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WE LIKE IT DONE THIS WAY

at

Michigan State College

1937

Sponsored by The Spartan Women's League

of

Michigan State College

Foreword

Well, here you are at State to get what it can give to you. No longer are the football and class honors from the old home town recognized. You now are only a small one of 5500 others, and it's entirely up to you how well M.S.C. succeeds in developing you. Be a help and not a hindrance to everyone around you. (This must be limited in exam hours.)

There are certain social slips which even the best of us are certain to make. Our hope is that this little book will help you avoid some of these "embarrassing moments."



We desire to answer fully your dismayed questions--"What do I do?", "What do I wear, and why?" Thank You:

"Politeness is to do and say the kindest thing in the kindest way."

Boys, you don't know how far courtesy will get you with a girl! If you think it's funny to climb all over a girl's feet in the act of finding your place in the car, someone has given you the wrong idea.

Likewise, the doors in the college buildings are rather big and bangy, and the meek female does so appreciate the deference shown her when you hold them open.



But, girls, when you do receive these courtesies, be kind enough to thank the man. (Manners can well be shown by both sexes.) Necessity of Mirror Exams

Your personal appearance is one of the most important factors in your success on campus. Your field of conquest ranges from women's social activities to "dates" with men. "Smoothie" Smith will be wanting to show you

off to the fraternity brothers instead of hiding you in a corner as an unsuccessful "blind", and all our women's organizations will be proud of a member who is neat and fastidious. Don't try to be a "dude" or a "fashion plate" but keep what clothes you have clean and well-pressed.

Men with baggy trousers and a haircut resembling Tarzan's don't make any girl's heart thump. A clean-shaven appearance is more collegiate than an unkempt chin and cheek. As one of the successful "bummers" says, "You can't even get a lift unless you have a good shave."

You'll get along if your skin, hair, and nails are clean. That scrubbed appearance you used to have when mother wielded the soap and water is correct in any company, and a mirror exam may save you from criticism by others. Clothes meant for spectator sports are the proper attire for the campus. Those girls who come lilting into class with spike heels and earrings are almost as hopeless as those in bobby socks or ski suits. Woolen dresses, skirts, and sweaters are the most sensible along with low or medium heel oxfords. Don't try to be exotic in your everyday clothes. In the spring and even during those last hot days in the fall you will be tempted to get into your midsummer abbreviated togs. Our friendly warning is against it. Extreme sportswear is "out" except for the actual moment on the hockey field or tennis court. It might make the professor feel you looked too young to know the answers, or did not realize you were back in college. Men should wear business suits and sweaters.



For teas, women should include hats and gloves with school or informal afternoon dresses. Don't wear long, flowing gowns, girls; that is, if you would rather not be a whispered laughing stock.

Since men have taken to teas, we might say that their safest bet is their Sundaygo-to-meetin' suit. They usually look their best in that.

And now for those tea dances, where everyone goes to dance and where half of them get to do it. If you don't want to be a wall-flower, pick out your perkiest daytime dress, the one which is most flattering to you, and pray that it will do its duty and attract at least one good dancer.

Men, try to wear suits! It's indeed the proper thing and much more pleasant for the girls. At least put a coat on top of that sweater.

Women should dress up a little for evening concerts, plays, and lectures. A street or afternoon dress will fill the bill and gives you a chance to get away from your sweaters for awhile. Men again should wear business suits, but don't stay away from the concert if you don't have one.

When the XYZ's are having an Open House and the big moment of the hour has asked you, make him glad he issued the invitation. Don't go draped in a

> trailing formal. Rather, be moderate in your dress. An informal or afternoon dress is the proper caper. Joe



College is going to feel a lot more comfortable with a smartly dressed girl than with an overdressed girl. This is very important to remember.

For semi-formal parties the girl is permitted to don her dinner, or Sunday evening dress. They all mean about the same, so don't let the names worry you. At last the moment comes when you can wear a long dress appropriately--but be sure it does you justice. It is far better to wear your own attractive gown several times than to borrow your roommate's. (No explanation needed!)

State Formal parties are generally held winter term, but some are scattered here and there during the fall and spring. The winter term calls for low-cut frocks, and, at certain



specified parties, a corsage. Boys, on these occasions if the money supply isn't too low, you'll give her a big thrill by sending her flowers. Remember, it's your thoughtfulness, not the amount of money you spend, that counts. You can learn the color of her dress from her roommate. And girls, remember dandelions are perfect--if you get them from the right man.

