

Ishino, Iwao. Papers.  
Michigan State University  
Department of Anthropology meeting minutes, 1963-1965

FOLDER 17  
BOX 5385  
COLLECTION UA.  
17.348

MEMO

October 7, 1963

To: John Useem, Chairman

From: John D. Donoghue

Subject: Minutes of Anthropology meeting of October 3, 1963

Present: Maxwell, Hughes, Gallin, Wolff, Donoghue

1. Gallin was appointed liason between staff and under graduate students.
2. Form is on the NDEA committee for the college of social science. The anthropology group has submitted a request for NDEA support for development of anthropology at M.S.U.
3. Three of the four members of the Advisory group for 1963-4 are anthropologists. They are Maxwell, Hughes, and Gallin. The fourth member is Form.
4. Enrollments for fall term: The department of sociology and anthropology had an increase of 10%, 1963 over 1962, but anthropology enrollment was 42%, 1963 over 1962, within the department sociology alone decreased. The same number of anthropology courses were offered in both years.
5. Donoghue announced that we had been asked by the Peace Corps to do training of Peace Corpsmen in Community development. The group agreed that in principle this was good for the department and Community Development both. Several groups will be programmed beginning in the Winter quarter.
6. Hughes announced that he has begun recruiting for the year. Robert Netting presently at Penn., is first on his list.
7. The group agreed that extra departmental funds that must be spent on salary should be earmarked for bringing Wolff more into the department.
8. The group agreed that we would hold colloquia on anthropology at our luncheon meetings.
9. Gallin is beginning to pull-together a brochure on anthropology at M.S.U.
10. A number of courses, especially in linguistics, may be cross listed in Sociology and Anthropology.
11. Preparations are being made for the trip to the annual AA meetings. Gallin, Maxwell, Hughes, Parker and Donoghue are giving papers.
12. An anthropology graduate student discussion group was formed. Twenty students attended the first meeting.



OCT 7, 1963

TO: JOHN USEEM, CHAIRMAN  
FROM: JOHN D. Donoghue  
SUBJ: MINUTES OF ANTHROPOLOGY MEETING  
OF OCT. 3, 1963

Present: MAXWELL, Hughes, Gallin, WOLFF,  
Donoghue.

1. Gallin was appointed liason between staff and <sup>undergraduate</sup> students.
2. Form is on the NOEA committee for the college of social science. The anthropology group has submitted a request for NOEA support for development of anthropology at M.S.U.
3. Three of the four members of the <sup>for 1963-4</sup> Advisory group are anthropologists. They are Maxwell, Hughes, and Gallin. The fourth member is Form.
4. Enrollments for fall term: The Department of sociology & anthropology had an increase of 10% 1963 over 1962, but anthropology enrollment was 42% 1963 over 1962, within the department sociology alone decreased. The same number of anthropology courses were offered in both years.



5. Donoghue announced that we had been asked by the Peace Corps to do training of Peace-Corpsmen in Community Development. The group agreed that in principle this was good for the department & CD both. Several groups will be programmed beginning in the winter quarter.

6. The group agreed that extra departmental funds that must be spent on salary should be earmarked for bringing Wolff more into the department.

7. Hughes announced that he has begun recruiting for the year. Rabbit Netting, presently at Penn., is first on his list.

8. The group agreed that we would hold Colloquia on anthropology at our luncheon meetings.

9. Gallin is beginning to pull-together a brochure on anthropology at MSU.



10. A number of courses, especially in linguistics, may be cross listed in S & A.
11. Preparations are being made for the trip to the annual AA meetings; Gallin, Mapwell, Hughes, Parker & Donoghue are giving papers.
12. An anthropology graduate ~~study~~ student discussion group was formed. ~~Twenty~~ Twenty students attended the first meeting.

October 10, 1963

MEMO

To: John Useem, Chairman

From: John D. Donoghue

Subject: Minutes of Anthropology meeting of October 9, 1963.

Present: Maxwell, Hughes, Wolff, Ross, Parker, Gallin and Donoghue

1. Hughes called Ralph Nicholas about Netting and called Netting on October 8. Would like to come to M.S.U. Hughes will check with Jay and write to Netting.
2. Maxwell announced that Graduate group has asked faculty members to attend their meetings. Maxwell is their advisor and Wolff is leading off with a paper at the first meeting.
3. Maxwell - National Merit Scholars will be interested in anthropology. Undergraduates will be around to work with us free. We should be working on programs for these people.
4. Maxwell announced that the Museum is actually engaged in trying to get manuscripts for the Museum Series in Anthropology. Asked members to consider submitting manuscripts to him.
5. General discussion of the possibility of bringing Gabe and Bunny Lasker to ~~some~~ M.S.U.
6. Discussion of Part III of NDEA proposal is., where do we go from here.
7. Ross - Problem of bringing in a Latin American specialist in anthropology.
8. Gallin - Brought up Joe Spielberg who is getting married.
9. Agreed to send Joe a letter asking him to join faculty for one year.
10. Possibility of dual appointment for L.A. specialist in New L.A. Center.
11. Staff went on to make final corrections to NDEA proposal.
12. Group discussed problem of our overloading on the Advisory council.
13. Discussion of leadership of anthropology group. Should we have two leaders?
14. Next week, Donoghue will present a paper to the group.

cc: Iwao Ishino



1428<sup>1</sup> Present: Maxwell, Hughes, Wolff, Ross, Parker,  
Gallin + Donofhue

Hughes - called Ralph Nicholas about Netting  
called Netting Oct 8. Would like  
to come to MSU. Hughes will  
check with Jay + write to Netting

Maxwell - Announced Graduate group  
has asked faculty members  
to attend their meetings. Maxwell  
is their advisor + Wolff is  
leading off with a paper at  
the first meeting.

Maxwell National Merit scholars will  
be interested in anthropology.  
Undergraduates will be around  
to work with us free. We  
should be working on programs  
for these people.

Maxwell - Announced that the Museum  
is actively engaged in trying  
to get manuscripts for the  
Museum Series in Anthropology.  
Asked members to consider  
submitting manuscripts to him



General discussion of the possibility  
of bringing Gabe & Betsy Lasker to  
come to U.S.

Discussion of Part 3 of NDEA  
proposal re, where do we go from  
here.

Ross - Problem of bringing in a Latin  
American specialist in anthropology.

Gallin - Brought up Joe Spielberg who is  
getting married.

Agreed to send Joe a letter asking  
him to join faculty for one year.

Possibility of dual appointment  
for L.A. specialist in new  
L.A. Center.

Staff went on to make final  
corrections to NDEA proposal.

Group discussed problem of  
our overloading on the Advisory  
Council.



Discussion of leadership ~~among~~  
anthro group. Should we have  
two leaders?

Next week Donoghue will  
present a paper to the group

DEPARTMENT OF ANTHROPOLOGY

Staff Meeting -- October 20, 1965

AGENDA

Announcements:

*Sovereign Press  
Fellowship.*

1. Submission of NSF Training Grant - enrollment
2. NSF Undergraduate Participation Grant
3. NSF Doctoral Dissertation Support
4. Staff travel
5. NSF Scientific Instructional Equipment
6. Evening courses - 469 - Jackson and Bay City
7. Alumni Distinguished Graduate Fellowship
8. William Brown Books - printing of text materials
9. Cole Memorial Lecture - Chicago, Nov. 2nd.
10. New faculty

*Donoghue*

Old Business:

1. Report graduate curriculum committee
2. Report undergraduate curriculum committee

New Business:

1. Honors College List
2. Departmental brochure
3. Revision of graduate catalogue
4. Accreditation for grad teaching
5. New faculty
6. Gull Lake
7. Enrollment

Nicholas  
Hughes  
Ishino  
Parker

} advisory Committee

520-8863

-11

Dr Philip Singer  
Albany Med School Union Col  
Ph D in Anthropology  
Med. Education

5205



October 7, 1963

**To:** John Usseam, Chairman**From:** John D. Donoghue**Subject:** Minutes of Anthropology meeting of October 3, 1963**Present:** Maxwell, Hughes, Gallin, Wolff, Donoghue

1. Gallin was appointed liason between staff and under graduate students.
2. Form is on the NDEA committee for the college of social science. The anthropology group has submitted a request for NDEA support for development of anthropology at M.S.U.
3. Three of the four members of the Advisory group for 1963-4 are anthropologists. They are Maxwell, Hughes, and Gallin. The fourth member is Form.
4. Enrollments for fall term: The department of sociology and anthropology had an increase of 10%, 1963 over 1962, but anthropology enrollment was 42%, 1963 over 1962, within the department sociology alone decreased. The same number of anthropology courses were offered in both years.
5. Donoghue announced that we had been asked by the Peace Corps to do training of Peace Corpsmen in Community development. The group agreed that in principle this was good for the department and Community Development both. Several groups will be programmed beginning in the Winter quarter.
6. Hughes announced that he has begun recruiting for the year. Robert Netting presently at Penn., is first on his list.
7. The group agreed that extra departmental funds that must be spent on salary should be earmarked for bringing Wolff more into the department.
8. The group agreed that we would hold colloquia on anthropology at our luncheon meetings.
9. Gallin is beginning to pull-together a brochure on anthropology at M.S.U.
10. A number of courses, especially in linguistics, may be cross listed in Sociology and Anthropology.
11. Preparations are being made for the trip to the annual AA meetings. Gallin, Maxwell, Hughes, Parker and Donoghue are giving papers.
12. An anthropology graduate student discussion group was formed. Twenty students attended the first meeting.

