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PROPOSED AGENDA

Meeting of March 9, 1965 Department of Anthropology

Meeting of Representatives of Departments of Sociology and Anthropology

- Interdisciplinary Program at the M.A. levelInterdisciplinary Program at the Ph.D. level
- 3. Concept of a major and minor at the graduate level
- Content of the graduate manuals
- Guidance Committee and the role of the graduate student
- 6 Qualifying and comprehensive examinations
- Particular graduate students now in varying types of combined programs
- III { 8. Cross-listing of courses 473, 466 }
 9. Arrangements on scheduling of cross-listed courses

 - W 10. Prerequisites for undergraduate courses
 - 11. Lines and levels of communication between the two departments
 - 12. Review of Graduate Reference Room

434 - Minority Peoples

NOTES ON A MEETING BETWEEN DEPARTMENTS OF SOCIOLOGY AND ANTHROPOLOGY

PRESENT: Hughes, Swartz, Swindler, Gallin, Artis, McKee, and Useem

Hughes said he felt one of the most important and appropriate steps to take In the discussion was how to develop meaningful relations between the Department of Anthropology and the Department of Sociology, from the point of view of faculty members who want to have occasions for working with colleagues in the Department of Sociology and from the point of view of the graduate students. Hughes said that he spoke for the whole Department of Anthropology when he said that he wanted to strive to reach understandings that have meaningful patterns for both departments.

Useem expressed a genuine desire on the part of the Department of Sociology to retain and build viable relationships. Useem said that the Department of Sociology shared the spirit expressed by Dr. Hughes on behalf of the Department of Anthropology.

Hughes said one problem is the arrangements for joint training in a discipline that is supplemented by or given more insight by training in the other departments. The Department of Anthropology development of policy guidelines includes and rests upon close work with the student and the guidance committee. For the students who started before the split, the new patterns would have to be modified.

Useem said the Department of Sociology could consider abandoning this particular interdisciplinary program although he stressed that the Department of Sociology could do so but not necessarily should do so. The Department of Sociology may wish to explore some alternatives. Thus it would be possible to retain the interdisciplinary pattern for those students who are members of the Department of Sociology but not have the equivalent arrangement for students in the Department of Anthropology -- if that is what the Department of Anthropology prefers. Useem quoted from the minutes of the Department of Anthropology and Sociology representatives' meeting of July 21. ...it was suggested that for students already here, perhaps their "home" department would be the department in which their guidance committee chairman resides...

Hughes said that he didn't think it was clear the way in which the core program would proceed. He said that he was somewhat confused on the differences, implied or real, between the interdisciplinary program and the usual major-minor.

McKee quoted from the Department of Sociology Graduate Manual Page 14 which sets forth the procedures for setting up the guidance committee. McKee pointed out the guidance committee, in determining the "comprehensive" examination for the student, does not duplicate the core program and its related "qualifying" examination.



Swartz Indicated that he was not aware that there was an interdisciplinary program and asked what the legal status of such a program would be.

Useem read the letter from Vice President Muelder to the Registrar (June 30, 1964), with respect to the interdiciplinary Program, the student getting a Ph.D. after July 1, 1964 would get the degree in his "home department."

Gallin indicated there was no reference to the interdisciplinary Program in the Department of Anthropology Graduate Manual but that there was a reference to major-minor on Page Three ... When it is appropriate, an M.A. student may have a member of another department as a third member of his committee... In the case of a student working for a Ph.D. degree, the guidance committee will consist of a chairman and two other members, at least one of whom is on the anthropology faculty. The Chairman of the Department of Anthropology or his representative is a member of the guidance committee of each Ph.D. candidate...

Useem said that it was necessary to clarify what the Department of Anthropology (1) prefers -- for its own students the major-minor concept, the format of the Department of Sociology Interdisciplinary Program, or some other scheme, and (2) also what it would accept--apart from the above decision, with respect to the Department of Sociology's Interdisciplinary Program. Artis asked Hughes if the Department of Anthropology had many inquiries from students who wished to come here because of a joint department.

Hughes said they received a fair number of these inquiries.

Hughes said that for those students who want some anthropology training as part of their training in sociology they could take part of their training in the Department of Anthropology and have members of the Department of Anthropology on their committee.

Useem said that he felt one important difference between the major-minor concept and the interdisciplinary Program is the Qualifying Examination; that the Department of Sociology requires that the student at this level to demonstrate in a test that he can go on to Ph.D. Useem noted that a similar arrangement exists with the Department of Psychology for students in social psychology. Useem pointed out that due to the large numbers of minors and cognates working in sociology, the conventional minor program in sociology is not highly formalized. Usually the student takes 12-15 hours in liberal arts types of courses in sociology for which the examination is often waived.

Useem asked of the Department of Anthropology would consider whether or not they might endorse our interdisciplinary program for students in the Department of Sociology, apart from whether or not such a program is made available to students in the Department of Authropology. This includes for students in sociology the following core courses:

Soc. 963 les Problems Lit. in Sochsych Anp. 922 Dim Cult. Mich Anp. 872 Sem in Spec Subj suls Soc. 955 Field his much Soc. 977 Gen Soc Ory. Anp. 923 cult Dyn.

Page Three

Hughes said that this would have to be discussed in the Department as not everyone had been aware of the format of the program.

Swartz pointed out that the core program in Anthropology was limited to anthropology students. As the program stood now, sociology students could not enter their core courses in anthropology.

Hughes asked if he understood correctly that the student who would go into the interdisciplinary program would not be searching for some understanding of a number of fields but rather getting a concept of culture.

Useem said yes, plus a cultural area in some instances.

Swartz said that if one offered a program of this sort, one is committed to quite a number of things and he didn't know if the Department of Anthropology would want to be committed to this.