You men will have to suffer in stiff fronts for this kind of affair, so buy, borrow, or send home for the family tux.



At sorority rushing parties the girls wear simple afternoon dresses.

Girls, no matter how stunning your lounging pajamas or negligees are, they never come to meals. You should be dressed so that you could step onto the campus when you enter the dining room. About riding habits--they can be worn to breakfast or lunch, but never to dinner. Although they are very good-looking, avoid wearing them on campus except when necessary, and be sure you are wearing the coat, else you may lose that coveted riding pass.

Summary:

Appropriateness and becomingness are the two most important ideas in selecting clothes.

When in doubt, it is far better to wear a school dress than a party dress. There is nothing quite so embarrassing as to find yourself more elaborately dressed than others. There are probably more errors in introductions than in any other form of courtesy. Certain set rules must be followed, or the results will make everyone feel awkward.

This would-be collegiate form certainly doesn't help matters! If her escort presents her to his pal as "Bill, meet the girl friend," or she says to her roommate, "Ann, here's the boy friend,"---well, excuses can be made for freshmen, but don't let it happen twice.





The order of introduction is as follows (write this on your cuff, if necessary): Older women, married women, single women, older men, married men, single men. That isalways present a gentleman to a lady, a young man to an older man, and a young woman to an older woman.

A formal introduction is simple and direct--"Miss Young Lady, may I present Mr. Gentleman?" Informal introductions may be a lot more original or follow the general patterns--"Miss GettingAlong-In-Years, this is Miss Still-In-Her-Teens," or "Mrs. Already-Caught-A-Man, Miss Hopeful."

A girl need not stand unless she is being introduced to an older woman, but a man should be on his feet immediately. A good, firm handclasp is customary among men, but it is an uncommon practice with girls. However, girls, if a hand is extended to you, don't be rude enough to refuse it.

The reply to any introduction is "How do you do?" not "Pleased to meet you." If flattery is the only approach you can use to begin a conversation, keep quiet and smile. There is nothing more distasteful than an uncalled-for compliment. If you have a witty remark, so much the better, but don't feel that popularity is based on falling all over a person the first time you meet him or her.

Try to avoid talking about yourself all the time, even though it is a bit hard. People enjoy hearing about you more from others. And then, as you leave, it is gracious to say, "I'm glad to have met you." Remember, girls, give the man a chance to express his joy first, then you answer, "Thank you." All of you know how easy it is to forget names. Don't be embarrassed about it, for you are only one in 5500 who has that same trouble. Merely say, "I'm sorry, I don't believe that I remember your name." That won't flatter the person, but there isn't much else you can do.

About that matter of speaking to the "oncemet-but-nearly-forgotten" and the horde of faintly familiar faces, reminiscent of history classes, chemistry lab, or tea dances, remember the girl has the privilege of speaking first. However, in these campus days, don't hesitate to be friendly



and speak casually to anyone who looks like an acquaintance. Of course, she may have left her glasses at home--vanity does that to a girl; so if you get a blank stare from the lady, do not take it as a bad sign until she deliberately snubs you--then give up or get an introduction.

Be friendly at all times, and not just when you are trying to get votes.

Is This Your Patron Dance?

One and all of you--chaperones and patrons aren't what they used to be. They really aren't out to spy on your courting or to bore you with their conversation-gracious, no! Their purpose is far more generous. They

come to your party because they have been invited, and you can't have parties without them. If you'll only take for granted that they mean to be friendly, you won't have to worry over having to go up to greet them--it will be a pleasure.

If he objects, get him into the spirit; and it will be hard to drag him away from the anecdotes of an econ prof.

If she objects--but she won't, if she knows you will do it correctly.

It is the duty of the person who knows the guest to introduce his or her companion. If neither is acquainted with the patron, the man should introduce himself to the gentleman, and ask for an

introduction to the others.

You don't have to exchange a dance unless you so desire. When someone else comes up to greet them, thank them for being so kind as to attend your college affair, or if no one comes, you can always excuse yourself at the begining of the next dance.



You Are Invited

At M.S.C. you won't need to write many formal invitations. For the few times when you do, Emily Post's Etiquette is at your disposal in the library. Informal invitations are more often telephoned than written.

