

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
January 22, 1953

Present: Messrs. Brody (Chairman), Mueller, Smith; Dr. Thurston; Miss Jones; President Hannah; Treasurer May; Secretary McDonel.

Absent: Messrs. Armstrong and Akers.

The meeting was called to order at 10:05 a.m.

The minutes of the previous meetings of December 18 and 31 were approved.

PRESIDENT'S REPORT

1. Appointment of James S. Feurig as Staff Physician at the Health Service at a salary of \$8800 per year on a 12-month basis, effective January 1, 1953, to replace C. R. Pettibone, resigned.

NEW BUSINESS

Resignations

Resignations and Terminations

1. M. E. Cravens as Assistant Professor (Research) of Agricultural Economics, effective February 28, 1953, to accept a position at Ohio State University.
2. A. Norman Reath as Instructor (Research, Extension) in Horticulture, effective January 15, 1953, to accept a position with Gerber Products Company in Fremont.
3. Ira E. Jump as Jackson County 4-H Club Agent, effective January 31, 1953, to accept employment with a commercial concern.
4. Alice Mae Harrison as Ionia County Home Demonstration Agent, effective January 20, 1953, to be married.
5. Richard C. Massuch as Instructor in Physical Education, Health, and Recreation for Men and Assistant Baseball Coach, effective January 10, 1953, to accept a position in Business.
6. Dorothy Zietz as Assistant Professor of Social Work, effective August 31, 1953, to accept another position.
7. William M. Nellis as Instructor in Electrical Engineering, effective December 31, 1952. Mr. Nellis has been on military leave since January 7, 1951, and is now accepting a position in industry.
8. J. Clark Moloney as Consulting Psychiatrist at the Health Service, effective December 31, 1952, for Health reasons.

Leaves

Leaves

1. Leave of absence without pay for Mrs. Trixie Lindhout, Resident Adviser in Gilchrist Hall, from January 1 to February 8, 1953, for a trip to Florida.
2. Military leaves as follows, effective through June 30, 1953:
 - a. Tim M. McManus, Labor I at the Kellogg Bird Sanctuary, effective December 7, 1952.
 - b. Jack T. Crosby, Jr., Labor I in Buildings and Utilities, effective December 24, 1952.

Appointments

Appointments

1. Appointment of Burnell Held as Assistant Professor (Extension) of Agricultural Economics at a salary of \$5500 per year on a 12-month basis, effective April 1, 1953, to replace Dale Butz, transferred.
2. Reappointment of William F. Brandt as Instructor (Research) in Agricultural Engineering at a salary of \$300 per month, effective for an indefinite period beginning January 1, 1953, and paid from Michigan Bean Shippers Association funds.
3. Transfer of Ralph E. Kirch from Branch County 4-H Club Agent to Kent County 4-H Club Agent and a salary increase from \$4400 to \$4800 per year, effective March 1, 1953, to replace Einer Olstrom, transferred.
4. Appointment of Kathryn Louise Stencel as Kent County Assistant 4-H Club Agent at a salary of \$3300 per year on a 12-month basis, effective February 1, 1953, and paid from the special \$4000 grant from the Kent County Board of Supervisors. This is a new position.
5. Appointment of Maurice Lucian Hill as Assistant State 4-H Club Leader and Instructor, at a salary of \$5800 per year on a 12-month basis, effective March 1, 1953, to replace V. A. Freeman who is in Colombia.

