

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
January 22, 1960

The Finance Committee convened at Kellogg Center at 7:00 a.m. for breakfast.

The following members were present:

Messrs. Harlan, Huff, Merriman, Smith, Stevens, Vanderploeg; President Hannah,
Treasurer May and Secretary McDonel

Absent: Dr. Bartlett

1. Communication from Mr. May:

Investment
recommenda-
tions

- a. On January 7 Scudder, Stevens and Clark recommended the sale of 160 rights received in the Spartan Fund from General Public Utilities. Since these rights expired on January 19, Mr. May approved the recommendation for sale and would like Board ratification of the action.
- b. In the Pension and Retirement Fund there is a holding of \$50,000 Consumers Power Convertible 4 5/8s-1972. These bonds have been called for redemption on January 18 at 104. Each \$1,000 bond is convertible into 21.2765+ shares of common stock. This conversion has an advantage of approximately 8 points over the call price, and Mr. May therefore authorized Mr. Cress to proceed with the conversion prior to the January 18 call date. Board ratification of this action is necessary.

On motion of Mr. Harlan, seconded by Mr. Huff, it was voted to approve the above item.

2. Mr. May distributed a report from Scudder, Stevens and Clark on general business conditions.

Acceptance of
190 Sh. Dow
Chem. Stock
for Psychol-
ogy

3. Mr. Alden B. Dow of Midland has contributed 190 shares of Dow Chemical stock valued at \$18,726.88 to be used to continue the research project he has been subsidizing under the direction of Dr. Anderson in the Department of Psychology. Mr. Dow requests that no publicity be given to the gift.

On motion of Mr. Harlan, seconded by Mr. Merriman, it was voted to accept the above gift and to authorize the sale of the 190 shares of Dow Chemical stock, and that Philip J. May, Treasurer, be and is hereby authorized to execute any and all certificates to effectuate and carry out the sale of said securities.

Accept. 50 sh
du Pont stock
Burt A.
Peterson
Dec. 1959

4. Burt A. Peterson, an alumnus of Rockford, Illinois, in December turned over to us 50 shares of du Pont stock valued at \$13,181.25 with the understanding that it will be sold and the income from the resulting investment will be paid to him during his lifetime. On Mr. Peterson's death, the investment will become the property of the University.

Another 50 sh
du Pont
stock rec'd
Jan. 11 from
Mr. Peterson

5. On January 21 another 50 shares of du Pont stock was received from Burt A. Peterson. The stock certificate was endorsed to the Board on January 11. Since the value of the stock for tax purposes is established as the mid point of the range of sales on the New York Stock Exchange, the stock should be accepted at a value of \$13,131.25.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to accept the gifts in Item 4 and 5 and to authorize the sale of the 100 shares of du Pont stock, and that Philip J. May, Treasurer, be and is hereby authorized to execute any and all certificates to effectuate and carry out the sale of said securities, and with the proceeds purchase tax exempt bonds as recommended by Earl Cress and Scudder, Stevens and Clark.

Question Mr.
Huff re: co-
operative
agreement
Dept. An. Husb
and he dairy
ranch

6. Mr. Huff has raised the question as to the propriety of the continuation of the cooperative program in which the Department of Animal Husbandry has been using the cattle herd on his ranch. The Department of Animal Husbandry and the College of Agriculture are very desirous of continuing this relationship. They feel that the additional costs to Mr. Huff of this project are substantial and may more than offset any possible gains that could come to him. A letter embodying the feeling of the College of Agriculture is submitted for the information of the Board, with the suggestion that the Board approve its contents in principle.

On motion of Dr. Smith, seconded by Mr. Merriman, it was voted to approve the letter in principle with a copy of the letter to be filed along with the permanent records of this Board meeting.

Pres. to
visit MSU
projects
Brazil and
Colombia

7. It is requested that the President be given approval to visit the Michigan State University projects in Brazil and Colombia and to address the International Cooperation Administration Conference in Rio de Janeiro on February 17. It is proposed that he depart East Lansing on Sunday, February 14, and return to East Lansing on March 7. Dr. Emory Morris, President of the Kellogg Foundation, will join him in visiting the joint Michigan State University-Kellogg Foundation projects in Colombia. If this is approved, it is suggested that the date of the February Board meeting be set for Thursday, February 11.

On motion of Mr. Vanderploeg, seconded by Mr. Huff, it was voted to approve the above Item 7.

Studies re:
practices &
problems
re: tuition
and student
fees.

8. The President distributed copies of a study made by the Office of Institutional Research on practices and problems in regard to tuition and student fees in higher education.

Report on
developments
in legis.

9. Provost Miller reported to the Board on the recent visit by Dr. Robert White, Director of the University of Michigan Institute of Science and Technology.
10. The Board was apprised by the President, Vice President May, and Mr. Breslin with reference to developments of the requests for appropriations for operations, buildings, et cetera.

Adjourned.

MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
January 22, 1960

Present: Dr. Smith, Chairman; Messrs. Harlan, Huff, Merriman, Stevens, Vanderploeg;
President Hannah, Treasurer May and Secretary McDonel

Absent: Dr. Bartlett

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

The President reminded the Board that in accordance with traditional custom it is usual for the Board of Trustees to elect a chairman to serve for the ensuing two years at the first meeting attended by the members elected at the preceding spring election.

Dr. Smith
named Chairman
of Board.

On motion of Mr. Stevens, seconded by Mr. Merriman, it was unanimously voted to re-elect Dr. Connor Smith as Chairman of the Board.

The President reported that Miss Mercier who has kept the minutes of these Board meetings for years is ill with influenza and pneumonia. At the suggestion of Dr. Smith and with unanimous approval, Secretary McDonel was instructed to express to Miss Mercier best wishes of all members of the Board for an early recovery.

Resolution
speedy recovery
Marie Mercier
from pneymonia

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee items on the previous pages.

Approval
Finance
Committee
Items

On motion of Mr. Vanderploeg, seconded by Mr. Harlan, it was unanimously voted to approve the Finance Committee items.

2. Vice President May and Attorney Carr presented the formal resolution authorizing the permanent financing of 300 units of married housing through the sale of self-liquidating bonds, as follows:

Recolution
permanent
financing 300
units married
housing

RESOLUTION OF BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY OF AGRICULTURE AND APPLIED SCIENCE RELATIVE TO THE ISSUANCE AND SALE OF APARTMENT REVENUE BONDS.

