

UA 5.5
Housing and Food Services
1959

Annual Reports

MICHIGAN STATE UNIVERSITY EAST LANSING

DORMITORIES AND FOOD SERVICES DIVISION • OFFICE OF THE MANAGER



September 30, 1959

Vice President May
Administration Building
Campus

Dear Mr. May:

Attached herewith are annual reports from the departments within this division. These reports are summarized as follows:

RESIDENCE HALLS:

This year probably saw the lowest occupancy which Michigan State will have in its residence halls. There were 6500 students (3129 women and 3371 men) living in the halls at the beginning of the 1958-59 year. This represented a decrease of 370 from the year before and a drop of 700 from a normal two-in-a-room occupancy.

In spite of this reduction in occupancy, the residence halls were able to show an increase in the net earnings over the year before. This was attributable to the close control of labor and food costs in the halls. It in no way lowered our standards of food and service to the students and, in fact, many steps were taken in an attempt to make the halls more attractive to the occupants.

KELLOGG CENTER:

Income at the Kellogg Center was down during this fiscal year with total food covers and numbers housed both showing substantial drops. In spite of this, earnings dropped only 5% because of close control of labor and food costs as well as overhead expenses.

A major addition to the Center was completed during the past year and should prove to be a major asset both to the Center and to the University.

FOOD STORES:

Food prices remained fairly stable during the past year but mark-up costs were held to a slightly lower level than a year ago because of a close control of our payroll costs.

The CONCESSIONS DEPARTMENT took over the operation of the South Campus Grill enabling the Concessions Department to have its own food preparation for such items as barbecues, picnics, stock sales and similar activities.

The LAUNDRY continued with an excellent operation and during the year assisted the Sparrow Hospital in the use of our facilities and supervision for the hospital while their laundry was undergoing remodeling. We are told that the hospital costs did not increase greatly and at the same time, this volume going through our laundry enabled us to show a fine earnings record for the past year.

MARRIED HOUSING:

By the end of the past fiscal year, the Barracks were vacated and should shortly be removed from the premises.

During the year, 800 apartments were finished in the Spartan Village bringing to a total of 1940 permanent apartments units for students. It is anticipated that all units will be occupied and that there will be a waiting list for the Fall quarter.

Sincerely yours,

Emery G. Foster
Manager

A N N U A L R E P O R T

Fiscal Year Ending

JUNE 30, 1959

RESIDENCE HALLS

This year the residence halls experienced the lowest occupancy in a good many years. Only 6500 students (3129 women and 3371 men) lived in the halls in the Fall of 1958, a decrease of 370 from the year before and a drop of 700 from normal two-to-a-room occupancy.

In spite of this drop in occupancy, the residence halls were able to show an increase in net earnings. The statistics show that the gross income in the halls amounted to 2.6% less than a year ago. Through greater efficiencies and better management, the net earnings were increased by 15.4%. This was accomplished without lowering our standards or giving less service to the students. In fact, fewer complaints were received than in any previous year's operation.

For the next school year, plans have been made to use Mary Mayo Hall for single graduate women and the "B" wing of Armstrong for single graduate men. They may choose between room and board at \$255.00 per term for a space in a double room, or \$285.00 per term for a single room; or room only at \$87.00 per term for a space in a double room and \$117.00 per term for a single room.

KELLOGG CENTER

June 30, 1959 marked the completion of the seventh fiscal year of operation of Kellogg Center. Operating results for the 1958-59 fiscal year were satisfactory.

There were 349 university conferences and short courses held at the Center and on campus as compared to 408 for 1957-58. Guest rooms were occupied by 63,956 guests as compared to 70,741 in the previous year.

Total food covers for the year were 497,451 as compared to 527,674 food covers for 1957-58. Total banquet covers were down 4.4%, State Room covers were down 4.2% and Cafe covers were down 7.6%.

During the year, it should be noted that Room Sales decreased 9.4%, Repairs and Maintenance Expense decreased 18.3%, Administrative and General Expense decreased 2.7%, Payroll Expense decreased 5.3%, Non-Conference Room Occupancy decreased 7.6%, Conference Room Occupancy decreased 9.4% and Total Food Sales decreased 4.8%. Total guest room occupancy decreased 5.4 percentage points.

