

Michigan Agricultural
College

REGULATIONS

For the Guidance of
Undergraduate
Students



1923-24

Acc#UA 3068

MICHIGAN AGRICULTURAL COLLEGE

REGULATIONS

FOR THE GUIDANCE OF
UNDERGRADUATE
STUDENTS



1923-24

THE UNIVERSITY OF CHICAGO

REGULATIONS

FOR THE STUDENT OF
THE UNIVERSITY OF CHICAGO
IN THE
SCHOOL OF THEOLOGY

1923-24

COLLEGE CALENDAR, 1923-24

REGULAR COURSES

1923

September 20, 21, 22, Entrance Examinations.

Monday, September 24, Registration Day for new students, Fall Term.

Tuesday, September 25, Registration Day for former students, Fall Term.

Wednesday, September 26, Classes begin at 8:00 a. m.

Saturday, September 29, Special Examinations for delinquents.

Thursday, November 29, Holiday, Thanksgiving Day.

Friday, December 21, Fall Term closes at noon.

1924

Monday, January 7, Winter Term opens, Registration Day.

Tuesday, January 8, Classes begin at 8:00 a. m.

Saturday, January 12, Special Examinations for delinquents.

Friday, February 22, Holiday, Washington's Birthday.

Wednesday, March 26, Winter Term closes at noon.

Monday, March 31, Spring Term opens, Registration Day.

Tuesday, April 1, Classes begin at 8:00 a. m.

Saturday, April 5, Special Examinations for delinquents.

Friday, May 30, Holiday, Memorial Day.

Friday, June 13, Spring Term closes at noon.

Sunday, June 15, Baccalaureate Sermon.

Monday, June 16, Commencement Day.

Summer Session

1924

Tuesday, June 17, Summer Session opens.

Friday, July 4, Holiday, Independence Day.

Friday, July 25, Summer Session closes.

Winter Courses for the Year 1923-1924

1923-1924

October 29-March 6, General Agriculture, sixteen weeks; two-year course.

January 7-March 6, General Agriculture, eight weeks; two-year course.

January 7-March 26, Dairy Production Course, twelve weeks.

January 7-March 6, Dairy Manufactures Course, eight weeks.

March 10-March 21, Ice Cream Making Course, two weeks.

January 7-March 6, Horticultural Course, eight weeks.

January 7-February 1, Poultry Course, four weeks.

January 7-March 6, Farm Engineering Course, eight weeks.

December 31-January 25, Truck and Tractor Course, four weeks.

January 28-February 22, Truck and Tractor Course, four weeks.

February 25-March 21, Truck and Tractor Course, four weeks.

February 4-February 8, Farmers' Week.

STATE BOARD OF AGRICULTURE

The governing board of the College, known as the State Board of Agriculture, consists of six members, two of whom are elected every two years. This Board meets once a month, the usual time being the third Wednesday of the month, and the usual place of meeting, the President's Office at the College.

The personnel of the present Board is as follows:

Jason Woodman, Paw Paw.

Clark L. Brody, Lansing.

L. Whitney Watkins, Manchester.

Dora Stockman, Lansing.

Melville B. McPherson, Lowell.

Jay R. McColl, Detroit.

The object of this booklet is not to set forth rigid rules, but to acquaint the undergraduate student with customs and regulations which exist at the College. A careful reading of the contents may save embarrassment and mistakes.

INFORMATION

The Registrar is always glad to answer questions or to give information concerning College customs. If in doubt, it is best to ask some one in authority.

REGISTRATION

New students should have their high school credits sent to the Registrar's office as early as possible in the summer. If the credits are satisfactory, an admission card is mailed to the applicant.

The student should present himself, with admission card, on Registration Day (Sept. 24, 1923, for new students; Sept. 25, 1923, for old students) at Room 109, Agricultural Building, for Registration. After registering, the student proceeds to the Secretary's office in the Library Building, where fees are paid (See Schedule of Fees on page 11). He then goes to his proper class officer (See page 7) for assignment to classes.