WHEREAS, the Board of Trustees of Michigan State University of Agriculture and Applied Science, in the exercise of its constitutional duties, has determined that it is necessary and expedient to borrow the sum of Two Million Five Hundred Seventy-five Thousand Dollars (\$2,575,000.00), through the issuance and sale of Board of Trustees of Michigan State University of Agriculture and Applied Science Apartment Revenue Bonds, and to use the proceeds from the sale of said bonds to pay and retire an indebtedness in the principal sum of Two Million Four Hundred Thousand Dollars (\$2,400,000.00) owing to National Bank of Detroit pursuant to the terms of a certain Term Loan Agreement made and entered into by and between this Board, National Bank of Detroit, and Ann Arbor Trust Company, as Agent, dated as of November 1, 1958, and to establish a Bond and Interest Reserve Fund in the principal amount of One Hundred Seventy-five Thousand Dollars (\$175,000.00); and

WHEREAS, Ann Arbor Trust Company of Ann Arbor, Michigan, has submitted for the consideration of this Board a form of Trust Agreement, pursuant to which Board of Trustees of Michigan State University of Agriculture and Applied Science Apartment Revenue Bonds of the face value of Two Million Five Hundred Seventy-five Thousand Dollars (\$2,575,000.00) may be issued and sold; and

WHEREAS, it is the desire of this Board that the purchasers of said bonds shall be given the maximum security and assurances that the principal of said bonds, together with interest which shall accrue thereon, shall be paid when due, in accordance with the terms set forth in the Trust Agreement pursuant to which said bonds are to be issued.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Michigan State University of Agriculture and Applied Science borrow the sum of Two Million Five Hundred Seventy-five Thousand Dollars (\$2,575,000.00) under the terms and conditions more fully set forth in the Official Statement adopted by this Board relative to such issuance and sale; which Official Statement is incorporated herein by reference, with the same force and effect as though fully set forth herein.

BE IT FURTHER RESOLVED that the Trust Agreement between this Board and Ann Arbor Trust Company, to be dated as of February 1, 1960, which conforms to the terms and conditions set forth in the Official Statement of this Board and pursuant to which said bonds may be issued and sold be and the same is hereby approved as to content and form.

BE IT FURTHER RESOLVED that this Board issue Board of Trustees of Michigan State University of Agriculture and Applied Science Apartment Revenue Bonds of the face value of Two Million Five Hundred Seventy-five Thousand Dollars (\$2,575,000.00) pursuant to the terms and conditions set forth in the Official Statement adopted by this Board and the Trust Agreement above referred to, and that the same be sold for the purpose of providing funds to pay an existing indebtedness owing to National Bank of Detroit in the amount of Two Million Four Hundred Thousand Dollars (\$2,400,000.00), which sum was borrowed from said bank under the terms of a certain Term Loan Agreement dated as of November 1, 1958, hereinbefore referred to, and to establish a Bond and Interest Reserve Fund in the principal amount of One Hundred Seventy-five Thousand Dollars (\$175,000.00).

BE IT FURTHER RESOLVED that John A. Hannah, President of Michigan State University of Agriculture and Applied Science, or Philip J. May, its Vice President, be and they are hereby authorized, empowered and directed, in the name of the Board of Trustees of Michigan State University of Agriculture and Applied Science and as its corporate act and deed, to execute

January 22, 1960

2. Resolution for permanent financing of 300 units of married housing (continued)

Resolution
financing 300
units married
housing

the Apartment Revenue Bonds herein provided for. To facilitate the signing of the bonds, said officers are authorized to use their initials in lieu of their Christian names. The coupons appertaining to the Apartment Revenue Bonds shall be authenticated by the facsimile signature of Karl H. McDonel, Secretary of the University.

BE IT FURTHER RESOLVED that any two of the following officers of Michigan State University of Agriculture and Applied Science, to-wit: John A. Hannah, President, Philip J. May, Vice President, and Karl H. McDonel, Secretary, be and they are hereby empowered and directed, for and in the name of the Board of Trustees of Michigan State University of Agriculture and Applied Science and as its corporate act and deed, to execute the Trust Agreement hereinbefore referred to, to pledge the Net Income, as defined therein, for the purpose of securing and paying all payments of principal and interest and for the reserve provided for in the Trust Agreement and Official Statement, and to perform all acts and deeds and execute all instruments and documents necessary, expedient and proper in connection with the borrowing of said sum of Two Million Five Hundred Seventy-five Thousand Dollars (\$2,575,000.00), the issuance of Apartment Revenue Bonds and the sale of the same.

BE IT FURTHER RESOLVED that any two of said officers be and they are hereby authorized, empowered and directed, for and in the name of the Board of Trustees of Michigan State University of Agriculture and Applied Science and as its corporate act and deed, to make, consent to and agree to any changes in the terms and conditions of said Trust Agreement which they may deem necessary, expedient and proper, prior to or at the time of the execution of said Trust Agreement, but no such amendments shall change the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments required to be made to the Trustee, or the security pledged. Provided, however, nothing herein contained shall be construed as limiting the right of such officers to change or alter the date of issue of said bonds, the dates for payment of interest, or the dates fixed for payments to the Trustee provided for in said Trust Agreement.

BE IT FURTHER RESOLVED that said officers, either in said Trust Agreement or by the issuance of said Apartment Revenue Bonds, shall not pledge the credit of or create any liability on the part of the State of Michigan, the Board of Trustees of Michigan State University of Agriculture and Applied Science, or any member or officer of this Board or any of their successors, other than to pledge the Net Income, as defined in the Trust Agreement above referred to and as set forth in the Official Statement, to meet the payments to the Trustee required under the terms of the Trust Agreement.

BE IT FURTHER RESOLVED that said officers be and they are hereby authorized, empowered and directed, for and in the name of the Board of Trustees of Michigan State University of Agriculture and Applied Science, to sell said Apartment Revenue Bonds of the face value of Two Million Five Hundred Seventy-five Thousand Dollars (\$2,575,000.00) in accordance with the commitments submitted by Ann Arbor Trust Company, as Fiscal Agent of this Board; and said Ann Arbor Trust Company is hereby authorized to accept payment for said bonds upon delivery of the same.

On motion of Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to approve Item 2.

Resolution
authorizing
borrowing
\$4,500,000
for Grad.
Dorms.

3. Vice President May and Attorney Carr presented the formal resolution covering the financing of the \$4,500,000 loan for the construction of the Graduate Dormitories, as follows:

RESOLUTION OF BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY OF AGRICULTURE AND APPLIED SCIENCE AUTHORIZING THE BORROWING OF \$4,500,000.00 FROM NATIONAL BANK OF DETROIT AND EXECUTION OF TERM LOAN AGREEMENT.

WHEREAS, the Board of Trustees of Michigan State University of Agriculture and Applied Science, in the exercise of its constitutional duties, has determined that it is necessary and expedient to construct, furnish and equip two Graduate Residence Halls on the campus of Michigan State University of Agriculture and Applied Science, at East Lansing, Michigan; one of which, when completed and placed in operation, will be adequate in all respects to furnish housing facilities for two hundred twenty-four (224) men graduate students attending the University, and the other of which, when completed and placed in operation, will be adequate in all respects to furnish housing facilities for two hundred twenty-four (224) women graduate students attending the University; which Graduate Residence Halls will have connecting dining facilities, lounge rooms, etc.; and

WHEREAS, this Board deems it necessary and expedient to borrow the sum of Four Million Five Hundred Thousand Dollars (\$4,500,000.00) to be used together with other available funds for the following purposes, to-wit:

(a) To pay costs incidental to the construction, furnishing and equipping of the two Graduate Residence Halls hereinbefore referred to, with the connecting dining facilities, lounge rooms, etc.,

(b) To pay costs incidental to bringing heating and utility services to said buildings, costs of landscaping and necessary walks and drives, Architects' fees, financing costs and other expenses incidental to the construction and financing herein contemplated, and

