effective September 1, 1955.
9. James Everett Skipper, Assistant Librarian at a salary of \$7200 per year on a 12-month basis, effective January 1, 1956.
10. Norman R. Potter, Assistant Manager of the Union at a salary of \$5000 per year on a 12-month basis, effective September 1, 1955.

Dr. Grummon
to have dual
assignment in
Counseling
Center and
Psychology

Miscellaneous

1. Change Donald L. Grummon from full-time in the Counseling Center to a dual assignment in the Counseling Center and the Psychology Department with the same academic title of Associate Professor and the same salary of \$9200 per year on a 12-month basis, effective Sept. 1, 1955.
2. Change Erskine V. Morse, Associate Professor Microbiology and Public Health, from full-time teaching to one-fourth time Experiment Station and three-fourths time teaching, effective September 1, 1955.
3. Change in title of Dean Emmons from Acting Director to Assistant Director of the Museum, effective September 1, 1955.
4. Change in title of Howard R. Neville from Assistant Professor to Administrative Assistant to the Dean of Continuing Education without academic rank, effective as of February 1, 1955, to permit him to complete his doctorate at Michigan State University.
5. Recommendation from Dean Erickson that the title of Leland Dean be changed effective September 15, 1955, to Assistant Dean of Education for Student Affairs.
6. Recommendation from Mr. Varner that effective September 15, 1955, Harold E. Sponberg be given the title of Assistant Director of Continuing Education Service. Mr. Sponberg is being assigned responsibility for the University Extension program.
7. Recommendation from Mr. Varner that effective September 15, 1955, James W. Harrison be given the title of Assistant Director of Continuing Education Service. Mr. Harrison will have charge of conference programs.
8. Recommendation from Dean Erickson and Vice-President Varner that effective September 15, 1955, Raymond Hatch be given the title of Assistant Dean of Education for Continuing Education.
9. Recommendation from Dean Muelder that effective January 1, 1956, Duane L. Gibson be given the title of Coordinator for Continuing Education and Professor of Sociology and Anthropology, with one-fourth salary paid from Sociology funds and three-fourths from Continuing Education.
10. Recommendation from Dean Ryder for the transfer of the operations of the Engineering Drawing Department to the Mechanical Engineering Department, effective October 1, 1955.
11. In connection with the above recommendation, Professor L. L. Otto will return to his regular position and salary in the Department of Mechanical Engineering effective October 1, 1955.

ch. status
Erskine V.
Morse
Dean Emmons
to be Asst.
Dir. Museum

Change in
title Howard
Neville

Change in
title Leland
Dean

Change in
title Harold
Sponberg

Change in
title James
W. Harrison

Add. title
for Raymond
Hatch.

Add. title
for Duane L.
Gibson

Engr. Draw.
trans. to
Mech. Engr.

L.L. Otto to
return to
regular pos.
& sal. Oct. 1 '55

ADDITIONAL ITEMS, continuedMiscellaneous, continued

12. Grants as follows to be used for scholarship purposes:

Acceptance
of several
grants for
scholarship
purposes

- a. \$500 from the Homelite Corporation of Port Chester, New York, to be used for 2 scholarships of \$250 each for junior or senior students in Forestry. The scholarships are to be known as the Homelite Forestry Scholarships.
- b. \$375 from The Asher House Fund, Inc. of Detroit to continue the scholarships for students enrolled at Michigan State who are contributing to the welfare of students in Asher House.
- c. \$100 from the Muskegon Public Schools to be granted an incoming freshman woman student.
- d. \$25 from the Owosso Rotary Club as an expression of their appreciation for a talk given by Dr. Killingsworth, Head of the Department of Economics.
- e. \$800 from the Michigan Home Demonstration Council to continue the scholarships for women students with an interest in home economics.
- f. \$250 from The Tiscornia Foundation, Inc. of St. Joseph, to continue scholarship assistance for a junior student.
- g. \$1000 from The Carlson Foundation of Detroit to provide scholarship assistance for a woman student for the 1955-56 school year.
- h. \$500 from Charles and Helen Smillie Foundation of Detroit to continue a scholarship for a student in the industrial engineering curriculum.
- i. \$400 from the American Society for Metals Foundation of Cleveland to continue scholarships for undergraduate students majoring in metallurgical engineering.
- j. \$1500 from The Kroger Company of Cincinnati, Ohio, to continue the scholarships for 3 students majoring in distributive education.
- k. \$1200 from The Kroger Company of Cincinnati to continue scholarships of \$600 each for a student in agriculture and a student in home economics.