Invitations to a dinner or for a visit should always be answered as soon as possible. An acceptance or refusal to a written invitation should be expressed in the same style, i.e.,





if the invitation is informal, answer it informally; if the invitation is formal, the answer should be formal and the spacing on the card the same as that used on the invitation. When you have returned from a friend's house, don't fail to write and thank his or her mother for her kindness to you.

<u>Repondez</u> <u>s'il</u> <u>vous plait</u>, (answer if you please) now simply R.S.V.P., should not be ignored. If only more would heed those four little letters, how many calamities would be avoided, such as expecting 40 guests for a dinner and having 50 come. Listen one, listen all, especially you rushees!

The girls, and now the boys, too, find themselves at inevitable teas, but you never really have to drink that cup of tea, just play at it. We all know that there is a limit to endurance. If you stay fifteen minutes, your obligation is fulfilled.



Twenty People in a Line:

If a lot of people are standing in a long line at a tea or at a reception, take the cue that you are about to pass along a receiving line. Give your full name, clearly and distinctly, to the person making the introduction. Do not start a conversation with a member of the reception committee, thereby delaying those behind you--they are just as anxious to get it over with as you are.

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Unfortunately, at most of our parties, very few dances are exchanged. We can all hope that the style will sometime change.

For a girl to refuse to dance with one man and then immediately dance with another is an open affront to the first one. It's too bad, but if she dances with one, she will have to dance with each of them and pray that it won't be a long dance. May we suggest that if you can't dance, you try to learn some other place than on a ballroom floor?



Happily, the stag line is in evidence at very few parties now. But when the party, such as mixers and tea dances, requires a stag line--a dancing one, please! If you get "stuck" at a stag dance, don't think you have to go on dancing indefinitely until someone else cuts in. All a gentleman has to do is to excuse himself after the dance, thanking her, probably by saying, "Will you please excuse me, I have the next dance taken". More often than not, it is better for the girl to handle the situation. She can thank him for this dance and say that she knows he must have the next dance engaged and that she wouldn't mind if he leaves her or takes her to the hostess. Here's a place for your tact, and all of it. She can, of course, use the time-worn excuse, that of going to the dressing room to powder her nose: but we hope you don't have to resort to such excuses.



Do You

Do you say "How do you do?", "Good morning", "Good afternoon" or "Hello" to those whom you know?

Do you seem friendly to those whom you meet on the campus?

Do you seem friendly to acquaintances, but without using up their valuable time?

Do you arrange beforehand for a conference of any length with an instructor?

Do you arrive at classes, conferences, and committee meetings at the time set instead of 5 or 10 minutes later?

Do you knock at a faculty member's door before entering?

Do you leave the classroom after the hour is up without injuring anyone in your flight?

Do you hold open the door for the person coming immediately behind?

GIRLS! Do you thank the men for holding the door open and standing aside to let you enter first?

MEN! Do you rise when a woman acquaintance enters a room of a private home? Or, if she comes to speak to you in a residence hall parlor where you are sitting, do you remain standing until she is seated?

Do you walk not more than two together on the sidewalk if there is any likelihood of crowding others off?

Do you attend the social functions of the college which are arranged especially for your pleasure?

Do you know the situations under which gum chewing is not in order?

Do you greet the chaperons or sponsors of a large party?

Do you thank a hostess for a pleasant time after having been entertained?

Do you attend meetings of organizations and committees to which you belong, or send an acceptable substitute or excuse if you cannot be there?

Do you sit quietly until lecture course programs are completed?

Do you control your tongue and your programs at all entertainments so that noise will not detract from your neighbors' pleasure in the program being presented?

Do you chew your toothpicks in the privacy of your own room?

Do you speak in an agreeable voice?

Do you listen with real interest to persons talking to you?

Do you avoid gossip and harmful criticism?

MEN! On the rare occasions when you wear a hat, do you remember to remove it in a parlor; or do you sit in a parlor with your arm around a girl, and your hat on the back of your head? Do you know that boys should remove their hats in college buildings?

Do you men rise when any conversation, however short, is being held with a woman who is standing?

Do you men allow the woman with you to precede you in leaving and entering a room, and to enter your car before you do?