Those whose credits have not been accepted or approved will present themselves, with credits, at the Registrar's office, Room 117, Agricultural Building, to secure admission card, then proceed as above.

The first Monday and Tuesday of the fall term are set apart as Registration Days; in the winter and spring terms students register on Monday. Students must report to class officers on those days for classification or receive unexcused absences (see under "Absences" on page 16).

Office hours on registration days shall be from 8:00 to 12:00 and from 1:00 to 6:00.

Late Registration and Classification. A student who appears for registration after the regularly appointed date (See Calendar) should report at the office of the Registrar, Room 117, Agricultural Building. After registering he pays his fees and proceeds to his class officer as above for classification card.

Late Registration. No student in the freshmen year may be admitted to classification in any of the four-year courses later than the close of the third week of a term; other students not later than the close of the fourth week.

Class Officers. Each student is assigned, according to course and year, to some member of the Faculty who assists him in making up his study card and acts as his advisor throughout the year. For the year 1923-1924 the class officers are as follows:

Agricultural Course

Seniors	- - - - -	Dean R. S. Shaw Room 118 Agr. Bldg.
Juniors	- - - - -	Prof. J. E. Burnett Second Floor, Dairy Bldg.
Sophomores	- - - - -	Prof. V. R. Gardner Hort. Lab. (Temporary—Room 103 Agr. Bldg.)
Freshmen	- - - - -	Prof. E. H. Ryder Room 115 Agr. Bldg.

Engineering Course

All Classes	- - - - -	Dean G. W. Bissell Room 101, R. E. Olds' Hall of Eng.
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Home Economics Course

All Classes	- -	Dean of Home Economics Woman's Bldg.
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Veterinary Course

All Classes	- - - - -	Dean W. Giltner Bacteriology Laboratory
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Applied Science Course

All Classes - - - - - Dean F. S. Kedzie
Room 212 Agr. Bldg.

Special Classification. Students are granted special classification only when unusual circumstances or the age and experience of the applicant warrant it. Permission for such classification must be secured from the President and the Dean of the Division in which the work is to be taken.

Required Work. In classification, required work and back work take precedence over other subjects.

Class Rank. Students will be promoted from one class to another according to the following plan: A student having forty academic credits in course will be eligible to Sophomore classification, one having eighty-eight academic credits will be eligible to Junior classification; and one having 136 academic credits will be eligible to Senior classification; except that promotion from one class to another will not be made in the spring term.

Excess Credits. Students ordinarily are required to register for sixteen academic credits per term with a maximum of eighteen and a minimum of fourteen credits, at the discretion of the class officer. If for any reason a student wishes to classify for more than eighteen or less than fourteen credits, such request must be made in writing for consideration by the class officer and the Dean of the Division.

No student may classify for more than sixteen academic credits in any term, unless the points earned during the preceding term exceed by one-half the number of credits carried.

Dropping Subjects. A student must not drop a subject except by permission of his class officer and the head of the department concerned. In case such permission is granted and the subject is dropped before the close of the first four weeks of the term, no grade will be reported; after that time a grade of "F" will be reported in the subject, except in a case of reported illness or physical disability, when the grade of "Inc." may be given.

Definition of Credit. A credit consists of one lecture or recitation or one two-hour or three-hour laboratory period a week for a term of twelve weeks.

COURSE REQUIREMENTS

Admission to all courses requires graduation from an approved high school with fifteen acceptable units, or examination in subjects to cover fifteen units. Of these units, three are required in English, one in Algebra, and one in Plane Geometry for all courses. For the Engineering Course, an additional one-half unit in Algebra, one-half unit in Solid Geometry and one unit in Physics are required.

Agricultural Course. The first two years of the course consist of required work. At the opening of the Junior year one chooses a major subject with a minimum of fourteen credits and a maximum of twenty credits for the remaining two years. The minor is made up of technical options with the same maximum and minimum. The remainder of the work is elective.