NEW BUSINESS, continuedAppointments, continued

Appointments

6. Appointment of the following temporary Instructors in Communication Skills, effective from January 1 to March 31, 1953:
 - George W. Irving, \$1200 for the period
 - Mrs. John E. Breck, \$1200 for the period
 - Mrs. Esther Reed, \$1200 for the period
 - Mrs. Lyssa Harper, \$1200 for the period
 - Mrs. Ruth Barrett, \$1200 for the period
 - Mrs. Lorraine Tata, \$1200 for the period
 - Mrs. Elinore Winburne, \$1200 for the period
7. Appointment of Vincent Magi as Assistant Baseball Coach at a salary of \$75 per month, effective from January 16 to June 15, 1953.
8. Reappointment of Manfred Lilliefors as Lecturer in Social Work at a salary of \$300 for the period from January 1 to March 31, 1953.
9. Appointment of the following Lecturers in General Business, effective from January 1 to March 31, 1953:
 - Thomas Patrick Dignan, \$200 per month
 - Jerrold Hugh Keyworth, \$200 per month
 - Charles N. Murphy, \$200 per month
 - Reamer Wigle, \$233.33 per month
10. Appointment of the following Lecturers in General Business, effective from January 1 to June 30, 1953:
 - Albert C. Hodge, \$666.66 per month
 - William E. Teglund, \$277.77 per month
11. Reappointment of Greta DeLong as Assistant Professor of Elementary Education at a salary of \$200 per month, effective from January 1 to March 31, 1953.
12. Reappointment of Dollie Kunkel as temporary Instructor in Elementary Education at a salary of \$430 per month, effective from January 1 to March 31, 1953.
13. Reappointment of Hazel Chang Amen as Instructor (Research) in Foods and Nutrition at a salary of \$3600 per year on a 12-month basis, effective for one year beginning January 16, 1953, and paid from Experiment Station funds.
14. Reappointment of Norrine Grover Bennett as Instructor in Textiles, Clothing, and Related Arts at a salary of \$1200 for the period from January 1 to March 31, 1953.
15. Reappointment of E. Grant Swayze as temporary Instructor in Art at a salary of \$350 per month, effective from January 1 to Aug. 31, 1953.
16. Appointment of the following temporary Instructors in Speech, Dramatics, and Radio Education, effective from January 1 to March 31, 1953:
 - Wilfred M. Arneson, \$1000 for the period
 - Theda P. Assiff, \$900 for the period
 - Frances M. Hayworth, \$1000 for the period
 - Esther Waite, \$225 for the period
17. Reappointment of Richard Carey as temporary Instructor in Speech, Dramatics and Radio Education at a salary of \$400 per month, effective from January 1 to June 30, 1953.
18. Appointment of John Lucian Baggs as temporary Instructor in Mathematics at a salary of \$400 per month, effective from January 1 to March 31, 1953.
19. Appointment of Thomas N. Nelson as temporary Instructor in Psychology at a salary of \$140 per month, effective from January 1 to March 31, 1953.
20. Reappointment of Mrs. Esta B. Thomas as temporary Instructor in Psychology at a salary of \$200 per month, effective from January 1 to June 30, 1953.
21. Reappointment of Chandler Washburne as Instructor (Research) in Sociology and Anthropology at a salary of \$300 per month, effective from January 1 to June 30, 1953, and paid from Mental Health Project funds.
22. Reappointment of William Thomas as Instructor (Research) in Sociology and Anthropology at a salary of \$400 per month on a 10-month basis, effective for one year only beginning January 1, 1953, and paid from Mental Health Project funds.
23. Appointment of Harold E. Haun as Assistant Professor of Police Administration and Continuing Education at a salary of \$7000 per year on a 12-month basis, effective March 1, 1953, to replace Charles Rhodes, who will resign.
24. Appointment of Frank D. Skinner as Assistant News Editor in Information Services at a salary of \$5000 per year on a 12-month basis, effective February 1, 1953, to replace Richard Dandeneau, resigned.

NEW BUSINESS, continuedAppointments, continued

Appointments

25. Appointment of E. Carl Mandenberg as Assistant to the Purchasing Agent at a salary of \$4800 per year on a 12-month basis, effective January 1, 1953. Mr. Mandenberg has been on military leave since July 15, 1951, and previous to that time was employed on the classified list.
26. Appointment of Alice R. Platt as Secretary to the Administrative Assistant in Charge of Academic Matters at a salary of \$3600 per year on a 12-month basis, effective January 12, 1953, to replace Mrs. Audrey Glenn, resigned.

Miscellaneous

Change status

E. Peterson

1. Change in status of Everett Peterson, Assistant Professor of Agricultural Economics, from one-half teaching and one-half Experiment Station to full-time Extension, effective from January 1 to June 30, 1953. This is a temporary arrangement.

Change status

L. E. Dawson

2. Change in status of L. E. Dawson, Assistant Professor (Research) of Poultry Husbandry, from full-time Experiment Station to one-fourth time College and three-fourths time Experiment Station, effective January 1, 1953.

Inc. salary

John T. Stone
to \$9500

3. Increase in salary for John T. Stone in the Cooperative Extension Service from \$7500 to \$8500 per year, effective January 1, 1953. His salary is paid one-half from College and one-half from Extension funds.

Delay indef.

effec. date

appt. Axel

Anderson.

4. Delay for an indefinite period in the effective date of the appointment of Axel L. Anderson in Botany and Plant Pathology with his salary for one-fourth time paid from Experiment Station funds.

Report of death

of Alden B.

Love.

5. Report of the death of Alden B. Love, Associate Professor (Extension) of Agricultural Economics, on January 4, 1953. Mr. Love was a member of the staff from August 1, 1923, until he was granted disability retirement on July 1, 1952. He was born on November 21, 1896.

Acceptance of

gifts to

Museum

6. Gifts for the College Museum (as listed in the Secretary's Office) with a total value of \$720.50.

Gift of 1200

plants to

Botany Herb.