To: John Useem, Department Chairman

From: John Donoghue, Secretary

Subject: Anthropology meeting of November 6, 1963

1. The group proposed to draw Dr. Hans Wolff more closely to the Department and negotiations will proceed between the department chairman and Dr. Hans Wolff.
2. The group recommended that Dr. Artis put in writing a firm proposal to Joe Spielberg relative to the position in the department for 1964-65.
3. The group discussed preparations for spring courses; Donoghue and Gallin will take care of this.
4. Gallin reminded us that course description and course offerings in anthropology for the catalogue should be initiated; Gallin is in charge of this project.
5. The Department has been requested by the International Directory of Anthropological Institutions to bring up to date its listing.
6. Plans were discussed ~~about~~ for the behavior at the San Francisco meetings relative to recruiting.
7. Netting will not be coming to M.S.U. - he is happy at Penn. Smock will be approached with regard to his future plans.



Nov 6, 1963

- 1) Hans + Nicholas money  
Srp. proposal to draw  
discussion of asking Hans to  
~~move into the~~ more closely into  
the department
- 2) Letter from Jay to Spielberg
- 3) Start preparing Spring courses (JD + Benice)
- 4) Course descriptions & ~~cross~~ course  
offerings in Anthro (Benice)
- 5) Bring up to date Int Directory of Anthro  
Institution
- 6) Plans for San Francisco
- 7.) Nothing not coming - happy at Penn  
Smock will be approach. The specialist

To: Dr. John Useam

From: John Donoghue

Subject: Anthropology meeting of December 8, 1963

1. Discussion on bringing Africanists to Michigan State University.
2. Discussion of a possibility of creating a linkage between M.S.U., Department of Sociology and Anthropology and Community Development, with the research center in Cairo. Hughes will follow up on this problem.
3. Announcement that a panel discussion among Anthropologists will take place in front of the Anthropology Club, Friday night.
4. Gallin reported that President Hannah is interested in building a relationship with National Taiwan University. Gallin is our contact on this problem.
5. The group decided to hold a special meeting on NDEA Fellowships.
6. The group decided to meet in the evening for curriculum revision.
7. Gallin was appointed to make sure all the red tape with regard to bringing Alland and Nicholas here in September was cleared.
8. Dr. Knisley in the Provost Office introduced the idea of bringing a Physical Anthropology to Michigan State University jointly supported by the Department of Anatomy. Maxwell was assigned to follow through on this idea.
9. It was suggested that the Departments of Anatomy and Zoology be apprised of Lasker's seminar on physical anthropology during the Spring term.

Present: Drs. Knisley, Useam, Parker, Gallin, Hughes, Maxwell, Wolff and Donoghue.



Dec 8

1. AFRICANIST
2. Egypt
3. Friday nite talk
4. Taiwan problem
5. NDEA Fellowships - special meeting
6. Curriculum
7. Allend & Nicholas
8. Dr. Knisely
9. Training grant in physical anthropology  
support from zoo & anatomy  
NIH

General Bio Soc. Div

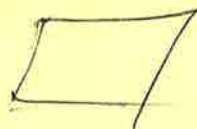
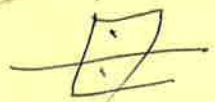
NSF DR. Tybor

10. Dr. Calahan & others will  
talk about joint appointment
11. Get notice to Calahan & anatomy  
students about Lasker's ~~new~~ course

Usden & Knisely,

Parker Gallin Hughes Maxwell Donoghue

4th meeting as inform



December 11, 1963



1. Spülberg accepted at general faculty meeting.
2. Work on getting more teaching equipment
3. Letter for graduate assistantships is out - add personal letters ~~with~~ giving what we have to offer. abstract from NDEA.
- 4 NDEA - 3 fellowships
5. Problem of Degree -
- 6 Recruiting  
Alexander Alland - 1 wk from today  
lunch at Kellogg  
Call Alvin Wolf



DEPARTMENT OF ANTHROPOLOGY  
STAFF MEETING  
JANUARY 4, 1964

AGENDA

1. Time for regular weekly staff meeting Thurs. = 4-6
2. Advisory Committee re-election = Swindler.
3. One ~~time~~<sup>quarter</sup> time teaching assistantship-Osborne? - yes.
4. McQuitty suggestions: independent study, more credit and fewer contact hours, reading period, echeloned series of undergraduate courses. ]
5. Student grades: Hanifi and Joseph; general review and warning letter
6. Recruiting: Hudson in, Netting, who next? ( Andrews, Faron?) call write Doty (call)
7. Netting's seminar affiliate
8. Recruiting continued: D. C. Leighton, Raulet, Dunn - don't re visit Patch (write)
9. Revision of graduate statement -- also specialized M. A. program?
10. Summer school schedule - Cleland  
- Swartz
11. NDEA Proposal
12. Ishino
13. Ford internships (Osteen)

Swindler  
NL

Parker  
III

To: Dr. John Useem

From: John D. Donoghue

Subject: Anthropology meeting of January 13, 1964

1. Maxwell introduced the problems of minors and our core curriculum. This will be discussed in a separate meeting.
2. Hughes announced that an Africanist, Gutkind of McGill University would be on campus for an interview on January 28, 1964.
3. The curriculum was discussed.
4. Gallin reported on the progress of the National Taiwan University project.

Present: Drs. Parker, Gallin, Hughes, Maxwell, Wolff and Donoghue



JAN 15

Parker, Gallin, Hughes, Maxwell Wolff, Donoghue

1. Problems of menors
2. Jan 28 - Tuesday - Gutkind  
McGill
3. Curriculum for next year  
~~Wolf and B.~~
4. Gallin reported on the T/W project  
Hanna directed a proposal for est.  
relations with Nat'l Taiwan

5.

To: Dr. John Useem  
From: John D. Donoghue  
Subject: Anthropology meeting January 23, 1964

1. Curriculum meeting was set for Monday evening at 5:00 p.m.
2. Maxwell reported on his meetings with Dr. Calhoun of the Department of Anatomy on the physical anthropologists. They were favorable.
3. Maxwell reported - the Provost asked the department to explore with others the idea raised by President Hannah on having an archaeologist focused departmental unit at Michigan State University.
4. Hughes reported on the possible availability of Marc Swartz an Africanist. He will be invited to the Campus.

Present: Drs. Maxwell, Hughes, Elin, Parker, Wolff and Donoghue.



MICHIGAN STATE UNIVERSITY EAST LANSING

DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY

To: Dr. John Useem

From: John D. Donoghue

Subject: Anthropology meeting January 23, 1964

1. Curriculum meeting was set for Monday evening at 5:00 P.M.
2. Maxwell reported on his meetings with Dr. Calhoun of the Department of Anatomy on the physical anthropologists. They were favorable.
3. Maxwell reported on ~~President Hannah's desire to get an Old World Archaeologist. He is in charge of a committee to look into this problem.~~
4. Hughes reported on the possible availability of Marc Swarts an Africanist. He will be invited to the Campus.

Present: Drs. Maxwell, Hughes, Gallin, Parker, Wolff and Donoghue

REVISE — the Provost  
has asked the department  
to explore with at this the  
idea raised by Pres Hannah  
on having an archaeology focused  
departmental unit at  
M.S.U.  
(Hannah)

1/23/64

Curriculum revision

Phys. Anthro.

Archaeology

Recruitment - 9-5 Tuesday 1/28/64

Outkind

Marc Schwartz Swartz

Peter Wilson

Norma McCloud



To: Dr. John Useem

From: John Donoghue

Subject: Anthropology meeting of January 28, 1964

1. The teaching schedule for the Fall quarter was discussed last evening.
2. Gallin was put in charge of curriculum revision.
3. Gutkind had to delay his visit to the campus.
4. Swarts will arrive on Tuesday February 4, 1964

Present: Drs. Hughes, Maxwell, Gallin, Parker and Donoghue

Tuesday  
January 28/64

Curriculum meeting - Fall

Winter 1964

100

February 10, 1964

To: Dr. John Useem

From: John Donoghue

Subject: Anthropology meeting of February 7, 1964

1. Announcement was made that the Conference Board of Scholarships in Washington recommended to the Bi-National Committee in Japan and India that Dan Whitney and Ann Baker be accepted as Fulbrighters.
2. Daris Swindler, a physical Anthropologist, is being considered for a joint appointment in the departments of Anatomy and Sec. & Anthro. Will be on campus the 13th and 14th of February. A Seminar will be held by Swindler entitled "Dental Anthropology."
3. We have sent an offer to Marc Swartz to join our department.
4. Discussion was held concerning a replacement for Hans Wolff who is going to Northwestern.
5. Final arrangements were made with Dr. Gabriel Lasker on his Spring seminar. It is tentatively entitled "Problems in Physical Anthropology." It is expected that the staff will attend and a limited number of students will be hand-picked from the departments of Anatomy, Zoology, and Anthropology. The seminar will be held on Thursdays from 2:30 to 5:30 when no other anthropology courses are being offered.
6. A discussion was held on the idea of sending one of our anthropologists around to look at other growing and expanding departments of anthropology, such as Oregon, Wisconsin, and Illinois.
7. Discussion of problem of the course on Language and Culture after Wolff leaves.
8. Problem of Culture and Personality was discussed. If Swartz comes, he would be interested in teaching a course like this. Drs. Useem, Parker, and Hughes also have interests in this area.
9. Discussion on the progress of various graduate students in Anthropology.