Forestry Course. The first two years of this

course are identical with the Agricultural Course except in the winter and spring terms of the second year, where Forestry subjects take the place of Agriculture. At the close of the second year attendance at a four-weeks' summer camp in northern Michigan is required. One-half of the work of the Junior year and three-fourths of that of the Senior year is prescribed, and the remainder elective.

Engineering Courses. The first year is identical for all courses in Engineering. During the second year specialization in the different branches—Civil, Chemical, Electrical and Mechanical Engineering, and Engineering Administration—begins and continues through the remainder of the course. In the last year the courses in Civil, Electrical and Mechanical Engineering offer several options which permit of high specialization.

Home Economics Courses. All work in Home Economics is identical during the first year, and, to a great extent, during the second year. At the opening of the Junior year the student selects some particular branch for specialization.

Veterinary Medicine. This course is prescribed throughout the four years.

Applied Science Course. The first year of this course is largely prescribed. In the second year a student may choose, within limits, among a wide range of subjects. At the beginning of the third year he is expected to choose a major and a minor subject and continue work in those lines throughout the last two years.

Credits for Graduation. A total of 192 academic

credits is required for graduation in each of the courses of the College. In addition, all students are required to carry physical training throughout the freshman and sophomore years without credit. Men students are further required to carry military training throughout the freshman and sophomore years with a total of twelve credits. Points equal in number to the credits required for graduation must be earned.

Change of Course. A student who wishes to change his course should secure permission from the President of the College and the Dean of his Division. The entrance requirements of the course to which he desires to change must also be met.

Adjustment of credits from one course to another may be made by securing a statement of work completed with the Registrar and submitting it to the Dean of the Division to which transfer is made. Changes are permitted only at the close of a term and when the student is not more than sixteen credits in arrears of his course.

FEES

All fees are due and payable immediately upon registration. Following is the schedule of fees:

General Fees

Matriculation fee.....	\$5.00
Tuition (for non-residents of Michigan).....	15.00 each term.
Diploma fee.....	5.00

Division Fees

Division of Agriculture and For-

estry.....	\$26.00 each term.
Division of Engineering.....	26.00 each term.
Division of Home Economics.....	28.00 each term.
Division of Applied Science.....	30.00 each term.
Division of Veterinary Medicine.	30.00 each term.

These fees include all course fees (except music), incidental, gymnasium, and Health Service fees.

In the Departments of Chemistry and Bacteriology a small deposit will be required in laboratory courses to cover breakage.

Student Fees

The student body, by vote, has imposed upon itself the following fees:

Athletic and Liberal Arts fee....	\$5.00 each term.
Union fee.....	1.00 annually.
Women's League fee (for women)	.50 annually.

Non-Resident Fee. A tuition fee of \$15.00 a term is charged to those whose legal residence is in another state or country. The burden of registering under proper residence is placed upon the student. Should a question arise as to his legal residence, the matter should be taken up with the Secretary of the College and adjusted before registering. A student registering improperly shall, when discovered, be required to pay a penalty of \$10 for each year so registered, aside from the required fee.

Athletics and Liberal Arts Fee. Upon the recommendation of the Student Council and by vote of the student body a fee of five dollars a term is charged each student, for which he has free ad-

mission to all home athletic and public speaking contests, also free admission to a series of entertainments provided by the Liberal Arts Union.

Refund of Fees. Students withdrawing from College within twenty days after registration, will be refunded all fees except matriculation fee, which is in no case refunded. After that time and previous to the close of the first six weeks, one-half of the fees will be refunded. After the first six weeks no refund will be made except of room rent, where students room in a dormitory.

EXAMINATIONS

Examinations are given in all subjects at the close of the term. A schedule of examinations is posted in the Library during the week preceding examination week.

Special Examinations for the removal of conditions and for advanced standing are given on the first Saturday of each term and at no other time except by permission of the Faculty. Examinations for students who have received the grade of "Incomplete" may be given whenever the work is completed. A permit for all special examinations should be secured at the Registrar's office. A fee of \$1.00 is required for special examinations to remove conditions.