(c) To provide the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.00) to be used together with other available funds to pay the accrued interest and principal balance owing to National Bank of Detroit on the Three Million Six Hundred Fifty Thousand Dollars (\$3,650,000.00) indebtedness borrowed pursuant to the terms of a Term Loan Agreement made and entered into by and between this Board, National Bank of Detroit and Ann Arbor Trust Company, as Agent, dated as of November 1, 1958; and

WHEREAS, Ann Arbor Trust Company, of Ann Arbor, Michigan, hereinafter sometimes referred to as "Agent", has submitted for the consideration of this Board a form of Term Loan Agreement under the terms of which this Board may borrow from National Bank of Detroit, hereinafter sometimes

3. Resolution for financing of Graduate Dormitories (continued)

Resolution
re: borrowing
for grad.
dorms.

referred to as "Bank", the sum of Four Million Five Hundred Thousand Dollars (\$4,500,000.00), which sum is the amount required, when taken together with other available funds, to pay all costs incidental to the construction, furnishing and equipping of the two Graduate Residence Halls, with connecting dining facilities, lounge rooms, etc., above referred to and to pay the accrued interest and principal balance owing to National Bank of Detroit under the Term Loan Agreement dated November 1, 1958, above referred to, pursuant to which this Board borrowed from said Bank the sum of Three Million Six Hundred Fifty Thousand Dollars (\$3,650,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Michigan State University of Agriculture and Applied Science that a Term Loan Agreement, substantially in the form submitted to this Board, be entered into with National Bank of Detroit and Ann Arbor Trust Company, as Agent; which agreement shall be dated as of February 1, 1960, and pursuant to which the sum of Four Million Five Hundred Thousand Dollars (\$4,500,000.00) may be borrowed from the Bank under the following terms:

1. Amount of Loan: Four Million Five Hundred Thousand Dollars (\$4,500,000.00),
2. Interest Rate: Three and eighty hundredths per cent (3.80%) per annum,
3. Term: All principal and accrued interest to be paid on or before February 1, 1965,
4. Security: To secure the payment of principal and interest under the terms of the Term Loan Agreement, the Agent shall have:

(a) A first lien on the Net Income derived from the operation of 100 Married Student Apartments, constructed and first occupied in 1958, located in the Spartan Village Group on the campus of Michigan State University of Agriculture and Applied Science, at East Lansing, Michigan, and designated as "Spartan Village Apartments, Zone 2, Group B"; consisting of 9 apartment buildings, designated as Buildings Nos. 1429, 1430, 1431, 1432, 1433, 1435, 1436, 1535 and 1542. The 9 buildings contain 100 apartment units, of which 60 are one bedroom apartments and 40 are two bedroom apartments.

(b) A first lien on the Net Income derived from the operation of the 2 Graduate Residence Halls hereinbefore referred to,

(c) A first lien on Excess Funds earned, over and above the requirements called for in the Trust Agreement dated July 1, 1957, between this Board and Ann Arbor Trust Company, as Trustee, governing the issuance of Michigan State University of Agriculture and Applied Science Student Family Apartment Bonds of 1957, in the amount of \$3,750,000.00,

(d) A second lein on the Net Income pledged to secure Michigan State College of Agriculture and Applied Science Dormitory Revenue Bonds, 1948 Series, issued pursuant to a Trust Agreement dated December 15, 1948, between this Board and Ann Arbor Trust Company, as Trustee.

BE IT FURTHER RESOLVED that any two of the following officers of Michigan State University of Agriculture and Applied Science, to-wit: John A. Hannah, President, Philip J. May, Vice President, and Karl H. McDonel, Secretary, be and they are hereby authorized, empowered and directed, in the name of the Board of Trustees of Michigan State University of Agriculture and Applied Science and as its corporate act and deed, to execute and enter into the aforementioned Term Loan Agreement between this Board, National Bank of Detroit and Ann Arbor Trust Company, as Agent; and they are further authorized, empowered and directed to execute the promissory note of this Board as evidence of said loan.

BE IT FURTHER RESOLVED that any two of said officers be and they are hereby authorized, empowered and directed, in the name of this Board and as its corporate act and deed, to perform all acts and deeds and execute all instruments and documents necessary, expedient and proper in connection with the borrowing of said sum of Four Million Five Hundred Thousand Dollars (\$4,500,000.00), in accordance with the terms and conditions of said Term Loan Agreement, and the pledging of the security above described.

BE IT FURTHER RESOLVED that any two of said officers be and they are hereby authorized, empowered and directed, for and in the name of this Board and as its corporate act and deed, to make, consent to and agree to any changes in the terms and conditions of said Term Loan Agreement which they may deem necessary, expedient and proper, prior to or at the time of the execution of said Term Loan Agreement, but no such amendments shall change the provisions therein for the amount to be borrowed, the interest to be paid thereon, or the security pledged.

BE IT FURTHER RESOLVED that said officers, either in said Term Loan Agreement or in the note to be executed as evidence of the loan by the Bank, shall not pledge the credit of or create any liability on the part of the State of Michigan, this Board, or any member or officer of this Board, or any of their successors, other than to pledge the security above described.

BE IT FURTHER RESOLVED that any two of said officers be and they are hereby authorized, empowered and directed, for and in the name of this Board and as its corporate act and deed, to accept the commitment of National Bank of Detroit.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve Item 3.

January 22, 1960

correction
time worked
R.R. Larson

1. Correction in the time worked by Ronald R. Larson in the Highway Traffic Safety Center from full time during the summer of 1959 at a salary of \$1830 to three-tenths time at a salary of \$549, paid from account 71-2506.

App. temp.

spoil disposal
easement -
Dunbar Station

2. Approved a temporary spoil disposal easement to permit the Army Corps of Engineers to deposit spoil from dredging operations in the St. Marys River on Sand Island at the Dunbar Station. This easement had the approval of the University Attorney.

Correction lve
Carroll Haw-
kins.

3. Correction in dates of leave without pay for Carroll Hawkins, Associate Professor of Political Science, from July 1, 1959, to August 31, 1960, to September 1, 1959, to August 31, 1960.

Resignations

NEW BUSINESS - Resignations and Terminations

1. Robert A. Young, 4-H Agent, Cass County, January 31, 1960, to accept a position in Florida.
2. Cancellation of the appointment of Victor Nienhuis, Agricultural Agent, Huron County, January 15, 1960.
3. Virginia E. Blackwood, Home Economics Agent, Leelanau County, December 31, 1959, to do graduate work.
4. Gerald C. Hickey, Associate (Research), Vietnam Project, January 12, 1960, completion of previously agreed tour of duty.
5. Robert J. Battin, Assistant Agricultural Editor, Information Services, February 29, 1960, to go into business for himself in Indianapolis, Indiana.
6. Jaroslav Cerny, Staff Physician, Health Service, January 31, 1960, to enter private practice of medicine in Detroit, Michigan.

Leaves

Leaves--Sabbatical

1. Robert S. Bandurski, Professor of Botany and Plant Pathology, with one-half pay from September 1, 1960, through August 31, 1961, to study and travel in California and Asia.
2. Robert P. Scheffer, Associate Professor of Botany and Plant Pathology, with one-half pay from March 15, 1960, through March 14, 1961, to study at Rockefeller Institute for Medical Research.
3. J. Murray Barbour, Professor of Music, with one-half pay from September 1, 1960 through August 31, 1961, to do research in England and Germany.
4. Lewis K. Zerby, Professor of Philosophy, with one-half pay from January 1, 1961 through June 30, 1961, to study and travel in France.

