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Housing and Food Services
1958

Annual Reports

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MICHIGAN STATE UNIVERSITY

OF AGRICULTURE AND APPLIED SCIENCE • EAST LANSING

DORMITORIES AND FOOD SERVICES DEPARTMENT • OFFICE OF THE MANAGER

July 30, 1958

Mr. Karl H. McDonel, Secretary
Michigan State University
Campus

Dear Mr. McDonel:

Attached herewith are annual reports from the departments within this division. These reports are summarized as follows:

RESIDENCE HALLS

For the first time in twelve years residence halls occupancy was below two to a room capacity. This was due largely to changes in the enrollment picture with higher percentages of graduate and married students as well as to the facts that the approved housing areas were widened and the age requirements were lowered.

Van Hoosen Hall, an apartment residence hall for women, was completed for Fall Term. This is an experimental type of housing and indications are that it will fill a very definite need.

KELLOGG CENTER

While the operation of Kellogg Center, both as to numbers fed and housed, did not reach the levels of 1956-57, the year would have to be judged a success in view of the general economic situation throughout the state. Plans are being completed for additional office and meeting space to better serve the needs of this growing department.

UNION BUILDING

Food sales in the building dropped this year due to both the economic conditions and the move of student offices to the Student Services Building during the year. The bowling alleys had the busiest year to date with the addition

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Union Building (continued)

of four fully-automatic pin setters. The completion of the remaining twelve alleys is scheduled for the fall term. Other activities in the building were similar to previous years with the Union Board being especially active.

FOOD STORES

Food prices over the year were higher than the previous year, with the volume of food being less because of lower occupancy in residence halls. Economies of operation enabled Food Stores to maintain the same mark-up to the units as in previous years. Purchase of materials handling equipment made these economies possible.

The concessions operations were expanded this year because of additions to the stadium.

The laundry continued to expand its services to both this division and other areas of the campus.

MARRIED HOUSING

Five hundred apartment units for married students were completed during the year and construction of 800 more was begun. This fall there will be 1948 new modern apartments available for these students. 152 barracksapartments were removed and 532 more will be razed this summer. This will leave only 416 for 1958-59 and these are scheduled for removal at the end of the academic year.

In general, the division has had a successful year of operation in spite of restrictions due to economic conditions. The prospects for 1958-59 are about the same as the past year.



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For the first time since the founding of Michigan State University, the operating accounts in the residence halls contributed to cost of providing utilities. Each hall was charged \$30.00 per student housed per year as a utilities charge. Through the exercise of more efficient management controls many savings were realized in the operation of each hall. As a result satisfactory earnings were realized in spite of the decreased occupancy.

KELLOGG CENTER

June 30, 1958 marks the completion of the sixth fiscal year of operation of Kellogg Center. Operating results for the 1957-58 fiscal year were satisfactory.

There were 409 university conferences and short courses held at the Center and on campus as compared to 369 for 1956-57. Guest rooms were occupied by 70,741 guests as compared to 78,871 in the previous year.

Total food covers for the year were 495,606 as compared to 513,493 food covers for 1956-57. An increase in banquet covers was experienced while State Room and Cafe covers edged down slightly.

During the fiscal year, it should be noted that Room Sales decreased 10.0%. Repairs and Maintenance expense increased 15%. Administrative and General Expense increased 8% over the previous fiscal year and Food Sales increased 3.6%. The State Board of Agriculture granted an over-all payroll increase amounting to approximately \$20,000 that became effective July 1, 1957.

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DETAILED PROGRESS REPORTS

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RESIDENCE HALLS

Van Hoosen Hall, an apartment residence hall for women was completed and ready for occupants by the opening of the fall term of 1957. The building contains 32 apartments and is completely equipped for housekeeping. Each apartment has space and equipment for six girls. However, in this first year of operation several apartments were rented to four girls at the same rental fee for the apartment. This two-story structure with it's foyer, social room, lounge and two advisor's apartments has proven very popular. The addition of Van Hoosen Hall brings the total number of normal spaces for all residence halls to 7,244 (3,748 men and 3,496 women). This year all students in residence halls were housed under normal occupancy - two residents or less per room. Actually only 6,870 students lived in residence halls in the fall of 1957 whereas 7,560 students (690 less) lived in our halls during the fall quarter of 1956. It was felt that the following conditions caused this decrease:

1. Fewer freshmen were admitted to the university.
2. A slight increase in number of married students enrolled.
3. Widening of approved housing areas to include surrounding small towns and all of the City of Lansing.
4. Lowering of age that students are required to live in unapproved housing from 24 to 21 years of age.
5. Construction of more modern on-campus apartments for married students has released off-campus apartments to single students.

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Paul Hartman, formerly a Food Supervisor at Kellogg Center, was promoted to Auditor effective July 1, 1957. Robert Beals resigned as Night Assistant Manager to accept a position as Assistant Director of the Student Union, Illinois State Normal University, Normal, Illinois effective August 23, 1957. Robert Ernstein succeeded Mr. Beals.

Physical changes noteworthy in the building during the past year have been the complete redecoration of Room 210, the Michigami and Voyageur Rooms. During the coming year, it will be necessary to replace the carpeting in 111 guest rooms and in the State Room. Other replacements necessary are 66 State Room chairs, 95 arm chairs for the guest rooms, sofa bed covers for 76 rooms and draperies for 46 guest rooms.