Entrance Examinations. These may be taken either at the close of the school year in June, or during the week preceding the opening of College in the fall. An applicant may take part of his examinations at either period but will be expected to

finish all of them within a year. Information concerning dates of examinations may be secured from the Registrar's office.

GRADES

The following table shows the system of marks used by the College:

- A—Excellent.
- B—Superior.
- C—Average.
- D—Inferior.
- X—Conditioned.
- F—Failed.
- Inc.—Incomplete.

The grade of "Inc." is given only in cases where a student is prevented by illness, either of himself or family, or other equally cogent reason, from completing his work. In such cases the student is expected to notify his class officer of such disability at once.

Grade Point System. The following resolution was adopted by the Faculty on September 11th, 1920:

That a point system be adopted in connection with the present grading system:

That points equal in number to the credits required for graduation must be earned.

That three points be allowed for each credit of work with an A grade; two points for each credit of work with a B grade; one point for each credit of work with a C grade, and no points for work of D grade or lower.

That students falling behind in points in propor-

tion to the number of credits of work that they have taken, will, on completion of the scholastic year, be automatically dropped from the course, but may appear in person before the Scholarship Committee to show cause for reinstatement.

Conditions and Failures. Required subjects in which a grade of "F" is received must be repeated in class. Exceptions to this rule may be made only when the student satisfies the Department concerned that he has, by tutoring or otherwise, met all requirements, when he may petition the Faculty for a special examination. A condition (X) may be removed by a special examination at one of the regular periods (see under Examinations), provided it is taken before the subject is repeated in course. After that time the condition becomes a failure and may only be removed as stated above.

An "Incomplete" should be removed at the earliest possible time. If not made up within a year it becomes a "Failure" and the work must be repeated in class.

Two conditions or one failure in prerequisite work for any subject excludes the student from that work.

Entrance Conditions. A student permitted to enter conditionally will be required to remove such conditions within three years. If the conditions are "general" he must take five extra credits for each unit.

Unsatisfactory Work. A student whose work proves unsatisfactory may be warned, placed on probation, or requested to withdraw from college. If placed on probation, he is not permitted to participate in any extra-curricular activities.

Substitutions. The matter of substitution of credits is placed in the hands of committees made up of a permanent chairman in each Division and the heads of the two departments interested.

Requests for substitution of one subject for another should be made before the term in which the subject for which substitution is asked occurs in course.

Statement of Credits. A statement of credits may be secured from the Registrar's office at any time except during Registration week.

REQUIREMENTS FOR GRADUATION

A candidate for graduation must have completed the required work of any course (including Military Science and Physical Training), and have a total of at least 192 academic credits and twelve military credits. Points equal in number to credits earned are required.

All requests for substitution must be made before the beginning of the spring term of the senior year.

The final eligibility list for graduation will be made out two weeks after the opening of the spring term.

ABSENCES

Attendance at every class or laboratory period is expected of each student.

In each Division a member of the Faculty acts as Excusing Officer. All absences from class are reported by instructors each day to this officer, and a student who has been absent from class for any cause should see him at once and explain the reason of the absence. The Excusing Officers are:

Agricultural Division, Prof. W. E. J. Edwards,
Room 112 Agr. Bldg.

Engineering Division, Prof. J. W. Steward, Room
406 Olds' Hall.

Home Economics Division, The Social Director.
Veterinary Division, Dean W. Giltner, Bact.
Bldg.

Applied Science Division, Dean F. S. Kedzie,
Room 212 Agr. Bldg.

The following regulations for control of absences
were adopted by the Faculty September 11th, 1920:

That one negative credit be imposed for every
six unexcused absences caused by late registration,
or occurring during Registration Week subsequent
to registration.

For absences (1) Due to leaving College before
the end of the term without formal withdrawal or
dismissal; (2) On the working half days preceding
and following authorized holidays; (3) Incurred by
participation in unauthorized holidays: One nega-
tive credit for every six absences.