Artis pointed out that at present there is relatively little structure beyond the Qualifying Examination. He pointed out that two concepts of minor float around -- the old concept was that a person who took one-third of his work in a discipline could say that he could teach "X" with full competence and he could teach "Y" with some degree of competence. Some people used to take 30-36 hours. Interdisciplinary programs evolved when the minor shrunk in credit hours. Artis said they would like the interdisciplinary arrangement with anthropology but that the pattern may need some revision.

Hughes pointed out that a great deal of emphasis had been put in the Department of Anthropology manual on the guidance committee, and that the Department of Anthropology feels the guidance committee does give a great deal of thought to working out a program that will satisfy the student's interest.

Swartz asked if formal arrangements exist for those in the program now.

McKee said they do exist but they can be changed.

Artis said that a student in the Department of Sociology now could take either program -- major-minor or interdisciplinary and that we would like to continue both types of programs.

Useem stressed that he did not want to be misunderstood but that he wanted to state that the Department of Sociology wants its own students who engage in comparative and cross-cultural studies to be adequately trained in culture. The Department of Sociology would prefer and would appreciate to have them trained in this aspect by the Department of Anthropology; however, if qualified students in sociology cannot be regularly incorporated in some of the core courses and other advanced courses of the Department of Anthropology, the Department of Sociology will have to set up its own courses on culture in order to train them.

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Swartz asked if the Department of Anthropology does not choose to participate, would the Department of Sociology accept anthropology students as minors.

Useem said that the Department of Sociology would accept them but they could not take core courses except by special permission of Department of Sociology. The reason for this is that we have several hundred minors and we do not wish to flood our core courses with minors.

It would be possible to establish a principle of reciprocity between the two departments in which minors on both sides would be given selective preference for core courses in the other department, and this is open to negotiation for the Department of Anthropology.

Hughes suggested that perhaps we need a plan to be called "joint departmental program."

Hughes said that he would have to contact Drs. Ishino and Maxwell about the concept and that he could let the Department of Sociology know what the Department of Anthropology wishes by May 1.

Useem then posed questions relating to individual students. Useem mentioned the case of Oliver Osborne in which Drs. Freeman and Useem did not sit in on the comprehensive as they felt Osborne had fulfilled all of the requirements for a sociology minor.

Hughes said he agreed.

Useem said if a student from sociology worked on his minor, for example, with Dr. Gallin then the student takes whatever courses Dr. Gallin advised. The minor professor should always be informed when the guidance meetings are held and be invited to attend such meetings.

Hughes said that he agreed.

Useem mentioned the case of Beech. She is getting a Ph.D. degree in sociology but Nicholas is directing the thesis and he and Useem are formally designated as co-chairman. Her total academic program needs clarification.

Hughes said that he would assume that she has or will satisfactorily pass all the requirements for a degree in sociology and that it would be satisfactory to administer her Ph.D. program comprehensives with the same committee which includes both anthropologists and sociologists.

Swartz said he would agree because it was the case of someone who had already been started on the program prior to July 1, 1964 and that by so doing it would not commit the Department of Anthropology to a principle of continuing this arrangement.

Useem mentioned David Winter who is in Pakistan doing research under Useem's direction. Winter is working for a Ph.D. in anthropology.

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Gallin indicated that Winter should have a chairman of his guidance committee in the Department of Anthropology.

Useem asked if he could assume that the major professor chosen would go along with the thesis as it is evolving under his direction.

Agreed.

Useem asked that the Department of Anthropology designate a major professor in anthropology for Winter as soon as possible, with the understanding that he (Useem) continues as the thesis advisor.

Useem asked how many hours the Department of Anthropology required for a minor.

Hughes said that as a general rule of thumb 18-20 hours. With the change in course credits being considered it would probably amount to four courses.

Useem asked about the language substitute -- to whom should the individual turn to in the Department of Anthropology for advice.

Hughes said the student should go to the Department of Anthropology Chairman.

Useem pointed out that in reverse instances, the anthropology student should go directly to a professor in the Department of Sociology.

Gallin said the steps would be (1) student go to the Department of Anthropology Chairman and (2) the Department of Anthropology Chairman would send them out to a professor and (3) the professor would work this out with the guidance committee.

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Useem said that in sociology the policy is for the student to identify the person willing to serve as chairman and the members of the guidance committee which is in turn approved (in most cases) by the Department Chairman. Hughes said that the Department of Anthropology responds differently. The initiative is placed on the graduate student to identify the committee, then the committee has to get together. Gallin added the student then confers with the Chairman of the Department and the Chairman of the Department or his representative is on every committee.

Useem raised the case of Saghir Ahmad. After checking, it was discovered that Saghir had declared his "home" department to be sociology.

Useem asked about the case of Mrs. Garner. Dr. Ruth Useem became a sponsor of her NIH grant at Dr. Hughes' suggestion.

Hughes said that he had understood Dr. Ruth Useem wanted him to be the sponsor and that he would clarify this with Dr. Ruth Useem.

Item #8--Cross-listing of courses:

McKee mentioned the cross-listing of 466 and 473 at the undergraduate level and the cross-listing of 825 and 865 at the graduate level. The

other issue that had come up is 433 and 434. McKee said that Donoghue had offered 433 two years as a course on minoritites around the world with different people lecturing. Out of that experience came the suggestion from Donoghue that another course be instituted—434 which would provide a sequence. A verbal agreement had been reached that 433 and 434 would alternate. McKee said that he had listed 433 this Spring without an instructor listed. Donoghue felt this was a violation of the agreement as the Department of Anthropology was offering 434 this Spring. To have Sociology offer the course 433 on alternate years is a problem McKee pointed out as 433 has a very strong interest across campus right now — civil rights, etc. Last Spring McKee had an enrollment of 360 students in the course.

McKee suggested that the matter of offering the two courses be worked out in some mutually satisfactory way that would allow both groups some flexibility in meeting the demand of the courses.

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John Useem	Charles C. Hughes
Date	Date

To: Charles Hughes

From: Ralph Nicholas

March 25, 1965 11:30 a.m.