\$4200 from
Johnson and
Johnson

13. Renewal of a memorandum of agreement with Johnson & Johnson of New Brunswick, New Jersey, covering a grant of \$4200 to be used under the direction of David J. Luck in the Bureau of Business Research to finance a store audit determination in supermarkets of the influence of several factors on the movement of health and beauty aid department merchandise. The agreement provides for a special graduate research assistant.

\$25 from
Motor City
Traffic Club

14. Grant of \$25 from the Motor City Traffic Club of Detroit to be used under the direction of F. H. Mossman in General Business in the Development of the traffic and transportation curriculum.

\$7000 from
U.S. Atomic
Energy Com.

15. Grant of \$7000 from the United States Atomic Energy Commission of Lemont, Illinois, to be used under the direction of L. W. Mericle in Botany and Plant Pathology to study irradiation effects upon developing plant embryos.

16. Grant of \$1200 from the Social Science Research Council of Washington, D. C., to be used to increase the stipend to John A. Garraty.

\$1200 from
Soc. Sci. Res.
Council

17. Renewal of a memorandum of agreement with the National Institute of Health of Bethesda, Maryland, covering a grant of \$27,248 to be used under the direction of H. R. Hunt in Zoology to study heredity in dental caries in rats.

\$27,248 from
Nat. Inst.
Health

18. Establishment of an Assistant Manager IVA in Married Housing with a salary range of \$4920 to \$5700 per year.

Estab. Asst.
Mgr. IVA
Married Hsing

19. Request from Dean Muelder for an appropriation of \$600 to the Department of Botany and Plant Pathology to make it possible for them to prepare an exhibit for the Post-Graduate Clinic of the Michigan Academy of General Practice of Medicine in Detroit on November 9 and 10. Michigan State University has been asked to prepare this exhibit. Last year we were presented by an exhibit prepared by the Department of Microbiology and Public Health.

\$600 approp
Botany

20. Request from Mr. McDonel for an appropriation of \$11,400 to be used for the purchase of 19 containers for the load lugger equipment for use in connection with the disposal of trash and other material in connection with campus maintenance.

\$11,400 approp
to purchase
19 load
luggers

21. Communication from Dean Cowden subsequent to the action of the last Board meeting commending him for the Centennial of Farm Mechanization.

Communic. Dean
Cowden

22. Communication from Mr. S. S. Chari after his return to India, expressing his appreciation to the University and the Board for their generous treatment in his rehabilitation.

Communic. S.S.
Chari

23. Communication from the Michigan Elevator Exchange, as follows:

Communic.
Mich. Elevator
Exchange

Resolution adopted by delegates, 35th annual meeting, Michigan Elevator Exchange, August 31, 1955:

"We express our appreciation to Michigan State University and its staff in the College of Agriculture, particularly to staff members of the Agricultural Economics, Farm Crops and Short Course Departments, the Agricultural Experiment Station, and Cooperative Extension Service for their outstanding service to the farmers of Michigan and 50,000 farmer members of Michigan Elevator Exchange and its member farmer cooperatives in the breeding and development of improved strains and varieties of grain and beans, in the valuable counsel and assistance on marketing of farm products, and in the training of personnel for positions of elevator management responsibility. We particularly appreciate the cooperation of WKAR, the Michigan State University Station, for carrying our daily quotations of cash grain prices and market price."