7. Gift of 1200 plants collected in Mexico, valued at \$200, from Professor Irving W. Knobloch, to be added to the herbarium in the Botany Department.

\$200 accepted

Wes. Serv. Gd.

\$2500 from

Foundry Educ.

Found.

8. Gift of \$200 from the Wesleyan Service Guild of Central Methodist Church of Lansing to provide scholarship assistance for a student during winter and spring terms.

9. Gift of \$2500 from the Foundry Educational Foundation of Cleveland, Ohio, to continue their scholarship for the present school year.

\$250 from O.

Hotels Assoc.

10. Gift of \$250 from the Ohio Hotels Association of Columbus, Ohio, to be used as an Ohio Hotels Association Scholarship to be awarded a worthy and meritorious Ohio student in Hotel Management.

\$733.40 from

Hastings Pub.

Schools.

11. Gift of \$733.40 from the Hastings Public Schools to be used for scholarships for winter and spring terms for two students.

\$666.70 from

Am. Legion

scholarship

\$200 from

Asher House

12. Gift of \$666.70 from the American Legion of Detroit to establish a scholarship for winter and spring terms for five students. This is a continuation of the Guy M. Wilson Scholarship.

13. Gift of \$200 from the Asher House Fund, Inc., of Detroit to be used to establish the Isabel R. Molter Scholarship to be awarded on the basis of qualities or outstanding abilities which in the opinion of the Committee will make the recipient an influence for higher ideals and accomplishments at Asher House where he is to live.

\$150 from

Mich. Farm

Equip. Co.

14. Gift of \$150 from the Michigan Farm Equipment Association of Grand Rapids to be used as a scholarship grant to a student of their selection to take the Farm Equipment Service and Sales Course.

15. Check for \$926 from the Estate of LaVerne Noyes of Chicago to be used for LaVerne Noyes Scholarships.

\$500 from

Mich. Chapter

Assoc. Gen.

Cont.

16. Gift of \$500 from the Michigan Chapter of Association of General Contractors, Inc., of Lansing to be used as a scholarship fund for Civil Engineering students interested in construction.

\$110 from

R.E. Arnold

Scholarship

17. Gift of \$110 from Richard Evans Arnold of Fort Benning, Georgia, to be used as a tuition scholarship for a student.

Memo of agree

Am. Dairy Aso

grant-\$5000

18. Continuation of a memorandum of agreement with the American Dairy Association of Michigan of Lansing covering a grant of \$5000 to be used under the direction of C. W. Duncan in Agricultural Chemistry to expand chemical work on the soil fertility nutrition project.

\$20 from

Ching Chee Loo

19. Gift of \$20 from Ching Chee Loo of Oconomowoc, Wisconsin, to be used under the direction of A.W. Farrall of Agricultural Engineering for assistance in the graduate program.

\$562.50 Det. Ed.

20. Continuation of a memorandum of agreement with the Detroit Edison Company of Detroit covering a grant of \$562.50 to be used under the direction of A. W. Farrall in Agricultural Engineering to support the cooperative program "Electricity at Work for You".

\$500 from Mich

Farm Equipment

21. Approval of a memorandum of agreement with the Michigan Farm Equipment Association of Grand Rapids covering a grant of \$500 to be used under the direction of A. W. Farrall in Agricultural