Present: Drs. Parker, Hughes, Maxwell, Wolff, Gallin and Donoghue.



Moswell, Parker, Hughes, Donoghue, Wolff, Collin

Feb 6, 1964

1 Conference Board of Scholarships

2 Daris Swindler - next wk. Thurs. 2/13/64  
"Dental Anthro" Seminar

3:30

Sponsored by Uo + Anatomy  
spend

3 We are sending offer to Marc Swartz

4 Hans Wolff + replacement

MARY Lyn MORRIS, Peter Wilson

5. Galee Fashers Seminar

Staff + Students - hand picked  
Anatomy, Phys. Ant. + Zoo.

No anthro courses offered during this time  
Dan, Dave, Len, Ann,

Thurs. 2:30 - 5:30

6. Idea of sending people around to look at  
Oregon, Wis, Ill, etc. Look at Penn Lakes.

7. Language + Culture - Chuck Berry

8. C + P - what to do - Uacem, Parker, Hughes +  
add course - psych. ant. Swartz

9. Discussion of grad students



March 17, 1964

To: Dr. John Useem

From: John Donoghue

Subject: Anthropology group, minutes of five meetings, held in the two week period, March 1 to March 13th.

1. Talks by two anthropologists Robert Smith of Cornell, Eric Wolf of Michigan were well received by AKD audiences.
2. NDEA Fellowships were offered to John Choulochas, Karen Bernhard and Nancy Barnett.
3. Teaching schedule was prepared for the 1964-65 academic year. There will be 29 separate course offerings in anthropology. These include 11 area courses, 7 - 800-900 level, 7 - 400 level excluding area courses, 4 - on the 100-200 level. There are several sections of some of the above. The graduate program in Anthropology is as follows:
  - 821 Swindler and Nicholas
  - 922 Donoghue
  - 829 Gallin
  - 923 Swartz
  - 828 Nicholas
  - 800 level - Applied Anthropology - Parker.
  - 822 Community Development - Donoghue
4. Revisions of course descriptions, course numbers, prerequisites and credit hours, have been worked out, it is such that most or all of the offerings in anthropology will be for credit courses.
5. Attendance at the graduate Anthropology Club has been excellent. They have now heard a Panel discussion with Donoghue, Maxwell and Gallin, and individual discussions by Parker, Hughes, Useem, Gallin and Wolff. At their next scheduled meeting three students will deliver 15 minute papers. The faculty will be encouraged to attend.
6. Dr. Hughes is the Anthropology representative on the problem of Behavioral Sciences in the new Medical School.



Memo - Dr. Useem  
March 17, 1964  
Page 2

7. Dr. Maxwell has been working on the problem of building training in Physical Anthropology at Michigan State University.
8. Gallin was cited for his good work in stimulating and recruiting our NDEA applicants.
9. The group cited Ishino for his two books in two months.
10. Mr. Donoghue announced that the offer to take the Peace Corps contract in Community Development was turned down.
11. Several students and faculty will give papers at CSAS, May 14-May 16.



TO: John Useem  
FROM: Seymour Parker  
SUBJECT: Anthropology Meeting, Thursday, April 16

1. Central-States A. meeting. Car available; decision made to reserve car. Jack and some graduate students will probably go.
2. Discussion of Fall courses. Man and Culture Course (100) will not be broken up into small discussion groups.
3. Swartz will teach one course in Fall (Africa) and handle reading courses.
4. Discussion of field station sites - no decision or meeting of minds. Maxwell interested in field station among Eskimos.

TO: John Useem  
FROM: Seymour Parker  
SUBJECT: Anthropology Meeting, April 21.

1. Maxwell discussed appointment of Cleveland. Question of rank, instructor or assistant professor was raised. He will be invited to visit campus.
2. Question of qualifying exam, Monday; four hour exam.
3. Hughes wants to bring to MSU an instructoress in Swahili; problem of transfer without loss of credits, etc. It was suggested that she take waivers for some courses which are required for our M.S. degree.
4. Subject of what to do about NSF funds. What programs can we submit to qualify? Purposes - to institute more rigorous scientific training and international area (field stations, etc).

#### Africa

- a. Language laboratory facilities.
- b. Field station in Africa (Hughes) - for anthropology and linguistics. Money for transportation, housing, office facilities, increment to Museum.
- c. Another African anthropologist.

#### Asia

- a. Anthropologist (Southeast Asia man).
- b. Pakistan (field station).
- c. Library and Museum resources.

#### Latin America

- a. Two additional Latin Americanists.
- b. Field Station.

#### Science

- a. Laboratories (Human Physiology, Primate Behavior).
- b. Film library.
- c. Teaching - research complex.

1. Affiliate Status:

J. Donoghue moved that a category of "Affiliates" be created in the department. Move seconded by B. Gallin and then opened to discussion.

Discussion revolved around whether "affiliates" be formally outlined or defined (i.e. noting what specific rights and responsibilities would go with this status) or an informal definition of this status. C. Hughes moved that the above motion be tabled temporarily and given more consideration at a latter time.

2. Appointment:

The question of what J. Useem's position in the new department should be was discussed. It was moved, seconded and passed (unanimously) that he be offered a full Professorship (with board action), with full rights and membership in the new department.

3. Assistantship and Application Committee:

~~Agg~~ The acting chairman (M. Maxwell) appointed J. Donoghue as chairman of this committee, to be assisted in the screening by B. Gallin and S. Parker.

4. Letter to Majors in the department and Graduate Students:

It was agreed that a letter be sent to all majors and graduate students in the previously joint department offering the alternatives open to them with the creation of a new department. They may switch to Anthropology only, maintain a combined Soc. and Anthro. major or remain in Sociology alone. It was further agreed that the contents of this proposed letter be checked out with the Assistantship Committee before being sent out.

5. Graduate Library:

Atentative policy regarding graduate student library was agreed upon. If Anthropolgy is housed in another building (other than Berkeley), a separate library would be set up. If maintained there, a joint library with sociology would be appropriate.

6. Announcements:

Acting chairman M. Maxwell made the following announcement:

M. Maxwell to be Chairman of anthropology until August 15, 1964  
Charles Hughes to be acting chairman between Aug. 15, 1964 until  
June 30, 1965.



Notes from Luncheon meeting of Anthropology staff: June 23, 1964

1. Affiliate Status:

It was moved, seconded and passed unanimously that affiliate status be extended to the following persons:

Bill Ross  
Charles Kraft  
James Wang  
Ruth Useem

p It was further agreed that the above named persons be extended this privilege (attendance of meetings, sans voting rights) via an informal letter.

2. Memo to Chairman:

Write a formal letter to John Useem offering a joint position in Sociology and Anthropology.

3. Staff appointment:

It was moved, seconded and passed unanimously that Joseph Spielberg be appointed at the level of Assistant Professor in Anthropology beginning in September (temporary appointment thru June 1965).

Agenda

Announcements

1. ANP 271 lowered to ANP 171 starting Fall quarter.
2. Changes in Travel Regulations.
3. Availability of International Programs.  
Fellowships for foreign students.
4. Articles in Centennial Review  
Hughes and Lasker
5. Curriculum Committees. —
6. Undergraduate summer activities  
National Merit Scholars
7. Pattern for graduate assistants  
Political Science
8. Joint appointment in Computer Center
9. Research grants - Swartz and Swindler
10. Science proposal to Kellogg Foundation
11. Changes in NSF policy with regard to meetings and conferences.
12. Summer field program for 1966
13. NSF excellence proposal
14. Patterns for Improvement - conferences and visitors.

*Grad. Marc Swartz, chairman  
Seymour Parker  
Jack Donoghue  
Charles Cleland*

*Undergrad Bernard Gallin, chairman  
Ralph Nicholas  
Joseph Spielberg*

New Business

1. Qualifying exam re-take scheduled for 1 September
2. Response to EDP - Audio Visual
3. Undergraduate advisers
4. Book list

Talk w Ross - 1 Sep 64

- ① Bernie & I draft letter to Yang giving indication of general interest — but budgeting problems, schedules, etc.
- ② Bill to put Bernie & Yang into proposal for Carnegie as exchange ~~per~~ persons (due sometime in autumn)
- ③ Asian Center interested to hire of  $\frac{1}{2}$  salary, esp. if Bernie's salary doesn't also come ~~from~~ entirely from Center. —



NATIONAL TAIWAN UNIVERSITY

College of Agriculture

Department of Agricultural Extension

Taipei, Taiwan, China

Tel. 23711-23715

Extension 153

July 22, 1964

Professor Bernard Gallin  
Department of Anthropology  
Michigan State University  
East Lansing, Michigan

Dear Professor Gallin:

Recently I had a visit with Professor Morton Fried at his Taipei home. When we talked about how to spend my Sabbatical leave in 1965-1966 I said I'd like to return to the United States for one year. Professor Fried suggested that there might be an opportunity in Michigan State University. He said that you are planning to make a second study trip to Taiwan in 1965. If your plan should materialize according to your time, then I may go to take your place, for one school year.