For casual absences, negative credits may be im-
posed by the Excusing Officer at the rate of from
one for every twelve to one for every six absences,
depending upon circumstances.

At the end of the academic year the Excusing
Officer will report to the Registrar the number of
negative credits charged against each student; ex-
cept that for Seniors the report will be made at the
end of the Winter Term in addition.

The above regulations apply to unexcused ab-
sences.

Absences unexplained after one week of occur-
rence shall stand as unexcused.

Holidays. The last Thursday of November,
Thanksgiving Day; February 22nd, [Washington's

Birthday; May 30th, Memorial Day; July 4th, Independence Day, shall be authorized holidays.

WITHDRAWAL FROM COLLEGE

A student wishing to withdraw from College should call at the office of the Registrar and state his reasons for withdrawal, at the same time presenting his receipt for the term fees. This office will authorize the proper refund of his fees and also notify departments of his withdrawal.

A student dismissed from College for purposes of discipline shall receive "Fs" in all subjects in which he is classified.

A student honorably dismissed from the College prior to the middle of the term shall receive no grades in any subject, the fact of withdrawal, merely, being recorded. A student honorably dismissed after the middle of the term may receive the grade of Incomplete (Inc.) if the quality of his work warrants it, and if the withdrawal is made on account of illness or for other equally cogent reasons.

Students withdrawing from College without proper notification as stated above will be given grades of "F" in the subjects in which he is classified.

LIBRARY REGULATIONS

Hours: 8:00 a. m. to 9:00 p. m. week days.
10:00 a. m. to 1:00 p. m. and 2:00 to 5:00 p. m.
Sundays.

Arrangement. Books are classified under the Cutter Expansive system and are arranged on the shelves by classes in strictly alphabetic order by authors. The card catalog of the books is made on

the Dictionary plan and occupies a case at the right of the entrance. A second case at the right contains a card index to the publications of the U. S. Dept. of Agriculture, and a case at the left of the entrance contains a catalog to the publications of the State Experiment Stations.

In the left margin of the cards in the Book Catalog is placed the call number, which corresponds to the call number in the books. The letters of classification are placed on the book stacks. If one is careful to note the call number on the catalog cards, he will find the entire collection of easy access.

Students are permitted to go freely to the shelves and help themselves to whatever book they may need for study or reading, either in the Library or for home use, the only exceptions being reference books which do not circulate except to employees of the College. Books taken from the Library will be charged to the person taking them at the desk.

In the reading room, which is located at the right of the entrance to the Library, is a fine collection of periodicals, whose contents are made available by the cumulative indexes which are kept for consultation on the counter near the entrance.

Encyclopedias, dictionaries and other reference books are plentiful and within easy reach of the reader.

Attendants are in charge who will gladly answer questions and render all possible assistance in the use of the Library.

ATHLETICS

The Board in Control of Athletics at the Michigan Agricultural College consists of:

1. The President of the College or a member of the State Board of Agriculture.
2. Two faculty members appointed by the President of the College.
3. Two alumni representatives:
 - a. The Secretary of the M. A. C. Association.
 - b. A representative of the alumni body elected at the annual meeting of the Association.
4. A student member to be elected at the annual spring College election from a list of three names selected from the membership of the current junior class by the Board in Control of Athletics.

Present personnel of the Board is as follows:

Chairman, R. C. Huston.

Secretary, A. J. McCarthy.

Board Member, C. L. Brody.

Faculty Member, J. F. Cox.

Alumni Member, C. F. Ramsey.

Student Member, R. A. McMillan.

Through authority invested in this body by the State Board of Agriculture and subject to the rules and regulations of the Faculty, the Board in Control of Athletics shall have control of all questions pertaining to athletics at the Michigan Agricultural College.

Eligibility to Participate. Matters of eligibility are under the jurisdiction of a special Faculty Committee, whose duty it is to determine eligibility for participation in all College activities.