NEW BUSINESS, continuedMiscellaneous, continued

21. (Continued)
tural Engineering in a study of the public relations activities of farm equipment dealers. \$1000 from Mich. Artificial Br.
22. Approval of a memorandum of agreement with the Michigan Artificial Breeders Association, Inc., of East Lansing covering a grant of \$1000 to be used under the direction of Earl Weaver in dairy for a program in the utilization of dairy records in dairy cattle breeding. \$250 from Mich. Dairy Herd Improvement Assoc.
23. Approval of a memorandum of agreement with the Michigan Dairy Herd Improvement Association, Inc., of East Lansing covering a grant of \$250 to be used under the direction of Earl Weaver in Dairy for a program in the utilization of dairy records in dairy cattle breeding. \$4500 from Am. Potash Inst.
24. Continuation of a memorandum of agreement with the American Potash Institute, Inc., of Lafayette, Indiana, covering a grant of \$4500 to be used under the direction of R. L. Carolus in Horticulture in a study of the interrelation of sodium and boron in vegetable crop nutrition. This will be paid \$1500 annually for three years. The agreement provides for a special graduate research assistant. \$3000 from Eli Lilly Co.
25. Continuation of a memorandum of agreement with Eli Lilly and Company of Indianapolis, Indiana, covering a grant of \$3000 to be used under the direction of R. W. Lewis in Natural Science to test the balance hypothesis of parasitism which is a general concept concerning the host-parasite relationship. \$1600 from Am. Electroplaters Soc.
26. Continuation of a memorandum of agreement with the American Electroplaters Society of Newark, New Jersey, covering a grant of \$1600 to be used under the direction of D. T. Ewing in Chemistry to study the effects of trace quantities of impurities on the electrodeposition of metals. The agreement provides for a special graduate research assistant. \$10,430 from Office of Naval Res. Chemistry research.
27. Continuation of a memorandum of agreement with the Office of Naval Research of Washington, D. C., covering a grant of \$10,430 to be used under the direction of M. T. Rogers in Chemistry for research on a magnetochemical investigation of the absorption of metal ions, metal complex ions, organic free radicals, and other molecules from solution on solids such as charcoal and silica gel. The agreement provides for a special graduate research assistant. \$525 Social Sci. Res. Council.
28. Grant of \$525 from the Social Science Research Council of Washington, D. C., to be used under the direction of Milton Rokeach in Psychology to formulate a theory regarding dogmatism and related phenomena. \$920 from Pub. Health Serv. Nat. Inst. Health
29. Continuation of a memorandum of agreement with the Public Health Service, National Institute of Health, of Bethesda, Maryland, covering a grant of \$930 to be used under the direction of H. H. Anderson in Psychology to improve the training program in clinical psychology in the area of child psychology. \$23,500 from Nat. Inst. of Mental Health Sociology.
30. Continuation of a memorandum of agreement with the National Institute of Mental Health of Bethesda, Maryland, covering a grant of \$23,500 to be used under the direction of C. P. Loomis in Sociology in a study of the social strengths in mental health. \$2309.80 rec'd for For stu prog.
31. Grants totaling \$2309.80 to support a program for foreign students during the Christmas holidays 1952 at the Kellogg Center. This program was under the direction of E. L. Harden in Continuing Education. \$5000 from Assoc. Land Grant Colleges
32. Continuation of a memorandum of agreement with the Association of Land-Grant Colleges and Universities of Washington, D. C., covering a grant of \$5000 to be used under the direction of E. L. Harden in Continuing Education for the completion of the pilot study under a grant made to the Association by the Automotive Safety Foundation. 3 add. $\frac{1}{2}$ time gr asst. Chem. Estab. Bact. IIIA position
33. Three additional halftime graduate assistants in Chemistry for the winter term 1953. \$750 appropriated for uses of Aud and FT winter 1953
34. Establishment of a Bacteriologist IIIA position in Bacteriology and Public Health.
35. Appropriation of \$750 for the following uses of the Auditorium and Fairchild Theater during the winter term 1953:
- Farmers Week
- | | | |
|--|-------|--|
| Main Auditorium, January 27, 28, 29 @ \$100 | \$300 | |
| Fairchild Theater, January 26, 27, 28, 29, 30 @ \$50 | 250 | |
- Orchestra Concert
- | | | |
|----------------------------------|-----|--|
| Main Auditorium, March 6 @ \$100 | 100 | |
|----------------------------------|-----|--|
- Band Concert
- | | | |
|------------------------------------|-----|--|
| Main Auditorium, March 13, @ \$100 | 100 | |
|------------------------------------|-----|--|
36. Supplemental appropriation of \$853.76 for the Dairy Department to cover the cost of publishing two special departmental brochures covering opportunities in the fields of dairy production and dairy manufactures. \$853.76 appropriated for Dairy Dept.
37. Supplemental appropriation of \$100 for the Economics Department to compensate for a prior-year charge which was not recorded in last year's accounts. \$100 approp. for Econ. Dept.

NEW BUSINESS, continued

Miscellaneous, continued

Christman Co.
to purchase
house and gar.
at 159 Judd
St.

38. Report from Mr. McDonel of the agreement that the Christman Company is to purchase the house and garage at 159 Judd Street, East Lansing, from Michigan State College for a price of \$2500; and when the Christman Company has completed the buildings under contract, the house and garage will be either moved off the site or razed, and the site cleared at no expense to the College.

Approval of
several
alterations
and improve-
ment items.

39. Recommendation from Mr. McDonel for the following work to be done and charged to Alterations and Improvements 1952-53:

- Installation of lightproof window shades in the copy editing laboratory of the Journalism Building at an estimated cost of \$50.
- Installation of a hoist in Jenison Gymnasium at an estimated cost of \$500.
- Partitions in the basement of Kellogg Center to provide more working space and three additional conference rooms. The estimated cost is \$2300.
- Removal of a partition in Room 5, Building A-2 on South Campus at an estimated cost of \$140.

Insurance to
be placed on
Warren Mus.

40. Most of the materials from the Warren Museum are stored over the Service Garage in the Stadium. Mr. May recommends \$100,000 insurance coverage at an annual cost of about \$575.