Yesterday Professor Fried sent me a note saying that he has received your reply to his inquiry. He said that you and your colleagues are generally in favor of his suggestion, and that you want me to send you my vita and also some idea if I would be willing to teach a senior undergraduate course or two on Chinese Society.

Enclosed please find a copy of vita. I would be glad to teach a senior undergraduate course or two on Chinese Society. But I hope that the class will not be too large, that is, not many more than fifty people. You may not worry about my English language. I can teach in English all right.

Professor Fried also mentioned that the realization of this idea depends on whether or not you will receive a grant to come to Taiwan. Of course I understand this. If any further information needed just let me know. I am going to attend the First World Congress of Rural Sociology and the International Conference for Agricultural Economists to be held in France in the latter half of August. After the conferences I plan to come back via the United States. I will be in the United States some time around the middle of September. In case you wish to make further consideration about the above idea and wish me to have a visit with you and your colleagues, I shall include a stop in East Lansing on my way home.

Sincerely yours,

Martin M. C. Yang

## VITAL PROGRAM

Name: Martin M. C. Yang

Address: No. 4, Sublane 1, Lane 62, Sec. III, Keelung Road, Taipei, Taiwan  
Republic of China.

Age : April 16, 1903; Marital Status: Married; Citizenship: Chinese with U.S.A.  
Permanent Residence

Education: 1. College - Cheeloo University, Shantung, China, 1925-1929,  
Sociology, B. A. degree

2. Graduate Studies - a. Yenching University, Peiping, China,  
1930-1931, Sociology

b. Cornell University, U.S.A., 1940-1942,  
Sociology, M.S. and Ph. D. degrees, Ph.D.  
thesis, The Market-town and Rural Life in  
China;

c. Columbia University, research work in the  
Department of Anthropology under the direction  
of Prof. Ralph Linton, supported by the  
Viking Fund Fellowship, result of the  
research was "A Chinese Village".

Professional Societies: American Sociological Association, American Anthropologic-  
al Association, Rural Sociological Society, Chinese So-  
ciological Society, Chinese Ethnological Society, the  
Association of Agricultural Economics of China

Publication: A Chinese Village, published by Columbia University Press, 1945,  
5th printing, 1959; pub. by Oxford University Press in London,  
Canada, India, and Pakistan.

A Collection of Professor Martin M.C. Yang's Papers (in Chinese)  
chiefly on Sociology and subjects on other social sciences, pub.  
in Taipei, 1963, pp. 603.

### Work Experience:

1. a. August, 1958 to present

b. National Taiwan University, Taipei, Taiwan, Republic of China

c. Professor of Sociology, Head of Department of Agricultural  
Extension

d. Teaching Sociology, Rural Sociology, developing the Department  
of Agricultural Extension, chief founder of the Dept. of Sociology  
and the Graduate Institute of Rural Socio-Economic Studies of  
National Taiwan University.

e. Conducted 3 rural socio-economic surveys in Taiwan under the  
joint sponsorship of National Taiwan University and the China-  
United States Joint Commission on Rural Reconstruction, results  
of the 3 surveys: The Farmers' Association and the Development  
of Economics in General and the Development of Agriculture in  
Particular in Taiwan; Progress and Problems in Rural Taiwan,  
(2nd edition); The Interrelationship Between Land Reform and  
Community Development in Taiwan.

2. a. August, 1955-June, 1958  
b. University of Washington, Seattle, Wash.  
c. Research Professor in the Institute of Far Eastern Studies  
d. Accomplished a study entitled "Chinese Social Structure" and several other papers on Chinese modern history.
3. a. August, 1952-June, 1955.  
b. Hartford Seminary Foundations, Hartford, Conn.  
c. Visiting Professor of Rural Sociology  
d. Teaching "Missions to the Rural People" in the Kennedy School of Missions.
4. a. August, 1951-June, 1952  
b. Stanford University, Stanford, Calif.  
c. Teaching "The Chinese Family" and "Chinese Community Organization"
5. a. August, 1947-June, 1950  
b. Cheeloo University, Shantung, China  
c. Professor of Sociology, Head of Department of Sociology and History, Director of Institute of Rural Service Experiment.  
d. Teaching Sociology and developing the Department of Sociology and History, and developing programs of rural service.
6. a. February, 1949 - June, 1949  
b. Cornell University, Ithaca, N.Y.  
c. Visiting Professor of Sociology and Cultural Anthropology  
d. Teaching "Culture and Cultural Changes in China".



Department of Anthropology  
Faculty Meeting  
9 September 1964

ITEMS

1. Departmental Committee Assignments:  
Graduate Donoghue, (ch.), Parker, Cleland, Swartz  
Undergraduate Gallin, Nicholas, Spielberg, Swindler  
Interdisciplinary Hughes, Donoghue
2. Advisory Committee ✓
3. AAA Fellows' Newsletter announcement ✓
4. Space arrangements ✓
5. Time for regular meetings 12:00 Wednesday
6. Brochure
7. Statement of graduate program ✓
8. Advisor for social science majors Lantz, Lieberman, Bertocci ?
9. Photographs for Dean's Office
10. ~~Handwritten~~ <sup>Saleh</sup>, Hanifi, Joseph on probation, provisional — subject to quarterly review of progress
11. Poverty program statement and other announcements

~~12. Teaching assistants / next time~~

↓  
Faculty advisor for College desk @ registration → Spielberg

Doris Giltner  
355-0172

For 16 Sep

- ① Assistantships
- ② Registration procedure
- ③ Advisory Committee - departmental
- ④ 29<sup>th</sup> Sept - for freshmen -
- ⑤ Sabine announcement - 12,000
- ⑥ ID cards
- ⑦ Discussion of proposed graduate & undergraduate curricular

⑧ Judy Hanna dance course

DEPARTMENT OF ANTHROPOLOGY

FACULTY MEETING

16 September 1964

Agenda

1. Advisory Committee *postponed*
2. Assignment of Assistants *Larry Corwin, Littlefield, Mohsen,*
3. 29th September orientation for freshmen - *Clelland to check w Museum*
4. Sabine announcement of Graduate Fellowships - *200 announcements*
5. ID cards - *wife okay*
6. Judy Hanna Dance Course - *sit w faculty - develop syllabus*
7. Photos for Dean's Office -
8. Social Science majors advisors - *Gallin, Nicholas*
9. Hannah's reception *Swartz, Nicholas*
10. *Mrs.* ~~Mrs.~~ Hayes's application ~~okay~~ *okay*
11. Space--Dahnke, Ross -
12. Newsletter //
13. Meeting with graduate students - *last half meeting, once a month - faculty adviser*
14. Registration procedure
15. Discussion of proposed graduate and undergraduate curriculum
16. Wise Joseph's letter - *No. Carolina grades - check okay, but w Quarterly review*  
- *Guidance Committee to decide*
17. Office in Fee Hall # 242

23 Sept.

Advisory Committee



September 15, 1964

Proposed

DEPARTMENT OF ANTHROPOLOGY

The Undergraduate Major

Introductory Courses: Students who wish to major in the Department of Anthropology should, at the earliest possible time, complete the courses required of ~~every student~~ Anthropology 100 and 171, and either Sociology 241 or 251. The 9 credits earned in the introductory courses count toward the minimum total of 40 credits in anthropology necessary for the major. (Not more than 70 credits in anthropology <sup>will be</sup> accepted as part of the total <sup>College</sup> required for graduation.)

Topical Courses: In order to acquire a minimum competence in some of the major subdivisions of anthropology, a major must earn at least 15 credits from among the following courses: Anthropology <sup>461,</sup> ~~461,~~ 462, 463, 464, 467, 473, 474 and 475.

Area Courses: A major in anthropology must have a basic knowledge of at least two areas of the non-Western world. Each student is required to earn 15 credits from among the following courses: Anthropology 275, 281, 390, 391 and 469. Anthropology 469 is the number used to designate eleven different advanced courses dealing with North American Indians, Latin America, Sub-Saharan Africa, Southeast Asia, Japan, China, India and Pakistan. At least 9 of the required 15 credits must be earned in courses numbered 469.

Other Requirements: In addition to the departmental requirements listed above, the following all-university and College of Social Science requirements are relevant to anthropology majors.

1. Complete the four general education courses in the University College, plus three terms of physical education (or sophomore standing).
2. Attain first-year <sup>College level</sup> competence in a foreign language.

3. Complete 9 credits in one of the following: foreign language beyond the first year, mathematics, philosophy, physical or biological science.

4. Complete 48 credits in courses numbered 300 and above.

5. Complete a total of <sup>180</sup>~~150~~ credits, with not more than 100 credits in any one college, and not more than 24 credits in technical courses in excess of those required for a major.

6. Achieve a minimum grade-point average of 2.0 for the entire program of study.

Anthropology Department Committee on Graduate Programing:

John Donoghue, Chairman

Bernard Galin, Seymour Parker, Marc Swartz, and Charles Cleland.

I. ADMISSION QUALIFICATIONS POLICY:

Any person who applies for admission to the graduate program in Anthropology should be considered without regard to the field of his previous academic training. Admission to the graduate program will be limited to those applicants who hold undergraduate degrees and who the admissions committee feel can satisfactorily complete the requirements for a graduate degree in this department.