Just had a "strong" telephone call from John Useem concerning the language which I recommended Mary Jane Beech use in describing her program. She had originally described herself as a "Graduate Student in the Interdisciplinary Program in Sociology and Anthropology in the Department of Sociology." I suggested that she say "I am a graduate student in the Department of Sociology at Michigan State University working toward the Ph.D. in Sociology with a minor in Anthropology. I completed the basic coursework and passed the qualifying Examination in the Interdisciplinary Sociology and Anthropology Program in June, 1964."

John's comment was "we do have an interdisciplinary program in Sociology and Anthropology in the Department of Sociology -- it is a going concern. It is assymetrical and apparently not a reciprocal one with the Department of Anthropology." I said it sounded like an Australian marriage system. He agreed and said that **Exxx I "had changed the marriage system without consulting the grandmother." I suggested he was more a grandfather than a grandmother and that I was not in a position to make decisions about this program one way or the other. Mary Jane did enter under the "interdisciplinary program," took her qualifying examinations in it, and I presume that she can complete her Ph.D under the "old rules" -- whatever they are.

April 27, 1965

Dr. John Useem Chairman Department of Sociology Campus

Dear John:

I am writing with reference to the matter of relations between the Department of Anthropology and the Department of Sociology, particularly as these concern the graduate programs in the two departments.

You will recall our March meeting, convened by you to discuss these matters after I had raised some question about the procedures being taken by Leonard Lieberman's committee. As you recall, in that meeting I suggested that the Department of Anthropology would consider the proposals you put and get an answer back to you by I May, 1965. This letter contains the answer, together with alternative proposals for accomplishing what you desired so far as some training in anthropology for graduate students from the Department of Sociology is concerned. (See the appended revised graduate program of the Department of Anthropology for a more detailed statement.)

The substantive issue was whether there would be something called an "Interdisciplinary Program in Sociology-Anthropology" given by the Department of Sociology. Our enswer was then, and continues to be, that our department is very pleased to cooperate with Sociology in providing relevant graduate training to your students. Such training could take any or all of three forms: (1) enrollment in appropriate courses with no formal transcript notation of affiliation with the Department of Anthropology; (2) enrollment (with approval) as a Minor in the Department of Anthropology. with completion of requirements duly noted on the transcript; or (3) completion of an M.A. in the Department of Anthropology, with subsequent training for the Ph.D. In the Department of Sociology, As I indicated to you in the group discussion when you brought up your view of the minor, we do not consider the Minor in Anthropology to be of an inconsequential or frivolous character; it is a substantial sequence of training, one that the Department would stand behind as giving the graduate student from outside the department some basic understanding of the field.

The matter of enrollment of non-departmental graduate students in our "core courses" was also a point of issue. As you will see from reading the statement of the graduate program, these key courses are open to all qualified graduate students up to the limit of seminar enrollment as determined by the instructor. In addition, there are several other courses at both the 400 and the 800 level which are highly pertinent for students from other disciplines.

Some of the Implications of the above paragraphs for revision of your own graduate student manual might well be the following. There clearly might be reference to training opportunities existing in other departments (such as Anthropology), and to the hospitable reception in Anthropology which students in the Department of Sociology will receive. But there should be no statement that there is an "interdisciplinary program in Sociology-Anthropology." The field of "Sociology-Anthropology" simply does not exist (except as a label for a series of courses taken by those students who opted for these courses prior to the formation of a separate Department of Anthropology on July 1, 1964). On the other hand, the field of Anthropology, with a minor specialty in Sociology or Social Psychology, does exist and is a viable academic entity. Similarly, a degree in Sociology with a minor in Anthropology makes perfectly good sense. But the Department of Anthropology can no longer condone references to an "Interdisciplinary program in Sociology-Anthropology" in the phraseology that has been employed up to this point.

One obvious manifestation of interest by our Department in interdisciplinary training is the requirement for our undergraduate majors that they have either Soc 251 or 241 as part of their training. As I recall, you indicated that the Department of Sociology was considering once again requiring Anp 171 for majors in Sociology.

As a further expression of the interest of our Department in fostering interdisciplinary training at the University, might I suggest that the Department of Sociology join with the Department of Anthropology in suggesting a thorough review of the "social science divisional" M.A. program, to the end that a sound, well-balanced, and academically meaningful sequence of courses be formulated to give <u>integrated</u> training at the M.A. level in the several fields of Sociology, Anthropology, Political Science, and Psychology. Completion of such an M.A. program might well be the basis on which a student could then go into one of the regular departmental Ph.D. programs.

I, and the Departmental Advisory Committee, would be happy to meet with you again to discuss these matters if you wish.

Very truly yours,

Charles C. Hughes Acting Chairman Department of Anthropology

CH: kh

cc: Dean L. L. McQuitty Professor Moreau Maxwell

4 May 6T

Talk with Dean Meq —
Useem saw him on Sat, asking
for advice — Meq's advice
was to drop the whole

program — let new Soe

chairman work with Maxwell—

- Yohn can't let go of anything"

- 1 say we will fight introduction of new courses if J. proposes — Dean agrees no need for such courses—