41. Payment of the following amounts to salaried employees:

Additional
amounts paid
salaried em-
ployees.

Auditorium		Engineering		Continuing Education	
Dale Albin	\$ 6	J. T. Anderson	\$406.00	G. C. Ackerlund	\$161.60
E. P. Blankenship	6	J. W. Donnell	384.00	William Baten	100.00
Charles Branz	3	C. O. Harris	172.00	K. A. Boedecker	89.80
L. D. Burhans	3	Anne M. Harvey	7.50	Walter Johnson	24.50
L. E. Chapman	6	J. H. Hemmye	68.50	Joseph Strelzoff	40.00
Helen Evans	14	R. T. Hinkle	160.00	J. T. Burke	250.00
Marilyn Feet	18	Ethelda Hoskins	39.75	C. F. Cairy	50.00
Floyd Wladseth	6	R. J. Jeffries	252.00	H. L. Dahnke	150.00
Helen Greene	25	R. W. Ludt	96.00	Alice Davis	216.40
Floyd Macklem	3	D. D. McGrady	98.00	P. J. DeKoning	250.00
Elmer Peterson	6	Samuel Mercer	213.50	I. O. Ebert	250.00
Gail Ryder	6	L. L. Otto	144.00	F. B. Harris	35.00
James Slezak	4	R. M. Rotty	346.00	Harold Hart	235.00
Jeraldean Sparling	6	Ashley Sinnett	40.00	D. J. Harvey	250.00
Robert Troxell	14	A. J. Smith	140.00	R. N. Hatch	16.80
Wayne VanRiper	30	R. J. Waalkes	532.00	W. G. Kell	125.00
Clella Weissinger	14			R. W. Ludt	250.00
Neal Whitehead	6	<u>Miscellaneous</u>		D. E. McFarland	16.60
Ray Yerkie	6	J. A. Garrison	36.00	O. G. McMurray	300.00
		J. T. Huston	30.00	G. A. Miller	150.00
		Robert Kuhn	10.00	I. E. Morse	250.00
<u>Miscellaneous</u>		Leonard Laws	34.00	C. H. Pesterfield	35.00
Robert Beare	132.50	B. Mikolitsky	2.00	Leonard Ball	35.00
J. T. Blakeslee	22.00	W. C. Mitchell	43.00	R. H. Simonds	35.00
Edward Chandler	10.00	Anita Monroe	5.00	R. L. Sweet	200.00
I. G. Chavan	26.00	Margaret Nutting	42.00	P. J. Thorson	35.00
Walter Freeman	211.50	R. E. Rae	5.40	Herbert Weisinger	150.00
Lawrence Frymire	38.00	Paul Rumpsa	18.00	H. L. Womochel	100.00
J. K. Richards	140.00	Louis Sharpe	15.50	<u>Miscellaneous</u>	
D. K. Salunkhe	24.80	Helenan Sonnenburg	112.50	L. R. Strong	50.00
Florence Smoke	8.10	Oliver Taylor	50.00	Joseph Tobin	50.00
Robert Swanson	18.00	Philip Wright	3.60		
W. A. VanEck	4.20				

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Leaves

Leaves

- Leave of absence with full pay for J. W. Stack, Director of the College Museum, from March 1 to April 30, 1953, for health reasons.
- Leave of absence with full pay for Anne McGurk, Assistant Professor of Communication Skills, for six months beginning April 1, 1953, for study and travel in the British Isles. Miss McGurk has been a member of the staff since September 1, 1945.
- Leave of absence with half pay for Lyman W. Bodman, Instructor in Music, for one year beginning September 1, 1953 for study in New York. Mr. Bodman has been a member of the staff since September 1, 1947.
- Leave of absence without pay for Virginia P. Bodman, Assistant Professor of Music, for one year beginning September 1, 1953, for study in New York.
- Leave of absence with full pay for Lewis K. Zerby, Associate Professor of Philosophy, for six months beginning April 1, 1953, to write a book. Dr. Zerby has been a member of the staff since September 1, 1946.
- Leave of absence with half pay for John F. Thaden, Associate Professor of Sociology and Anthropology, for one year beginning July 1, 1953. Dr. Thaden has been a member of the staff since September 1925 and has never had a sabbatical leave. He is paid in part from Experiment Station funds.

ADDITIONAL ITEMS

Leaves, continued

- 7. Leave of absence without pay for C. P. Loomis, Professor and Head of the Department of Sociology and Anthropology, from August 3 to August 22, 1953, to teach in the University of Wisconsin Summer School.