II. Graduate Curriculum

The purposed statement of graduate curriculum is contained in the attached manual for graduate study. Serious disagreement arose only in regard to the fields of anthropology which are required for the doctoral program. Parker wishes to express his opinion that statistics and research methods should be included in the list of required fields. Although statistics and methods in anthropology is listed as a suggested specialized area, statistics may be eliminated since a student is free to chose any two special areas in this catergory.



PURPOSED MANUAL OF GRADUATE STUDY  
IN ANTHROPOLOGY AT  
MICHIGAN STATE UNIVERSITY

I. Statement of Objectives

Anthropology takes man as its central object of study and gives the student a framework for viewing man's place in the natural world; his evolutionary background and development; the organization of social life, cultural and symbolic systems; the evolution of societies, and the interrelations between culture and shared ways of thinking and feeling. Major points of orientation are the search for cultural universals in the midst of wide variation in ways of life; the processes of change and alteration in social and cultural structures; comparisons between different societies and "stages" of development from "primitive" to "civilized"; and the functioning of social institutions as part of over-all cultural systems. Anthropology views the world of man's many cultures as a natural laboratory in which diverse historical experiments have occurred and are occurring, the study of which can help in understanding human behavior. Providing a foundation for a broad liberal education, study of anthropology also prepares a student for diverse careers in education, medicine, government service, and institutions in which knowledge of human relations is important.

II. Core Courses

Every graduate student entering the department of Anthropology, whether he is seeking a **M**aster of **A**rts or a Doctor of Philosophy degree, must complete the core course program. This series of six courses is designed to eliminate inequalities in the educational background and to provide all students with an introduction to the basic fields of anthropology. The department recommends that the core courses be taken as early as possible in the academic program, preferably during the first year of graduate study. Satisfactory performance in these courses requires their completion with a grade of B or better. No deferred grades will be given in the core course program. Core courses are as follows:

<u>Term</u>	<u>Anthro.</u>	<u>Credit</u>	<u>Title</u>
Fall	821	4	Evolution of Man & Cul.
	829	3	History of Anth. Theory
Winter	856	3	Field Research Methods
	922	3	Dimensions of Culture
Spring	923	3	Cultural Dynamics
	828	3	Social Structure

The core course program must be satisfied before the qualifying examination is taken.



#### 100. Master of Arts Program

A student accepted by the department of anthropology for study toward a M.A. degree is assigned a faculty advisor before the beginning of his academic program. By the beginning of the third term of his first year of study the student will select a graduate committee. The M.A. committee includes a chairman, one other member of the anthropology department and a third member who may be from the faculty of another department.

##### Course Work

45 Credits are needed for completion of the Master's degree; 24 of these credits are required to complete the core course program, 9 credits must be selected from graduate courses offered by the anthropology department and 12 credits may be taken in other departments or applied to thesis research.

##### Masters Examination

Upon satisfactory completion of 45 credits of graduate work each student must take an oral master's examination. This examination is given by members of the student's Masters Committee but may include any other member of the anthropology faculty who wishes to examine the candidate. Master's examinations will cover both course work and the candidate's thesis. If a thesis is presented. The candidate's degree of proficiency on the Masters examination will indicate one of four final decisions by the faculty of the entire department. These include: 1) Pass--In which case a Master of Arts degree is awarded. 2) Fail--Indicating that the student may not continue study in the department of anthropology. 3) Terminal Masters Degree--Awarded only after completion of an acceptable Masters thesis and indicating that graduate study may not be continued in this department. 4) Re-examination--In rare cases the faculty will invite a student to retake the Masters examination after a specified period of study.

#### IV. Doctoral Program

Every student who is accepted for the doctoral program in anthropology is immediately assigned a faculty advisor. At some time during the first year of study the student selects a graduate committee composed of a Chairman, 2 other members of the anthropology faculty and a fourth member who may belong to the faculty of another department.

##### Core Courses and Qualifying Examination:

All students seeking a Ph.D are required to satisfy the core course requirement. When this requirement is completed the student must take the oral qualifying examination. This examination is given by members of the students committee and other members of the anthropology faculty who wish to attend the examination.



Performance on the qualifying examination will result in one of three final discussions by the departmental faculty: 1) The student may continue study for the Ph.D. 2) The student may not seek a Ph.D. in this department. 3) The qualifying examination may be retaken after a specified period of further study.

#### The Comprehensive Examination:

Every candidate for a Ph.D. degree will be required to demonstrate his competence in all of the following fields of anthropology:

1. Archaeology
2. Physical Anthropology
3. Linguistics
4. General World Ethnology
5. Complete knowledge of the ethnology of one major culture area of the world, i.e., Africa, the Near East, Inner Asia, the Far East, Oceania North America or Latin America.

Candidates must also demonstrate a detailed knowledge of at least two other specific areas of anthropology. The following are suggested but students may substitute a wide range of areas in this category with approval of his graduate committee:

1. Linguistics
2. Physical Anthropology
3. Statistics and Methods in Anthropology
4. Personality and Culture
5. Applied Anthropology
6. Language and Culture

Competence in the fields of anthropology and the two speciality areas will be evaluated by written and oral comprehensive examinations. The comprehensive examinations will be given by the graduate committee at any time the student feels prepared to take it. The candidate's performance on the comprehensive examination is reviewed by the entire faculty which decides if the examination has been passed, failed or may be retaken. In some cases the graduate committee may recommend additional course work before re-examination. In no case will the comprehensive examination be given before at least one of the foreign languages has been passed.

#### Foreign Languages

Departmental standards follow those outlined in the Bulletin on Graduate Study. No foreign language is required for the Master's degree, but the department strongly recommends that Master candidates who intend to pursue the Ph.D. pass one foreign language before taking the Masters examination. Students working toward a Ph.D. must 1) have a reading knowledge of French and German 2) may on consent of his graduate committee substitute another foreign language for either French or German 3) must have a reading knowledge of one foreign language and a language substitute. Rules governing language substitutes are fully explained in the Bulletin on Graduate Study. The anthropology department requires that one language be passed before the candidate takes the comprehensive examinations and that both

languages be completed before the dissertation defense.

#### Fieldwork

All Doctoral candidates are required to engage in some anthropological field work. This work must be carried on in a culture which differs from ones own. The period of time the student spends in the field is up to the discretion of the graduate committee. Comprehensive examinations must be completed before the student undertakes his field work requirement.

#### Dissertation

Before a candidate can be awarded a Ph.D. degree, he must present a dissertation to his his graduate committee and successfully defend his disseertation at a scheduled thesis defense. The thesis defense will be conducted by the candidate's graduate committee and other members of the departmental faculty who wish to attend.

#### Other Requirements

In addition to Departmental requirements all graduate students must meet certain requirements of the Graduate School of Social Sciences. These requirements will not be specified here but should be consulted under the headings of transfer credits, time limit, requirements for the degree, academic standards, and residence rules in the Social Science section of the current issue of the Michigan State University Catalog.



**Inter-Department Correspondence**

MEMORANDUM

Date \_\_\_\_\_

To \_\_\_\_\_

From \_\_\_\_\_

Subject \_\_\_\_\_

Staff - wk of 28 Sep

① NSF - "hot areas"

② Orientation meeting.

See p. 4 - confusion

- Ph.D. Qualifying Exam?

Signed \_\_\_\_\_



Rohman

Charles Lantz -

Religion course, Nov OCT 1,  
050550

---

$\frac{469}{473}$  - W }  
W, Spr. }

Anybody to teach these?

Dept Ans

1 Oct 64

Staff

call Howell  
re M.A.

agenda

① meeting time - Idzerda - Fri noon.

② ~~or~~ grad. program

③ NSF

④ orientation meeting

⑤ Muelder announcements

⑥ Honors college

⑦ - S&A library - okay -

⑧ Dahnke

kinship  
psych. + anth  
arch.  
primate  
bhw  
paleo ecology  
nutrition

⑫ Summer session

⑬ introductory course

⑭ Adv. Committee

⑮ brochure

⑨ travel policy

⑩ reproducing articles, etc.

⑪ equipment purchase

for  
next  
time

ANTHROPOLOGY  
Staff Meeting--October 9, 1964

AGENDA

1. Brochure
2. Donoghue's proposal
3. Report from Dean's Advisory Committee
4. Recruitment of replacements for next year
5. Maxwell's letter
6. NSF Cooperative Fellowships
7. Faculty meeting, College of Social Science
8. Faculty meeting, College of Human Medicine
9. Space for Department of Anthropology
10. Swartz's proposal for statement of joint program, Anthropology and African Studies Center



ANTHROPOLOGY  
Staff Meeting--October 9, 1964

AGENDA

1. Brochure ✓
2. Donoghue's proposal ✓
3. Report from Dean's Advisory Committee ✓
4. Recruitment of replacements for next year
5. Maxwell's letter ✓
6. NSF Cooperative Fellowships ✓
7. Faculty meeting, College of Social Science ✓
8. Faculty meeting, College of Human Medicine ✓
9. Space for Department of Anthropology ✓
- ✓ 10. Swartz's proposal for statement of joint program, Anthropology and African Studies Center ✓

---

For next week

1. vitas and replacement

## ANTHROPOLOGY

Staff Meeting      October 16, 1964

### Agenda

1. Announcements.
2. Joint Sociology-Anthropology program in Department of Sociology.
3. Representative to college graduate committee.
4. Admission, College of Human Medicine. - Davis Swindler
5. Michigan Academy of Science, Arts, and Letters - announcements.
6. Replacements for next year.
7. Counseling Center announcements.
8. Off-campus scheduling.
9. Advisory committee.
10. Stan Idzerda - Honors College.
  - ① 20 basic books for undergraduate phase
  - ② information on Ans for Honors College.
  - ③ Adviser for Honors College students
  - ④ special sections, opportunities for special study for undergraduates

---

next time.