Leaves--Health

1. Josephine A. Brighenti, Home Economics Agent, Manistee County, without pay from January 1, 1960 through March 31, 1960.
2. John L. O'Donnell, Associate Professor of Accounting and Financial Administration, with full pay from January 1, 1960 through March 31, 1960.
3. Meta W. Vossbrink, Associate Professor of Teacher Education, without pay from March 16, 1960 through March 31, 1960.

Leaves--Military

1. Ira B. Baccus, Professor of Electrical Engineering, without pay from March 8, 1960 through April 7, 1960.

Leaves--Other

1. John D. Johnson, County Director, Eaton County, with full pay from January 1, 1960 through February 18, 1960 for goodwill tour of South America.
2. Roy Hollady, Instructor in Police Administration and Public Safety, without pay from April 1, 1960 through March 31, 1961 to work and study in St. Louis, Missouri.

Appointments

Appointments

1. Norleen Marian Ackerman, Home Economics Agent, Clare County, at a salary of \$5000 per year on a 12-month basis effective February 1, 1960.
2. Bernard S. Schweigert, Professor and Head of Food Science, at a salary of \$18,000 per year on a 12-month basis effective May 1, 1960.
3. David Ross Dilley, Assistant Professor (Research, Extension) of Horticulture at a salary of \$6700 per year on a 12-month basis effective February 1, 1960.
4. Deran Markarian, Assistant Professor (Research) of Horticulture, at a salary of \$8400 per year on a 12-month basis effective March 1, 1960.
5. Darab Behramji Unwalla, Assistant Professor, Business and Public Service, at a salary of \$5400 per year on a 10-month temporary basis effective January 1, 1960.
6. Orvis F. Collins, Assistant Professor, Business and Public Service, at a salary of \$8000 per year on a 10-month temporary basis effective January 1, 1960.

Appointments (continued)

7. Roger F. Coup, Instructor, Business and Public Service, at a salary of \$5200 per year on a 10-month temporary basis effective January 1, 1960.
8. William E. Taylor, Professor of Metallurgical Engineering, at a salary of \$13,000 per year on a 12-month basis effective September 1, 1960.
9. Elaine Durst, Instructor in Textiles, Clothing and Related Arts, at a salary of \$450 per month from January 1, 1960 through June 30, 1960.
10. John R. Allen, Instructor in Microbiology and Public Health at a salary of \$6200 per year on a 10-month basis from March 1, 1960 through June 30, 1960.
11. Charles E. Whiteman, Associate Professor (Research) of Veterinary Pathology at a salary of \$10,000 per year on a 12-month basis effective January 11, 1960.
12. Richard H. Holman, Hospital Manager, Health Service, at a salary of \$7780 per year on a 12-month basis effective January 1, 1960.
13. Howard L. Waltman, Specialist in the Vietnam Project, at a salary of \$6500 per year on a 12-month basis from January 1, 1960 through January 18, 1960.
14. Charles B. Myers, Specialist in the Vietnam Project, at a salary of \$9700 per year on a 12-month temporary basis effective February 15, 1960.
15. David C. Cole, Economist in the Vietnam Project, at a salary of \$9650 per year on a 12-month temporary basis effective February 15, 1960.
16. Kathleen F. Fenn, Secretary in the Vietnam Project, at a salary of \$3900 per year on a 12-month basis (not eligible for the overseas differential) effective January 11, 1960.

Appointments

Transfers

1. Reuben M. Kaarre from Agricultural Agent in Kalkaska and Crawford Counties to Extension Director in Kalkaska and Crawford Counties with an increase in salary to \$6500 per year on a 12-month basis effective February 1, 1960.
2. Edward D. Devereux from Professor of Microbiology and Public Health to Professor of Microbiology and Public Health and Assistant Dean of Veterinary Medicine with an increase in salary to \$11,000 per year on a 12-month basis effective February 1, 1960.

Transfers

Salary Changes

1. Increase in salary for Charles J. Little, Assistant Professor (Extension) of Dairy, to \$9000 per year on a 12-month basis effective January 1, 1960.
2. Increase in salary for Eugene DeBenko, Divisional Librarian, Library, to \$7500 per year on a 12-month basis effective January 1, 1960
3. Increase in salary for Jerome H. Hemmye, Instructor in the Vietnam Project, to \$9750 per year on a 12-month basis effective January 1, 1960.

Sal. Inc.
Chas. Little
to \$9000

Inc. sal.
Eugene DeBenko
to \$7500 yf.

Inc. Jerome
Hemmye to
\$9750

Miscellaneous

1. Cancellation of leave of absence with pay for Donald H. Dewey, Associate Professor of Horticulture, from January 1 to June 30, 1960. Dr. Dewey will request sabbatical leave at a later date.
2. Designation of James D. Edwards, Professor and Head of Accounting and Financial Administration, as Acting Associate Dean of the College of Business and Public Service from February 1 to August 15, 1960, at an additional salary of \$100 per month during this period.
3. Designation of Harry G. Brainard as Acting Head of Economics, effective January 16, 1960, at an additional salary of \$100 per month for the period that he is Acting Head.
4. Change in status of Andrew Brimmer, Assistant Professor of Economics, from a 12-month basis at a salary of \$9,000 per year to a 10-month basis at a salary of \$7,300 per year, effective January 1, 1960.
5. Designation of Ward J. McDowell, Associate Professor, as Acting Head of Marketing and Transportation at an additional salary of \$1000 for the period from February 1 to August 15, 1960.
6. Change in status of Richard C. Henshaw from Ford Foundation Professor to Professor of Personnel and Production Administration at the same salary of \$12,500 per year on a 10-month basis, effective as of September 1, 1959, on a permanent basis and paid from University General funds.
7. Change in status of Thomas F. Green, Associate Professor of Foundations of Education, from a 12-month basis at a salary of \$9,000 per year to a 10-month basis at a salary of \$8,200 per year, effective July 1, 1960.
8. Correction in salary for Blanche E. Simon, Specialist in Health, Physical Education and Recreation, from \$400 per month to \$1600 for the period from January 1 to March 31, 1960.
9. Payment of \$800 to Paul Honigsheim, Professor Emeritus of Sociology and Anthropology, for services from March 29 to June 15, 1960, paid from account 11-3521. This is in addition to his retirement pay.

Cancel leave
D.H. Dewey

Jas Edwards
Act. Assoc.
Dean Feb. 1 to
Aug. 15'60

Harry Brainard
Act. Hd. Econ
\$100 mo extra

Ch. status
Andrew Brimmer
to 10 mo basis

Ward McDowell
Act. Hd. Mark.
& Trans. Feb. 1
1960 to Aug.
15'60

Ch. status
R. Henshaw
permanent
basis

Ch. status
T.F. Green
to 10 mo bas.