Leaves

Appointments

Appointments

- 1. Appointment of C. M. Hardin as Dean of Agriculture at a salary of \$15,000 per year, effective July 1, 1953.
- 2. Appointment of L. M. Turk as Assistant Dean of Agriculture and Director of the Experiment Station at a salary of \$12,500 per year, effective July 1, 1953.
- 3. Appointment of Ray L. Cook as Head of the Department of Soil Science at a salary of \$10,000 per year, effective July 1, 1953.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the three apointments above.

- 4. Appointment of Edward Pfau, Jr., as Assistant Professor of Educational Administration and Supervision at a salary of \$6000 per year on a 10-month basis, effective September 1, 1953, to replace George Ackerland. Mr. Pfau has been assigned to Okinawa since September 1, 1951.
- 5. Reappointment of Robert H. Ferrell as Instructor in History at the same salary of \$4500 per year on a 10-month basis, effective September 1, 1953, and subject to tenure rules.

Miscellaneous

Transfer of R. A. Machiele to Ottawa Co.

- 1. Transfer of Richard A. Machiele from his present position of County Agricultural Agent for Kent County to the position of County Agricultural Agent for Ottawa County with no change in salary effective July 1, 1953, replacing Leo R. Arnold who is retiring.
- 2. Increase in salary for Raymond N. Hatch, Professor and Head of Guidance and Counselor Training, from \$9,000 to \$9,500 per year, effective February 1, 1953.
- 3. Increase in salary for Milosh Muntyan, Professor and Head of Higher Education, from \$9,000 to \$10,000 per year, effective February 1, 1953.
- 4. Increase in salary for Troy Stearns, Professor and Head of Elementary Education, from \$9,000 to \$9,500 per year, effective February 1, 1953.
- 5. Increase in salary for Mrs. Delia Koo, Assistant in Foreign Languages, from \$100 to \$125 per month, effective January 1, 1953.
- 6. Increase in salary for Willi A. Uschald, temporary Instructor in Foreign Languages, from \$3200 to \$3600 per year, effective January 1, 1953.
- 7. Increase in salary for Jack J. Stockton, Assistant Professor of Bacteriology and Public Health, from \$5990 to \$7500 per year, effective January 1, 1953.
- 8. Payment of \$402.50 to C. R. Upham, Associate Professor of Accounting, for services rendered from July 1 to December 31, 1952, and paid from Michigan Artificial Breeders funds.
- 9. Grant of \$400 from the Square D Company of Detroit to be used to establish an engineering scholarship, selection for which to be made from engineering candidates in the third term of their sophomore year.
- 10. Grant of \$300 from the Women Civic Club of Fort Lauderdale, Florida, to be used as a scholarship grant for the winter and spring terms for a student who is enrolled.
- 11. Grant of \$100 from Sigma Lambda Chi of East Lansing to be used under the direction of W. B. Lloyd in Forest Products to be credited to the fund for loans for needy students of the light construction and lumber merchandising major.
- 12. Grant of \$265 from the Farm Bureau Women's Club of Lansing to be credited to that scholarship fund.
- 13. Approval of memoranda of agreement covering grants to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative radio program "Electricity at Work for You", as follows:

Inc. salary R.N. Hatch to \$9500

Inc. salary M. Muntyan \$10,000

Inc. salary Troy Stearns \$9500

Inc. salary D. Koo to \$125 per mo.

Inc. salary W. Uschald to \$3200

Inc. salary to \$7500 for J.J. Stockton

Payment of \$402.50 to C.R. Upham

\$400 rec'd from Square D Co.

\$300 from Women Civic Club Ft. Laud.

\$100 from Sigma Lambda Chi.

\$265 Farm Bur. Women's Club

Approval of several grants to support the cooperative radio program in Ag. Engr.

Consumers Power Company, Jackson	\$1.125
Southeastern Michigan Rural Electric, Adrian	30
Presque Isle Electric Cooperative, Inc., Onaway	60
Fruit Belt Electric Cooperative, Cassopolis	60
Oceana Electric Cooperative, Hart	60
Alger Delta Cooperative Electric Association, Gladstone	30
Tri-County Electric Cooperative, Portland	60
Cherryland Rural Electric Cooperative Association Tr. City	30
Western Michigan Electric Co-op, Scottsville	60
O and A Electric Cooperative, Newaygo	60
Top O'Michigan Rural Electric Company, Boyne City	60

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Grants for television programs in Ag. Engr.

14. Approval of memoranda of agreement covering grants to be used under the direction of A. W. Farrall in Agricultural Engineering to produce a series of television programs on rural electrification which will help Michigan people utilize their electrical equipment to the fullest extent, as follows:

Thumb Electric Cooperative, Ubly	\$ 349.65
Oceana Electric Cooperative, Hart	149.62
Western Michigan Electric Cooperative, Scottsville	194.94

Memo of agreement Agri-Plast and grant of \$500

15. Approval of a memorandum of agreement with the Agri-Plast Division of International Commodities, Inc., of Minneapolis, covering a grant of \$500 to be used under the direction of C. L. Hamner in Horticulture for research in plant propagation by the use of plastics. The agreement provides for a special graduate research assistant.