DEPARTMENT OF ANTHROPOLOGY

Agenda

December 4, 1964

Call Lasker

1. Recruiting calls -

17<sup>th</sup> Leis  
16<sup>th</sup> Hudson  
17<sup>th</sup> 18<sup>th</sup> Henderson  
18<sup>th</sup> Leighton

} 4<sup>th</sup> Schedules

2. Departmental budget - Lasker - okay

3. Linguistics program and Linguistics Department. ✓

4. Advisory Committee - postponed.

5. Graduate program ✓

6. Accreditation review ✓

7. Students - Win Smith  
Leonard Lieberman  
Oliver Osborne

Niemi  
Hanifi  
Joseph

8. Graduate admissions ✓

Comm. Meeting

9. Other

10. NSF ✓

11. Move of Dept. ✓



DEPARTMENT OF ANTHROPOLOGY  
STAFF MEETING  
DECEMBER 11, 1964

AGENDA

1. Leis visit-problematic? ✓ → call him.
2. Hudson visit itinerary ✓
3. Plagiarism — papers on file
4. Problem of released time
5. Possibility of one-half salary for joint position in Computer Institute ✓
6. Cleland's "break-through" ✓
7. Call to Boggs ✓
8. Moving dates ✓
9. CIC meeting in Detroit, and fellowship letter ✓
10. Call to Lasker ✓ — Write confirming financial details
11. "Degree of progress" letter — yes → draft such a letter
12. Summer school offerings ✓
13. Other business

Next Time  
Summer School  
Advisory Committee  
Released Time  
Student's Progress

DEPARTMENT OF ANTHROPOLOGY  
STAFF MEETING  
DECEMBER 18, 1964

AGENDA

1. Recruiting: Leis, Plotnicor ✓  
Henderson  
Netting
2. Hudson offer? - get other rec's
3. Andrews and other vitas ✓
4. Advisory committee selection
5. McDonald case and Tibbetts involvement ✓
6. NDEA Title IV proposal again ✓
7. Equipment money from medical Research fund (Swindler) - cameras  
tape recorders  
dictaphones
8. Hanifi and Joseph - discuss at next meeting  
Hanifi  
C-  
B
9. D. C. Leighton
10. Summer Schedule - by R-Jam
11. Other Business

## DEPARTMENT OF ANTHROPOLOGY

## Administrative Space

Chairman's Office	200
Executive Assistant's Office	150
Secretarial Staff	
Departmental Secretary (1)	150
General Secretaries (3)	360
Records Area	120
Public Reception Area	150
Supply Room	120
Workroom (include duplicating equipment, etc.)	<u>240</u>
	1490

## Instructional Staff Space

Faculty Office (22 @ 120)	2640
(17 full <del>Time</del> positions <sup>1</sup> with 25% Increase for dual appointees)	
Graduate Teaching Assistants (13 @ 60)	<u>780</u>
	3420

## Teaching/Research Space

Laboratories	
Statistics Laboratory	240
Interviewing Laboratory - Central	300
Behavioral Laboratory - Central	225
Ethnographic Laboratory	150
Physical Anthropology and Archaeology Laboratory	200
Linguistics Laboratory	400
Area Research Laboratory	200
Drafting and Map Laboratory	200
Data Processing Laboratory (clerical only)	<u>300</u>
	2215

<sup>1</sup>Exclusive of Chairman



## Seminar and Teaching Space

Seminar rooms with maps and projection facilities (2 @ 600)	1200
Seminar Room with Movable Partitions to set up 3 rooms	600
Lecture Room with Projection Facilities with Capacity for 75-100	900
Seminar/Conference Room	800
	<u>3500</u>

Graduate Research Assistants and Fellows (31 @ 60)	1860
	<u>1860</u>

## General Space

Instrument and Equipment Storage	200
	<u>200</u>

Present	1380
Projected	9185
Seminar Class	3500
E	12685

Minutes of Staff Meeting  
Department of Anthropology  
December 21, 1964  
Present:

1. Graduate Student Admissions

Admission to Graduate School for Miss Joan Baisly and Miss Lundstrom was discussed at length. Jack Donoghue moved that both students be given provisional admission. This motion was seconded and passed unanimously.

2. MacDonald Case

Chairman Hughes reported to the staff the action taken by the Dean's committee against John MacDonald, a student in the Department of Anthropology, for his admitted act of plagiarism. According to Hughes, the above mentioned committee voted 3 to 1 (C. Hughes dissenting) to suspend Mr. MacDonald for a year. His case would again be reviewed at the end of the year provided that during that time he "undergo intensive psychiatric treatment".

Related to this, it was unanimously agreed that Professor Hughes write a letter to Miss Anne Tibbitts (whose paper Mr. MacDonald used verbatim) warning her about lending papers in the future. It was to be understood that the Staff is not categorically opposed to such student interaction, but that it feels very strongly that students lending papers to others have the responsibility to follow up whatever use is made of them.

3. Al Hudson offer.

The question of whether or not to extend an invitation to Mr. Al Hudson to join our staff was also discussed at length. It was decided that a decision now would not be advisable since there was really very little information on the man. Messrs. Gallin and Parker suggested that Hughes call Bob Smith at Cornell for an overall evaluation. If quite positive it was decided that Hughes should then immediately extend the invitation to Mr. Hudson. The details of the offer would then be worked out by the faculty advisory committee. If Smith's evaluation was doubtful, it would then be discussed in more detail by the advisory committee.

The above suggestion was favorable to everyone present and Hughes made plans to make the call to Bob Smith the following day (Tuesday, December 22).

4. Election of the Advisory Committee

It was decided to elect the Chairman's advisory committee at this meeting. The only voting staff member absent was Charles Cleland. The committee is to be composed of three staff members; two at the

associate professor level and one at the assistant professor level. The balloting resulted in the election of B. Gallin (at the assistant professor level), M. Swartz (at the associate professor level) and a tie between Daris Swindler and Seymour Parker as the second Associate professor. A telephone call to Charles Cleland would be made the next day by Charles Hughes to get his vote and break the tie.

5. Date for Comprehensive examinations for the Ph.D.

It was unanimously decided that the date for the Comprehensive should not be rigidly set, but rather worked out in particular case by the student's committee. However, for purposes of the graduate student manual, this qualification should read that Comprehensive examinations should "normally be taken in January".

6. Report on Probationary students:

Grades;

J. Haniff:

463-B

467-C

469-C

Wise Joseph:

463-C

467-B

469-C

Bertram Green:

Swindler-C

Nicholas-C



Minutes of Staff Meeting  
Department of Anthropology  
December 21, 1964  
Present:

1. Graduate Student Admissions

Admission to Graduate School for Miss Joan Baisly and Miss Lundstrom was discussed at length. Jack Donoghue moved that both students be given provisional admission. This motion was seconded and passed unanimously.

2. MacDonald Case

Chairman Hughes reported to the staff the action taken by the Dean's committee against John MacDonald, a student in the Department of Anthropology, for his admitted act of plagiarism. According to Hughes, the above mentioned committee voted 3 to 1 (C. Hughes dissenting) to suspend Mr. MacDonald for a year. His case would again be reviewed at the end of the year provided that during that time he "undergo intensive psychiatric treatment".

Related to this, it was unanimously agreed that Professor Hughes write a letter to Miss Anne Tibbitts (whose paper Mr. MacDonald used verbatim) warning her about lending papers in the future. It was to be understood that the Staff is not categorically opposed to such student interaction, but that it feels very strongly that students lending papers to others have the responsibility to follow up whatever use is made of them.

3. Al Hudson offer.

The question of whether or not to extend an invitation to Mr. Al Hudson to join our staff was also discussed at length. It was decided that a decision now would not be advisable since there was really very little information on the man. Messrs. Gallin and Parker suggested that Hughes call Bob Smith at Cornell for an overall evaluation. If quite positive it was decided that Hughes should then immediately extend the invitation to Mr. Hudson. The details of the offer would then be worked out by the faculty advisory committee. If Smith's evaluation was doubtful, it would then be discussed in more detail by the advisory committee.

The above suggestion was favorable to everyone present and Hughes made plans to make the call to Bob Smith the following day (Tuesday, December 22).

4. Election of the Advisory Committee

It was decided to elect the Chairman's advisory committee at this meeting. The only voting staff member absent was Charles Cleland. The committee is to be composed of three staff members; two at the

associate professor level and one at the assistant professor level. The balloting resulted in the election of B. Gallin (at the assistant professor level), M. Swartz (at the associate professor level) and a tie between Daris Swindler and Seymour Parker as the second Associate professor. A telephone call to Charles Cleland would be made the next day by Charles Hughes to get his vote and break the tie.