Correct. sal
B.E. Simon to
\$1600 period

\$800 pd. Paul
Honigsheim for
services
Mar. 29-June 15,
1960

Miscellaneous (continued)

- Ch. R. Repas to Asst.Prof. Labor & I Rel
- Ch. title Jac,Brophy to Inst.
- Add. title Eugene DeBenko Asst. Prof.
- S. Andrews Cons. Int. Prog.
- Guy Fox assigned Vietnam Project
- R.S. Hanes assigned Vietnam Project.
- D. Ross repp. with tenure
- Retirement Karl D. Bailey
- Report death Barney Slayton Jan. 4, 1960
- Report death Mary Rachel Kesling-Dec. 22, 1959
- Approval several recommendations Dir. Personnel
- Add. Asst. Registrar-pos. approved.
- Supplemental approp. Band labor-\$300
- Alts. certain rms Educ. Bldg.
- Budget for contributions MSU Development Fund app.
10. Change in title of Robert Repas from Coordinator to Assistant Professor in the Labor and Industrial Relations Center, effective February 1, 1960.
 11. Change in title of Jacqueline Brophy from Coordinator to Instructor in the Labor and Industrial Relations Center, effective February 1, 1960.
 12. Additional title of Assistant Professor for Eugene DeBenko, Divisional Librarian in the Library, and a dual assignment in the Library and in the College of Education, effective January 1, 1960.
 13. Transfer of Stanley Andrews from Professor and Executive Director of the National Project in Agricultural Communications to Consultant to International Programs at a salary of \$15,000 per year on a 12-month basis, effective March 1, 1960.
 14. Assignment of Guy H. Fox, Professor of Political Science, to the Vietnam Project at a salary of \$14,150 per year, effective January 4, 1960, paid from account 71-2020.
 15. Assignment of Robert S. Hanes, Assistant Auditor in the Business Office, to the Vietnam Project at a salary of \$9,850 per year, effective January 1, 1960, paid from account 71-2020.
 16. Recommendation that Dorothy Ross, Assistant Professor in the Counseling Center, be reappointed with tenure, effective September 1, 1960.
 17. Recommendation from the Retirement Committee for the retirement of Karl D. Bailey, District Extension Agent, Horticulture, at a retirement salary of \$3000 per year, effective February 1, 1960. Mr. Bailey was born August 21, 1896, and has been an employee of the University since February 1, 1931.
 18. Report of the death of Barney D. Slayton on January 4, 1960. Mr. Slayton was born on September 18, 1888, was Military Property Custodian from September 1, 1936, until his retirement on July 1, 1954.
 19. Report of the death of Mary Rachel Kesling on December 22, 1959. Mrs. Kesling was born on February 22, 1879, was first employed by the University on September 6, 1935, and was retired from her position in the Laundry on July 1, 1944.
 20. Recommendations as follows from the Director of Personnel:
 - a. Establishment of a three-fourths time Assistant Editor IIA position in Economics, paid 75% from account 31-3814 and 25% from account 11-3311.
 - b. Establishment of a Secretary-Departmental I position in Foreign Languages, paid from account 71-2110.
 - c. Reclassification of a Curator IIIA to a Curator IVA position in Chemistry.
 - d. Establishment of a Medical Technologist III position in Microbiology and Public Health.
 - e. Establishment of a Medical Technologist IIB position in Microbiology and Public Health.
 - f. Reclassification of a Clerk-Typist to a Key Punch Operator in the Registrar's Office.
 - g. Establishment of a Clerk-Typist position in the Honors College.
 - h. Transfer of a Clerk III position from the Office of the Dean of University Services to the Office of Institutional Research.
 - i. Establishment of a Clerk-Typist position in the Office of the Dean of University Services.
 - j. Establishment of a Clerk I position in the Business Office.
 - k. Establishment of an Account-Clerk II position in the Health Center.
 21. Additional Assistant to the Registrar position in the Registrar's Office at a salary of \$7200 to \$7500 per year.
 22. Supplemental appropriation of \$300 for the Band labor account 11-3602.
 23. Alterations in rooms 242-249, 241 and 241a in the Educational Building to correct an acoustical problem and sound transmission at an estimated cost of \$3,000, to be charged to Alterations and Improvements, 1959-60.
 24. Recommended budget for which the contributions received by the MSU Development Fund during 1959 are to be used:

| | |
|---|------------------|
| Alumni Distinguished Scholarship Awards | \$37,000.00 |
| Distinguished Faculty Awards | 6,000.00 |
| Research and Equipment | 9,000.00 |
| Dean Chester Clark Memorial Fund | 1,171.00 |
| Ralph H. Young Scholarship Fund | 4,155.00 |
| Home Economics Lounge | 1,050.00 |
| Acquisition Fund: | |
| Library | 4,000.00 |
| Kresge Art Center | 5,000.00 |
| Museum | 4,000.00 |
| Beaumont Bells | 580.00 |
| VanDamm Pictures | 690.00 |
| Alumni Lounge | 4,072.84 |
| Chapel Windows | 1,693.75 |
| Tape Recorders--Blind Students Room | 406.00 |
| Contingency Fund | 10,000.00 |
| Reserve | <u>278.41</u> |
| Total Alumni Gifts for Fund Projects | \$89,097.00 |
| Alumni Gifts--Restricted | 4,583.75 |
| MSU Associates | 6,625.00 |
| Other Gifts--Restricted | <u>16,732.18</u> |
| Total 1959 Gifts | \$ 117,037.93 |

Miscellaneous (continued)Report Xmas
party

25. Report on the sixth annual Employees' Christmas Party held in the Union on December 17, 1959, with an estimated 3500 employees in attendance.