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Report on
results of
referendum
conducted re:
Social Security

24. Report of the results of the referendum covering all Michigan State University employees to determine their desire to participate under the Federal Social Security act. The vote was 2451 for and 152 against. Subsequent to this action, a formal communication was addressed to the Governor asking that he instigate necessary procedures to have our employees covered under the system. The Comptroller began making salary and wage deductions under the act immediately retroactive to January 1, 1955. A contract has been prepared for approval by this Board with the State Employees' Retirement Board as the next step.

PLAN AND AGREEMENT

Approval of
Social
Security
Contract

The State Board of Agriculture does hereby apply to the Retirement Board of the State Employees' Retirement System, created and established by Act. No. 240 of the Public Acts of 1943, as amended, hereinafter called "Department", pursuant to the provisions of Act No. 205 of public Acts of 1951, as amended, to extend the insurance system established by Title II of the Social Security Act to services performed by individuals as employees of the State Board of Agriculture.

The State Board of Agriculture submits for the Department's approval this plan and agreement to become effective on the date hereinafter stated.

I. Definitions.

For purposes of this plan and agreement:

- a. The term "employee" includes officers of the State Board of Agriculture, and all persons performing services for compensation, except those positions excluded under Section II.
- b. The term "services" includes all services performed by individuals as employees of the State Board of Agriculture, except:
 1. Any service performed by an employee in a position covered by a retirement system on the date this agreement is made applicable to his coverage group, unless a referendum has been conducted in accord with the provisions of the Social Security Act, as amended, and the Governor has certified to the Department of Health, Education, and Welfare that more than 50 per cent of the employees covered by such retirement system have elected to come under social security.
 2. Service performed by an employee who is employed to relieve him from unemployment.
 3. Service performed in a hospital, home or other institution by a patient or an inmate thereof.
 4. Covered transportation service (as defined in Section 210 (1) of the Social Security Act.)
 5. Service (other than agricultural labor or service performed by a student) excluded from employment by any provision of Section 210 (a) of the Social Security Act, other than paragraph (7) of such section.
 6. Services of an emergency nature.

II. Services covered.

This plan and agreement includes all services performed by individuals for the State Board of Agriculture except:

- a. All services in any class or classes of part-time positions.
- b. All services in any class or classes of positions the compensation for which is on a fee basis.
- c. All services performed by a student.

III. Administration of plan.

The State Board of Agriculture agrees and has heretofore authorized and directed the appropriate officers and employees to do and perform all things found necessary by the Department to the proper and efficient administration of the plan, including but not limited to the maintenance of employment records relating to both services and salaries, required contributions by both the State Board of Agriculture and its employees, and other data required by the Department or the Secretary of Health, Education, and Welfare, to make such reports in such form and containing such information as the Department may from time to time require, and to comply with such provisions as the Department or the Secretary of Health, Education, and Welfare may from time to time find necessary to assure the correctness and verification of such reports.

IV. Contributions.

- a. The State Board of Agriculture will pay into the Contribution Fund established by Act No. 205, Public Acts of 1951, as amended, with respect to wages as defined in Act No. 205, P.A. of 1951, Sec. 2 (a), as amended, at such time or times as the Department may by regulation prescribe, contributions equivalent to the sum of the taxes which would be imposed under the Federal Insurance Contributions Act if the services covered by this plan and agreement constituted employment as defined in such act.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

24. Social Security contract, continued:

Approval
Social
Security
Contract

IV. Contributions, continued:

- b. The State Board of Agriculture agrees to appropriate from funds under its control in each and every year this contract shall be and remain in force, sufficient sums of money to insure the payment of the obligations of the State Board of Agriculture to the Department imposed by this contract for the ensuing fiscal year. Sums of money so appropriated shall be devoted exclusively to the payment of the obligations imposed under this contract, as and when the same shall become due and payable, until all of such obligations shall have been satisfied in full
- c. The State Board of Agriculture agrees that it shall impose upon each of its employees, as to services which are covered in this plan and agreement, a contribution with respect to his wages, not exceeding the amount of the tax which would be imposed by Section 1400 of the Federal Insurance Contribution Act if such services constituted employment within the meaning of that act, and to deduct the amount of such contribution from his wages as and when paid. It is further understood that the contributions so collected shall be paid into the Contribution Fund in partial discharge of the liability of the State Board of Agriculture, but that failure to make such deduction shall not relieve the employee or the State Board of Agriculture from liability therefor.