Tilo Dept Organization MICHIGAN STATE UNIVERSITY EAST LANSING COLLEGE OF SOCIAL SCIENCE . OFFICE OF THE DEAN 30 June 1964 Dr. Moraco C. King, Registrar 325 Administration Building Compus Bear Dr. Kings The curpose of this letter is to let you know that both the Department of Anthropology and the Department of Sociology will continue to offer all of the progress and the degrees which the Department of Sociology and Anthropology heretofore effered. This means that there will be in each department, progress for the following degrees: B.A., B.S., H.A., H.A.T., Ph.D., and Ph.D.C.Y. It is understood that these departments could, at any time, elect to give the Diploma for Advanced Graduate Study, but up to the present time they have not chosen to do so. te is, of course, understood that all students, both graduate and undergraduate, can complete the programs under which they entered and earn the degree for these progress, meaning, for example, a student who has already worked on a degree in Sociology and Anthropology can continue and earn that degree. This opproach is, of course, following the same policy as that followed when the College of Science and Arts was divided into three new colleges. The Department of Sociology and Anthropology has students in all of these areas and we are obligated to continue the programs in fulfillment of our responsibilities to them. Faculty combers in both departments have been supervising both N.A. and Ph.D. progress. Approved and Recommended: Sincerely yours. Milton E. Ruelder, Vice President Research Development, and Doon, Advanced Graduate Studies LLHet)/dmf cer Office of Admissions and Scholarships Provost Howard R. Neville bcc: Professor Moreau S. Maxwell Professor John Useem

Charles: Course, teaching, Teaching Sched, info

MEMO

TO:

Dr. Geoffrey Moore

College of Social Science

FROM:

M.S. Maxwell

SUBJECT:

The following courses are scheduled for the Department of Anthropology for the Winter Quarter, 1964-65:

ANP 100 - Origins of Man and Culture (staff to be anounced),
One section.

ANP 171 - Introduction to Anthropology (Spielberg),
Two sections plus 10-12 rooms with 30 each.

ANP 474 - Culture and Economic Behavior (Nicholas), One section.

ANP 464 - Religion and Culture (Hughes), One section.

ANP 469 - Cultural Areas of the World (China) - (Gallin), One section.

ANP 469 - Cultural Areas of the World (India and Pakistan)(Nicholas), One section.

ANP 469 - Cultural Areas of the World (West Africa) - (Swartz), One section.

ANP 469 - Cultural Areas of the World (Japan) - (Donoghue), One section.

ANP 469 - Cultural Areas of the World (Latin America) - (Spielberg), One section.

ANP 826 - Ethnography (China) - (Gallin), One section.

ANP 922 - Dimensions of Culture (Donoghue), One section.

ANP 856 - Field Research Methods (Swartz), One section.

ANN 872 - Seminar in Special Subject Fields (Archaeology)- (Cleland), One section.

Spirit 1965

MICHIGAN STATE UNIVERSITY East Lansing

Department of Anthropology

July 3, 1964

To:

University Curriculum Committee

From:

Moreau S. Maxwell

Subject:

Courses in Department of Anthropology

The following list constitutes the proposed course offerings for the Department of Anthropology:

```
467 Lang + Cult.
469 Cult. Areas
                                                           865 Environ.
100 Origin Man
                                                           870 Applied Anth
 271 Intro.
                                                           872 Seminar Spec. Sub.
875 Indiv. Res.
879 IDC Selected for Are.
275 Ahth. Asia
                              473 Cult. Person.
281 Africa + Cult 474 Cutt + Econ.
390 Sub Sabera Af475 Cult + Polit
                              821 Eval Man
                                                           880 Indir Read
391
400H Reading 825 Seminar
434 Eth Minorities 826 Ethnoq 922 Dimension
434 Eth Minorities 826 Ethnoq 922 Dynamics
500 San Struct 999 Research
 391
                                                           922 Dimensions
462 Early Civ. 827 Contemp Theories
463 Social Anthr 828 Soc. Struct. 9
464 Relig. Cult. 829 Hist. Anth. The
 466 × cult. Rel.
                              856 Field Res.
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Approved:

Moreau S. Maxwell, Chairman Department of Anthropology

John Useem, Chairman Department of Sociology

MSM: jhg

21 Spielbey -Nicholos -18 Donogline -18 Gallin -15 Swarty -Voeem -Swinder Aughes Kraft Parker Cleland Teaching hours Sept-June 64-65

Maxwell Nich Lay Weens Angles Swindler (Koraft) Hallin Skrifting (Lacture) Scripting Swindler Warner Tyling Ases Cartier Cledland

469 Herch 16, 1964

ANTHROPOLOGY COURSES 1964-1965 Tald 1964 Winter 1905 Clelland 100 #10 I Spiri Spielberk 7 Act 7 Mars Saut Micholas allin Nicholas 271 271 Spielberg 271 Gallin. 291-Africa Nations Deni-434 Donoghue Minoritle BCD Micholas 475 2 Swar tal Polit 463 500 Donoghue 3 10 6 - 0 Highes Religion 467 Spielberg 467 Kraft Language Parker (NAI) 469-China Gallin 469-China Gallin 469 439 India 3 Indiso Ficholas Nicholas PERLITER Parkisto 469-Africa 469-Africa SWATEZ Swartz Entertisonal Donoghue (SEA) 469-Japan Donoghue 469 Latin 469 Latin 469 amy Spielberg Spielberg Useem 473 CEP Hughes 473 -052 87@ Appl. Parker (4) Gallin (4) 8-26 Swindler-/ wws. 821-Origina China pholom. Micholas-J whs. Nicholas (4)

829

Gallin

Fall 1964

Winter 1965

Spring 1965

	4.	HEZOTT	5-11(n-(4)		
829 History	Hallin (4)	922 Dimensions	Donoghus (4)	W	
Perololeums		M. steods	Swarty	923 Dynamics	SWATEZ (4)
873 Comm. Deve	Donoghue (4)	787 2 Serving	c/elland	1000	
Psyl And	h. Heighan			13	

1002 8723

Inter-Department Correspondence

MEMORANDUM	Date July 13, 1964
To Dean Geoffrey Moore	
From Dr. M. Maxwell	
Subject Seminar room	

Please make necessary arrangements for Seminar room for 10-15 students for Anthrol 829, Fall quarter, Tuesday, 7-10 P.M.

0-730

Inter-Department Correspondence

Signed _____

MICHIGAN STATE UNIVERSITY East Lansing

Department of Anthropology

July 3, 1964

To:

University Curriculum Committee

From:

Moreau S. Maxwell

Subject:

Requests for Changes in Courses

The following provides a resume of requests for changes in courses by the Department of Anthropology. These changes fall into several categories and are so grouped.

Group	Courses	<u>Explanation</u>
1.	ANP 100 origin mon ANP 271 Julio ANP 281 Afric + Cut	No changes other than to the prefix: ANP
	ANP 462 carly circ	*Numbers and titles also appear under the prefix: SOC
	ANP 875 India Read ANP 880* India Read ANP 899* Zeacach ANP 999* Zeacach	No "green sheets" tendered for these courses.
11.	ANP 466 X-call Rel ANP 473 cuel Resson. ANP 825* sometime X-call ANP 865* Euvern	Cross-listed with Department of Sociology. *Includes increase in credit.
111.	ANP 463 Social Brith ANP 464 Relig cult ANP 467 Long of Cult ANP 469 cult areas	Various changes pertaining to title, credit, prerequisites, and/or description.
	ANP 821 Final Man ANP 826 Ethors ANP 828 See Struct ANP 829 Hist pure The ANP 856 Field Res ANP 870 Applied Anth ANP 872* Seminar Spe ANP 922 Princesons	*Number and title also appear under the prefix: SOC
	ANP 923 Dynamics	

University Curriculum Committee July 3, 1964 Page 2

Group	Courses	Explanation
IV.	ANP 390 Sub-Sahera Af ANP 391 " " ANP 879 IDC Scheded For	Interdisciplinary courses.
٧.	ANP 275 frith Aria ANP 434 Eit Minnitis ANP 474 Cuest of Econ ANP 475 Cuest of Polis	
VI.	S & A 260 S & A 261 S & A 262	Dropped Courses

MSM:jg

Me Sharfwell

Meeting with Hughes, McFee, Donoghue, and Useem on curriculum, July 21, 1964

There was a discussion on the problems of graduate majors in the Department of Sociology, Department of Anthropology; majors in Department of Sociology with a minor in Department of Anthropology and vice versa.

Hughes mentioned that he felt there should be a real difference between sociology or anthropology minors and education minors, etc. in our two departments.

Donoghue brought up the problem of each department having so few graduate courses open to each other's minors. McKee mentioned specifically the Faunce-Gottlieb course initiated this Spring which is open for cognates and minors.

Hughes said that the minors and cognates from Education and elsewhere outside of the two departments in many cases would have to be combined sociology—anthropology. If you took a graduate student as a minor in sociology for instance, some of the anthropology courses would count on the minor and vice versa. Group agreed to this proposal.

All agreed that a student in sociology who wishes to minor in anthropology would be requested to go to chairman of anthropology department and then be reassigned to a minor in department of anthropology and vice versa.

If an anthropology student wanted to minor in social psychology there would be nothing different except to see that a social psychologist was on the committee.

Useem mentioned the three types of M.A. candidates: 1. Plan A which leads to Ph.D. candidacy; 2. The foreign terminal type; 3. The inadvertant washout (the latter two are Plan B's). All agreed that informally between the two departments Plan C would be the designation for the terminal foreign students. Donoghue would be designated as chairman of the committee for these terminal foreign students (in consultation with the department chairman for both departments. Useem and Hughes agreed to get each department agreement on this point.

It was tentatively indicated pending purther investigation of each student's interests that the Donoghue-terminal foreign students would be "housed" in Sociology. It was also agreed that Donoghue-terminal foreign students would have members from each department on their committees.

Hughes wanted the committee to go on record that the committee recognizes the need that both the University and the departments have for meeting special needs for these foreign students and for the inadvertant washout American students. The University and the departments should evolve an acceptable program on this.

Useem proposed that on the present interdisciplinary program, it could be continued as it is at present with the additional specification that the students must select a "home" department. It was suggested that for students already here, perhaps their "home" department would be the department in which their guidance committee chairman resides. On S&A 963 (Social Psychology) which new is in the Interdisciplinary program, the anthropology students would instead take Hughes' seminar in Culture and Personality (ANP 872) and the sociology students would select the present SOC 963 or we could make these alternatives to be decided by the student's major professor.

File: Soc and Any

September 28. 1964

INFORMAL NOTES ON THE CONFERENCE BETWEEN DRS. HUGHES, USEEM IN RE: REFERENCE ROOM (Points not covered by the new memorandum put out by the Liaison Committee)

1. Useem mentioned that the Department of Sociology was presently financing the purchase of journals. He would assume that the Department of Anthropology would want to build up their own journals and books. Therefore, the Department of Sociology would buy no more Anthropology books and journals (except in cases of overlap of interests).

Hughes agreed with us and said he would discuss this matter with the Anthropology group soon.

2. Useem suggested that books be stamped Sociology and that any books that Anthropology bought be stamped Anthropology.

Hughes agreed.