Gifts and GrantsGifts and
Grants

1. Gifts with a total value of \$7,174.95 for the University Museum.
2. Grant of \$100 from the Allen Lumber Company of Lacon, Illinois, to be added to the Sigma Lambda Chi Student Loan Fund.
3. Grants for scholarship purposes, as follows:
 - a. To continue previously established scholarships:
 - 1) \$185 from Tom Johnson of East Lansing to be credited to the Tom Johnson Veterans' Scholarship Fund.
 - 2) \$1000 from Fred A. Simonsen of Detroit to be credited to the Fred A. Simonsen Scholarship.
 - 3) \$10,000 from the Schlitz Brewing Company of Milwaukee to be credited to the Schlitz Scholarship.
 - 4) \$50 from Ivan F. French of Sarasota, Florida, to be credited to the Elizabeth I. French Memorial Scholarship.
 - 5) \$500 from the Fiddes-Moore & Company of Fort Wayne, Indiana, to be credited to the Fiddes-Moore & Company Scholarship.
 - 6) \$104.44 from William Riker Johnson Post No. 205 of East Lansing.
 - 7) \$595 from the Michigan Dairy Memorial & Scholarship Foundation of East Lansing.
 - 8) To be credited to the Elevator and Farm Supply Scholarship Fund:
 - a) \$100 from the Michigan Association of Cooperatives of Lansing.
 - b) \$1,266.66 from the Michigan Elevator Exchange of Lansing.
 - c) \$200 from the Michigan Feed and Grain Dealers Association of East Lansing.
 - d) \$100 from Little Brothers of Kalamazoo.
 - e) \$633.33 from Farm Bureau Services, Inc., of Lansing.
 - b. To aid specified students:
 - 1) \$105 from the Kent County Alumnae Club of Grand Rapids.
 - 2) \$33.35 from the M & S Manufacturing Company of Hudson.
 - 3) \$440 from the Thomas G. Harrison Foundation of Minneapolis.
 - 4) \$166.67 from the Allen County Medical Auxiliary of Fort Wayne, Indiana.
 - 5) \$800 from Ransom Fidelity Company of Lansing.
 - 6) \$500 from the Rahr Foundation of Manitowoc, Wisconsin.
 - 7) \$165 from the Asher Student Foundation of Detroit.
 - 8) \$250 from Tiscornia Foundation, Inc., of St. Joseph.
 - 9) \$100 from the Honors College Fund of South Haven.
 - 10) \$85 from the Board of Education of Kalamazoo.
 - 11) \$100 from S. J. Idzerda of East Lansing.
4. Grant of \$450 from Tri-Township Funds of Kalkaska to be used under the direction of N. P. Ralston in the Cooperative Extension Service in the intensive agricultural extension program in Boardman, Orange, and Oliver Townships.
5. Approval of a memorandum of agreement with the Board of Supervisors of Kalamazoo County covering a grant of \$3,500 to be used under the direction of N. P. Ralston in the Cooperative Extension Service for the employment of an additional extension agent in Kalamazoo County.
6. Renewal of a memorandum of agreement with the 4-H Club Foundation of Michigan, Inc., of East Lansing covering a grant of \$6,900 to be used under the direction of N. P. Ralston in the Cooperative Extension Service to pay the salary of four Urban 4-H Club Agents from July 1 to December 31, 1959.
7. Renewal of a memorandum of agreement with the Michigan Committee on Rural Electrification covering a grant of \$2,483.25 to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative radio program "Electricity at Work for You".
8. Renewal of a memorandum of agreement with the Michigan Committee on Rural Electrification covering a grant of \$13,931.61 to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative television project.
9. Grant of \$3,750 from Chisholm-Ryder, Inc., of Niagara Falls, New York, to be used under the direction of A. W. Farrall in Agricultural Engineering and H. B. Tukey in Horticulture for the production of a tomato harvester.
10. Grant of \$2,000 from The Upjohn Company of Kalamazoo to be used under the direction of J. A. Hoefer in Animal Husbandry to carry out trials on controlling estrus in swine.
11. Grant of \$150 from the Dairy Industries Supply Association of Washington, D.C., to be used under the direction of C. A. Lassiter in Dairy to supplement a graduate scholarship in Dairy.
12. Renewal of a memorandum of agreement with the Michigan State Miller Association of Owosso covering a grant of \$1,850 to be used under the direction of E. H. Everson in Farm Crops for the purchase of research equipment.
13. Grant of \$7,300 from the National Science Foundation of Washington, D.C., to be used under the direction of E. W. Roelofs and P. O. Fromm in Fisheries and Wildlife and Physiology and Pharmacology to sponsor research on the influence of photoperiodicity and thyroid activity on fish growth. Provision is made for special graduate research assistants.
14. Grant of \$500 from the Continental Can Company, Inc., of New York City to be used under the direction of J. W. Goff in Forest Products for unrestricted use in the packaging laboratory.

Gifts and Grants (continued)Gifts and
Grants

15. Grant of \$1,000 from the MobileHomes Manufacturers Association of Chicago to be used under the direction of A. J. Panshin in Forest Products to support the mobile homes education program.
16. Renewal of a memorandum of agreement with the National Apple Institute of Washington, D. C., covering a grant of \$2,550 to be used under the direction of A. L. Kenworthy in Horticulture to determine the chemical composition of fresh apples from samples of prominent varieties grown in different parts of the United States.
17. Renewal of a memorandum of agreement with George W. Park Seed Company of Greenwood, South Carolina, covering a grant of \$350 to be used under the direction of P. R. Krone in Horticulture to support research work on breeding of flowering plants and related projects.
18. Renewal of a memorandum of agreement with the H. J. Heinz Company of Pittsburgh covering a grant of \$1,200 to be used under the direction of A. W. Farrall in Agricultural Engineering and H. B. Tukey for the construction of a mechanical cucumber harvester.
19. Approval of a memorandum of agreement with the Joseph H. Hill Memorial Foundation, Inc. of Richmond, Indiana, covering a grant of \$2,500 to be used under the direction of P. R. Krone in Horticulture to support research in the handling, processing, and marketing of roses. The agreement provides for a special graduate research assistant.
20. Renewal of a memorandum of agreement with the National Turkey Federation of Mount Morris, Illinois, covering a grant of \$500 to be used under the direction of R. K. Ringer in Poultry Science to determine the possible causes of aortic rupture in growing turkeys.
21. Approval of a memorandum of agreement with Frigid Food Products, Inc., of Detroit covering a grant of \$1,000 to be used under the direction of L. E. Dawson in Poultry Science and W. L. Mallmann in Microbiology and Public Health in a study to improve the quality of eggs from small plant operations.
22. Approval of a memorandum of agreement with the Hamilton Farm Bureau of Hamilton covering a grant of \$2,000 to be used under the direction of L. E. Dawson in Poultry Science and W. L. Mallmann in Microbiology and Public Health in a study to improve the quality of eggs from small plant operations.
23. Renewal of a memorandum of agreement with the Nitrogen Division of the Allied Chemical Corporation of New York City covering a grant of \$2,500 to be used under the direction of A. R. Wolcott, J. E. Shickluna, L. S. Robertson, and J. F. Davis in Soil Science to develop a satisfactory method of testing soils and plants for available nitrogen. The agreement provides for a special graduate research assistant.
24. Renewal of a memorandum of agreement with the Michigan Agricultural Lime Distributors Association of Casnovia covering a grant of \$500 to be used under the direction of R. L. Cook, E. D. Longnecker, and J. F. Davis in Soil Science for lime research.
25. Grant of \$43,000 from the Carnegie Corporation of New York City to be used under the direction of W. Lloyd Warner in the College of Business and Public Service for a study of executives in the federal government.
26. Grants as follows to be used under the direction of J. D. Edwards in Accounting and Financial Administration as a grant-in-aid to individual faculty members for research in accounting or auditing, or for fellowships for graduate students majoring in accounting, or as scholarships for students in accounting, or as loan funds for students majoring in accounting, or for travel:
 - a. \$1,000 from Ernst & Ernst of Detroit
 - b. \$250 from Mark D. Littler of Detroit
27. Grant of \$1,500 from Touche, Niven, Bailey & Smart of Detroit to be used under the direction of J. D. Edwards in Accounting and Financial Administration for research projects in the field of accounting theory, or research projects in the field of professional accounting, or fellowships for graduate students in accounting.
28. Grant of \$100 from the Harvard Business School Club of Detroit to be used under the direction of Eli P. Cox, Jr., in the Bureau of Business and Economic Research for education in the science of business administration.
29. Grant of \$500 from the A.D.L. Foundation of Cambridge, Massachusetts, to be used under the direction of E. M. Barnet in Marketing and Transportation Administration to cover expenses in connection with the presentation of the International Marketing Award to Gottlieb Duttweiler on January 14, 1960.
30. Grant of \$1,200 from the George A. Ramlose Foundation, Inc., of Boston, Massachusetts, to be used under the direction of E. A. Brand in Marketing and Transportation Administration to continue research in the field of warehousing and materials handling in the field of Food Distribution. Provision is made for a special graduate research assistant.
31. Renewal of a memorandum of agreement with the International Cooperation Administration of Washington, D.C., covering a grant of \$145,000 to be used under the direction of D. K. Berlo in General Communication Arts to train approximately 1500 ICA participants in communications techniques which will help them to communicate more effectively to their colleagues, superiors, and subordinates the essence of what they learned in the United States.
32. Renewal of a memorandum of agreement with the Michigan Association of School Boards covering a grant of \$6,523.30 to be used under the direction of J. E. Barbour in Administrative and Educational Services as salary reimbursement to the University for the services of Mr. Barbour for his work in school board relations.