5. Date for Comprehensive examinations for the Ph.D.

It was unanimously decided that the date for the Comprehensive should not be rigidly set, but rather worked out in particular case by the student's committee. However, for purposes of the graduate student manual, this qualification should read that Comprehensive examinations should "normally be taken in January".

6. Report on Probationary students:

Grades:

J. Hanifé:

463-B

467-C

469-C

Wise Joseph:

463-C

467-B

469-C

Bertram Green:

Swindler-C

Nicholas-C

Minutes of Staff Meeting  
Department of Anthropology  
January 4, 1965

Present: Hughes, Donoghue, Nicholas, Swindler, Gallin, Parker, Cleland,  
Spielberg, Swartz

1. Weekly Staff meeting--It was unanimous decided to hold the staff meetings on Thursdays, 4 to 6 at respective faculty homes.
2. An announcement was made by Hughes of the availability of an  $\frac{1}{4}$  graduate assistantship. It was decided to award this to Oliver Osborne and tentatively assigned the latter to assist Marc Swartz in his Africa area course, 469
3. Staff members present cast vote for the remaining Associate Professor position on the Staff Advisory Committee: elected was Daris Swindler.
4. C. Hughes relayed to the staff suggestions by Dean McQuitty that curriculum changes be introduced which would enable more interested and advanced students to carry on independent work in anthropology. Dr. Swartz and Dr. Gallin volunteered to collaborate in working out possibilities.
5. Graduate Students Grades--A list of students earning less than a 3 point average was circulated among the staff. A motion was made by Ralph Nicholas and 2nd. by M. Swartz, that Jamil Hanife should not take courses or attempt to earn a degree in this department. The motion was passed with no discussion. Ralph Nicholas motioned that Wise Joseph also should not take courses or attempt to get a degree in anthropology. Motion 2nd. by J. Donoghue and passed with no discussion. A motion was made by M. Swartz that Robert Weber be requested not to take courses or attempt to earn a degree in Anthropology. It was 2nd. and passed with no discussion.
6. The motion was made, 2nd. and passed, that the following students be sent strong letters concerning their grades of last term. These students are: Gordian Armstrong-Joyce Neimi--It was moved and 2nd. that the remaining portion of graduate students having earned less than a 3 point average last term, be sent regular warning letters by the department.
7. Recruiting--It was the consensus that the chairman place a call to David Andrews of the University of Iowa and Paul Doughty at Indiana University and invite them to visit the campus with the object of possible future affiliation with the Department. It was also the consensus that the Chr. write Mr. Louis Faron and Richard Patch, concerning possible affiliation with this Department.
8. It was moved, 2nd and passed that Professor Doreatha Leighton be offered affiliate member status within the Department.
9. C. Hughes circulated the vitae's of H. Raulet and Mr. Dunn for possible employment in the College of Human Medicine.
10. Summer School Schedules



11. NDEA Proposal--J. Donoghue volunteered to write up the draft of the NDEA proposal for the additional openings available.
12. Draft proposing the granting of a special MA degree in anthropology for Community Development students was announced as forthcoming from J. Donoghue. The special character of this M.A. degree, it was agreed, should be in some way noted. It was tentatively agreed that such a notation should appear on the official transcripts of the students receiving such degrees.

DEPARTMENT OF ANTHROPOLOGY  
STAFF MEETING  
January 14, 1964

AGENDA

1. Founders' Day proceedings
2. College of Human Medicine research money (NIH)
3. Recruiting:
  - Netting
  - Andrews — Gar Wood
  - ① DCL, Raulet
  - Others?
4. Ishino
5. Peace Corps ~~events~~ events
6. Advisory Committee meeting ✓
7. Dave Smith — okay
8. Other business
9. Farmers' Week
10. Curriculum.

# Agenda

## Staff Meeting

January 28, 1965

1. Andrews - get further names - search committee - Ralph Nicholas -  
more Jack to telephone
2. Fernea - okay - inquire
3. D. C. Leighton ~~X~~ → call Hunt re reconsiderations of priorities
4. Ottenberg ✓
5. Trout ✓
6. Dick Means letter ✓
7. NIMH Fellowships
8. Other

~~9. Nicholas Comparative Cultures memo~~

~~10. Office situation~~



February 8, 1965

ANTHROPOLOGY  
Agenda  
Staff Meeting

1. Iwao Ishino: Round two,  
McQuitty in the corner.
2. Fernea
3. Ottenberg
4. Useem letter.
5. Donoghue: Course and Money
6. Hunt and D.C. Leighton

- Write for vitas from Tulane  
- Useem letter  
- letter to Fernea  
- call Hunt re DCL

COLLEGE OF HUMAN MEDICINE  
Executive Committee Meeting

February 10, 1965

AGENDA

1. General Research Support - send in for Sept. deadline - Osborne-Hughes
2. Budgets - equipment - what need 3, 4 yrs hence to spend Kellogg's money
3. Recruitment
4. Hospital Relationships
  - Lansing
  - Grand Rapids
  - Saginaw
  - Pontiac
5. AAMC and "Reasonable Assurance"
6. Legislature
7. Old Business
8. New Business
9. Adjournment

Lester Evans  
The Crisis in Medical Education, Univ. Mich. Press

DEPARTMENT OF ANTHROPOLOGY  
Staff Meeting  
February 22, 1965

AGENDA

1. ~~Hunt~~  
D. L. Leighton  
Raulet  
Fernea  
Kennedy
  2. Graduate Manual
  3. Ottenberg
  4. Sharp ✓
  5. Ishino ✓
  6. Comparative Cultures Committee
  7. (College Fellowships:  
2 candidates)
  8. Other business
  9. ~~All~~ All-University Research Grants
- make itinerary - (Pol. Sci.)



[1965?]

AGENDA  
DEPARTMENT OF ANTHROPOLOGY  
STAFF MEETING  
MARCH 4

1. Recruitment:

Ottenberg

raulet

D. C. Leighton

Ferne

Chinese Anp.

Latin Americanist

2. Applied Anthropology seminar

3. Len Lieberman's request

4. Forthcoming meeting with Useem: Tuesday 10:00 A.M.  
Can Advisory Committee come?

5. Fellowships and Assistantships

6. NDEA new deadline and procedures

7. Other business

8. Ishino (Hannah) letter

9. Course drops and grading

DEPARTMENT OF ANTHROPOLOGY  
Staff Meeting

16 March 1965

AGENDA

write for references - Ben Paul  
Dave Sandy

1. Departmental tea for undergraduates (Swartz)
2. Raulet and other recruiting matters (e.g., D. Leighton, Ottenberg) Latin America
3. Meeting with Department of Sociology concerning graduate curriculum
  - a. question of minor in Anthropology vis-a-vis Sociology - 20 credits
  - b. special relationships with Sociology
  - c. threat of development of competing courses
4. Revision of Graduate manual
5. Graduate student admissions to department (Burnor, Nugent, for example)
6. Graduate assistantships, fellowships (NDEA)
7. Curriculum and teaching assignments
8. All-University grants
9. Other business (besides monkey)
10. David Winter

Thursday, 8 April = tea 4 p.m.  
try 106-108

no departmental consensus

talk to  
Gar Wood  
abt 1/2 pos.  
for South  
Americanist

COLLEGE OF HUMAN MEDICINE  
Executive Committee Meeting  
March 17, 1965

AGENDA

1. Approval of minutes
2. Appointment of Dr. Gerhardt
3. Recruitment - Department of Medicine
4. Organization of Dean's office
  - A. Associate Dean for Intramural and Curriculum Affairs
  - B. Associate Dean for Extramural and Clinical Affairs
  - C. Administrative Assistant for Business Affairs
5. Appointments and Promotions
6. Old Business
  - A. Hospital affiliations
  - B. AAMC and "Reasonable Assurance"
  - C. Procedures at Olin Health Center
7. New business
8. Adjournment

"Two Year Certificate"



DEPARTMENT OF ANTHROPOLOGY

Staff meeting agenda

30 March 1965

1. Raulet offer  
(Advisory Committee meeting)
2. Fall teaching schedule
3. Lasker teaching ✓
4. NSF proposal ✓
5. Relationships with Dept. of Sociology re  
Interdisciplinary program (contd.)
  - a. Nicholas confrontation
  - b. Parker proposal
  - c. Brochure revision
  - d. general strategies
6. McQuitty proposal re small courses ✓
7. Disposition of students (Armstrong, Vogt, Wyn Smith)
8. Spielberg proposal to Wood ✓
9. Coffee Hour arrangements
10. Other business

- McKee call to Bernie re 473

- Harsh letter

Niemi out also

~~McQuitty McKee call~~

Seymour on trip to Kansas City

Minutes

Staff Meeting -- March 30, 1965

Present -- Drs. Hughs, Spielberg, Parker, Swindler, Cleland, Swartz,  
Nicholas, Donoghue, Gallin