A major addition to Kellogg Center consisting of 10 conference rooms, 30 offices, one staff lounge and added lobby, checkroom and storage space has been completed. Former Conference Rooms 108 and 109 are being converted into a Continuing Education Conference Library. The State has been recarpeted and 66 chairs have been replaced with a new type in this room. 123 guest rooms have been recarpeted and 125 sofa bed covers have been replaced during the past fiscal year.

During the coming year, it will be necessary to install new draperies in the State Room, replace carpeting on two guest room floor halls, replace sofa covers in 68 rooms and replace the carpeting in 70 guest rooms. It will also be necessary to

UNION BUILDING

Building - All student offices and the Alumni Office moved out of the Union to the Student Services Building during the fiscal year 1958-59. The College of Communication Arts moved into the space vacated by the student groups and the Student Union Board moved into the space vacated by the Alumni Office. Space formerly occupied by A.U.S.G. became the U.N. Lounge. Beside having typing facilities, cards, checkers, chess and television, the U.N. Lounge serves as a headquarters for the International Club and the Foreign Service Honorary, Delta Phi Epsilon.

Our Student Board carried out many varied activities. Some of which were a "Creative Arts Festival", tournaments in bowling, billiards, bridge and chess, holding eighteen dances, open forums on "Athletic Scholarships" and "The Beat Generation." Stereo-phonics records and record players were added to the Music Room. The Ride Bureau was expanded to include the annual Spring trek to Florida.

Bowling Alley - Twelve more automatic pinsetters were added to complete the conversion to a fully automatic system. The fully automatic system appears to be justified with bowling revenue at an all time high. A member of the Union Board Bowling Team, Wayne Wiswedel, won honors in Nationwide Tournament and received an all expense trip to the A.B.C. Tournament held in St. Louis, Missouri.

Food Service - All departments continued to decline in the number of people served and dollar volume. Important factors contributing to this decline are (1) general austerity program of the University (2) smaller enrollment of students (3) movement of student offices to the Student Services Building.

Bookstore - The self-service system continued to work effectively as shown by increased revenue and customer satisfaction. Continuing education activities have expanded tremendously, and the bookstore has benefited accordingly.

FOOD STORES

Food prices remained fairly stable during the 1958-59 year and although dollar volume to the units was down, due to lower occupancy in the residence halls, the mark-up charged was slightly lower than the year before. This can be attributed to a greater efficiency resulting from a reduction in the labor payroll. These lower labor costs could not have been attained without the outstanding cooperation of all the food units on the campus. This was accomplished by the supervisors ordering very carefully, the assistance given in unloading and the avoidance of special orders.

Food Stores is definitely becoming increasingly popular as a practical laboratory for student classes and short course groups in hotel and restaurant management, home economics and refrigeration. Also, an increasing number of visitors from other Universities and commercial houses continue to study our procedures.

LAUNDRY: Already one of the nation's finest institutional laundries, progress continues in this department with the introduction of the new "Student Linen Pack", consisting of 2 sheets, 1 pillow case and 3 large towels, weight 5 pounds. This item alone has increased our production tonnage well over 9,000 lbs. per week and is expected to go at least 20,000 lbs. this next year; a very popular service with the students.

A substantial increase in all production is again anticipated for the coming year. Two sets of new rotary presses will be placed in operation, which should give us adequate facilities to accommodate our increasing production for some time.

During the Spring term, the Laundry served as a "good neighbor" in allowing its facilities and supervision to be used by the Sparrow Hospital while the latter's building was out of use due to remodeling. Surprisingly, this did not increase the hospital's laundry costs and at the same time assisted us in showing a very fine financial return, part of which will carry over into the 1959-60 fiscal year.

This department also continues very popular as a practical laboratory for visitors. Our record of production volume, unusually low prices and low cost operation continue to gain prestige nationally.

MARRIED HOUSING

July of 1959 marks the end of the Barracks Apartments on the campus of Michigan State University. It also marks the completion and partial occupancy of the last of the 800 units in Spartan Village. The Barracks removal and the addition to Spartan Village leave a total of 1940 permanent student apartments.

It is expected that all units will be occupied and that a waiting list will have developed by the beginning of classes this Fall quarter. It is further expected that this waiting list will increase and, if the demand for apartments continues, thoughts may be directed to the possibility of additional units.

The total number of apartments in Married Housing, including students, faculty and staff, is 2174.