Faculty Rules of Eligibility for Participation in College Activities

1. No student who has conditions or failures in more than eight credits is eligible to participate in intercollegiate athletics.

NOTE: Eligibility is based on the record of the student in the Registrar's office not later than Monday following registration day.

2. Students shall not be deficient more than eight points.
3. No student who is on probation is eligible to participate in intercollegiate athletics.

NOTE: Satisfactory work for one term (may) remove a student from probation.

4. No student who participates in intercollegiate athletics and does not complete the work of that term shall be permitted to compete in the same sport thereafter until he shall have been in attendance one full term subsequent to his last participation.
5. No student shall participate in intercollegiate athletics until he shall have been in attendance in the College for one full collegiate year. (The summer term will not count toward residence.)
6. No student shall participate in intercollegiate athletics for more than three years in the aggregate, and any member of a college team who plays through one-half of a contest or competes in an intercollegiate track

meet does thereby participate in that sport for the year. (Interpretation—Participation in the first two contests after the opening of each respective sport shall not count.)

7. No student shall play in any game under an assumed name.
8. No student shall be permitted to play in any intercollegiate contest who receives any remuneration or pay, either directly or indirectly, for his services on the college team. No student shall participate in any intercollegiate contest who has ever been guilty of professionalism in athletics.

No person who receives any compensation from the institution for services rendered by way of regular instruction shall be allowed to play on any team; but laboratory assistants or men holding analogous positions shall not be barred by this rule.

Number of Games on Schedule

(a) The football schedule may not exceed eight regular games. The total absence from recitation for the sport shall not exceed five days.

(b) The baseball schedule may not exceed eighteen regular games. The total absence from recitation for the sport shall not exceed five days.

(c) The basketball schedule shall not exceed sixteen games. The total absence from recitation for the sport shall not exceed five days.

Time of Games

Athletic games are forbidden at any time before 4 p. m. except on Saturdays and holidays.

MILITARY TRAINING

The Military work of the College is organized as a unit of the Reserve Officers' Training Corps, and includes Infantry, Cavalry and Coast Artillery. The work is required of all male students who are physically fit during the first two years of college. The third and fourth years are elective.

Military Uniform. This consists of woolen coat, breeches, cap, flannel shirt, web belt and canvas leggins, and is secured by making a deposit with the Secretary at the time of paying fees in the fall. The amount of this deposit in the year 1923-1924 will be about \$25. This is subject to change by the War Department.

Exemptions from Military Training: Men thirty-five years of age or over; men having families of a wife and at least one child; men entering from other colleges with at least two years' credit; men physically unfit; men who by reason of service in the army, are excused by the Commandant with credit for the work. All persons excused, except as last stated, are required to furnish one academic credit for each term so excused, or a total of six credits for the two years.

Credit for Military Service. Men who performed military or naval service as commissioned officers shall be held for 184 academic credits instead of 192 for graduation.

Men who performed military or naval service in capacities other than as commissioned officers shall be held for 186 academic credits for graduation.

In order to secure this credit, some evidence of service, such as an honorable discharge, shall be presented at the office of the Registrar with the request for credit.

S. A. T. C. Credit. Men who entered the S. A. T. C. and who, by reason of being transferred to other camps, have received no credit, shall be allowed to qualify under the above rule.

Men who have received scholastic credit for the work done in the S. A. T. C. shall not be granted service credit.

THE BAND

The Band is under the direction of the Director of Music, but is a part of the Military organization. Those taking this work are permitted to substitute it for either physical training or military science during the freshman and sophomore years. In the junior and senior years, two credits a term are given.

THE STUDENT COUNCIL

The Student Council shall be composed of six members, three from the Senior class, two from the Junior class, and one from the Sophomore class. The Council members shall be elected by their respective classes at the general election, at least two weeks before the close of the winter term of the year previous to their term of office. These new men shall attend all meetings of the old council during the spring term and take their office the next fall term. Vacancies shall be filled by their respective classes.