Grant of \$800 from Brewers Yeast Council.

16. Approval of a memorandum of agreement with the Brewers Yeast Council, Inc., of St. Louis, Missouri, covering a grant of \$800 to be used under the direction of P. J. Schaible in Poultry Husbandry to determine if brewers yeast can contribute substantially to dry rations for mink, particularly with regard to growth, fur quality, and reproduction; and if so, to determine optimum dietary levels.

Memo of agreement with Mitts and Merrill.

17. Approval of a memorandum of agreement with Mitts and Merrill of Saginaw covering equipment on consignment to be used under the direction of John R. Snell in Civil Engineering for study and research on high rate composting of garbage.

\$40,004 from Mathieson Chem. Co.

18. Approval of a memorandum of agreement with Mathieson Chemical Company of Baltimore, Maryland, covering a grant of \$40,004 to be used under the direction of L. L. Quill and D. T. Ewing in Chemistry to acquire a new knowledge in the fields of high calorific materials with attention to synthesis of analytical methods, physical measurements, and electrochemical methods. The agreement provides for special graduate research assistants.

\$1000 from Chem. Spec. Co. Physiol.

19. Continuation of a memorandum of agreement with the Chemical Specialties Company, Inc., of New York City covering a grant of \$1000 to be used under the direction of Joseph Meites, E. P. Reineke, and C. F. Cairy in Physiology and Pharmacology to defray the costs of obtaining and processing milk samples from hormone-treated cows.

\$1500 approp for symposium on "American Way"

20. Each of the last several years we have had an appropriation to finance a symposium on "The American Way". It is recommended that the committee be authorized to employ Professor T. V. Smith of Syracuse University to give a series of lectures extended over one week at a stipend of \$1500 to pay for the series of lectures and the expenses of Professor Smith. Professor T. V. Smith is one of the world's great scholars and for many years was connected with the University of Chicago.

\$900 approp. for Scholarship office.

21. Supplemental appropriation of \$900 for the Scholarship Office to cover operating expenses for the balance of the year.

Add. half-time Cl-St. Elem Educ.

22. Additional half-time Clerk Stenographer I in Elementary Education.

Add. position Police Adm. approved.

23. Additional position in Police Administration at a salary rate of \$6000 to \$7500 per year, effective September 1, 1953. The appointee will supervise the field service training program of police administration seniors and assume some on-campus teaching responsibilities. This supervision has been done in the past by the Michigan State Police.

Correction of snow sliding problem Giltner Hall
Red. Report E.L. Fire Dept

24. Correction of the snow sliding problem from the roof of Giltner Hall at an estimated cost of \$150, to be charged to Alterations and Improvements, 1952-53.

25. Receipt of the Annual Report of the East Lansing Fire Department for the year 1952.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the Additional Items.

SPECIAL MISCELLANEOUS

1. In order to complete the transfer of 200 shares of Class A stock of G. M. Shares, Inc., to 400 shares of General Motors common stock, it will be necessary for the Board to pass the following resolution:

(1) That Philip J. May, Treasurer, is hereby authorized to execute any and all papers and certificates necessary to effectuate and carry out the redemption of 200 shares of Class A stock of General Motors, Certificate No. A4217, to General Motors Common stock, and (2) that the Transfer Agent, GM Shares, Inc., be requested to issue in the name of Michigan State College a certificate for 400 shares of General Motors common stock in exchange for Certificate No. A4217.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above resolution.

2. Recommendation from Mr. McDonel and Mr. May that the Board approve the purchase of power from the Board of Water and Electric Light Commissioners at the rates contained in Mr. Eckert's letter of January 19, and that the Board of Water and Electric Light be notified of the college's intention to purchase such power in order that it may immediately undertake the installation of additional cables to the site of the new dormitory. The annual charge for power will be approximately \$27,000.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

Approval of purchase of power from Board of Water and Electric Light.

Resolution re: conversion of Class A GM stock to common stock.

SPECIAL MISCELLANEOUS, continued

3. It is recommended that the Board give consideration to the possibility of establishing a continuing visiting professorship to make it possible to bring to our campus a truly distinguished personality each year, and that there be available an annual appropriation of up to \$15,000 to make this possible. It is recommended that the visiting professorship be available in any of the Schools of the institution and that the visiting professorships may be for periods of less than one year to permit in some instances bringing more than one personality to the campus during a college year for a portion of that year. It is recommended that the first of these professorships be available for the college year 1953-54.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above item.