V. Adjustment, refunds and interest on delinquent payments.

- a. If more than the correct amount due under part IV of this plan and agreement is paid with respect to any remuneration, proper adjustment (or refund, if adjustment is impracticable) shall be made without interest in such manner and at such times as the Department shall prescribe.
- b. If the State Board of Agriculture does not make, at the time or times due, the payments required under this plan and agreement, there shall be added, as part of the amounts due, interest at the rate of 6 per cent per annum.

VI. Termination.

The State Board of Agriculture may request the Department to take all necessary steps with the Secretary of Health, Education, and Welfare, pursuant to Section 218 (g) of the Social Security Act, to terminate this plan and agreement. Upon good cause shown at a time and in a manner to be specified by the Department, the Department shall give the notice to the Secretary of Health, Education, and Welfare required by Section 218 (g) of the Social Security Act for the purpose of granting the requested termination to the State Board of Agriculture.

VII. Modification.

This plan and agreement may be modified at the request of the State Board of Agriculture, to insure coverage groups or services in addition to those now included by this plan. Such modification must be consistent with Act No. 205, P.A. of 1951, as amended, and the provisions of Section 218 of the Social Security Act.

VIII. Effective Date.

This plan and agreement shall be effective as of January 1, 1955.

This plan and agreement is entered into and submitted by the State Board of Agriculture this _____ day of _____ 1955.

STATE BOARD OF AGRICULTURE

By _____

The foregoing plan and agreement is approved and accepted. Dated _____, 1955

STATE EMPLOYEES' RETIREMENT BOARD

By _____

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the Social Security contract subject to review by the college attorney.

- 25. Subsequent to the last Board meeting, an itemized request for capital outlay was submitted to the State Department of Administration for action by the Michigan legislature. A copy of the proposed program is on file with these Board minutes.

List of
Capital
Outlay Items
filed with
these Bd.
Minutes.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Mr. Lautner &
Mr. Foster
appeared before
Ed. re:
student housing

26. Professor Lautner and Mr. Foster appeared before the Board to discuss the need for additional student housing.

There was a good deal of discussion with reference to the location and the officers were instructed to proceed to prepare more detailed plans and information for the Board at its next meeting and to proceed at once to solicit bids for 152 units of additional Married Housing that can be constructed in the Married Housing area without disturbing present structures.

Dean Ryder &
Mr. Lautner
discussed with
Board long-
range plans
development
steam and
power plant

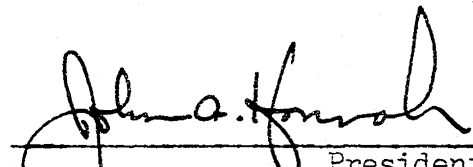
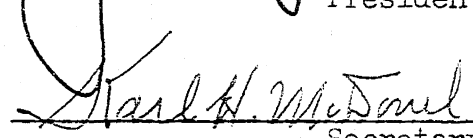
27. Dean Ryder and Mr. Lautner met with the Board to discuss long-range plans for the development of a steam and power plant to take care of the future needs.

Tentative approval was given to the plan for housing the additional generator for which planning money was authorized by the last session of the legislature.

Subsequent to the meeting, the Board took an extended tour of the college farm and properties in East Lansing.

The meeting adjourned for lunch at 12:15 p.m.

The next meeting of the Board will be held on Wednesday, October 12th at the W. K. Kellogg Station.


President

Secretary