Gifts and Grants (continued)

Gifts and
Grants

33. Grant of \$19,320 from the United States Office of Education of Washington, D.C., to be used under the direction of W. B. Brookover in the Bureau of Educational Research for a study of the relationship of self-imagined to achievement in junior high school subjects. Provision is made for special graduate research assistants.
34. Grant of \$950 from the North Central Association of Colleges and Secondary Schools to be used under the direction of John Jamrich in Foundations of Education to finance the operations of the North Central Association Committee on Liberal Arts Education.
35. Grant of \$255,655 from the National Science Foundation of Washington, D.C., to be used under the direction of F. B. Dutton in the Science and Mathematics Teaching Center to conduct a program of visiting science teachers in a seven-state area during the 1960-61 school year.
36. Grant of \$1,000 from JETS, Inc., of East Lansing to be used under the direction of R. T. Fallon in the College of Engineering for the JETS program.
37. Grant of \$44,050 from the Atomic Energy Commission of Washington, D.C., to be used under the direction of Francis S. Tse in the Division of Engineering Research to provide instruction equipment to enhance the teaching of nuclear engineering courses now offered in the College of Engineering.
38. Renewal of a memorandum of agreement with the Dearborn Chemical Company of Chicago covering a grant of \$3,000 to be used under the direction of R. A. Zeleny in the Division of Engineering Research and Chemical Engineering to investigate factors in boiler water contributing to water-side deposition, sludge quality, corrosion of steam generating surfaces, steam quality, and heat transfer on steam generating surfaces. The agreement provides for a special graduate research assistant.
39. Renewal of a memorandum of agreement with the Niagara Chemical Division of the Food Machinery and Chemical Corporation of Middleport, New York, covering a grant of \$200 to be used under the direction of D. J. deZeeuw in Botany to aid in the support of a graduate research assistantship for research on seed treatment and soil treatment fungicide.
40. Renewal of a memorandum of agreement with the Morton Chemical Company of Ringwood, Illinois, covering a grant of \$200 to be used under the direction of D. J. deZeeuw in Botany to aid in the support of a graduate research assistantship for research on seed treatment and soil treatment.
41. Approval of a memorandum of agreement with the Shell Development Company of Modesto, California, covering a grant of \$500 to be used under the direction of D. J. deZeeuw in Botany for a research assistantship on seed treatment and soil treatment fungicide research.
42. Approval of a memorandum of agreement with the Horticultural Products Company of Wyandotte, Michigan, covering a grant of \$300 to be used under the direction of H. S. Potter in Botany to test the lasting qualities of different types of plant containers.
43. Grant of \$73,575 from the United States Office of Education of Washington, D.C., to be used under the direction of G. J. Joyaux in Foreign Languages to conduct a Foreign Language Institute for 60 elementary and secondary school teachers of French and Spanish designed to improve their qualifications as foreign language teachers.
44. Grant of \$2,600 from Research Corporation of New York City to be used under the direction of Paul Tombouljian to support research on the synthesis and reactions of pentaphenylethanol analogs.
45. Grant of \$3,500 from Research Corporation of New York City to be used under the direction of Jack B. Kinsinger in Chemistry to study dilute solutions studies of stereoregular polymers. Provision is made for a special graduate research assistant.
46. Grant of \$17,000 from the National Science Foundation of Washington, D.C., to be used under the direction of S. K. Haynes in Physics and Astronomy to investigate the spectra of Auger-electrons emitted to radioactive substances.
47. Renewal of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$3,000 to be used under the direction of Lois Calhoun and Esther Smith in Anatomy to develop a bibliographic index and photographic exposition of the laboratory rat.
48. Grant of \$1,000 from the Michigan Tuberculosis Association of Lansing to be used under the direction of W. L. Mallman in Microbiology and Public Health as a graduate research fellowship.
49. Approval of a memorandum of agreement with the Smith, Kline and French Laboratories of Philadelphia covering a grant of \$3,500 to be used under the direction of R. F. Johnston in physiology and Pharmacology to study the pharmacology and clinical application of Trimeprazine.
50. Renewal of a memorandum of agreement with the Federal Government of Brazil through the International Cooperation Administration of Washington, D.C., covering a grant of \$36,179.45 to be used under the direction of Dean Taggart in International Programs and Dean Seelye in the College of Business and Public Service to continue the business administration program in Brazil.
51. Grant of \$200 from the Ford Motor Company of Dearborn to be used under the direction of Leslie Silvernale in Continuing Education to cover anticipated expenses of a suitability survey of the Ford Falcon as a driver education car.

Gifts and Grants (continued)

Gifts and Grants

52. Grant of \$5,000 from the Automobile Club of Michigan of Detroit to be used under the direction of H. R. Neville in Continuing Education to be used as a fellowship in connection with the Law Enforcement Training Program.
53. Grant of \$400 from the Ford Motor Company of Dearborn to be used under the direction of H. R. Neville in Continuing Education as a contribution towards the Christmas Adventure Program.
54. Grant of \$440 from Junior Panhellenic of East Lansing to be used under the direction of Robert Toll in the MSU Development Fund for a stained glass window in the Alumni Memorial Chapel.

On motion of Dr. Smith, seconded by Mr. Huff, it was voted to approve the President's Report, Resignations, Leaves, Appointments, Transfers, Salary Changes, Miscellaneous Items and Gifts and Grants.

Approvalalts. & Improvement Items.

Reports for Board Members

1. The following alterations and improvements have been approved since the December Board meeting:

| | |
|--|---------|
| a. Improve lighting, Room 110, Horticulture | \$240 |
| b. Improve lighting, Room 103 Home Economics | \$420 |
| c. Repair elevator, Giltner Hall | 600 |
| d. Install sprinkler heads, replace door, Room 2, Morrill Hall | 600 |
| e. Install additional heating units, Basic College | 1,510 |
| f. Remove old post office (partly burned) building, Quonset | 900 |
| g. Alteration and move equipment, Engineering Foundry | 1,500 |
| h. Provide television viewing rooms, Auditorium Building | 2,500 |
| i. Provide office, basement Conservation Building | 1,350 |
| | \$9,620 |
2. Payments to salaried employees for additional work since the December Board meeting. (list on file)

ADDITIONAL ITEMS

Resignations

Resignations

1. E. Carl Mandenberg, Assistant in Purchasing, effective January 31, 1960, to accept a position with the Martin Company at Littleton, Colorado.