1. Disposition of students making below B work in Anthropology.  
Mr. Gordian Armstrong -- letter of registration circulated and accepted.  
Miss Joyce Neimi -- consensus is she is not to continue in Department.  
A letter was written to her to this effect.  
Miss Marilyn Vogt -- letter B, strong, was to be sent.  
Mr. Winn Smith -- candidacy of his Ph.D. degree was discussed.  
Consensus was it would not be advisable to continue on for Ph.D. It was left for his committee to decide whether a M.A. degree could be conferred with a possibility of a thesis on paper presented.
2. Coffee hour:  
John Donoghue reported that arrangements are underway for a coffee hour for undergraduates and all interested students for the 8th April, 4:00 International Center--Room 196.
3. Dean McQuitty's request for the offering of small classes for undergraduate majors in anthropology. It was decided that anthropology 474 (Ec. Anp) and 475 (Pol. Anp) should be designated as such courses. That is, enroll in these courses limited in anthropology undergraduates--or permission of instructor.
4. Harry Raulte:  
Chairman Hughes reported that interested persons, i.e. -- Dean Hunt, of the Medical College, were impressed with Raulte as a potential member of both Anthropology and the College of Human Medicine. It was suggested by Seymour Parker that before an offer is made to Harry Raulte, that Professor Hughes confere with Dean McQuitty and Dean Hunt to clarify the following what would happen if Raulte is given tenure in anthropology and the Medical School should, for some reason, decide to discontinue appropriation of funds for Raulte's salary. Professor Hughes agreed to confer with Dean Hunt and McQuitty on said issue.
5. Ottenberg:  
Professor Hughes communicated to staff, Mr. Ottenbergs' ~~decision~~ desire to postpone a decision on invitation to join Anthropology's staff until approximately the middle of May.
6. Relations with Sociology-- Professor Nicholas reported on his confrontation with John Useem concerning Mary Jane Beeches degree plan. More specifly, Nicholas took it upon himself to change the nature of her degree from a Soc-Anp Interdisciplinary Ph.D. to a Ph.D in Sociology, with a minor in Anthropology.  
According to Nicholas Useem verbally re-acted to this action, claiming it was not Nicholas's position to change the nature of degree, furthermore, the Inter-disciplinary degree is still a integral part of Sociology, and that furthermore, despite anthropology disincalation to continue with an Inter-Dis. degree, Mrs. M.J. Beech would never the less, qualify for such a degree under current comments to continue such a program of such individuals who were ~~X~~ enrolled in the joint department. It was agree that Professor Useem's point with respect to Mary Jane Beech be

accepted, however, the staff urged Dr. Hughes to make it clear to Useem and to Dean McQuitty, that such a degree, i.e., can not continue to be a degree, granted at the sole disquisition of Sociology. Furthermore, the Department of Anthropology feels that such a program for the Ph.D., is at this point unfeasible.

- b. As a result of the above and other confrontations with Sociology a proposal was submitted by S. Parker for the possibility of an M.A. degree in Social Science. This degree would consist of courses in Anthropology and Sociology plus genuine Inter-Disiplinary for linking courses. According to Mr. Parker this proposal should be submitted to Useem and McQuitty as Anthropology alternative to Useem's insistence on an Inter-Disp. program. The staff, tentatively agreed to this plan and it was suggested that Professor Parker draw up a more detailed and specific plan. Dr. Parker agreed.
- c. Professor Gallin told staff the request of Professor McKee, that Ruth Useem be given permission to teach a "Special Course" to education majors under the title--Culture Personality, in the Spring of 1966--the staff, unanimously agreed that under no circumstances, could this be possible.
- d. Professor Gallin tentatively reported on progress in the arrangements of the Fall teaching schedule. Due to certain, uncertainties, a final schedule will not be available until mid-april or thereabouts.

#### Miscellaneous:

Professor Hughes reported briefly on the progress of the NSF higher education Proposal -- known to him as the "Great Leap Forward" plan. Finally Professor Hughes reported to the Staff the results of his conversation with Gar Wood, concerning the possibilities of research funds for Joseph Spielberg--Dr. Wood is seemingly favorable to sponsoring same.



Minutes of Staff Meeting  
Department of Anthropology

April 15, 1965

Present: Hughes, Parker, Swindler, Gallin, Cleland, Spielberg, Nicholas,  
Swartz. Absent: Donoghue

1. NDEA Proposal: A tentative NDEA proposal was passed around. Charles Hughes requested assistance to draft final proposal--Swartz volunteered. It was noted that Latin America as a area of competence was excluded. Dr. Hughes explained that exclusion was due to lack of facilities to teach Portuguese on campus. Spielberg suggested that Spanish America be included thereby passing language deficiency noted above. Dr. Hughes agreed to consider it.
2. Graduate Program Revision. Charles Hughes passed out copies of the tentative graduate program recently revised. He requested that staff members look it over for future staff meeting.
3. A copy of proposed changes in University tenure rules was circulated--All staff members present went on record as being against such changes.
4. Raulet--Leighton  
Charles Hughes informed the staff that an offer had been made to Raulet. Mr. Raulet requested two weeks to consider offer. Charles Hughes also informed us that Mrs. Leighton had apparently received an offer from North Carolina and was considering it. According to Dr. Hughes this fact had been communicated to Dean Hunt of the Medical School. Dean Hunt supposedly was unable to counter offer North Carolina at this time, since no different commitment had been indicated by University officials.
5. Fall teaching schedules: Professor Gallin stated the final fall teaching schedule will not be possible until the latter part of April, since a number of staff members are as yet not different as to their research plans for the fall.  
MARZOCO-- Dr. Hughes communicated the general details of the meeting with one Mr. Marzoco. Mr. Marzoco is a physiologist currently heading a higher learning research project in the department of education. His conversation with Dr. Hughes dealt with possibilities of inter-relations between his project and the Department of Anthropology. Among these possibilities were the availability of graduate student assistantships for anthropology students interested in problems of education. Another such possibility was that of an inter-departmental appointment for one Mrs. Grinager--Mrs Grinager, a woman with extensive training in Anthropology and specifically problems of education and learning--Staff members agreed that Dr. Hughes should look further into Mr. Marzoco's tentative proposition.  
NDEA Fellowship and Assistantships:  
Professor Gallin communicated to the staff that a NDEA Fellowship had been offered to a Miss Albers, who has accepted for next fall. He also informed the staff members to communicate to him names of graduate students to whom an NDEA fellowship may be offered.  
CLASS HOUR CHANGE:  
A notice of changes in beginning times for classes for next fall was circulated--Beginning next fall there will be a 20 minute interval between classes.

Other: :

Dr. Hughes announced at next weeks staff meeting the Anthropology Club will have Lester Evans as Speaker.

A letter from Maxwell was read-wherein Professor Maxwell generally was in agreement with the action taken in regard to relations with Sociology.

Professor Hughes communicated the general points of discussion with the student graduate committee. His response to their "gripes" were agreeable to staff members.

300 level course:  
World Ethnography  
or Patterns of Culture.

DEPARTMENT OF ANTHROPOLOGY

STAFF MEETING

AGENDA

26 May 1965

1. Leslie White's visit (necessary provender)
2. Limited enrollment courses
3. Rite de passage for three members
- ok → 4. Ron Schwarz and other examinations
5. Raulet and recruitment
6. Graduate student problems
7. Other business

400h - Honors: Special problems 20  
466 - Cross-ct1 Relations 20  
469, - 2ast 30  
2 - wes 30

June 10



8-18-65

MICHIGAN STATE UNIVERSITY

African Studies Center

August 13

1965

MEMORANDUM

To: Moreau Maxwell

From: Marc Swartz

Re: Examinations for graduate students in Anthropology

I have been rather concerned about both our qualifying and our comprehensive examinations and would like to call to your attention some suggestions that I would like to make for changing the way we are administering these. I am sending a memo because this matter may come up for attention while I am in Africa.

I think that both of these examinations should be given no more than three times a year. They should be based largely, or even entirely, on a common written performance. Especially the Master's qualifying ought to be a written examination. I think the questions should be composed by the entire Department and graded by the various men who specialize in the field covered by the particular questions rather than by the committee guiding the student. It seems to me very important that the grading of these written examinations (if they are used) be "blind." That is, that the students' names not be allowed to appear on the exams so that we can evaluate them without the complications that arise from our attachments and disaffections interfering with our judgement. This is what they do at Chicago and at Harvard and I think there is a great deal to recommend it.

The sheer bulk of students that we are handling now and will be handling in the future may necessitate an approach of this sort, but I think on grounds other than expediency it is one that is worth considering. This sort of an examination would allow us to set definite cut off points for pass, fail with reexamination, and fail without opportunity for reexamination. The maintenance of high standards in the Department depends upon our using a rigorous and objective examination procedure and it seems to me that this can only be done with a written instrument.

Signed

*Marc Swartz*

## STAFF MEETING AGENDA

6 October 1965

### Announcements

1. Committee Assignments
2. Graduate Assistants' Assignments
3. Plans for Social Science Building
4. Personal Vital Up-Dating
5. Research Grants Awarded
6. Research Grants Applied for
7. NSF Doctoral Dissertation Support
8. NSF Training Grant
9. NSF Undergraduate Participation
10. NSF Instructional Equipment
11. NSF Faculty Fellowships
12. NIMH Training Grant
13. NDEA Overseas Fellowships
14. Institute of General Medical Sciences Training Grant
15. Alumni Distinguished Graduate Fellowship
16. Basic Books for Undergraduates
17. Trip Reports and Letters
18. Changes in Credit for Core Courses
19. Travel Requests
20. Evening College - Many Peoples of the Earth
21. Extension College - 469 Bay City and Jackson
22. Simon Ottenberg
23. New Faculty
24. Old Business
  - a. Examination in MA Program
25. New Business