3. Useem said that the Departments must administer the Reference Room in a high-handed fasion to protect it from "friends of friends". No one allowed in but the department graduate majors. A student in a core course who is from another department may come in only with a departmental graduate student.

Hughes said that he would support this. We should ask for the key back from any student who does not follow this rule.

4. Lantz said that a girl should be hired to help catalog books and to do general work in the Reference Room.

Hughes agreed that Sociology would hire the girl and Anthropology and Sociolog would split the costs.

5. Hughes asked Useem if he would investigate with the faculty of Sociology the possibility of permanently sharing the Reference Room,

Useem agreed.

- 6. It was agreed to use Room 318 Berkey for graduate students.
- 7. It was agreed to reconvene the meeting and meet with Liaison Committee after registration if any problems arose.
- 8. A need for more typewriters for graduate students was stressed.
- 9. Equipment subcommittee was suggested to aid in keeping graduate rooms in order

To: Faculty of Department of Sociology and Department of Anthropology

From: Liaison Committee

Re: A) Distribution of keys for graduate library and graduate study rooms.

B) Distribution of desk space in graduate study rooms and quonsets.

C) Utilization of equipment and facilities in graduate study rooms and quonsets.

The following plan is based upon the understanding that the graduate library (30) Berkey Hall), the graduate study rooms (306, 309, and 318 Berkey Hall) and the Quonsets (81 and 84) are an integral part of the physical facilities and the administrative responsibility of the Department of Sociology. Decisions regarding the use of these areas and the final disposition of the equipment in these areas are the prerogatives of the administration of the Department of Sociology. It is further understood that, for the present, graduate students of the Department of Anthropology will continue to utilize the graduate library, graduate study rooms. quonsets, and the equipment and facilities which these areas contain in the same manner as they did prior to the formation of the Department of Anthropology. Graduate students of the Department of Anthropology who utilize these areas, equipment and facilities are to be considered quests of the Department of Sociology. There will be further discussions relating to the participation of the Anthropology Department in the development and utilization of the graduate library. The Liaison Committee will continue to assume general responsibility for the maintenance and orderly use of these areas, equipment, and facilities. These understandings are based upon the results of discussions between members of the Liaison Committee and the chairmen of the Department of Anthropology and the Department of Sociology.

A) Distribution of keys for the graduate library and graduate study rooms. In the past, the library was available to all graduate students of the former Department of Sociology and Anthropology. The Liaison Committee feels that all graduate students of the Department of Anthropology and the Department of Sociology should have access to the library. We suggest that the secretary of the Department of Sociology issue key applications to those graduates of the Department of Sociology and the Department of Anthropology who express a desire for a key to the library. Keys to Berkey Hall should also be issued on request. The secretary of the Department of Sociology will issue key applications to graduate students of the Department of Anthropology who have obtained signed authorization forms for such keys from the Department of Anthropology.

Since the key to the library will also fit the locks to rooms 306 and 309, Berkey Hall, all graduate students who have keys to the library will also have access to the graduate study rooms in Berkey Hall.

Students who remove library materials from the library, mutilate library materials, permit unauthorized persons to utilize the library, or do not observe the general library rules will lose their library privileges and may be subject to further administrative action.

The Liaison Committee will delegate the responsibility for the maintenance and orderly use of each of the graduate study areas to sub-committees of graduate study area.

B) Distribution of desk space in the graduate study rooms and quonsets.

There are a number of graduate students who presently occupy desk space in the graduate study areas who wish to maintain their desks during the next school year.

The Liaison Committee suggests that these students be permitted to maintain their present locations. The Liaison Committee suggests that those graduate students of the Department of Anthropology and the Department of Sociology who do not now possess desks in these areas and who express a desire for desks might fill out a request form during registration. These forms could be distributed to eligible and interested students by the secretaries of each department. Immediately after registration the Liaison Committee would evaluate these requests and assign desks according to the established priorities. These priorities are: 1) graduate assistants; 2) Ph.D. candidates writing dissertations (priorities 1 and 2 are reversed for the purpose of assigning space in the quonsets); 3) fellows and scholarship students; 4) Ph.D. candidates who have successfully completed their core qualifying examinations; 5) M.A. candidates; 6) Non-degree graduate students. The request forms will be utilized to advise students of the temporary status of the desk space in the quonsets.

C) Utilization of equipment and facilities in graduate study rooms and quonsets. Since all students possessing keys to the graduate library will also have access to the areas where equipment and facilities are kept, the Liaison Committee does not envision any problems related to the equitable utilization of the equipment and facilities. However, the question of the utility of the mailboxes in room 309 Berkey Hall has been discussed. The Liaison Committee and the Chairman, Department of Anthropology, have made arrangements for graduate students of the Department of Anthropology to have their mailboxes placed within the offices of the Department of Anthropology.

The Liaison Committee will delegate the responsibility for the maintenance, and proper use of the equipment and facilities to a sub-committee of graduate students.

Amp

September 22, 1964

To: Dr. C. Hughes Dr. J. Useem

From: Liaison Committee

Re: A) Distribution of keys for graduate library and graduate study rooms.

B) Distribution of desk space in graduate study rooms and quonsets.

C) Utilization of equipment and facilities in graduate study rooms and quonsets.

The following plan is based upon the understanding that the graduate library #318 (301, Berkey Hall), the graduate study rooms (306 and 309, Berkey Hall), and the quonsets (81 and 84) are an integral part of the physical facilities and the administrative responsibility of the Department of Sociology. Decisions regarding the use of these areas and the final disposition of the equipment in these areas are the prerogatives of the administration of the Department of Sociology. It is further understood that, for the present, graduate students of the Department of Anthropology will continue to utilize the graduate library, graduate study rooms, quonsets, and the equipment and facilities which these areas contain in the same manner as they did prior to the formation of the Department of Anthropology. Graduate students of the Department of Anthropology who utilize these areas, equipment, Liaison Committee will continue to assume general responsibility for the maintenance and orderly use of these areas, equipment, and facilities. These understandings are based upon the results of discussions between members of the Liaison Committee and the chairmen of the Department of Anthropology and the Department of Sociology.

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Since the key to the library will also fit the locks to rooms 306 and 309. Berkey Hall, all graduate students who have keys to the library will also have access to the graduate study rooms in Berkey Hall.