With the addition of 10 new conference rooms and 30 new offices planned for next year, resulting in more people wanting to use Kellogg Center Food facilities, it will become more important than ever to progress with the work planned for Room 50, the Cafe, and the Main Kitchen.

UNION BUILDING

Major activities taking place in the building included (1) Career Carnival with 76 companies represented and an attendance of 14,000 people (2) Annual blood drive "Blood Letting 101" sponsored by A.P.O. (3) taking of all student pictures for the Wolverine Yearbook (4) Polio shots for the student body (5) Crowning of the U.M.O.C. sponsored by A.P.O. (6) May Day breakfast by Mortar Board and Tower Guard (7) A series of meetings by the Council for Christian Work sponsored by eleven religious organizations (8) Eight Annual Legislatures Dinner (9) Employees Christmas Party (10) Open House for staff and faculty.

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Student Union Board sponsored dance and bridge instruction, conducted tournaments in bowling, billiard and bridge, maintained a Ride Bureau and Talent File, sponsored a Creative Arts Festival and the Union Board Week. The Creative Arts Festival was the first event of its kind on campus and was a joint venture with Phi Mu Alpha (Music), Delta Phi Delta (Art), Orchesis (Dance), and the Theta Alpha Phi (Drama). Union Board Week included a Fashion Show, Jazz Concert, Variety Show, Dance Marathon and a Cabaret Dance. The Fashion Show featured the Mid-West Fashion Editor of Mademoiselle Magazine.

A Travel-Aid Rack with many colorful travel brochures is a welcome addition to the building.

With the help of the main Library, the Browsing Room purchased hundreds of magazines and paper back books.

At the first of the year, student organizations moved from the Union to the Student Service Building. The vacated rooms were filled in part by international programs and the Agricultural Dictionary Departments.

Book Store - Completed a full year operation with the self-service system. All caps and gowns at commencement were handled through the Book Store. With the expansion of the University Extension Service, the Book Store is serving an additional campus of about 1800 students.

Bowling Alley - With four fully automatic pin setters had its busiest operation to date. The Union Bowling Team placed third in the Big Ten Tournament and three members of the team, Jim George, Bob Brohan and Rick Beck were invited to the National Championship Tournament held in New York City.

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Billiard Room activity slowed down slightly from last year. None of our billiard players ranked high in national competition.

Desk - With a new magazine display rack, sales have increased at this popular information center.

Food Service - All departments declined in volume from last year. The Cafeteria had the largest decline followed by the Grill and the Catering Service. Increased parking restrictions, the movement of student organizations to the Student Service Building, increased facilities of the Kellogg Center and St. Johns Center, more liberal off-campus housing regulations and the general business recession all have probably contributed to the lower volume in the food services. Catering services outside of the building included the Press Box, Alumni Chapel and the Cowles House.

FOOD STORES

Food prices over the year were higher than the previous year, with the volume of food being less because of lower occupancy in residence halls. Economies of operation enabled Food Stores to maintain the same mark-up to the units as in previous years. Purchase of materials handling equipment made these economies possible.

Weekly Food Stores bulletins are being used again as an additional information service to all our Food Service units, keeping them better informed and abreast of current changes and market reports at all times.

The newest development in operational procedures is the complete mechanization of all handling facilities with power-lift trucks, power stacker and pallets. This equipment has increased our storage capacity at least 25%,

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by enabling us to stack our merchandise higher, and take advantage of all available space, also to improve our service by faster handling and it has enabled us to handle the entire operation with less employees.

Concessions:

This department continues to expand operations and volume through new vending locations, new services and special events. New concession stands were also put in operation in the stadium in several new locations and have already proven very successful the past year. All new soft drink vending machines, dispensing larger and better drinks, along with several new locations, are expected to increase our soft drink volume considerably during the coming year.

Laundry:

Michigan State University may well be justly proud of this operation as one of the finest in the nation, also one of the most unique in institutional laundry service. While most institutional laundries neither own or control their linens, only launder them, our laundry linen rental service ^{or} ~~down~~ own, and completely process over 20,500 flatwork pieces per week, aprons, towels, napkins, sheets, etc., and over 5,500 uniform pieces per week, coats, dresses, shirts, pants, etc., and the total charges for this service are less than in most institutions for just laundry service only.

Our total production at present will exceed 30,000 pounds per week, with adequate facilities to expand as needed, making this one of the most modern and unique services of its kind in the nation.

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MARRIED HOUSING

A post-war landmark here at Michigan State University has nearly disappeared. The second of three steps in the removal of 1100 Barracks Apartments leaves but 420 units to be taken down in July of 1959.

The 800 new apartments, begun in August of 1958, will more than offset the 528 units being eliminated from the Barracks Apartment area. These units are presently being occupied as the buildings are finished; complete occupancy is expected prior to the end of the calendar year.

Michigan State University, the pioneer in Married Housing, still leads in the number of permanent apartments for faculty and students with 2,124.

All areas of Married Housing, Permanent Apartments, Faculty Village, University Village, Cherry Lane Apartments, Spartan Village, and the Barracks Apartments continue to remain at full occupancy.

Sincerely yours,

Emery G. Foster
Manager