4. Discussion of problems that have arisen in connection with our inability to provide as many field workers in Agricultural Extension in some counties as desired by the counties and for which some County Boards of Supervisors are willing to make funds available. Authorization is requested to permit the acceptance of funds from County Boards of Supervisors to be used for the employment of additional field workers in the county providing the funds.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve this item and to request the Dean of Agriculture and the Director of Extension to develop for Board consideration a pattern for allocation of a field staff paid with college funds on the basis of the appropriations made by the legislature for the 1953-54 year.

5. It has been common practice for twenty years or more for the President and Secretary to sign all contracts on behalf of the Board. In searching the Board records, we find no formal authorization for this procedure. It is therefore recommended that the Board through this formal action authorize the President and Secretary to execute contracts on behalf of the Board, and the Treasurer to act for either of them when required to do so through absence or incapacity of either of them.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above item.

6. Recommendation that the contract for the television transmitter be granted the General Electric Company, the low bidder at \$134,500. (\$100,000 of this amount is to be charged to the Fund for Adult Education of the Ford Foundation.) The following bids were received:

<u>Firm Bids</u>			
DuMont	5 KW	\$ 99,704.20	
Radio Corporation of America	10 KW	152,731.23	February 1954
Graybar	10 KW	157,336.90	February 1954
General Electric	12 KW	134,500.00	October 1953

7. Recommendation that the contract for the television tower be granted to the Dresser-Stacey Company, the low bidder, at \$161,135. The following bids were received:

Vulcan Tower Company	225,000
Electrical Tower Service Company	205,000
Graybar Electrical Company	\$172,000
January 21, reduce \$3200 because of site	<u>3,200</u> 169,020
Dresser-Stacey Company	159,135
Grounds System	500
F. M. Antenna and mount	<u>1,500</u> 161,135

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve item 6 and 7.

8. At the last Board meeting, it was suggested that the President bring in to this meeting an answer to the repeated request of the Michigan Press Association that the Board meetings be opened to the members of the press.

A meeting has been held with Mr. Alleman of the Michigan Press Association and Mr. Schuyler Marshall, a former director of that Association in the absence of Mr. West who is out of the state. It is suggested that this Board notify the Michigan Press Association of its willingness to agree to the request under the following conditions:

- That representatives of the press accredited by the Michigan Press Association will be invited to attend meetings of the Board. It is understood, however, that the Michigan Press Association will accredit only experienced newspaper personnel, and this privilege is not to be extended to students.
- That the Board reserves the right to hold executive sessions prior to the regular Board meetings to discuss policy, personnel, or other confidential matters, with the understanding that policy decisions reached at these meetings will be made available to the press prior to or during the regular Board meeting.
- That this arrangement will continue on a trial basis for a period of six months subject to re-examination by the Board and the committee of the Michigan Press Association at that time.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above suggestion.

Continuing visiting professorship to be established and appropriation up to \$15,000 approved.

To accept funds from Co. Bd. of Superv. to provide add. extension workers.

President and Secretary authorized to sign contracts on behalf of Bd. and Treasurer in absence or incapacity of either.

Contract for television transmitter let to Gen. Electric.

Contract for television tower let to Dresser Stacey Co.

Board meetings to be open to members of press.

Executive sessions of Board to be held

Dean of Agriculture not to be required to live on college farm for at least two-year period.

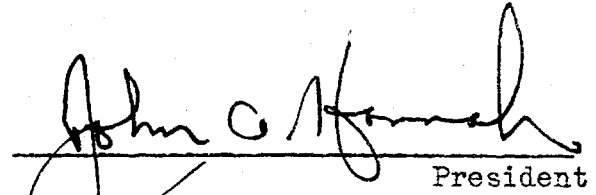
SPECIAL MISCELLANEOUS, continued

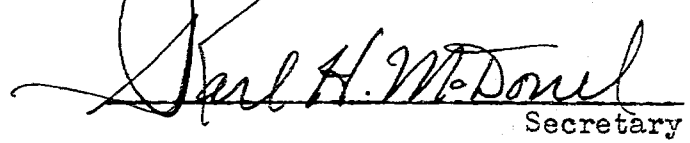
9. The President discussed with the Board the matter of requiring the Dean of Agriculture to live in a college house in the middle of the college farm. This item had previously been approved in principle but it now develops that the remodeling of a house proposed for this purpose is going to cost materially more than was anticipated.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted not to require the Dean of Agriculture, as a condition of employment, to live on the college farm for at least a two-year period, July 1, 1953 through June 30, 1955.

The meeting adjourned at 2:45 p.m.

The next meeting will be held February 19, 1953.


President


Secretary