The editor-in-chief of the Holcad and the presi-

dent of the Freshman class are ex-officio members of the Student Council during their terms of office.

The Student Council represents the student body in its desires to the Faculty; passes and enforces laws concerning the lower classes, particularly those relating to customs and traditions; cooperates with other organizations in the managing of affairs of general interest; calls Mass Meetings when necessary; and in general functions in all matters as are necessary to preserve the unity and harmony of the student body.

WOMEN'S LEAGUE

The Women's League was organized to enable the women, through their representatives, to aid in the conduct of general affairs of interest to all the women of the College. The work of the organization is carried on with the cooperation of the Faculty.

Upon registration, all women automatically become members of the League. An annual fee of fifty cents is paid by all women students to provide the necessary funds.

A Board is elected yearly by the League consisting of three seniors, two juniors, one sophomore and one freshman. It is the duty of the Board to be responsible for all activities of the League, formulate regulations and promote a democratic spirit among the women of the College.

M. A. C. UNION

This organization includes all students and members of the teaching force and has for its object the

promotion of the social welfare of the College. A fee of one dollar a year was voted by the student body to secure funds to carry on the work. This fee is included with the regular college fees at the beginning of the year. Various forms of recreation, including the annual student picnic, gatherings, parties, and so on, are thus made possible for all members of the student body.

LIBERAL ARTS COUNCIL

The Liberal Arts Council shall consist of three members of the Faculty, together with one Senior and one Junior; a member to be elected annually at the time of the athletic and Holcad elections of the Sophomore class.

SOCIAL GATHERINGS

Social gatherings of college students at which both men and women are present should be arranged for with the Chairman of the Social Committee before such gatherings may be held.

All social gatherings of students involving both men and women should secure two sets of patrons, which shall be approved by the Social Committee.

Party requests written in duplicate shall be filed with the Chairman of the Social Committee at least forty-eight hours before the time at which the party is to be held. Forms for these requests may be secured in the office of the Committee Chairman (Prof. L. C. Emmons, Room 204 Olds' Hall).

Any group of students organizing as a society or club is required to submit a copy of its constitution and rules to the Faculty for approval.

No Society or College organization is permitted to give parties for the purpose of gain.

Literary Societies, Fraternities and Sororities. There are now in existence eighteen societies for men and eight for women. Membership to these societies is gained by invitation only.

Honor Societies. There are five honor societies representing the five technical courses offered at the College. These are open to students who have gained especially high rank in their scholastic work.

Y. M. C. A. An active organization is maintained with a permanent secretary who devotes his time to student affairs. The Association has pleasant quarters on the Campus near Grand River Ave., and all the young men of the College are urged to make use of its facilities and rooms.

EMPLOYMENT BUREAU

Young men wishing to secure employment should consult the secretary of the Y. M. C. A., who has charge of this work.

HEALTH SERVICE

This Service, recently established, will have its headquarters in the Gymnasium. It provides for physical examination of each student, advice and treatment by the Health Service Physician. Students also receive hospital care, if necessary, up to sixty days, free of charge.

The physician will consult with students from 10:00 to 12:00 every morning except Sunday, and

from 2:00 to 4:00 every afternoon except Saturday and Sunday.

New students are required to have a complete physical and medical examination and to attend a series of health lectures which will be given at the beginning of the college year.

STUDENT PUBLICATIONS

The Holcad. This is the official student paper, which is issued twice a week. The editor-in-chief, business manager, and co-ed editor are elected during the winter term, and take office at the beginning of the spring term. The remainder of the staff are appointed by the editor-in-chief.

The editor-in-chief may receive five credits for the year's work; the assistant editor may receive three credits. The co-ed editor may receive three credits for the year's work, or one credit for each term.

The Wolverine. The annual publication of the Junior Class is known as The Wolverine. The editor-in-chief and the business manager are elected by vote of the Junior class. The various sub-editors are appointed by the editor-in-chief.

The Michigan Agriculturist. A monthly magazine published by students of the Agricultural Division.



