

Department of Residence Life. Records.
Information Sheet for Quonset Village, n.d.

FOLDER 6
BOX 2513
COLLECTION UA 7.2

INFORMATION SHEET FOR QUONSET VILLAGE

Please Read Carefully

ROOM CLEANING: There will be janitors about the Village constantly during the day, who will vacuum each room regularly.

See that boxes, bags, shoes, etc., are kept off the floor so the cleaners can work rapidly. If your room is not in such order that the cleaning can be done easily and without handling several things, it will be left uncleaned. If it is necessary to leave it twice in succession, the third time it will be straightened up and cleaned but a charge will be made.

A dust pan and broom will be kept in each hut for your convenience.

REPAIRS: If there is anything about your room which needs attention, such as changing a light bulb or replacing a fuse, please notify the janitors at once. For major disorders in the precinct, notify the counselor and the janitor.

OCCUPANT'S RESPONSIBILITY FOR ROOM AND FURNISHINGS: There is a Village ruling that nothing be placed on the walls. Each occupant is held responsible for the condition of furniture, walls, woodwork and floors. Therefore, the use of tacks, nails, posters, Scotch tape, etc., is not permitted. Charges are made for all infractions of this rule and deductions taken from room deposits.

SCREENS: Please leave the screens in the windows at all times.

SMOKING: Be very careful about laying cigarettes on the furniture and causing burns which are unsightly and costly to you. Please do not drop or throw burning tobacco on any of the floors. We feel that it is not asking too much to request that you use the ash trays provided, thus preventing damage and hard work for the help and avoiding charges for yourself.

PLEASE AVOID DROPPING GUM on the floors and in the drinking fountains. It will save much time and effort on the part of those doing the cleaning. Think of the distaste of those who follow you to a drinking fountain, made unsanitary because you have dropped your gum into it.

WHEN LEAVING YOUR ROOM FOR ANY LENGTH OF TIME, please make sure all your lights are out and all windows closed. Rain blowing into the room can cause a great deal of damage.

Keep your door locked at all times when you are out of the huts.

OVER-NIGHT GUESTS: Anyone wishing to have an over-night guest must first get permission from his Counselor and register his guest with the Counselor.

THE USE OF OUTSIDE AERIALS is prohibited by College ruling. We ask that you cooperate with us in this matter.

EXPLOSIVES: Laws of Michigan and the College prohibit bringing of firecrackers, firearms or explosives to your room, to any building or on College property at any time.

THE FIRE FIGHTING EQUIPMENT is placed in the huts solely for your protection and it is against the State law to use it for any other purpose.

MAIL is received in the office for the entire Village. The mail is put up according to huts and the first man in the postoffice from any one hut may have the mail for that hut. Your address here is:

Name
Hut No. Quonset Village
Michigan State College
East Lansing, Michigan

PARKING: Student cars may be parked in the especially designated parking areas. Violations of this will be handled by the Campus Police. The hut area and all service drives must be kept open for fire and ambulance emergency use.

SHOWER HOUSE: The shower house is located directly south of the cafeteria between rows 4 and 5. Please cooperate in keeping this building clean because several hundred men are using this facility.

MEAL HOURS: Cafeteria meal hours will be posted on the main bulletin board in the cafeteria and must be strictly adhered to. Anyone having a schedule which conflicts with the meal hours may bring a copy of their schedule to the Quonset Village Office and their case will be taken care of.

LAUNDRY: Your laundry will have to be your own responsibility. Many times we have calls from local women who wish to contract for student's laundry. We will post their names and phone numbers as we receive them.

LIQUOR: It is against a State law to consume or have liquor in your possession on the Campus. Any violations of this law will result in severe disciplinary action, possibly expulsion from the College.

COUNSELOR: There is a counselor for every four huts in the Village. This man is in charge, but is there mainly to assist you. Don't hesitate to ask for his help and if your problem warrants it... come to the Quonset Village Office. We will assist in any way possible.

GAMBLING in Quonset Village is strictly prohibited.

GENERAL COUNCIL: Within the first regular week of school each group of four huts will have a meeting called by the counselor. At this time two representatives to the General Council will be elected to serve with the counselors and representatives from the rest of the Village. The General Council will be the governing body of the Village and will meet every third week.

CLUB DUES: The \$.50 which was collected from each of you as you checked in will be deposited to the account of the Quonset Village Club and the treasurer of the General Council will be responsible for financial reports as to the disposition of this fund. The money will be used generally for magazine subscriptions, newspapers, athletic equipment, to help finance social events and for any other purpose that shall be voted by the General Council.

MOVING: Do not move from your assigned hut without authorization from the office. We must be able to locate you at any time so it is imperative that you live in your assigned hut; it is a good idea for the two men in each room to post their names on a small card on their closet showing who is in upper and lower.

SECURITY: You have been furnished a key which will open either door to your hut. We advise that you keep these doors locked when the huts are not occupied. We suggest for further security that you deposit any large sums of money in the College Accounting Office, Administration Building.