The Liaison Committee will delegate the responsibility for the maintenance and orderly use of each of the graduate study areas to sub-committees of graduate students occupying each graduate study area.

B) Distribution of desk space in the graduate study rooms and quonsets.

There are a number of graduate students who presently occupy desk space in the graduate study areas who wish to maintain their desks during the next school year. The Liaison Committee suggests that these students be permitted to maintain their present locations. The Liaison Committee suggests that those graduate students of the Department of Anthropology and the Department of Sociology who do not now possess desks in these areas and who express a desire for desks might fill out a request form during registration. These forms could be distributed to eligible and interested students by the secretaries of each department. Immediately after registration the Liaison Committee would evaluate these requests and assign desks

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To: Dr. C. Hughes Dr. J. Useem



From: Limison Committee

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B) Distribution of desk space in graduate study rooms and quensets.

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C) Utilization of equipment and facilities in graduate study rooms and quonsets. Since all students possessing keys to the graduate library will also have access to the areas where equipment and facilities are kept, the Liaison Committee does not envision any problem in the equitable utilization of the equipment and facilities. However, the question of the utility of the mailboxes in room 309, Berkey Hall, for anthropology graduate students remains problematic. It is felt that these boxes should be as close as possible to the offices of the Department of Anthropology. Arrangements have been made for this change with the secretary of the Department of Anthropology and these changes await confirmation of the Chairman, Department of Anthropology, before implementation.

Michigan State University

PROGRAM OF GRADUATE STUDY IN ANTHROPOLOGY

1. STATEMENT OF OBJECTAVES

Anthropology takes man as its central object of study and gives the student a framework for viewing man's place in the natural world; his evolutionary background and development; the organization of his social life, his cultural and symbolic systems; the evolution of societies and cultures; and the interrelations among society, personality, and shared canons for thought and feeling. Hajor points of orientation in anthropology are the search for cultural, social, and psychological unniversals in the midat of wide variation in ways of life; the processes of change in social and cultural systems; and comparisons among societies having different economic and political organizations, no matter whether these be the technologically underdeveloped groups or industrialized and heterogeneous societies of Europe, the Americas, Asia, or Africa. Anthropology views the world of man's many cultures as a natural laboratory in which diverse patterns of social life have developed, the study of which is essential in any general understanding of human behavior. Providing a foundation for broad liberal education, the study of anthropology also prepares a student for a variety of careers in education and research, medical and biological sciences, government service, and institutions in which knowledge of human relations is important.

II. ADMISSION TO THE GRADUATE PROGRAM

Students applying for admission to the graduate program in anthropology will be considered regardless of the field of their previous academic training. Admission is limited to applicants with attleast the baccaleureate degree whom the departmental admissions committee judges to be capable of satisfactorily completing requirements for a graduate degree in this department. In addition to the University admission forms, a student applying to the Department of Anthropology will be asked to submit (a) a brief

biographical sketch of himself, (b) a brief statement of what his long-run objectives as a professional anthropologist would be, and (c) at least two letters of recommendation from persons in a position to judge his academic ability.

111. CORE CURRICULUM

The six core courses are designed to provide students, new to the discipline, with an introduction to the basic fields of anthropology, and to eliminate inequalities in anthropological background. Entering graduate students who, in the opinion of the faculty, have received sufficient training elsewhere can, with permission and examination, waive specific core courses. All other students seeking either a Master of Arts or Doctor of Philosophy degree, must complete the core program. The department recommends that the core courses be taken as early as possible in the academic program, normally during the first year of graduate study. Satisfactory performance in these courses requires their completion with a grade of A or B. If any grade below B is earned in a core course, the student's advisory committee must review his record to determine if he should be permitted to continue in the graduate program. No deferred grades will normally be given in the core courses. The core courses are as follows:

	Term	Anp.	Credit	Title
(a)	Ball	821 829	444	The Evolution of Man and Culture The History of Anthropological Theory
	Winter	856 922	44	Ethnographic Research Methods Dimensions of Culture
	Spring	923 828	4	Cultural Dynamics Social Structure

The core course program must be completed before the Master's Examination or Ph.D. Qualifying Examination can be taken.

IV. FACULTY ADVISOR AND GUIDANCE COMMITTEE

A student accepted by the department for graduate study is assigned a temporary faculty advisor before the beginning of his academic work.

Not later than the third term of his first year of study the student must, on his own initiative, and in consulation with interested faculty members. select a guidance committee. wiln the tase of a student working for a M.A. degree, the guidance committee will consist of a chairman and one other member of the department faculty. When it is appropriate, an M.A. student may have a member of another department as a third member of his committee. In the case of a student working for a Ph. D. degree, the guidance committee will consist of a chairman and two other members, at least one of whom is on the anthropology faculty. The Chairman of the Department of Anthropology or his representative is a member of the guidance committee of each Ph.D. candidate. In accordance with the requirement that a student must select a guidance committee by no later than the third term of his first year, the student will consult with his temporary advisor and, having arrived at choices for the chairman and members of his committee, have a Guidance Committee Form signed by the members and return it to the Department Secretary for placement in his file.

The Department, has the final responsibility for decisions relating to the student's academic program and progress. This includes the question of requirements for acceptable minor fields of study and special courses in other departments. In these and all subsequent matters discussed int this document, students with exceptional problems may submit written petitions to their suidance Committee for action by the entire faculty of the department.

V. THE MASTER OF ARTS PROGRAM

The M.A. program may be chosen as an independent course of study; chosen as part of the projected program of graduate study leading to the Ph.D. degree; or may be omitted completely (see "D" below).

A. Rourse Work

Firety-fiver credits are required for completion of the Master of Arts degree; 24 of these credits are earned in the core course program; a further 9 credits must be selected from graduate courses (courses numbered 400 and above) offered by the Department of Anthropology; and an additional 12 credits may be taken in Anthropology, other Departments, or applied to thesis research.

B. The Master's Examination