Leaves

Leaves--Other

1. George K. Dike, Assistant Professor (Extension) of Agricultural Economics, without pay from January 15, 1960 through January 31, 1960, to complete thesis.

Leaves--Health

1. Agnes Sheehan, Secretary in the Dean's Office, Business and Public Service, with full pay from January 20, 1960 through March 19, 1960.

Appointments

Appointments

1. Daniel L. Sweeney, Associate Professor of Accounting and Financial Administration, at a salary of \$10,000 per year on a 10-month basis effective January 15, 1960.
2. Marilyn M. Barthelme, Instructor in Foreign Languages, at a salary of \$4000 for the period from January 1, 1960 through June 30, 1960.
3. Donald Charles Brown, Assistant Registrar, at a salary of \$7200 per year on a 12-month basis effective March 1, 1960.

Salary Changes

1. Increase in salary for Bill Alvin Stout, Instructor in Agricultural Engineering, to \$8100 per year on a 12-month basis effective February 1, 1960.

Clifford Hildreth relieved Headship Econ. Dept.

Miscellaneous

Assignment to Brazil Proj. Daniel Sweeney

1. Dr. Clifford Hildreth, Head of the Department of Economics, has asked to be relieved of the headship of the department to be effective January 15, 1960, to permit him to devote more time to teaching and research. It is recommended that this request be granted.
2. Assignment of Daniel L. Sweeney, Associate Professor of Accounting and Financial Administration, to the Brazil Project at a salary of \$14,500 per year on a 12-month basis, effective June 15, 1960, paid from account 71-2025.

Approval recommendations Ralph Smuckler

3. Recommendations as to the status of Ralph Smuckler who returned to the campus from his position as Chief Adviser of the Vietnam Project, effective January 1, 1960, as follows:
 - a. Payment of \$786.41 to Dr. Smuckler for accumulated annual leave of 19 days computed on his overseas base salary of \$15,400.
 - b. Designation of Dr. Smuckler as Assistant Dean of International Programs at a salary of \$12,500 per year on a 12-month basis, effective January 1, 1960.

Bill A. Stout Asst. Prof. Ag. Engr. Jan. 1'60

4. Promotion of Bill A. Stout from Instructor to Assistant Professor of Agricultural Engineering, effective January 1, 1960. Mr. Stout has received his Doctor's degree and was to be promoted pending its receipt.

January 22, 1960

ADDITIONAL ITEMS, continuedMiscellaneous, continued

5. Professor Quill of the Department of Chemistry has recommended certain structural changes in the Kedzie Chemical Building at an estimated cost of about \$50,000. In view of the request to the legislature for a substantial sum to modernize the entire building to make it safe, it is felt that this project should be deferred pending action by the legislature.
6. Report that there was a fire at the old Quonset Village Post Office of incendiary origin that destroyed the building on December 24. Total loss was approximately \$3,700. The perpetrator was a 14-year old youth who has now been committed to the mental hospital at Kalamazoo.
7. Communication from Mrs. E. A. Gee expressing appreciation to the Board for the illuminated scroll presented to her after the death of her husband, E. A. Gee.
8. Chancellor Varner of Michigan State University-Oakland discussed with the Board various progress reports following the close of the fall term's operation there.
9. Provost Miller discussed in general terms some of the studies now being given by various segments of the organized faculty of some of the recommendations contained in the report of the Committee on the Future of the University. A copy of this report is filed with the permanent records of this meeting.

Request from
Dr. Quill to
modernize
Chem. Bldg.

Report of fire
Old Quonset
Village P.O.

Communication
of thanks Mrs.
Gee for scroll

Report on
operation at
MSU-O

Report of
recommenda-
tions Com. of
Fut. of Univ.

Gifts and Grants

Gifts and
Grants

1. Scholarship grants as follows:
 - a. \$4,000 from Dorothea and Francis A. Jones, Jr., of East Lansing to provide a scholarship fund for John Vorcak of Alma for his undergraduate studies at the basic equivalent of \$1,000 each academic year. The student shall maintain academic standards prescribed by the Scholarship Committee for the College of Engineering.
 - b. \$450 from the Foundry Educational Foundation of Cleveland, Ohio, to aid specified students.
 - c. \$250 from Food Fair Stores, Inc. of Philadelphia to aid a specified student.
2. Renewal of a memorandum of agreement with the Board of Supervisors of Baraga County covering a grant of \$1,500 to be used under the direction of N. P. Ralston in the Cooperative Extension Service in partial support of the salary of the Home Economics and 4-H Club agent in Baraga County.
3. Approval of memoranda of agreement with the Michigan Heart Association of Detroit covering a total grant of \$4775 to be used under the direction of A. W. Farrall in Agricultural Engineering as follows:
 - a. \$2350 for research on cardiac impaired farmers in Michigan to determine which operations they have felt necessary to give up and which ones they have successfully maintained.
 - b. \$2425 for research on instrumentation for recording pulse rate continuously and remotely, and then measure the high stress points and stress levels of farm jobs.

Each memorandum provides for special graduate research assistants.
4. Grant of \$8,500 from The Ford Foundation of New York City to be used under the direction of Dean Seelye in the College of Business and Public Service to finance a conference to review the Gordon-Howell and Pierson studies of business education.
5. Grant of \$13,320 from the Wright Air Development Division of Wright-Patterson Air Force Base, Ohio, to be used under the direction of R. N. Hammer and J. B. Kinsinger in Chemistry in a study of the synthesis and physical properties of inorganic heteropolymers. Provision is made for special graduate research assistants.
6. Grant of \$190 shares of stock valued at \$18,726.88 from an anonymous donor to be used under the direction of H. H. Anderson in Psychology to continue a research project.
7. Grant of \$115 from Robert C. Lindell of East Lansing to be used under the direction of H. R. Neville in Continuing Education as a contribution towards the Christmas Adventure Program.

January 22, 1960

ADDITIONAL ITEMS, continuedGifts and Grants, continued

8. Report that during 1959 the Michigan State University Development Fund received a total sum of \$117,037.93.

On motion of Mr. Harlan, seconded by Mr. Stevens, it was voted to approve all Additional Items.

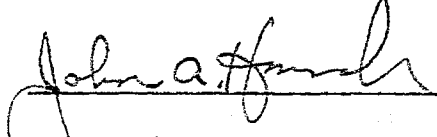
Dean Cowden and Professor Farrall met with the Board at lunch and explained again the Agricultural Technarama project that had previously been approved in principle by the Board of Trustees.

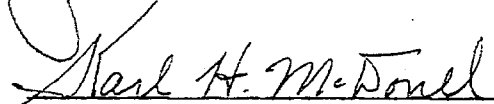
Approval of
Agricultural
Technarama

The Board agreed that it was appropriate for Professor Farrall to contact commercial concerns for the purpose of determining the possibility of financing this project on the basis of a rental to be charged for space in the building leased to commercial concerns under conditions carefully controlled by the University. It was also understood that Mr. Calder would be asked to cooperate with Professor Farrall in the development of preliminary sketches for the building with the understanding that Mr. Calder will not be compensated unless the building is constructed.

The Board adjourned at 11:45 a.m.

The next meeting of the Board will be February 11, 1960.


President


Secretary

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