Do you introduce your friends to your house mother? (She is as interested in them as your own mother would be.) Do you all, when consulting the card catalogue in the library, remove the drawer you need and use it on one of the tables provided for the purpose?

Do you always return the drawer you have just used to the proper place?

Do you do your part in returning reserved books as soon as possible?

Do you talk in the library so that your neighbor cannot study?

Do you observe the college tradition "No smoking on campus"? Smoking, they say, is now a matter of taste, but courtesy demands that you allow others to exercise their taste also.

Do you save thirty seconds and ruin the grass by cutting across campus?

/Vhichman Milm. Long REEP OFF.

Always remember to have a neat, clean appearance in the dining room.

One should be on time to meals insofar as possible. When a dinner invitation has been accepted, one should arrive at least five minutes before the stated hour.

In the dormitory, underclassmen should step aside to allow upperclassmen to pass into the dining room first.

Individuals are seated at the left of the chair and rise from the left. This will avoid the confusion that occurs when two people attempt to be seated from different sides.

Greet the other members on coming to the table. Let them know you recognize their presence.

Sit up straight, leaning slightly forward. Leaning back gives the impression of being bored.

The hostess gives the signal to be seated at the table. In the dormitories the hostess is the house mother. A gentleman pushes the chair in for the lady at his right.

The napkin is removed from the table as soon as the hostess has removed hers, and it is laid, partly unfolded, across the lap.

The dormitory rule is to pass food to the hostess before helping yourself.

When everyone is served, the hostess begins eating; and others follow her example.

When you are eating soup, the bowl should not be tilted to get the last drop. The spoon is to be dipped away from you, and sipping is done from the side of the spoon. Do not crumble bread or crackers into soup. In grasping the knife for cutting, the index finger should extend along the upper edge near the handle, elbows down even if the meat is tough.



The fork is held in the left hand when holding food to be cut. Tines are turned down to prevent fork from slipping, and the handle of the fork is underneath the palm of the hand. Only one or two bits of food should be cut at a time.

When the knife is not in use it should be placed along the back edge of the plate, the sharp edge turned toward the center of the plate.

When sending for a second helping in the dormitory, the silverware is placed on the bread and butter plate to avoid any mishap.

The spoon is used to ascertain the temperature of a cup of beverage or to stir the sugar and is then placed on the saucer.

Never gesticulate with your silverware or make designs on the tablecloth.

Seeds are usually removed from the mouth by means of the spoon. In the case of grapes, however, the fingers are used; this method is less conspicuous and so is better form. Foods that may be eaten with the fingers are: Crackers, crisp cakes, olives, pickles, celery, radishes, corn on the cob, most raw fruits, salted nuts, bonbons, and potato chips.

Do not butter a whole slice of bread at once. Break off and butter a small piece at a time.

In eating ice cream, the entire amount on the spoon should be eaten at one time. Only small children lick ice cream!

IF YOU HAPPEN NOT TO ENJOY SOME OF THE FOOD SERVED, REMAIN SILENT ABOUT IT. PERHAPS OTHERS ENJOY IT. One mark of an educated person is the wide variety of his tastes in food. You can learn to like new dishes.

If it is necessary to leave the dining room before the close of the meal, it is proper to ask the hostess at your table for permission.

Singing at the table is permissible only when all the others are singing. When the group is singing, there should be no individual conversation.

Elbows were never meant for table decorations. The arms should be kept at the sides.

Each person at the table should consider it a social nicety to help keep up the conversation. Bring in new ideas and topics for discussion.

Try to keep your voice low, avoiding for others the necessity of speaking a note higher than you in order to be heard. Conversation should not take place between tables.

When you have finished eating, place knife and fork parallel across the plate.

When in doubt, observe the hostess.

Silverware is arranged in the order in which it is to be used-from the outside in. If you are in doubt, use the piece the farthest from the plate - or better yet, observe the hostess.

Allow the house mother or hostess and honor guests to leave the dining room first.

Never permit yourself to fall into habits of which you might be ashamed on some other momentous occasion. Be as courteous to your dormitory companions as you would be to someone upon whom you wished to make a favorable impression.

> O wad some Power the giftie gie us To see oursels as ithers see us! It wad frae monie a blunder free us, An' foolish notion: What airs in dress an' gait wad lea'e us, An' ev'n devotion!

> > -Robert Burns



Acknowledgment

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