Upon satisfactory completion of 45 credits of graduate work (as outlined under A above), each student must take a written and/or oral examination. This examination is given by members of the student's guidance committee and other members of the anthropology faculty. The Master's Examination will cover both course work and the candidate's thesis subject. When candidate's performance on the Master's examination will indicate one of three final decisions by the faculty of the entire department. These decisions are: (1) Pass -- in which case the M.A. degree will be awarded; (2) Fail -- indicating that the student may not continue study in the Department of Anthropology; or (3) Re-examination -- in some cases the faculty may invite a student to take the Master's Examination again after a specified program of further study.

C. The Master's Thesis

A student who wishes to receive the M.A. degree is required to submit a master's thesis to bis guidance committee. If the course work and examination required for the degree are completed and if the committee accepts the thesis, the student will have completed the master's program and be awarded the M.A. degree.

D. A M.A. degree is in no way required of students in the doctoral program, but a doctoral student may, if he wished, submit a master's thesis to his guidance committee at any time (wishin limits set by the University) after he has completed the other requirements for the M.A. degree. Upon acceptance of the thesis, the M.A. degree will be granted to a doctoral student exactly as it would be granted to a student who began his work with the understanding that he would seek the M.A. degree. Entering graduate students who, in the opinion of the faculty, have reaeived sofficient training elsewhere can, with permission and examination, waive specific core courses. All other students seeking either a Master of Arts or Doctor of Philosophy degree, must complete the care program.

VI. THE Ph.D. QUALIFYING EXAMINATION

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A. Even though an M.A. degree is not required of a student prior to

Ph;D. Qualifying Examination. This examination will normally be given when the student has satisfactorily completed all the core courses (see section III above for criteria) and will be administered by the student's Guidance Committee and other members of the Departmental faculty. The purpose of the Examination (which may be written and/or oral) is to ascertain whether, in the judgement of the faculty, the student is qualified by demonstrated scholarly performance and a knowledge of the basic concepts of anthropology to praceed further in graduate study. Upon successful completion of the faculty has texamination the student either continues into the next phase of the Ph.D. program (if he was originally enrolled in the the Department as a Ph.D. candidate), or, if originally as Master's candidate,

enters the Ph.D. program. (see summary of steps, of steps, section VIII)

The next step in the student's graduate career is, then, preparing himself, in consultation with himself, in consultation with his Guldance Committee, for taking the Comprehensive Examination on the fields of anthropology.

B. Although the M.A. Examination and Ph.D. Qualifying Examination are two distinct steps, for an M.A. student who intends to enter the Ph.D. program the Guldance Committee may combine the two into a single examination session.

VII. THE DOCTORAL PROGRAM

The objective of the doctoral program in anthropology is to produce students capable of conducting research of professional quality and of teaching anthropology at the graduate level. In order to goa rantee that both of these objectives are satisfied, the following requirements will will be observed.

A. The Comprehensive Examination

- degree will be required to demonstrate general knowledge of the following fields of anthropology: Archaeology, Physical Anthropology, Linguistics, and Ethnology.
- 2. In the Comprehensive Examination the student must demonstrate thorough knowledge of the ethnography of one of the major culture areas in Africa, Asia, Oceania, North America, Latin A America, etac The student Will select his principal culture area in consultation with his Guidance Committee. (Substitutes for this requirement may be made by students specializing in physical anthropology, archeology or linguistics).

34 In the Comprehensive Examination the student must demonstrate thorough knowledge of one specialized field within the broad subdivisions of anthropology; cultural and social change, psychological anthropology, social structure, applied anthropology, linguistics, physical anthropology, archaeology, etc. The field of special competence will be selected by the student in consultation with his Guidance Committee. In addition, the Quidance Committee may specify that the student acquire and demonstrate competence in relevant technical or methodological areas, e.g., statistics, computer techniques, etc. The candidate's competence in general anthropology and in his special field will be tested in a written and oral Comprehensive Examination offered in December and May each year. When he believes he has prepared himself sufficiently, a candidate may, with the permission of his Guidance Committee, take the Comprehender sive Examination at any reasonable time after the beginning of his Ph.D. program. The candidate's performance on the Comprehensive Examination is reviewed by the anthropology faculty. which may render one of the following decisions: (1) Pass -the student is required to take no further examinations before submitting his Ph.D. dissertation; (2) Fail -- the student may not continue work for the Ph.D. In this department; or (3) Re-examination -- in some cases the faculty may invite a student to take the Comprehensive Examination again after a specified program of further study.

In accordance with University regulations, no student who has not satisfied the foreign language requirement may take the Comprehensive Examination.

B. General Graduate School Requirements

In addition to the departmental requirements for the Ph.D. degree, there are certain requirements of the University to which the student's attention is called.

1. Residence and Registration

The University requires that a student be in residence for one full year after completing the M.A. degree (or its equivalent), that is, must be enrolled for at least 9 credits of course work during three terms, usually consecutively. All doctoral students must register and pay for at least 36 credits of doctoral thesis research; this may be done at any time during his graduate career.

2. Foreign Language

A detailed statement about the foreign language requirement is published in the current MSU catalog. No foreign language is required for the M.A. degree, but the department strongly recommends that students in the M.A. program who expect to continue for a Ph.D. complete at least one of the foreign language examinations before taking the Master's Examination.

Before a student working for the Ph.D. can take the Comprehensive Examination, the foreign language requirement must be satisfied in one of the three following ways:

(I) The student must demonstrate a reading knowledge of two of these three languages: French, German and Russian; (2) The student must have a reading knowledge of either French, German or Russian and another language which is satisfactory to his guidance committee; or (3) The student must have a reading know-

led ledge of one foreign language and must bake a "language substitute" as described in the current MSU catalog and as determined by his guidance committee.

C. The Dissertation

experience.

- i. Ph.D. Dissertation Research. All doctoral candidates

 are required to marry; out some original anthropological
 research. Ordinarily, in social and cultural anthropology
 this work must be carried on in a culture which differs from the
 student's own. Approval of the thesis problem and of the research program, including the length of the research time, must
 be given by the student's Guidance Committee. The Comprehensive
 Examination must be passed before the student undertakes this
 research. In addition, the course in Field gResearch Methods
 must be completed before field work is begun. It is recommended that this course be taken just prior to the field
 - 2. The Ph.D. Dissertation. Before a candidate can be awarded a Ph.D. degree, he must present a dissertation (in the form approved by University regulations) to his guidance committee, and must successfully defend this dissertation before the anthropology faculty at a scheduled hearing, in accordance with University regulations.